

SANTA CRUZ COUNTY OFFICE OF EDUCATION

ADAPTIVE PHYSICAL EDUCATION TEACHER

DEFINITION

To provide assessment, direct instruction, consultation to teachers, program development and other duties assigned in the area of adapted physical education by performing the following duties.

SUPERVISORY RESPONSIBILITIES

This job has no supervisory responsibilities.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

Provide an appropriate Adapted Physical Education (PE) program in order to meet individual pupil needs as specified on the Individual Educational Plan (IEP).

Adjust and individualize educational programs for students with the goal of improving physical fitness and health, and improving independence.

Identify, obtain and implements specialized techniques, approaches and materials to meet the unique needs of individual students.

Provide screening and assessment of students for identification of adapted PE needs and develop written reports of these actions.

Participate in the IEP process from referral to implementation, including the development of goals and objectives based on present levels of performance.

Provide consultation to staff on adapted PE techniques and approaches when appropriate.

Establish and maintain effective communication with other instructional/support staff members, parents, community agencies and the general public.

Confer and periodically report to parents, staff and, when appropriate, physicians regarding the student's progress.

Help to develop and maintain cooperative relationships with LEA personnel where services are delivered.

Take inventory, order and maintain equipment to ensure safe and appropriate use.

Maintain accurate attendance and student progress data and create and submit necessary reports in a timely manner.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Modern and effective teaching methods, practices, techniques and resources including those within the domain of the required credential.

Applicable rules and regulations pertaining to the Special Education Program.

Design and implementation of effective specialized directed learning programs appropriate for assigned students.

Skill and Ability to:

Focus on solving conflict, not blaming.

Maintain confidentiality.

Listen to others without interrupting; remain open to others' ideas and try new things.

Write clearly and informatively; able to read and interpret written information.

Speak clearly and persuasively in positive or negative situations; listen and get clarification; respond well to questions; demonstrate group presentation skills; participate in meetings.

Keep emotions under control.

Pursue training and development opportunities; strive to continuously build knowledge and skills; share expertise with others.

Balance team and individual responsibilities; exhibit objectivity and openness to others' views; give and welcome feedback; contribute to building a positive team spirit.

Observe safety and security procedures. Report potentially unsafe conditions; use equipment and materials properly.

Ensure work responsibilities are covered when absent; arrive at meetings and appointments on time; follow instructions, respond to management direction; take responsibility for own actions.

Assess individual student needs; establish realistic and appropriate goals and objectives; and design and implement specialized learning programs.

Keep accurate records and submit reports in a timely manner.

Stay current with advances in both adaptive PE and special education.

EDUCATION AND EXPERIENCE

Any combination of education, training, and experience that would likely provide the required knowledge and skills is qualifying. A typical way to obtain the required knowledge and skills would be:

Education:

Possession of a B.A. Degree from a four-year college or university; and one to two years related experience and/or training; or equivalent combination of education and experience within the domain of the required credential.

License or Certificate:

Possession of an appropriate California Adaptive PE Teaching Credential.
Insurability by the designed liability carrier for the Santa Cruz County Office of Education.

SPECIAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. Essential duties require the following physical skills and work environment:

Standing and walking short distances frequently on a daily basis; sitting, bending, twisting, squatting, and pushing/pulling regularly to occasionally; lifting up to 10 lbs. maximum with frequent lifting and/or carrying objects weighing up to 25 lbs. Frequent use of bands, vision, hearing, speech/language processes; physical strength and emotional stamina sufficient to organize and coordinate a variety of activities; ability to use a variety of special education materials and supplies, telephone, computer, video equipment, photocopier, school supplies, and curriculum materials. Noise level in the work environment is usually moderate.

Assigned work is normally performed in a variety of settings including classroom, school, and community environments. Continuous contact is required with administrators, teachers, and parents.

Must be able to travel from school site to school site as needed.

Approval Date: 2001.