



Santa Cruz County Board of Education
Regular Board Meeting
Thursday October 15, 2020
Open Session 4:00 P.M.
Held by Videoconference Only

NOTICE:

In order to meet the most recent guidelines from the Santa Cruz County Health Services Agency in regard to COVID-19, this meeting will be **limited to virtual participation only** and made available online via a live video-conference at the following web address:

This meeting will be hosted in a webinar format. No registration is required. Use the following link to join the meeting:

<https://santacruzcoe-org.zoom.us/j/85851046397>

Alternatively, join by phone using the following phone number at the time of the meeting:

Phone Number: **+1 (669) 900-6833**

Meeting ID: **858 5104 6397#**

PUBLIC COMMENT:

Any person wishing to make a public comment will have the opportunity to do so via videoconference during the virtual meeting for up to three minutes each for any item not listed on the agenda, or for up to two minutes for any item listed on the agenda. To submit a comment about to be read aloud on your behalf either listed or not listed on the meeting agenda, please send a comment no longer than 300 words to sleibenson@santacruzcoe.org no later than 2pm on October 15th. Each individual may only make one comment per topic.

AGENDA

1. CALL TO ORDER, ROLL CALL AND ESTABLISHMENT OF QUORUM

Sue Roth (President), Jane Royer Barr, Rose Filicetti, Sandra Nichols, Dana Sales, Abel Sanchez,
Bruce Van Allen
Faris Sabbah, Secretary

2. PLEDGE OF ALLEGIANCE

Superintendent Sabbah (Secretary) will lead the Pledge of Allegiance.

3. APPROVAL OF AGENDA

Agenda deletions and/or changes of sequence will be approved or the agenda will be approved as submitted.

4. PUBLIC COMMENT

This is an opportunity for the public to address the Board regarding items not on the agenda. The Board President will recognize any member of the audience not previously placed on the agenda who wishes to speak on a matter directly related to school business. Each speaker, on any specific topic, may speak up **three (3) minutes** unless otherwise limited or extended by the President. The President may allot time to those wishing to speak but no action will be taken on matters presented (EDC § 35145.5). If appropriate, the President, or any Member of the Board, may direct that a matter be referred to the Superintendent's Office for placement on a future agenda. Please refer to item, *Please Note*, on the last item of this agenda.

5. CONSENT AGENDA

All items appearing on the consent agenda are recommended actions which are considered to be routine in nature and will be acted upon as one motion. Specific items may be removed for separate consideration. Item(s) removed will be considered immediately following the consent agenda motion as Deferred Consent Items.

- 5.0.1 Minutes of the Special Board Meeting of September 17, 2020
- 5.0.2 Routine Budget Revisions
- 5.0.3 Donations

5.1 DEFERRED CONSENT ITEMS (if required)

This item is placed on the agenda to address any items that might be pulled from Agenda Item 5.0 for further discussion/consideration if so determined.

6. CORRESPONDENCE

Official correspondence received by the Board is included herein.

7. REPORTS, DISCUSSIONS, AND PRESENTATIONS

7.1 COVID-19, CZU Fire, and School Reopening Update

Santa Cruz County Office of Education has been working in collaboration with the Santa Cruz County Health Services agency and school districts to prepare for and respond to the outbreak of COVID-19 in our community. The Board will receive an update on the ways in which the Santa Cruz County Office of Education has been working to respond to the COVID-19 crisis.

The presentation will also include an update on the CZU Lightning complex fire and explain the ways in which the Santa Cruz County Office of Education is supporting students, families, and school staff countywide who have been impacted by the CZU Lightning Complex Fire as fire cleanup takes place and distance learning programs resume.

Presenter: Dr. Faris Sabbah, County Superintendent of Schools

7.2 Summary of Support for School Districts

In accordance with Education Code § 52066(i), the County Superintendent of Schools must prepare an annual summary of how the County Superintendent of Schools plans to support school districts and schools within the county.

Presenter: Dr. Faris Sabbah, County Superintendent of Schools
Debi Bodenheimer, Associate Superintendent, Educational Services

7.3 Outdoor Science Schoolyard Childcare Program Report

The Board will receive a report about the new Outdoor Science Schoolyard Childcare Program which is currently providing in-person outdoor childcare to a limited number of youth in compliance with all safety protocols required to minimize the risk of COVID-19. This program is a partnership between the Santa Cruz County Office of Education and the Santa Cruz City School District.

Presenter: Dr. Faris Sabbah, County Superintendent of Schools
Heather Molloy, Director, Outdoor Science School

8. PUBLIC HEARINGS, NEW BUSINESS, AND ACTION ITEMS

8.1 Personnel Commission Vacancy: Appointment of Nominee

The Board will be informed of the nominee for the appointment as the Board's appointee to the Santa Cruz County Office of Education Personnel Commission, Larry Lane, and will publicly announce the intended appointee to fill a vacancy that will exist December 1, 2020. (E.C. 45246(b)).

Presenter: Troy Cope, Senior Director, Human Resources

Motion &
Vote: Sue Roth (President)

8.2 School Plan for Student Achievement (SPSA) for the Santa Cruz COE Alternative Education Community Schools

California Education Code § 64001(i) requires that the [School Plan for Student Achievement] shall be reviewed and approved by the governing board or body of the local educational agency at a regularly scheduled meeting whenever there are material changes that affect the academic program for pupils covered by programs identified in this part.

Presenter: Dr. Faris Sabbah, County Superintendent of Schools
Jennifer Izant Gonzales, Project Director, Alternative Education

Motion: Sue Roth (President)

8.3 School Plan for Student Achievement (SPSA) for the Santa Cruz COE Alternative Education Court Schools

California Education Code § 64001(i) requires that the [School Plan for Student Achievement] shall be reviewed and approved by the governing board or body of the local educational agency at a regularly scheduled meeting whenever there are material changes that affect the academic program for pupils covered by programs identified in this part.

Presenter: Dr. Faris Sabbah, County Superintendent of Schools
Jennifer Izant Gonzales, Project Director, Alternative Education

Motion: Sue Roth (President)

8.4 School Plan for Student Achievement (SPSA) for the Santa Cruz COE Career Advancement Charter School (CAC)

California Education Code § 64001(i) requires that the [School Plan for Student Achievement] shall be reviewed and approved by the governing board or body of the local educational agency at a regularly scheduled meeting whenever there are material changes that affect the academic program for pupils covered by programs identified in this part.

Presenter: Dr. Faris Sabbah, County Superintendent of Schools
Denise Sanson, Senior Director, Student Programs

Motion: Sue Roth (President)

8.5 Resolution #20-28 to Update The Representative With The Office of Public School Construction (OPSC) and the Division of the State Architect (DSA) For the Santa Cruz COE

The retirement of the Director of Maintenance and Operations for the Santa Cruz County Office of Education, George Lopez, will require his removal with the OPSC and DSA. The Board will be asked to approve the removal of George Lopez and name Liann Reyes, Deputy Superintendent of Business Services, as the COE's representative for the OPSC and DSA.

Presenter: Liann Reyes, Deputy Superintendent, Business Services

Motion &
Roll Call Vote: Sue Roth (President)

8.6 Resolution #20-29 Regarding Gann Amendment Appropriations Limit

The Gann Amendment (Proposition 4, 1979) limits the growth in appropriations made by the State of California, school districts, and local governments. All local education areas are required to adopt Gann Appropriations Limits each year by Board Resolution.

Presenter: Liann Reyes, Deputy Superintendent, Business Services

Motion &
Roll Call Vote: Sue Roth (President)

8.7 Schedule Special Board Meeting on November 5th for A Board Budget Workshop

The Board will consider scheduling a special meeting on November 5, 2020 at 3:00pm to participate in a Santa Cruz COE budget workshop with COE Staff.

Presenter: Dr. Faris Sabbah, County Superintendent of Schools
Liann Reyes, Deputy Superintendent, Business Services

8.8 First Reading: Board Policies (BP)

Modified and new policies may be adopted by the County Board of Education following a first and second reading by the Board. The Board may accept the following proposed policy(ies) as submitted and waive a second reading and move to take action, order changes, or order changes and bring back for a final reading:

BP 1312.3 Uniform Complaint Procedures
BP 5145.3 Nondiscrimination/Harassment
BP 5145.7 Student Sexual and Gender-Based Harassment

Presenter: Trustee Filicetti, Board Policy Committee

Motion: Sue Roth (President)

8.9 Reschedule Regular December Meeting of the Santa Cruz County Board Education to December 17th

Pursuant to California Education Code § 35143, the organizational meeting of the Board must take place between December 15th and January 14th. The Board will be asked to reschedule the Regular December meeting to December 17th, 2020 at 4:00pm to comply with this requirement.

Presenter: Dr. Faris Sabbah, County Superintendent of Schools

Motion: Sue Roth (President)

8.10 Schedule Special December 10th Meeting of the Santa Cruz County Board of Education

The deadline to submit the Budget Overview for Parents, a component of the LCAP, is due on December 15, 2020. In order to accommodate this deadline, the Board will be asked to schedule a special December meeting of the board on December 10 th at 3:00 p.m.

Presenter: Dr. Faris Sabbah, County Superintendent of Schools

Motion: Sue Roth (President)

9. SUPERINTENDENT'S REPORT

County Superintendent of Schools, Dr. Faris M. Sabbah, will provide an update on activities and matters of interest.

10. TRUSTEE REPORTS (3 minutes each)

Trustees will report on matters, events, and activities as related to Board goals of: Advocating for students, maintaining community relations, and promoting student achievement.

11. AD HOC COMMITTEE REPORTS AND CSBA/CCBE REPORTS (if any)

11.1 California County Boards of Education (CCBE) Report

Trustee Filicetti, California School Boards Association Region 9 Delegate, will provide the Board with an update with information and new updates pertaining to CSBA and California County Boards of Education (CCBE).

Presenter: Trustee Rose Filicetti

11.2 Community Outreach & Legislative Committee Update

Trustee Nichols will share an update regarding the Senate Bill 98 known as the Education Budget Trailer Bill that was signed into law in June 2020 and how it relates to distance learning for K-12 schools.

Presenter: Trustee Sandra Nichols

12. SCHEDULE OF MEETINGS AND COMING EVENTS

Santa Cruz County Board of Education
Regular Meeting (Virtual)
November 19, 2020
4:00 p.m.

13. ADJOURNMENT

The Board President will adjourn the meeting.

PLEASE NOTE:

Public Participation:

All persons are encouraged to attend and, when appropriate, to participate in meetings of the Santa Cruz County Board of Education. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Persons wishing to address the Board are asked to state their name for the record. The president of the Board will establish a time limit of three (3) minutes, unless otherwise stated by the president, for comments from the public. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session. Expulsion appeal hearings are heard in closed session unless a request for hearing in open session is made by the appellant.

Backup Documentation:

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the County Office of Education, located 400 Encinal Street, Santa Cruz, CA 95060, during normal business hours, or read aloud and shown via screencast for up to three minutes each in a virtual meeting setting.

Translation Requests:

Spanish language translation is available on an as-needed basis. Please make advance arrangements with Sage Leibenson by telephone at (831) 466-5900 Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva. Por favor haga arreglos por anticipado con Sage Leibenson por teléfono al número (831) 466-5900.

ADA Compliance:

In compliance with Government Code section 54954.2 (a), The Santa Cruz County Office of Education will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Sage Leibenson, Administrative Aide to the Superintendent, 400 Encinal St., Santa Cruz, CA 95060, (831) 466-5900.



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM

Board Meeting Date: Sept. 17, 2020 **Action** **Information**

TO: Santa Cruz County Board of Education

FROM: Administration Department

SUBJECT: Regular September 17th Minutes of the Santa Cruz County Board of Education

BACKGROUND

Regular meeting minutes of the September 17, 2020 meeting.

SUPERINTENDENT’S RECOMMENDATION:

Approve September 17th minutes.

FISCAL IMPLICATIONS:

None.



Santa Cruz County Board of Education ● 400 Encinal Street, Santa Cruz, CA 95060 ● Tel (831) 466-5900 ● santacruzcoe.org
Ms. Jane Royer Barr ● Ms. Rose Filicetti ● Ms. Sandra Nichols ● Ms. Sue Roth ● Mr. Dana Sales
Mr. Abel Sanchez ● Mr. Bruce Van Allen

Santa Cruz County Board of Education
Regular Board Meeting
Thursday September 17, 2020
Open Session 4:00 p.m.
VIRTUAL Meeting hosted from the Board Room

UNAPPROVED MINUTES

1. CALL TO ORDER, ROLL CALL AND ESTABLISHMENT OF QUORUM

Board Present (via videoconference)

Jane Royer Barr
Rose Filicetti (Vice President)
Sandra Nichols
Abel Sanchez
Bruce Van Allen
Dana Sales
Sue Roth (President)

Staff Present (via videoconference)

Faris Sabbah (Secretary)
Debi Bodenheimer
Sage Leibenson
Liann Reyes

Absent

None.

2. PLEDGE OF ALLEGIANCE

Superintendent Sabbah (Secretary) led the Pledge of Allegiance.

Santa Cruz County Board of Education

Minutes, Regular Meeting

September 17, 2020

3. APPROVAL OF AGENDA

A call for a motion was made to make agenda deletions and/or changes of sequence, or approve the agenda as submitted.

It was M.S.C. (Filicetti/Nichols) to approve the agenda as submitted.

Ayes: Barr, Filicetti, Nichols, Sales, Sanchez, Van Allen, Roth
Nays: None
Abstain: None
Absent: None

4. PUBLIC COMMENT

No public comments were made.

5. CONSENT AGENDA

All items appearing on the consent agenda are recommended actions which are considered to be routine in nature and will be acted upon as one motion. Specific items may be removed for separate consideration. Item(s) removed will be considered immediately following the consent agenda motion as Deferred Consent Items.

- 5.0.1 Minutes of the Regular Board Meeting of August 20, 2020
- 5.0.2 Minutes of the Special Board Meeting of September 10, 2020
- 5.0.3 Routine Budget Revisions
- 5.0.4 Donations

Trustee Van Allen expressed appreciation for the donation of high quality masks by Vogmask.

It was M.S.C. (Sales/Van Allen) to approve the consent agenda as submitted.

Ayes: Barr, Filicetti, Nichols, Sales, Sanchez, Van Allen, Roth
Nays: None
Abstain: None
Absent: None

5.1 Deferred Consent Items (if required)

None.

6. CORRESPONDENCE

No new correspondence was received in addition to what was included in the Board packet.

Santa Cruz County Board of Education

Minutes, Regular Meeting

September 17, 2020

7. REPORTS, DISCUSSIONS, AND PRESENTATIONS

7.1 COVID-19, CZU Fire, and School Reopening Update

County Superintendent of Schools, Dr. Faris Sabbah, gave a presentation about how the Santa Cruz County Office of Education has been working in collaboration with the Santa Cruz County Health Services agency and school districts to prepare for and respond to the outbreak of COVID-19 in our community. The Board will receive an update on the ways in which the Santa Cruz County Office of Education has been working to respond to the COVID-19 crisis.

The presentation also included an update on the CZU Lightning complex fire and explained the ways in which the Santa Cruz County Office of Education is supporting students, families, and school staff countywide who have been impacted by the CZU Lightning Complex Fire.

The Board asked a number of clarifying questions of Superintendent Sabbah.

7.2 2019-2020 Unaudited Closing Financial Statement

Deputy Superintendent of Business Services, Liann Reyes, gave a presentation to the Board that reviewed information from the annual closing financial reporting document filed with the California Department of Education.

The Board asked a number of clarifying questions of staff.

8. PUBLIC HEARINGS, NEW BUSINESS, AND ACTION ITEMS

8.1 Personnel Commission Vacancy: Appointment of Nominee

The Board was informed of the nominee for the appointment to the Santa Cruz County Office of Education Personnel Commission, Larry Lane, to fill a vacancy that will exist December 1, 2020. (E.C. 45246(b)) by Senior Director of Human Resources, Troy Cope.

However, since the nominee's name was not printed within the meeting materials, the Board decided to take no action on this item and wait to reconsider this item at the next regular meeting of the Board on October 15, 2020.

8.2 Resolution #20-25 In Recognition of Suicide Prevention

September is nationally recognized as Suicide Prevention month. Michael Paynter, Senior Director of Student Support Services, gave a presentation highlighting Santa Cruz County Office of Education and community initiatives to support the mental and emotional health of students in Santa Cruz County. Following the presentation, the Board was asked to adopt Resolution #20-25 in Support of National Suicide Prevention Month.

Trustee Filicetti thanked Dr. Paynter for his presentation and emphasized the importance of suicide prevention trainings and programs.

It was M.S.C. (Van Allen/Nichols) to approve Resolution #20-25.

Ayes:	Barr, Filicetti, Nichols, Sales, Sanchez, Van Allen, Roth
Nays:	None
Abstain:	None

Santa Cruz County Board of Education

Minutes, Regular Meeting

September 17, 2020

Absent: None

8.3 Public Hearing: Sufficiency of Instructional Materials

Pursuant to Education Code Section 60119(1)(A), the Board shall hold a public hearing that provides an opportunity for public input regarding the Sufficiency of Instructional Materials to be used by the Santa Cruz County Office of Education Alternative Student Programs during the 2020-2021 school year.

President Roth opened the public hearing and explained the hearing procedures. Following this, Dr. Sabbah introduced John Rice, Senior Director of Alternative Education, who then made an opening presentation regarding the sufficiency of instructional materials for 20-21 Santa Cruz COE Alternative Education programs. After Mr. Rice's presentation, President Roth invited members of the public to speak. No public comments were made. The Board asked some clarifying questions of Mr. Rice. Following this, President Roth closed the public hearing and announced that the decision for this item would be made during the next item on today's agenda.

8.4 Adopt Resolution #20-26: Sufficiency of Instructional Materials

In order to be eligible to receive instructional materials funding, the governing board is required to hold a public hearing and adopt a resolution stating whether or not each pupil in the Santa Cruz County Office of Education programs has sufficient standards aligned textbooks and/or instructional materials in specified subjects pursuant to Education Code Section 60605 et. seq. The Board was asked to Adopt Resolution #20-26 for this purpose.

It was M.S.C. (Filicetti/Van Allen) to adopt Resolution #20-26 Regarding Sufficiency of Instructional Materials as submitted.

Ayes: Barr, Filicetti, Nichols, Sales, Sanchez, Van Allen, Roth
Nays: None
Abstain: None
Absent: None

8.5 Approve the Santa Cruz County Office of Education Learning Continuity Plan

The Board was asked by Jennifer Izant-Gonzales, Project Director of Alternative Education, to approve the Santa Cruz County Office of Education's Learning Continuity Plan. The Learning Continuity Plan template memorializes the planning process already underway for the 2020-21 school year and includes descriptions of the following: conducting meaningful stakeholder engagement; maintaining transparency; addressing the needs of unduplicated pupils, students with unique needs, and students experiencing homelessness; providing access to necessary devices and connectivity for distance learning; providing resources and supports to address student and staff mental health and social emotional well-being; and continuing to provide school meals for students.

It was M.S.C. (Barr/Van Allen) to approve the Santa Cruz County Office of Education Learning Continuity Plan.

Ayes: Barr, Filicetti, Nichols, Sales, Sanchez, Van Allen, Roth
Nays: None
Abstain: None

Santa Cruz County Board of Education

Minutes, Regular Meeting

September 17, 2020

Absent: None

8.6 Approve the Santa Cruz County Career Advancement Charter Learning Continuity Plan

The Board was asked by Denise Sanson to approve the Santa Cruz County Career Advancement Charter Learning Continuity Plan. The Learning Continuity Plan template memorializes the planning process already underway for the 2020–21 school year and includes descriptions of the following: conducting meaningful stakeholder engagement; maintaining transparency; addressing the needs of unduplicated pupils, students with unique needs, and students experiencing homelessness; providing access to necessary devices and connectivity for distance learning; providing resources and supports to address student and staff mental health and social emotional well-being; and continuing to provide school meals for students.

It was M.S.C. (Barr/Filicetti) to approve the Santa Cruz County Career Advancement Charter School Learning Continuity Plan as submitted.

Ayes: Barr, Filicetti, Nichols, Sales, Sanchez, Van Allen, Roth
Nays: None
Abstain: None
Absent: None

8.7 Resolution #20-27 In Recognition of LGBTQ+ History Month

The Board was asked by Trustee Van Allen to consider adopting a resolution recognizing the important contributions of local, State, and National LGBTQ+ people to the history of the United States by promoting justice, enhancing health and well-being, and building a sense of community for LGBTQ+ people and designates October as a time to celebrate their accomplishments and encourages teachers to teach lessons about LGBTQ+ history in their classrooms.

Sage Leibenson, Board Clerk, made an announcement about the upcoming Santa Cruz COE LGBTQ+ History Month Kick Off event and month-long Santa Cruz COE LGBTQ+ History challenge.

It was M.S.C. (Filicetti/Van Allen) to adopt Resolution #20-27 in Recognition of LGBTQ+ History Month.

Ayes: Barr, Filicetti, Nichols, Sales, Sanchez, Van Allen, Roth
Nays: None
Abstain: None
Absent: None

Santa Cruz County Board of Education

Minutes, Regular Meeting

September 17, 2020

8.8 First Reading: Board Policies (BP)

Modification and new policies may be adopted by the County Board of Education following a first and second reading by the Board. The Board may accept the following proposed policy(ies) as submitted and waive a second reading and move to take action, order changes, or order changes and bring back for a final reading:

- BP 3290 Gifts, Grants, and Bequests
- BP 3550 Food Service/Child Nutrition Program
- BP 3551 Food Service Operations/Cafeteria Fund
- BP 3553 Free and Reduced Price Meals
- BP 3555 Nutrition Program Compliance

Trustee Filicetti thanked Liann Reyes for her help reviewing these policies and then reviewed each policy with the group.

The Board requested that the word "Board" be changed to "Superintendent" in paragraph two of BP 3555 indicating that the Superintendent shall designate a compliance coordinator for nutrition programs. The Board engaged in a series of questions with staff.

It was M.S.C. (Filicetti/Sales) to waive the second reading and approve all policies pending the minor correction by staff to BP 3555 listed above.

Ayes:	Barr, Filicetti, Nichols, Sales, Sanchez, Van Allen, Roth
Nays:	None
Abstain:	None
Absent:	None

9. SUPERINTENDENT'S REPORT

County Superintendent of Schools, Dr. Faris M. Sabbah, provided an update on activities and matters of interest.

10. TRUSTEE REPORTS (3 minutes each)

Trustee Nichols has been working on campaigning for re-election to the Santa Cruz County Board of Education.

Trustee Sales has been working on campaigning for re-election to the Santa Cruz County Board of Education.

Trustee Van Allen attended meetings of the Board Community Outreach and Legislative Committee and Policy Committee. He also watched Trustees Nichols and Sales speak at the Santa Cruz for Bernie event.

Trustee Roth attended COE All Staff meetings, a California Collaborative for Educational Excellence (CCEE) meeting, and a meeting of the Santa Cruz County School Boards Association (SCZCSBA).

Trustee Filicetti attended Santa Cruz COVID-19 Operational calls, the Discussion on Distance Learning and Broadband with Congressman Jimmy Panetta, Federal Communications Commissioner Jessica Rosenworcel, and Dr. Faris Sabbah. She also attended a meeting of the Agenda Committee,

Santa Cruz County Board of Education

Minutes, Regular Meeting

September 17, 2020

a call with Congressman Jimmy Panetta and CCBE President Janet Wohlgemuth to discuss the federal response to COVID-19, the CZU Lightning fire, and economic relief for schools and families. Trustee Filicetti also attended a meeting regarding Policy Review with Deputy Superintendent of Business Services, Liann Reyes, the September 10th Special Board Meeting of the Santa Cruz County Board of Education, a CCBE Board of Directors meeting, the Annual CCBE Conference, a meeting of the Santa Cruz County School Boards Association (SCZCSBA) which featured Gail Pellerin, the County Registrar of Voters, as the guest speaker. Lastly, Trustee Filicetti attended a CORE Coffee Chat on Digital Equity and Distance Learning with Dr. Faris Sabbah and COE Staff.

11. AD HOC COMMITTEE REPORTS/ACTIONS (if any)

11.1 California County Boards of Education (CCBE) Report

Trustee Filicetti gave an update on recent CCBE activities. The CCBE Directors Meeting focused on legislative advocacy, CSBA Governance Task Force recommendations for the Directors-At-Large and CCBE representation positions on the CSBA Board of Directors, the CCBE Outstanding Legislator Award Nomination of Assemblymember Robert Rivas, and updates by the CSBA Climate Change Task Force.

Trustee Filicetti also provided a summary of the highlights from the CCBE Annual Conference. The conference's key speakers included Eric Yuan, Founder & CEO of Zoom, Linda Darling-Hammond, Board President of the California State Board of Education.

11.2 CO&L Updates

None.

12. SCHEDULE OF MEETINGS AND COMING EVENTS

Santa Cruz County Board of Education
Regular Meeting (Virtual)
October 15, 2020
4:00 p.m.

Santa Cruz County Board of Education
Regular Meeting (Virtual)
November 19, 2020
4:00 p.m.

13. ADJOURNMENT

The Board President adjourned the meeting at 6:58 pm.

Santa Cruz County Board of Education

Minutes, Regular Meeting

September 17, 2020

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SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM

Board Meeting Date: Oct. 15, 2020

Action

Information

TO: Santa Cruz County Board of Education

FROM: Business Department

SUBJECT: Routine Budget Revisions

BACKGROUND

Adjusts the 2020-2021 Spending Plan.

SUPERINTENDENT'S RECOMMENDATION:

Approve the routine budget revisions.

FISCAL IMPLICATIONS:

Detailed herein.



MEMO

DATE: October 15, 2020

TO: Santa Cruz County Board of Education
Dr. Faris Sabbah, County Superintendent of Schools

FROM: Liann Reyes, Deputy Superintendent, Business Services
Melissa Lopez, Director of Fiscal Services



RE: September Budget Revisions

Budget revisions in September reflect a net increase in revenues in the amount of \$144,301, resulting in a net increase to fund balance of \$144,301.

Significant adjustments made to increase both revenues and expenditures include:

- \$1,325,437 – CARES Act/Learning Loss Mitigation Funding
- \$132,851 – CARES Act/Learning Loss Mitigation Funding (19/20)
- \$124,939 – Migrant Head Start 19/20 Carryover Balance
- \$75,943 – Migrant Head Start COVID Response Funding

Business department staff will continue to communicate and work closely with department staff and managers to review revenues, expenditures, and budgets as 1st Interim reporting and budget development timelines are quickly approaching.

Should you have any questions, please feel free to contact us.

LR:ml
7 attachments
cc: Rebecca Olker

Santa Cruz County Office of Education
 Budget Variance Summary for September, 2020
 October 15, 2020 Board Meeting

	2020-2021	2020-21	SEPTEMBER		2020-21
Description	Adopted Budget	Board Meeting 9/17/20	Unrestricted	Restricted	Board Meeting 10/15/2020
REVENUE					
Local Control Funding Formula	27,537,112	27,537,112	-	-	27,537,112
Federal Revenues	5,816,517	5,816,517	-	1,257,675	7,074,192
State Revenues	6,211,333	6,211,333	-	237,080	6,448,413
Local Revenues	8,677,516	8,677,516	-	225,682	8,903,198
TOTAL REVENUE	48,242,478	48,242,478	-	1,720,437	49,962,915
EXPENDITURES					
Certificated Salaries	10,868,103	10,868,103	217,003	334,118	11,419,225
Classified Salaries	12,570,579	12,570,579	286,259	(185,066)	12,671,772
Employee Benefits	14,381,643	14,381,643	94,201	(481,323)	13,994,521
Books and Supplies	1,750,573	1,683,148	(608,076)	1,796,889	2,871,960
Services, Other Operating Expenses	7,297,393	7,513,010	10,614	73,628	7,597,252
Capital Outlay	86,200	86,200	-	-	86,200
Other Outgo	(75,056)	(75,056)	-	37,890	(37,166)
Interprogram Support	4,974,756	4,975,219	-	-	4,975,219
TOTAL EXPENDITURES	51,854,191	52,002,846	0	1,576,136	53,578,983
INTERFUND TRANSFERS					
Transfers In	-	-	-	-	-
Transfers Out	466,051	466,051	-	-	466,051
TOTAL INTERFUND TRANSFERS	466,051	466,051	-	-	466,051
FUND BALANCE					
Beginning Fund Balance	27,366,002	27,366,002	-	-	27,366,002
Net Increase/(Decrease)	(4,077,764)	(4,226,419)	(0)	144,301	(4,082,119)
ENDING FUND BALANCE	23,288,238	23,139,583	(0)	144,301	23,283,883

Pacheco Bill Compliance:

There were no individual consulting agreements in excess of \$25,000 that required a budget revision during the month of September 2020.

Budget Variance Detail for
September, 2020
October 15, 2020 Board Meeting

Description (Object Code Range)	Res	Program	2020-21		Variance		2020-21
			Adopted Budget	Board Meeting 9/17/20	Unrestricted	Restricted	Board Meeting 10/15/20
REVENUE							
Local Control Funding Formula (8010-8099)			27,537,112	27,537,112			
Total Local Control Funding Formula			27,537,112	27,537,112	-	-	27,537,112
Federal Revenues (8100-8299)			5,816,517	5,816,517			
CARES Act GEER	3215	GOV EMER EDUCATION RELIEF				97,982	
CARES Act CRF	3220	FED CARES CORONA RELIEF				1,159,693	
Total Federal Revenues			5,816,517	5,816,517	-	1,257,675	7,074,192
State Revenues (8300-8599)			6,211,333	6,211,333			
Assistance Program	7415	CLASSIFIED SUMMER ASSIST PROGRAM				36,467	
Learning Loss Mitigation Prop 98	7420	LEARNING LOSS MITIGATION PROP 98				200,613	
Total State Revenues			6,211,333	6,211,333	-	237,080	6,448,413
Local Revenues (8600-8799)			8,677,516	8,677,516			
CTEP Medical Assisting (Additional Students)	9010	OTHER RESTRICTED LOCAL				24,800	
BUDGET 20/21	9411	MIGRANT HEAD START-FED PASS TH				200,882	
Total Local Revenues			8,677,516	8,677,516	-	225,682	8,903,198
Other Financing Sources (8900-8997)							
Total Other Financing Sources			-	-	-	-	-
TOTAL REVENUE			48,242,478	48,242,478	-	1,720,437	49,962,915

Budget Variance Detail for
September, 2020
October 15, 2020 Board Meeting

Description (Object Code Range)	Res	Program	2020-21		Variance		2020-21
			Adopted Budget	Board Meeting 9/17/20	Unrestricted	Restricted	Board Meeting 10/15/20
Total Beginning Fund Balance				-	-	-	-
EXPENDITURES							
Certificated Salaries (1000-1999)			10,868,103	10,868,103			
Salary Updates	0030	Educational Services			26,981		
Salary Updates	0086	Technology Admin			1		
Salary Updates	0090	EDUCATION & ADMIN OPERATIONS			91,716		
Salary Updates	0610	JUVENILE COURT SCHOOLS			(57,116)		
Salary Updates	0611	JUVENILE COURT SUPPLEMENTAL			(70,780)		
Salary Updates	0620	COUNTY COMMUNITY SCHOOLS			77,377		
Salary Updates	0621	COUNTY COMMUNITY SUPPLEMENTAL			152,132		
Salary Updates	0830	CAREER TECHNICAL EDUCATION PARTNERSHIP			(3,307)		
Salary Updates	3025	NCLB:TIT I LOC DELINQ PRGS				3,721	
Salary Updates	3183	ESSA School Improvement COE				4,020	
Salary Updates	3220	FED CARES CORONA RELIEF				300,869	
Salary Updates	6388	Strong Workforce Program				(45,574)	
Salary Updates	6500	SPECIAL EDUCATION				6,818	
Salary Updates	6510	SP ED-EARLY ED IND W/EXC NEEDS				(32,000)	
Salary Updates	6685	Tobacco-Use Prevention Education (Prop 56) : COE Technical Assistance Grants				3,724	
Salary Updates	6695	Tobacco: Health Disparities				11,172	
Salary Updates	7366	SUPPL PRGS:FSTR YOUTH/JUV DETN				29,791	
Salary Updates	7388	COVID-19 LEA REPOSE FUNDS				2,061	
Salary Updates	9010	OTHER RESTRICTED LOCAL				27,174	
Salary Updates	9410	WORKFORCE YOUTH SVCS-FED P/T				22,343	
Total Certificated Salaries			10,868,103	10,868,103	217,003	334,118	11,419,225

Budget Variance Detail for
September, 2020
October 15, 2020 Board Meeting

Description (Object Code Range)	Res	Program	2020-21	2020-21	Variance		2020-21
			Adopted Budget	Board Meeting 9/17/20	Unrestricted	Restricted	Board Meeting 10/15/20
Classified Salaries (2000-2999)			12,570,579	12,570,579			
Salary Updates	0030	Educational Services			33,844		
Salary Updates	0040	Maintenance			5,024		
Salary Updates	0050	Operations			816		
Salary Updates	0060	Administration			43,152		
Salary Updates	0086	Technology Admin			3,290		
Salary Updates	0090	EDUCATION & ADMIN OPERATIONS			(41,856)		
Salary Updates	0610	JUVENILE COURT SCHOOLS			55,750		
Salary Updates	0620	COUNTY COMMUNITY SCHOOLS			240,398		
Salary Updates	0621	COUNTY COMMUNITY SUPPLEMENTAL			(57,608)		
Salary Updates	0830	CAREER TECHNICAL EDUCATION PARTNERSHIP			2,391		
Salary Updates	1100	SUPPL PRGS:FSTR YOUTH/JUV DETN			1,058		
Salary Updates	3010	SUPPL PRGS:FSTR YOUTH/JUV DETN				(21,171)	
Salary Updates	3025	NCLB:TIT I LOC DELINQ PRGS				(1,780)	
Salary Updates	3220	FED CARES CORONA RELIEF				36,314	
Salary Updates	3310	SUPPL PRGS:FSTR YOUTH/JUV DETN				(13,771)	
Salary Updates	3385	SUPPL PRGS:FSTR YOUTH/JUV DETN				279	
Salary Updates	5630	NCLB:TIT X HOMELESS ASST GRNTS				648	
Salary Updates	5810	OTHER RESTRICTED FEDERAL				1,152	
Salary Updates	6500	SPECIAL EDUCATION				(179,070)	
Salary Updates	6510	SP ED-EARLY ED IND W/EXC NEEDS				79	
Salary Updates	6520	SP ED:PRJ WORKABILITY I LEA				(9,260)	
Salary Updates	6680	TBCO USE PREVEN'N COE ADM GNTS				557	
Salary Updates	6685	Tobacco-Use Prevention Education (Prop 56) : COE Technical Assistance Grants				(2,863)	
Salary Updates	6695	Tobacco: Health Disparities				1,173	
Salary Updates	7366	SUPPL PRGS:FSTR YOUTH/JUV DETN				(27,059)	
Salary Updates	7415	CLASSIFIED SUMMER ASSIST PROGRAM				36,467	
Salary Updates	8150	RMA - ONGOING MAJOR MAINT				5,018	
Salary Updates	9010	OTHER RESTRICTED LOCAL				(10,754)	
Salary Updates	9064	S4C				(30,668)	
Salary Updates	9099	FYS CHILD WELFARE CONTRIBUTION				835	
Salary Updates	9366	IV-E FOSTER CARE ADMIN ACTIVIT				373	
Salary Updates	9410	WORKFORCE YOUTH SVCS-FED P/T				(15,811)	
Salary Updates	9411	MIGRANT HEAD START-FED PASS TH				32,136	
Salary Updates	9412	YHDP- Youth Homeless Demonstration Project				12,112	
Total Classified Salaries			12,570,579	12,570,579	286,259	(185,066)	12,671,772

Budget Variance Detail for
September, 2020
October 15, 2020 Board Meeting

Description (Object Code Range)	Res	Program	2020-21		Variance		2020-21
			Adopted Budget	Board Meeting 9/17/20	Unrestricted	Restricted	Board Meeting 10/15/20
Employee Benefits (3000-3999)			14,381,643	14,381,643			
Salary Updates	0030	Educational Services			1,621		
Salary Updates	0040	Maintenance			(5,576)		
Salary Updates	0050	Operations			284		
Salary Updates	0060	Administration			9,430		
Salary Updates	0086	Technology Admin			(1,174)		
Salary Updates	0090	EDUCATION & ADMIN OPERATIONS			10,245		
Salary Updates	0610	JUVENILE COURT SCHOOLS			8,897		
Salary Updates	0611	JUVENILE COURT SUPPLEMENTAL			(29,493)		
Salary Updates	0620	COUNTY COMMUNITY SCHOOLS			90,454		
Salary Updates	0621	COUNTY COMMUNITY SUPPLEMENTAL			25,708		
Salary Updates	0830	CAREER TECHNICAL EDUCATION PARTNERSHIP			(17,711)		
Salary Updates	1100	SUPPL PRGS:FSTR YOUTH/JUV DETN			1,516		
Salary Updates	3010	SUPPL PRGS:FSTR YOUTH/JUV DETN				(1,400)	
Salary Updates	3025	NCLB:TIT I LOC DELINQ PRGS				768	
Salary Updates	3183	ESSA School Improvement COE				(1,162)	
Salary Updates	3220	FED CARES CORONA RELIEF				100,311	
Salary Updates	3310	SUPPL PRGS:FSTR YOUTH/JUV DETN				(16,940)	
Salary Updates	3385	SUPPL PRGS:FSTR YOUTH/JUV DETN				(3,093)	
Salary Updates	5630	NCLB:TIT X HOMELESS ASST GRNTS				(1,068)	
Salary Updates	5810	OTHER RESTRICTED FEDERAL				401	
Salary Updates	6388	Strong Workforce Program				(43,590)	
Salary Updates	6500	SPECIAL EDUCATION				(498,837)	
Salary Updates	6510	SP ED-EARLY ED IND W/EXC NEEDS				(39,269)	
Salary Updates	6520	SP ED:PRJ WORKABILITY I LEA				(971)	
Salary Updates	6680	TBCO USE PREVEN'N COE ADM GNTS				194	
Salary Updates	6685	Tobacco-Use Prevention Education (Prop 56) : COE Technical Assistance Grants				278	
Salary Updates	6695	Tobacco: Health Disparities				7,076	
Salary Updates	7135	ENVIRONMENTAL EDUCATION				0	
Salary Updates	7366	SUPPL PRGS:FSTR YOUTH/JUV DETN				1,322	
Salary Updates	7388	COVID-19 LEA REPOSE FUNDS				144	
Salary Updates	7415	CLASSIFIED SUMMER ASSIST PROGRAM				4,901	
Salary Updates	7810	OTHER RESTRICTED STATE				256	
Salary Updates	8150	RMA - ONGOING MAJOR MAINT				(5,578)	
Salary Updates	9010	OTHER RESTRICTED LOCAL				8,234	
Salary Updates	9064	S4C				(16,869)	
Salary Updates	9099	FYS CHILD WELFARE CONTRIBUTION				291	
Salary Updates	9366	IV-E FOSTER CARE ADMIN ACTIVIT				(984)	
Salary Updates	9410	WORKFORCE YOUTH SVCS-FED P/T				7,174	
Salary Updates	9411	MIGRANT HEAD START-FED PASS TH				9,161	
Salary Updates	9412	YHDP- Youth Homeless Demonstration Project				7,926	
Total Employee Benefits			14,381,643	14,381,643	94,201	(481,323)	13,994,521

Budget Variance Detail for
September, 2020
October 15, 2020 Board Meeting

Description (Object Code Range)	Res	Program	2020-21		Variance		2020-21
			Adopted Budget	Board Meeting 9/17/20	Unrestricted	Restricted	Board Meeting 10/15/20
Books and Supplies (4000-4999)			1,750,573	1,683,148			
Salary Updates	0030	Educational Services			(64,246)		
Salary Updates	0040	Maintenance			552		
Salary Updates	0050	Operations			(1,100)		
Salary Updates	0060	Administration			(59,302)		
Salary Updates	0086	Technology Admin			(2,117)		
Salary Updates	0090	EDUCATION & ADMIN OPERATIONS			(61,346)		
Salary Updates	0610	JUVENILE COURT SCHOOLS			(7,531)		
Salary Updates	0611	JUVENILE COURT SUPPLEMENTAL			100,273		
Salary Updates	0620	COUNTY COMMUNITY SCHOOLS			(408,120)		
Salary Updates	0621	COUNTY COMMUNITY SUPPLEMENTAL			(121,192)		
Salary Updates	0830	CAREER TECHNICAL EDUCATION PARTNERSHIP			18,627		
Salary Updates	1100	SUPPL PRGS:FSTR YOUTH/JUV DETN			(2,573)		
Salary Updates	3010	SUPPL PRGS:FSTR YOUTH/JUV DETN				22,764	
Salary Updates	3025	NCLB:TIT I LOC DELINQ PRGS				(2,709)	
Salary Updates	3183	ESSA School Improvement COE				(3,078)	
CARES Act/Learning Loss	3215	GOV EMER EDUCATION RELIEF				90,742	
CARES Act/Learning Loss	3220	FED CARES CORONA RELIEF				532,578	
Salary Updates	3310	SUPPL PRGS:FSTR YOUTH/JUV DETN				30,712	
Salary Updates	3385	SUPPL PRGS:FSTR YOUTH/JUV DETN				2,813	
Salary Updates	5630	NCLB:TIT X HOMELESS ASST GRNTS				956	
Salary Updates	5810	OTHER RESTRICTED FEDERAL				(1,553)	
Salary Updates	6388	Strong Workforce Program				89,163	
classroom	6500	SPECIAL EDUCATION				675,129	
Salary Updates	6510	SP ED-EARLY ED IND W/EXC NEEDS				71,190	
Salary Updates	6520	SP ED:PRJ WORKABILITY I LEA				10,152	
Salary Updates	6680	TBCO USE PREVEN'N COE ADM GNTS				(751)	
Salary Updates	6685	Tobacco-Use Prevention Education (Prop 56) : COE				(1,139)	
Salary Updates	6695	Technical Assistance Grants				(19,661)	
Salary Updates, FYSP Amazon	7366	Tobacco: Health Disparities				(4,054)	
Salary Updates	7388	SUPPL PRGS:FSTR YOUTH/JUV DETN				(2,205)	
Salary Updates	7415	COVID-19 LEA REPOSE FUNDS				(4,901)	
CARES Act/Learning Loss	7420	CLASSIFIED SUMMER ASSIST PROGRAM				185,615	
Salary Updates	7810	LEARNING LOSS MITIGATION PROP 98				(256)	
Salary Updates, Supplies	8150	OTHER RESTRICTED STATE				561	
Medical Assisting Textbooks	9010	RMA - ONGOING MAJOR MAINT				(14,013)	
Salary Updates	9064	OTHER RESTRICTED LOCAL				48,677	
Salary Updates	9099	S4C				(1,126)	
Salary Updates	9366	FYS CHILD WELFARE CONTRIBUTION				782	
Salary Updates	9410	IV-E FOSTER CARE ADMIN ACTIVIT				(13,706)	
balance, MHS COVID Budget 20/21	9411	WORKFORCE YOUTH SVCS-FED P/T				124,246	
Salary Updates	9412	MIGRANT HEAD START-FED PASS TH				(20,038)	
		YHDP- Youth Homeless Demonstration Project					
Total Books and Supplies			1,750,573	1,683,148	(608,076)	1,796,889	2,871,960

Budget Variance Detail for
September, 2020
October 15, 2020 Board Meeting

Description (Object Code Range)	Res	Program	2020-21	2020-21	Variance		2020-21
			Adopted Budget	Board Meeting 9/17/20	Unrestricted	Restricted	Board Meeting 10/15/20
5999)			7,297,393	7,513,010			
Salary Updates	0030	Educational Services			1,800		
Salary Updates	0060	Administration			6,720		
Salary Updates	0090	EDUCATION & ADMIN OPERATIONS			1,242		
Salary Updates	0620	COUNTY COMMUNITY SCHOOLS			(108)		
Salary Updates	0621	COUNTY COMMUNITY SUPPLEMENTAL			960		
Salary Updates	3010	SUPPL PRGS:FSTR YOUTH/JUV DETN				(192)	
Salary Updates	3183	ESSA School Improvement COE				220	
Salary Updates, CARES Act/LLM	3220	FED CARES CORONA RELIEF				56,670	
Salary Updates	5630	NCLB:TIT X HOMELESS ASST GRNTS				(536)	
classroom	6500	SPECIAL EDUCATION				(4,040)	
Salary Updates	6520	SP ED:PRJ WORKABILITY I LEA				80	
Salary Updates	6695	Tobacco: Health Disparities				240	
Salary Updates, Carolyn Stone Contract	9010	OTHER RESTRICTED LOCAL				2,810	
Salary Updates	9064	S4C				(1,140)	
Salary Updates	9366	IV-E FOSTER CARE ADMIN ACTIVIT				(172)	
balance, MHS Covid Budget 20/21	9411	MIGRANT HEAD START-FED PASS TH				19,688	
Total Services, Other Operating Expenses			7,297,393	7,513,010	10,614	73,628	7,597,252
Capital Outlay (6000-6999)			86,200	86,200			
Total Capital Outlay			86,200	86,200	-	-	86,200
Other Outgo (7100-7299, 7400-7499)			4,974,756	4,975,219			
Total Other Outgo			4,974,756	4,975,219	-	-	4,975,219
Interprogram Support Services (7300-7399)			(75,056)	(75,056)			
CARES Act GEER	3215	GOV EMER EDUCATION RELIEF				7,240	
CARES State LCFF LLM	7420	LEARNING LOSS MITIGATION PROP 98				14,998	
Budget 20/21	9411	MIGRANT HEAD START-FED PASS TH				15,652	
Total Interprogram Support			(75,056)	(75,056)	-	37,890	(37,166)
Interfund Transfers Out (7600-7629)							
Total Interfund Transfers Out			466,051	466,051	-	-	466,051
TOTAL EXPENDITURES			52,320,242	52,468,897	0	1,576,136	54,045,034
BEGINNING FUND BALANCE			27,366,002	27,366,002			27,366,002
BALANCE			(4,077,764)	(4,226,419)	(0)	144,301	(4,082,119)
ENDING FUND BALANCE			23,288,238	23,139,583			23,283,883



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM

Board Meeting Date: Oct. 15, 2020

Action

Information

TO: Santa Cruz County Board of Education
FROM: Business Department
SUBJECT: Gifts and Donations

BACKGROUND

County Board of Education Policy 3280 requires that all gifts and donations received by programs conducted by the County Superintendent of Schools be accepted by the County Board of Education.

SUPERINTENDENT’S RECOMMENDATION:

Accept gifts and donations as follows:

<u>Program:</u>	<u>Donor:</u>	<u>Value:</u>
CTEP Construction Class	Harbor Freight	Gift Card (\$200 Value)
CTEP	Sandy Mast	\$5,000

FISCAL IMPLICATIONS:

Gifts/donations received will be utilized by the programs/staff to which they are donated.



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM

Board Meeting Date: Oct. 15, 2020 **Action** **Information**

TO: Santa Cruz County Board of Education
FROM: Dr. Faris Sabbah, County Superintendent of Schools
SUBJECT: COVID-19, CZU Fire and Reopening Schools Update

BACKGROUND

Santa Cruz County Office of Education has been working in collaboration with the Santa Cruz County Health Services agency and school districts to prepare for and respond to the outbreak of COVID-19 in our community. The Board will receive an update on the ways in which the Santa Cruz County Office of Education has been working to respond to the COVID-19 crisis.

The presentation will also include an update on the CZU Lightning complex fire and explain the ways in which the Santa Cruz County Office of Education is supporting students, families, and school staff countywide who have been impacted by the CZU Lightning Complex Fire as fire cleanup takes place and distance learning programs resume.

SUPERINTENDENT’S RECOMMENDATION:

Receive report.

FISCAL IMPLICATIONS:

None.



SANTA CRUZ
COUNTY OFFICE OF
EDUCATION

Fire & COVID-19 Updat

Santa Cruz County
Board of Education

10/14/2020



Fire Updates

- ▶ Focus on Mental Health support
- ▶ School cleaning process progressing
- ▶ FEMA's Support
- ▶ Many families struggling who have lost their homes or waiting to r turn
- ▶



SANTA CRUZ
COUNTY OFFICE OF
EDUCATION

School Update

- ▶ Impact from the Fires
- ▶ Pressure from Community to reopen
 - Private School reopening, Meet with them weekly
 - Articles showing low number of outbreaks in CA schools
- ▶ Public Schools are implementing limited in-person services
 - Working with labor representatives
 - one-on-one Assessments
 - Access and support for Distance Learning
 - Small Cohorts
- ▶ Dr. Newel shared that new guidance impacting schools is going to come out
 - Screening Requirements
 - Increased Surveillance Testing



Surveillance Testing

- ▶ Required for all schools who are doing In-person services
- ▶ Moved to Outdoors in parking lot
- ▶ Three Stations: Screening, Check-in, Testing
- ▶ Begin assigned appointments on Oct. 12
- ▶ Some hurdles with registering on Stanford Site
- ▶ Positive feedback from participants
- ▶ Later will be moved to vehicle based testing







SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM

Board Meeting Date: Oct. 15, 2020 **Action** **Information**

TO: Santa Cruz County Board of Education

FROM: Dr. Faris Sabbah, County Superintendent of Schools
Debi Bodenheimer, Associate Superintendent, Educational Services

SUBJECT: Summary of Support for School Districts

BACKGROUND

In accordance with Education Code § 52066(i), the County Superintendent of Schools must prepare an annual summary of how the County Superintendent of Schools plans to support school districts and schools within the county. This report was due to be presented in June, 2020, but was delayed due to COVID-19. The report is now due to be shared with the Governing Board and then submitted to the CDE by October 31, 2020. The report covers three questions regarding support for LCAP development, LCAP implementation and targeted assistance plans.

SUPERINTENDENT’S RECOMMENDATION:

Receive report.

FISCAL IMPLICATIONS:

None.



DR. FARIS SABBAH
SUPERINTENDENT OF SCHOOLS

Summary of Support for School Districts 2020-2021

ANNUAL REPORT – 2020-2021

Summary

The Santa Cruz County Office of Education Superintendent of Schools will support all districts and schools within Santa Cruz County by:

- Facilitating Professional Learning Networks for district administrators, educators supporting English Learners, instructional coaches, instructional technology, mathematics (math NIC) and curriculum and instruction personnel (including science and VAPA)
- Incorporating continuous improvement processes into all networks through improvement science practices
- Providing framework and standards professional development, and providing updates and guidance on materials adoption processes
- Supporting content specific county-wide initiatives (science, English Learner Roadmap, etc.)
- Providing customized support for small school districts
- Targeting professional learning opportunities to meet district needs
- Supporting districts with Social Emotional Learning through collaboration across all COE Departments
- Creating a network of professional development to support Educational Technology and hiring a Teacher on Special Assignment for Distance Learning to support all 10 school districts
- Collaborating with CTEP in order to create a shared vision for Career Technical Education and Computer Science instruction
- Creating a Professional Learning Plan to share with all districts regarding professional development offerings
- Developing a Distance Learning website (with a professional development calendar) to share resources with educators, families and students

The Santa Cruz County Office of Education Superintendent of Schools will support districts identified for technical assistance by:

- Offering Differentiated Assistance learning cycles to identified districts (currently PVUSD and SLVUSD)
- Reviewing and giving feedback on Learning Continuity plans, LCAP and budget development
- Providing technical assistance to help districts implement and give feedback on their action plans
- Supporting data analysis and continuous improvement, and giving professional development in CAASPP best practices and data cycles

The following plan to support districts in implementing LCAPs adheres to the provisions/requirements of [Ed Code 52066](#).

Goal One: Approve all LCAPs.

Component	Objective	Metrics/ Indicators	Action
<p>LCAP Support</p> <p><i>Completing the review of LCAPs submitted by school districts [Ed Code 52070]</i></p>	<p>1. Provide technical support, ongoing informational updates, and trainings related to LCAPs, State Priorities, CA Dashboard and student group performance.</p>	<p>1. Survey of district administration regarding effectiveness of support and information</p>	<p>1. Provide support through the Professional Learning Network (PLN), Yearly Countywide LCAP training, County Small Schools meetings, individual district meetings.</p> <p>2. Provide professional learning opportunities focused on specific State requirements and changes - LCAP template and components, CA Dashboard, etc.</p> <p>3. Provide support for the Learning Continuity Plan and COVID-19 Operations Written Report that temporarily took the place of the formal LCAP.</p>
	<p>2. Provide all districts with technical support and feedback on initial drafts with an early review process prior to district LCAP Public Hearing dates.</p>	<p>1. All districts turn in early drafts for review</p> <p>2. All districts have technical assistance meetings regarding initial drafts prior to Public Hearing in June</p>	<p>A. Early Review is provided starting in March; this is an iterative process with the districts</p> <p>B. Technical Assistance meetings are held with districts to go through continuous improvement/approval recommendations</p> <p>C. Early Review was also provided for the Learning Continuity Plan that was due by September 30.</p>
	<p>3. Complete review and approval of all LCAPs including recommendations for continuous improvement</p>	<p>1. All LCAPs approved and uploaded to the county webpage by September 15, 2021.</p> <p>2. All Districts are provided commendations and recommendations for continuous improvement</p>	<p>A. Review Board Approved LCAPs in June, July and August, and work with district leaders to ensure that all LCAPs are approvable by the County Superintendent.</p> <p>B. Work with Ed. Services, Fiscal Services and County Superintendent to develop commendations and recommendations for Budget/LCAP approval letter by September 15, 2021.</p>

Goal Two: Utilize the cycle of continuous improvement to provide technical assistance to schools and districts based on need. Technical assistance is provided to districts who are identified as needing assistance as well as those that volunteer for assistance.

Component	Objective	Metrics/ Indicators	Action
<p>Technical Assistance</p> <p><i>Providing technical assistance to school districts pursuant to subdivisions (a) and (b) of Ed Code 52071.</i></p> <p><i>Note: This work was begun in January 2020, and was then put on hold due to COVID-19. The work is now back in progress.</i></p>	<p>1. Support districts with initial data analysis and identification of strengths and areas of improvement. The two districts who are currently in DA are SLVUSD and PVUSD.</p>	<ol style="list-style-type: none"> 1. Review Greatest Progress, Greatest Needs, and Performance Gaps sections of the LCAPs. 2. District progress on the Dashboard from 19-20 (no Dashboard data is currently available). 3. District progress on local measures. 	<ol style="list-style-type: none"> A. Work with district leaders and PLN participants to review the current year Dashboard data to determine Progress, Greatest Needs, and Performance Gaps. Look at alternate data measures due to the fact that Dashboard data is now somewhat outdated. B. The Director of District Support and Leadership and C&I staff will analyze the data and provide it to the districts. C. Provide targeted technical assistance and professional development on Dashboard analysis.
	<p>2. Support districts with systems analysis and identification of systems level strengths and areas of improvement.</p>	<ol style="list-style-type: none"> 1. Review of local data. 2. Completion of improvement science tools. 3. Alignment of LCAP goals to address improvement areas. 	<ol style="list-style-type: none"> A. Work with district and site leaders to review and analyze local data. B. Introduce and further develop the Continuous Improvement Cycles to districts and PLN to determine root causes. C. Work with district leaders to craft LCAP goals that align to root causes.
	<p>3. Support districts with a synthesis of findings and action planning.</p>	<ol style="list-style-type: none"> 1. Alignment of LCAP actions and services to address problems of practice. 2. Alignment of Demonstration of Increased or Improved Services for Unduplicated Pupils (DIISUP) to identified problems of practice. 	<ol style="list-style-type: none"> A. Work with district and site leaders to identify data statements, and primary and secondary drivers to address identified root causes. B. Provide district and site leaders with tools to identify change ideas and create Actions and Services in their LCAP to address the root causes. C. Provide professional development on deepening understanding regarding the decisions in the DIISUP section of the LCAP. D. Provide customized support in the area(s) that the district has identified as needs, based on root cause analysis.

		3. Surveys from Differentiated Assistance districts measuring their satisfaction and the effectiveness of the process.	E. Survey and meet regularly with DA teams to share successes and challenges with implementation, review data and determine next steps.
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Goal Three: Provide support to all districts in implementing their LCAP.

Component	Objective	Metrics/ Indicators	Action
Other Support <i>Providing any other support to school districts and schools within the county in implementing the provisions of Ed Code 52071.</i>	1. Refine and align professional development (PD) and professional learning (PL) opportunities to district needs around academic, behavioral, and social emotional student outcomes.	1. Attendance at professional development and learning offerings. 2. Evaluations, feedback and surveys following PD/PL and technical assistance.	A. C&I Department Members and Associate Superintendent will conduct an ongoing analysis of district needs, based on needs assessments, and goals and actions in LCAPs to design and implement PD/PL and customized technical assistance. B. Provide ongoing support to districts in Social-Emotional Wellness and provide professional development to districts in conjunction with Student Services and Special Education. C. C&I staff will coordinate professional development related but not limited to the following subjects: Distance Learning, Educational Technology, Mathematics, Science, VAPA, Environmental Literacy, History Social Science, Health, English Language Arts, Assessment, and ELD. D. C&I, Special Education Local Plan Area (SELPA), Alternative Education and Student Support Services staff collaborate to provide integrated professional development opportunities.
	2. Provide opportunities for school and district leaders to network and learn together.	1. Attendance at Administrator Network meetings. 2. Attendance at C&I and Multilingual Network meetings.	A. Provide monthly opportunities for District C&I leaders to come together for state and local updates related to curriculum and instruction, accountability, assessment, and English learners as well as structured opportunities to share best practices and learn from each other.

		<ol style="list-style-type: none"> 3. Attendance at PLN meetings. 4. Attendance at S4C Operations meetings. 	<ol style="list-style-type: none"> B. Include “Best Practices” as an agenda item for PLN meetings to provide opportunities for districts to share problems of practice and how they are addressed in their districts. C. Facilitate monthly Site Administrator Network meetings to provide opportunities for site administrators to network and learn together.
	<ol style="list-style-type: none"> 3. Provide district leaders with opportunities to understand and apply the continuous improvement framework and tools. 	<ol style="list-style-type: none"> 1. Attendance at continuous improvement professional development. 2. Implementation surveys post professional development. 3. Continuous improvement evidence and artifacts 	<ol style="list-style-type: none"> A. Provide professional development on/and spotlight continuous improvement strategies during monthly C&I Meetings. B. Provide districts with a systematic continuous improvement training series. C. Model and practice the use of continuous improvement resources and tools in PLN. D. Provide opportunities for district leaders to share continuous improvement practices and processes utilized in their districts at monthly C&I Meetings and PLN meetings.
	<ol style="list-style-type: none"> 4. Assist districts in implementing and monitoring the impact of actions identified in their LCAP. 	<ol style="list-style-type: none"> 1. Review of District Annual Updates. 2. District progress on the CA Dashboard. 3. District progress on local indicators and benchmarks. 	<ol style="list-style-type: none"> A. The Director of District Leadership and Support and LCAP Review Team will review district Annual Updates. B. The Director of District Leadership and Support will be in contact with districts throughout each month, as the key contact for this work, asking for ongoing input. C. Review district progress on the CA Dashboard and local indicators.

Collaboration

The Santa Cruz County Superintendent of Schools will collaborate with the CCEE, the California Department of Education (CDE) other county superintendents (CCSESA), Geographic Lead Agencies as well as System of Support (SOS) Lead Agencies to support school districts and schools within the county implementing LCAPs in the following ways:

Actions	CCEE	CDE	CCSESA	Geo Leads	SOS Leads
The Santa Cruz County Superintendent of Schools participates in quarterly CCSESA meetings.	x	x	x	x	
The Associate Superintendent meets bi-monthly with Region 5 educational services and C&I leaders.			x		
The Associate Superintendent, and District Support and Leadership Director, meet bi-monthly with C&I leaders across the state at Curriculum and Instruction Steering Committee (CISC) meetings.	x	x	x	x	x
The Associate Superintendent and Director of the New Teacher Center, represent Region 5 on CISC Teacher Development Subcommittee.			x		
The Associate Superintendent, with support from the District Support and Leadership Director, leads a monthly PLN, which includes districts.	x				
The Associate Superintendent participates in and is a member of the Mid-State Collaborative Advisory Council.				x	
The Associate Superintendent, and support District Support and Leadership Director, participate in the County Office Collaboration Differentiated Assistance cohort.				x	
The Associate Superintendent meets regularly with the Region 5 Multi-Tiered System of Support (MTSS) team.		x	x		x
The Associate Superintendent meets regularly and is a member of the Inclusion Collaborative team.					x

Budget - COE

Differentiated Assistance & LCAP Support Plan	2020-2021 Estimated Costs
Total Budget	766,667.00
Certificated Staff - salaries and benefits	547,315.96
Classified Staff - salaries and benefits	40,706.97
Materials and Supplies	8,000.00
Travel, Professional Development, Professional Services	0
Indirect Costs	49,688.00
Total Estimated Cost	645,710.93
Total Unencumbered Budget (as of October, 2020)	120,956.07



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM

Board Meeting Date: Oct. 15, 2020 **Action** **Information**

TO: Santa Cruz County Board of Education

FROM: Heather Molloy, Director, Outdoor Science School

SUBJECT: Outdoor Science Program Report

BACKGROUND

The Board will receive a report about the new Outdoor Science Schoolyard Childcare Program which is currently providing in-person outdoor childcare to a limited number of youth in compliance with all safety protocols required to minimize the risk of COVID-19. This program is a partnership between the Santa Cruz County Office of Education and the Santa Cruz City School District.

SUPERINTENDENT’S RECOMMENDATION:

Receive report.

FISCAL IMPLICATIONS:

None.



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM

Board Meeting Date: Oct. 15, 2020

Action

Information

TO: Santa Cruz County Board of Education

FROM: Troy Cope, Senior Director, Human Resources

SUBJECT: Personnel Commission Vacancy: Appointment of Nominee

BACKGROUND

The Board will be informed of the nominee for the appointment as the Board's appointee to the Santa Cruz County Office of Education Personnel Commission, Larry Lane, and will publicly announce the intended appointee to fill a vacancy that will exist December 1, 2020. (E.C. 45246(b)).

SUPERINTENDENT'S RECOMMENDATION:

Appoint nominee Larry Lane.

FISCAL IMPLICATIONS:

None.



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM

Board Meeting Date: Oct. 15, 2020 **Action** **Information**

TO: Santa Cruz County Board of Education
FROM: Jennifer Izant Gonzales, Project Director, Alternative Education
SUBJECT: School Plan for Student Achievement (SPSA) for the Santa Cruz COE
 Alternative Education Community Schools

BACKGROUND

California Education Code § 64001(i) requires that the [School Plan for Student Achievement] shall be reviewed and approved by the governing board or body of the local educational agency at a regularly scheduled meeting whenever there are material changes that affect the academic program for pupils covered by programs identified in this part.

SUPERINTENDENT’S RECOMMENDATION:

Approve the School Plan for Student Achievement (SPSA) for the Santa Cruz COE Alternative Education community schools.

FISCAL IMPLICATIONS:

None.

School Plan for Student Achievement (SPSA) Template

Instructions and requirements for completing the SPSA template may be found in the SPSA Template Instructions.

School Name	County-District-School (CDS) Code	Schoolsite Council (SSC) Approval Date	Local Board Approval Date
Santa Cruz County Community School	44-10447-4430278	10/06/2020	

Purpose and Description

Briefly describe the purpose of this plan (Select from Schoolwide Program, Comprehensive Support and Improvement, Targeted Support and Improvement, or Additional Targeted Support and Improvement)

While our COE Court and Community Schools do not require a SPSA, we believe it is best practice to prepare a SPSA to present to the Board each year to be transparent and to review goals and actions.

Briefly describe the school’s plan for effectively meeting the ESSA requirements in alignment with the Local Control and Accountability Plan and other federal, state, and local programs.

The Santa Cruz County Office of Education will support the academic and social-emotional growth and achievement of all students. Our program actively engages in needs assessments to find areas of growth specifically through disaggregating student performance data and from directly surveying and talking with our students, families, staff, and community. The School Plan for Student Achievement (SPSA) aligns with continuous improvement efforts including the Local Control Accountability Plan (LCAP) and the Western Association of Schools and Colleges (WASC) plan.

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Stakeholder Involvement

How, when, and with whom did the school consult as part of the planning process for this SPSA/Annual Review and Update?

Involvement Process for the SPSA and Annual Review and Update

The School Site Council met to review the progress of all students and provide input. Our ELAC and DLAC groups met with administration and staff and completed a needs assessment as well as reviewed the progress of all students. During these meetings, actions and services were approved for the SPSA.

Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

Goal Subject

Student Achievement

LEA/LCAP Goal

Increase student achievement for all students, including English Learners and Students with Disabilities, as measured by a broad range of measures.

Goal 1

Provide access and support to a rigorous and engaging educational experience that meets the needs of our diverse learners.

Identified Need

The majority of our students enter our school unsatisfied with their school experience and in need of a program that meets their individual needs and supports them academically with engaging curriculum, instruction, and educational experiences that prepare them for life beyond high school.

Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
Graduation Rate	85.4% graduation rate as indicated on the 2019 CA Dashboard	Increase graduation rate to 87%
Academic Achievement Data	<p>Star Renaissance Student Growth Percentile:</p> <p>Reading – 46.36</p> <p>Math – 47.77</p>	<p>Star Renaissance Student Growth Percentile:</p> <p>Reading – 47</p> <p>Math – 49</p> <p>Student Growth Percentile, or SGP, compares a student's growth to that of their academic peers nationwide. Academic peers are students in the same grade with a similar scaled score on a Star assessment at the beginning of the time period being examined.</p>

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
ELPAC Data	<p>The ELPAC was administered for the first time during the 2017-2018 school year and the most current data is from the 2018-2019 school year.</p> <p>Level 4=18.95%</p> <p>Level 3= 37.89%</p>	The total number of students who earned a 3 or 4 overall was 56.84% and we hope to raise that to 60%.
CA Healthy Kids Survey High Expectations Scale	87% of students reported as pretty much or very much true.	Maintain 87%

Complete a copy of the Strategy/Activity table for each of the school’s strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students including socioeconomically disadvantaged students.

Strategy/Activity

Provide instructional support, using highly qualified para-professionals, to students and to work alongside teachers to facilitate rigorous and engaging curriculum.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

113,841.13

Source(s)

Title I Part A: Basic Grants Low-Income and Neglected
2000-2999: Classified Personnel Salaries

Strategy/Activity 2

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

Strategy/Activity

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s) Source(s)

Strategy/Activity 3

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students including socioeconomically disadvantaged, and English Learners

Strategy/Activity

Professional development to support rigorous interdisciplinary curriculum and instruction and the social and emotional growth of our students.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s) Source(s)

12,157.22

Title II Part A: Improving Teacher Quality
1000-1999: Certificated Personnel Salaries

Strategy/Activity 4

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students, including socioeconomically disadvantaged students

Strategy/Activity

Provide tutoring opportunities for students not meeting standard in ELA and /or Math

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s) Source(s)

1,500.00

Title I Part A: Basic Grants Low-Income and Neglected
5000-5999: Services And Other Operating Expenditures

Strategy/Activity 5

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

Strategy/Activity

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

Annual Review

SPSA Year Reviewed: 2019-20

Respond to the following prompts relative to this goal. If the school is in the first year of implementing the goal, an analysis is not required and this section may be deleted.

ANALYSIS

Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goal.

We had a goal of increasing the graduation rate to 70% and it increased to 85.4%. We were not able to compare our ELPAC testing goals because of the COVID-19 pandemic. The original strategies were implemented including professional development and counseling. We continuously offer the counseling club in Watsonville although students have not utilized it.

Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.

No major differences.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

We had to adjust some of our metrics and strategies to meet the changes that have been made due to the pandemic. For example, we will be conducting assessments remotely this year which is completely new for both students and staff. For our internal assessment for reading and math, for the Star Renaissance, we will maintain a modest goal of improvement. For the CA Healthy Kids Survey we had a goal of 85% of students reporting that their teachers had high expectations and the last CA Healthy Kids Survey indicated 87% of our students believed their teachers had high expectations. For the ELPAC we will be remote testing this year and working to improve the number of students who earn an overall score of 3 or 4. Due to the pandemic, we are focusing even more on improving teacher quality from within through collaborative professional development and curriculum teams and leaders who work to improve curriculum and instruction.

Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

Goal Subject

Social-emotional support and student engagement

LEA/LCAP Goal

Provide supportive environments that promote student well being.

Goal 2

Provide safe, supportive, healthy, and engaging learning environments that include counseling services, restorative practices, and an emphasis on engaging with families and the community.

Identified Need

School connectedness, social-emotional well-being, and engagement are crucial to student success.

Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
CA Healthy Kids Survey School Connectedness Scale	Baseline 16-17 = 74% of students felt connected to school. 18-19 = 71%	Increase to 73%
CA Healthy Kids Survey Caring Adults Relationship Scale	Baseline 16-17 = 82% of students felt they had a teacher or other adult who cares for them on campus. 18-19 = 84%	Increase to 85%

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

Socioeconomically disadvantaged students, English Learners, and all students.

Strategy/Activity

Provide social-emotional counselor to work alongside educators to support student social-emotional, and academic progress.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

54,885.70

Title I Part A: Basic Grants Low-Income and Neglected
2000-2999: Classified Personnel Salaries
TW

Strategy/Activity 2

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

Strategy/Activity

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

Annual Review

SPSA Year Reviewed: 2019-20

Respond to the following prompts relative to this goal. If the school is in the first year of implementing the goal, an analysis is not required and this section may be deleted.

ANALYSIS

Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goal.

Providing social and emotional supports for our students is a major priority for our programs and essential now, more than ever. While the percentage of students who felt connected to school dropped slightly the percentage of students who felt they had an adult on campus who cares about them increased slightly.

Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.

Last year this goal included part of our CSI grant which we were not eligible for this year because of the improvements we have made on our graduation rate. The CSI goals, actions, and plan were implemented during the 19-20 school year.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

We will continue to review CA Healthy Kids data as well as local survey data that we collect annually.

Budget Summary

Complete the table below. Schools may include additional information. Adjust the table as needed. The Budget Summary is required for schools funded through the ConApp, and/or that receive funds from the LEA for Comprehensive Support and Improvement (CSI).

Budget Summary

Description	Amount
Total Funds Provided to the School Through the Consolidated Application	\$182,384.05
Total Federal Funds Provided to the School from the LEA for CSI	\$
Total Funds Budgeted for Strategies to Meet the Goals in the SPSA	\$182,384.05

Other Federal, State, and Local Funds

List the additional Federal programs that the school is including in the schoolwide program. Adjust the table as needed. If the school is not operating a Title I schoolwide program this section is not applicable and may be deleted.

Federal Programs	Allocation (\$)
Title I Part A: Basic Grants Low-Income and Neglected	\$170,226.83
Title II Part A: Improving Teacher Quality	\$12,157.22

Subtotal of additional federal funds included for this school: \$182,384.05

List the State and local programs that the school is including in the schoolwide program. Duplicate the table as needed.

State or Local Programs	Allocation (\$)
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Subtotal of state or local funds included for this school: \$

Total of federal, state, and/or local funds for this school: \$182,384.05

Budgeted Funds and Expenditures in this Plan

The tables below are provided to help the school track expenditures as they relate to funds budgeted to the school.

Funds Budgeted to the School by Funding Source

Funding Source	Amount	Balance
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Expenditures by Funding Source

Funding Source	Amount
Title I Part A: Basic Grants Low-Income and Neglected	170,226.83
Title II Part A: Improving Teacher Quality	12,157.22

Expenditures by Budget Reference

Budget Reference	Amount
1000-1999: Certificated Personnel Salaries	12,157.22
2000-2999: Classified Personnel Salaries	168,726.83
5000-5999: Services And Other Operating Expenditures	1,500.00

Expenditures by Budget Reference and Funding Source

Budget Reference	Funding Source	Amount
2000-2999: Classified Personnel Salaries	Title I Part A: Basic Grants Low-Income and Neglected	168,726.83
5000-5999: Services And Other Operating Expenditures	Title I Part A: Basic Grants Low-Income and Neglected	1,500.00
1000-1999: Certificated Personnel Salaries	Title II Part A: Improving Teacher Quality	12,157.22

Expenditures by Goal

Goal Number	Total Expenditures
Goal 1	127,498.35
Goal 2	54,885.70



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM

Board Meeting Date: Oct. 15, 2020

Action

Information

TO: Santa Cruz County Board of Education

FROM: Jennifer Izant Gonzales, Project Director, Alternative Education

SUBJECT: School Plan for Student Achievement (SPSA) for the Santa Cruz COE
Alternative Education Court Schools

BACKGROUND

California Education Code § 64001(i) requires that the [School Plan for Student Achievement] shall be reviewed and approved by the governing board or body of the local educational agency at a regularly scheduled meeting whenever there are material changes that affect the academic program for pupils covered by programs identified in this part.

SUPERINTENDENT’S RECOMMENDATION:

Approve the School Plan for Student Achievement (SPSA) for the Santa Cruz COE Alternative Education court schools.

FISCAL IMPLICATIONS:

None.

School Plan for Student Achievement (SPSA) Template

Instructions and requirements for completing the SPSA template may be found in the SPSA Template Instructions.

School Name	County-District-School (CDS) Code	Schoolsite Council (SSC) Approval Date	Local Board Approval Date
Santa Cruz County Court	44-10447-4430146	10/06/2020	

Purpose and Description

Briefly describe the purpose of this plan (Select from Schoolwide Program, Comprehensive Support and Improvement, Targeted Support and Improvement, or Additional Targeted Support and Improvement)

While our COE Court and Community Schools do not require a SPSA, we believe it is best practice to prepare a SPSA to present to the Board each year to be transparent and to review goals and actions.

Briefly describe the school’s plan for effectively meeting the ESSA requirements in alignment with the Local Control and Accountability Plan and other federal, state, and local programs.

The Santa Cruz County Office of Education will support the academic and social-emotional growth and achievement of all students. Our program actively engages in needs assessments to find areas of growth specifically through disaggregating student performance data and from directly surveying and talking with our students, families, staff, and community. The School Plan for Student Achievement (SPSA) aligns with continuous improvement efforts including the Local Control Accountability (LCAP) and the Western Association of Schools and Colleges (WASC) plan.

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Stakeholder Involvement

How, when, and with whom did the school consult as part of the planning process for this SPSA/Annual Review and Update?

Involvement Process for the SPSA and Annual Review and Update

The School Site Council as well as our ELAC and DLAC groups met with administration and staff and completed a needs assessment as well as reviewed the progress of all students. During these meetings, actions and services were approved for the SPSA.

Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

Goal Subject

Student Achievement

LEA/LCAP Goal

Increase student achievement for all students, including English Learners and Students with Disabilities, as measured by a broad range of measures.

Goal 1

Provide access and support to a rigorous and engaging educational experience that meets the needs of our diverse learners and promotes and supports college and career readiness.

Identified Need

The majority of our students enter our school in need of a program that meets their individual needs and supports them academically with engaging curriculum, instruction, and educational experiences that prepare them for life beyond high school.

Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
Academic Achievement Data	<p>Reading Student Growth Percentile – 52.18</p> <p>Math Student Growth Percentile – 29.29</p> <p>A Student Growth Percentile, or SGP, compares a student's growth to that of their academic peers nationwide. Academic peers are students in the same grade with a similar scaled score on a Star assessment at the beginning of the time period being examined.</p>	<p>Reading Student Growth Percentile – 53</p> <p>Math Student Growth Percentile – 31</p> <p>A Student Growth Percentile, or SGP, compares a student's growth to that of their academic peers nationwide. Academic peers are students in the same grade with a similar scaled score on a Star assessment at the beginning of the time period being examined.</p>
CA Healthy Kids Survey High Expectations Scale	Baseline 16-17 = 85%, 87% reported 18-19.	Maintain 87%

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students including socioeconomically disadvantaged students.

Strategy/Activity

Provide instructional support, using highly qualified para-professionals, to students and to work alongside teachers to facilitate rigorous and engaging curriculum.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

73,107.76

Source(s)

Title I Part D
2000-2999: Classified Personnel Salaries
T.F. and C.M.

Strategy/Activity 2

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students including socioeconomically disadvantaged, and English Learners

Strategy/Activity

Professional development to support rigorous interdisciplinary curriculum and instruction, including a specific focus on adopted frameworks, Next Generation Science Standards, and college and career awareness and support

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

12,157.21

Source(s)

Title II Part A: Improving Teacher Quality
5000-5999: Services And Other Operating
Expenditures

Annual Review

SPSA Year Reviewed: 2019-20

Respond to the following prompts relative to this goal. If the school is in the first year of implementing the goal, an analysis is not required and this section may be deleted.

ANALYSIS

Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goal.

Instructional assistants strategically placed in our court schools has been very successful in-person and now in distance learning. Our instructional assistances have been a core component of our programs and work not only along-side our teaching staff during virtual classes they are very involved in engaging our youth and families.

Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.

There were no major differences aside from going to distance learning and having out support team pivot along with our teaching staff to support our students virtually.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

The metrics will be tricky this year as we are entering our first year of remote testing. As for teacher improvement strategies and professional development, we will be providing more collaboration and virtual learning opportunities for our teachers and support staff.

Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

Goal Subject

Social-emotional support and engagement

LEA/LCAP Goal

Provide supportive environments that promote student well being.

Goal 2

Provide safe, supportive, healthy, and engaging learning environments and opportunities for students that include counseling services, restorative practices, and an emphasis on engaging with families and the community.

Identified Need

School connectedness, social-emotional well-being, and engagement are crucial to student success.

Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
CA Healthy Kids Survey School Connectedness Scale	Baseline 16-17 = 74% of students felt connected to school. 18-19 = 71%	Increase to 73%
CA Healthy Kids Survey Caring Adults Relationship Scale	Baseline 16-17 = 82% of students felt they had a teacher or other adult who cares for them on campus. 18-19 = 84%	Increase to 85%

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

Socioeconomically disadvantaged students, English Learners, and all students.

Strategy/Activity

Provide counseling and restorative justice opportunities to all students

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

44,943.42

Title I Part D
2000-2999: Classified Personnel Salaries
Paraprofessional for counseling and restorative
practices J.M.D.

Strategy/Activity 2

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All court school students

Strategy/Activity

Contract services with Santa Cruz County Probation to better provide support and services to students and families.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

39,000

Source(s)

Title I Part D
5000-5999: Services And Other Operating
Expenditures

Annual Review

SPSA Year Reviewed: 2019-20

Respond to the following prompts relative to this goal. If the school is in the first year of implementing the goal, an analysis is not required and this section may be deleted.

ANALYSIS

Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goal.

Providing social and emotional supports for our students is a major priority for our programs and essential now, more than ever. While the percentage of students who felt connected to school dropped slightly the percentage of students who felt they had an adult on campus who cares about them increased slightly.

Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.

There are no planned major differences for this year.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

We will continue to review CA Healthy Kids data as well as local survey data that we collect annually.

Budget Summary

Complete the table below. Schools may include additional information. Adjust the table as needed. The Budget Summary is required for schools funded through the ConApp, and/or that receive funds from the LEA for Comprehensive Support and Improvement (CSI).

Budget Summary

Description	Amount
Total Funds Provided to the School Through the Consolidated Application	\$169,208.39
Total Federal Funds Provided to the School from the LEA for CSI	\$0
Total Funds Budgeted for Strategies to Meet the Goals in the SPSA	\$169,208.39

Other Federal, State, and Local Funds

List the additional Federal programs that the school is including in the schoolwide program. Adjust the table as needed. If the school is not operating a Title I schoolwide program this section is not applicable and may be deleted.

Federal Programs	Allocation (\$)
Title I Part D	\$157,051.18
Title II Part A: Improving Teacher Quality	\$12,157.21

Subtotal of additional federal funds included for this school: \$169,208.39

List the State and local programs that the school is including in the schoolwide program. Duplicate the table as needed.

State or Local Programs	Allocation (\$)
-------------------------	-----------------

Subtotal of state or local funds included for this school: \$

Total of federal, state, and/or local funds for this school: \$169,208.39

Budgeted Funds and Expenditures in this Plan

The tables below are provided to help the school track expenditures as they relate to funds budgeted to the school.

Funds Budgeted to the School by Funding Source

Funding Source	Amount	Balance
----------------	--------	---------

Expenditures by Funding Source

Funding Source	Amount
Title I Part D	157,051.18
Title II Part A: Improving Teacher Quality	12,157.21

Expenditures by Budget Reference

Budget Reference	Amount
2000-2999: Classified Personnel Salaries	118,051.18
5000-5999: Services And Other Operating Expenditures	51,157.21

Expenditures by Budget Reference and Funding Source

Budget Reference	Funding Source	Amount
2000-2999: Classified Personnel Salaries	Title I Part D	118,051.18
5000-5999: Services And Other Operating Expenditures	Title I Part D	39,000.00
5000-5999: Services And Other Operating Expenditures	Title II Part A: Improving Teacher Quality	12,157.21

Expenditures by Goal

Goal Number	Total Expenditures
Goal 1	85,264.97
Goal 2	83,943.42



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM

Board Meeting Date: Oct. 15, 2020

Action

Information

TO: Santa Cruz County Board of Education

FROM: Denise Sanson, Senior Director, Student Programs

SUBJECT: School Plan for Student Achievement (SPSA) for the Santa Cruz County Career Advancement Charter School (CAC)

BACKGROUND

California Education Code § 64001(i) requires that the [School Plan for Student Achievement] shall be reviewed and approved by the governing board or body of the local educational agency at a regularly scheduled meeting whenever there are material changes that affect the academic program for pupils covered by programs identified in this part.

SUPERINTENDENT'S RECOMMENDATION:

Approve the School Plan for Student Achievement (SPSA) for the Santa Cruz County Career Advancement Charter School (CAC).

FISCAL IMPLICATIONS:

None.

School Plan for Student Achievement (SPSA) Template

Instructions and requirements for completing the SPSA template may be found in the SPSA Template Instructions.

School Name	County-District-School (CDS) Code	Schoolsite Council (SSC) Approval Date	Local Board Approval Date

Purpose and Description

Briefly describe the purpose of this plan (Select from Schoolwide Program, Comprehensive Support and Improvement, Targeted Support and Improvement, or Additional Targeted Support and Improvement)

Comprehensive Support and Improvement

Briefly describe the school’s plan for effectively meeting the ESSA requirements in alignment with the Local Control and Accountability Plan and other federal, state, and local programs.

The Santa Cruz County Office of Education Career Advancement Charter provides a re-entry high school diploma and career technical education (CTE) option for adult students. The CAC offers individualized, goal oriented, work-based, relationship-focused guidance and instruction, resulting in graduates who have successfully completed all academic requirements and are prepared to enroll in a college or career training program.

Stakeholder Involvement

How, when, and with whom did the school consult as part of the planning process for this SPSA/Annual Review and Update?

Involvement Process for the SPSA and Annual Review and Update

The School Site Council /Advisory Council met virtually via Zoom to review student performance and provide input around the goals established for this improvement plan. Staff also have had an opportunity to meet individually with administration to provide input. Actions and services will be approved for the SPSA. Survey data has been an important means of communication for the school community throughout the many transitions we have made since the spring of last year due to COVID-19.

Resource Inequities

Briefly identify and describe any resource inequities identified as a result of the required needs assessment, as applicable.

Resource inequities for the Santa Cruz COE CAC revealed through our needs assessment process include: more opportunities for adult re-entry students, to have access to and support for College and Career processes and support, student engagement to promote participation and remove barriers to learning, more professional learning opportunities for educators to support the academic and social-emotional needs of students, and data collection and analysis improvements.

Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

Goal Subject

Engagement

LEA/LCAP Goal

Students will have access to the tools, resources, and support needed to actively engage in achieving their high school diploma and transition into college, career training, or the workforce.

Goal 1

Our primary goal in the Career Advancement Charter is to remove barriers to learning and increase opportunities for all students.

Identified Need

Students need a flexible evening program that provides academic and career education. Many students are employed and parenting young children. Most students therefore prefer the flexibility of an Independent Study program with optional evening CTE courses to earn elective courses while gaining work skills. Programming needs to accommodate students and focus on removing barriers that prevent students from accessing school.

Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
Attainment of certificate in a Career Tech Education course (ServeSafe, OSHA, CTE Certificate of Mastery)	Baseline data to be collected in 20-21	75% of all student participating in CTE courses will earn a certificate
Transition Services Received, per CASAS assessment (i.e. Counseling/Career Development, Job Searching, Post-Secondary Education counseling and Transition Services)	Baseline data to be collected in 20-21	25-50% of all students will receive transition services (Year One)
Student Survey - Program satisfaction and school connectedness	Survey to be developed with staff, baseline established 20-21	75% of all students will respond to the survey and report being satisfied or very satisfied with the program

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students

Strategy/Activity

Bilingual administrator to provide direct oversight to all programming as well as coordinate with community partners and programs to provide relevant workforce connections, learning opportunities, and post-secondary education

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

25,189.

Source(s)

Comprehensive Support and Improvement (CSI)

Strategy/Activity 2

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

Strategy/Activity

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

None Specified

Strategy/Activity 3

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students

Strategy/Activity

Materials and supplies for Career Technical Education courses that support engaging hands-on lessons and activities

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

15,000

Comprehensive Support and Improvement (CSI)

Strategy/Activity 4

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

New students

Strategy/Activity

Bilingual Project Coordinator to support new students with the re-entry transition to high school, providing an intake interview to assess for student needs and connect to community resources.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

15,000

Comprehensive Support and Improvement (CSI)

Strategy/Activity 5

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students

Strategy/Activity

Community based intern clinician to support students and families is most need

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

Source(s)

6500

Comprehensive Support and Improvement (CSI)

Goals, Strategies, & Proposed Expenditures

Complete a copy of the following table for each of the school's goals. Duplicate the table as needed.

Goal Subject

Student Achievement

LEA/LCAP Goal

Students will graduate from high school with increased English and Math proficiency, improved job skills literacy, and greater post-secondary opportunities.

Goal 2

Student achievement will increase as measured by CASAS gains, credit accrual, and attainment of a high school diploma.

Identified Need

There is an identified need to assist students in making progress toward graduation from high school while increasing their English proficiency and maximizing their post secondary opportunities with a focus on career exploration and job skills literacy.

Annual Measurable Outcomes

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
CASAS Gains (Math, English,)	15% of students who completed the CASAS assessment in 19-20 demonstrated gains	30% of students who complete the CASAS will demonstrate gains
Graduation Rate - California School Dashboard	31.5% 2019	40%
Credit Accrual/Progress towards graduation % of students earning at least 25 credits per year, or graduate	78%	85%
Actual number of graduates (CAC)	80	85
Actual number of graduates (CAC Corrections)	37	25 (due to low enrollment in Corrections)

Complete a copy of the Strategy/Activity table for each of the school's strategies/activities. Duplicate the table, including Proposed Expenditures, as needed.

Strategy/Activity 1 Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students

Strategy/Activity

Hire a bilingual administrator to oversee the CAC program, school improvement efforts, and curriculum development and support, particularly as related to Distance Learning during the COVID-19 pandemic.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

25,189.

Source(s)

Comprehensive Support and Improvement (CSI)

Strategy/Activity 2

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Pupil Data Specialist to administer CASAS, manage and track student data, organize the implementation of testing, and support instructional staff in utilizing assessment data to guide instruction

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

46,161

Source(s)

Comprehensive Support and Improvement (CSI)

None Specified

Strategy/Activity 3

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All Students

Strategy/Activity

Purchase chromebooks and hotspot devices to support student learning during the COVID-19 pandemic, maintaining a surplus for newly enrolled students as for replacement of lost or damaged devices.

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

25,000

Source(s)

Comprehensive Support and Improvement (CSI)

Strategy/Activity 4

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students

Strategy/Activity

Purchase an adult-based college and career focused reading and math intervention program to support students with academic and vocational re-entry

Proposed Expenditures for this Strategy/Activity

List the amount(s) and funding source(s) for the proposed expenditures. Specify the funding source(s) using one or more of the following: LCFF, Federal (if Federal identify the Title and Part, as applicable), Other State, and/or Local.

Amount(s)

12,084

Source(s)

Comprehensive Support and Improvement (CSI)

Budget Summary

Complete the table below. Schools may include additional information. Adjust the table as needed. The Budget Summary is required for schools funded through the ConApp, and/or that receive funds from the LEA for Comprehensive Support and Improvement (CSI).

Budget Summary

Description	Amount
Total Funds Provided to the School Through the Consolidated Application	\$
Total Federal Funds Provided to the School from the LEA for CSI	\$170,123
Total Funds Budgeted for Strategies to Meet the Goals in the SPSA	\$170,123.00

Other Federal, State, and Local Funds

List the additional Federal programs that the school is including in the schoolwide program. Adjust the table as needed. If the school is not operating a Title I schoolwide program this section is not applicable and may be deleted.

Federal Programs	Allocation (\$)
Comprehensive Support and Improvement (CSI)	\$170,123.00

Subtotal of additional federal funds included for this school: \$170,123.00

List the State and local programs that the school is including in the schoolwide program. Duplicate the table as needed.

State or Local Programs	Allocation (\$)
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Subtotal of state or local funds included for this school: \$

Total of federal, state, and/or local funds for this school: \$170,123.00

Budgeted Funds and Expenditures in this Plan

The tables below are provided to help the school track expenditures as they relate to funds budgeted to the school.

Funds Budgeted to the School by Funding Source

Funding Source	Amount	Balance
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Expenditures by Funding Source

Funding Source	Amount
Comprehensive Support and Improvement (CSI)	170,123.00

Expenditures by Budget Reference

Budget Reference	Amount
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Expenditures by Budget Reference and Funding Source

Budget Reference	Funding Source	Amount
	Comprehensive Support and Improvement (CSI)	170,123.00

Expenditures by Goal

Goal Number	Total Expenditures
Goal 1	61,689.00
Goal 2	108,434.00



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM

Board Meeting Date: Oct. 15, 2020 **Action** **Information**

TO: Santa Cruz County Board of Education

FROM: Liann Reyes, Deputy Superintendent, Business Services

SUBJECT: Resolution #20-28 to to Update The Representative With The Office of Public School Construction (OPSC) and the Division of the State Architect (DSA) For the Santa Cruz COE

BACKGROUND

The retirement of the Director of Maintenance and Operations for the Santa Cruz County Office of Education, George Lopez, will require his removal with the OPSC and DSA. The Board will be asked to approve the removal of George Lopez and name Liann Reyes, Deputy Superintendent of Business Services, as the COE’s representative for the OPSC and DSA.

SUPERINTENDENT’S RECOMMENDATION:

Adopt Resolution #20-28 to Update The Representative With The Office of Public School Construction (OPSC) and the Division of the State Architect (DSA) For the Santa Cruz COE.

FISCAL IMPLICATIONS:

None.



Santa Cruz County Board of Education ● 400 Encinal Street, Santa Cruz, CA 95060 ● Tel (831) 466-5900 ●
www.santacruzcoe.org

Ms. Jane Royer Barr ● Ms. Rose Filicetti ● Ms. Sandra Nichols ● Ms. Sue Roth ● Mr. Dana Sales
Mr. Abel Sanchez ● Mr. Bruce Van Allen

RESOLUTION #20-28

TO UPDATE THE REPRESENTATIVE WITH THE OFFICE OF PUBLIC SCHOOL CONSTRUCTION (OPSC) AND THE DIVISION OF THE STATE ARCHITECT (DSA) FOR THE SANTA CRUZ COUNTY OFFICE OF EDUCATION

WHEREAS, the retirement of George Lopez, Director of Maintenance & Operations, requires his removal as the representative with the OPSC and the DSA for the Santa Cruz County Office of Education ; and

WHEREAS, due to the retirement of George Lopez, Dr. Faris Sabbah, Superintendent of Santa Cruz County Schools, designates Liann Reyes, Deputy Superintendent, Business Services as an authorized representative with the OPSC and the DSA for the Santa Cruz County Office of Education;

NOW, THEREFORE, BE IT RESOLVED that until further action of the Board, the Governing Board of the Santa Cruz County Office of Education authorizes the removal of George Lopez, Director of Maintenance and Operations and the appointment of Liann Reyes, Deputy Superintendent, Business Services, as representatives with the OPSC and the DSA.

PASSED AND ADOPTED by the Governing Board of the Santa Cruz County Office of Education, County of Santa Cruz, State of California, this 15th day of October 2020, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Sue Roth, Board President
Santa Cruz County Board of Education

Resolution #20-28 to Update The Representative with the Office of Public School Construction (OPSC) and the Division of the State Architect (DSA) For The Santa Cruz County Office of Education
October 15, 2020

Faris M. Sabbah, Secretary
Santa Cruz County Superintendent of Schools

Rose Filicetti, Vice President

Jane Royer Barr, Trustee

Sandra Nichols, Trustee

Dana Sales, Trustee

Abel Sanchez, Trustee

Bruce Van Allen, Trustee



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM

Board Meeting Date: Oct. 15, 2020 **Action** **Information**

TO: Santa Cruz County Board of Education

FROM: Liann Reyes, Deputy Superintendent, Business Services
 Melissa Lopez, Director, Fiscal Services

SUBJECT: Resolution #20-29 Gann Amendment Appropriations Limit

BACKGROUND

The Gann Amendment (Proposition 4, 1979) limits the growth in appropriations made by the State of California, school districts, and local governments. All local education areas are required to adopt Gann Appropriations Limits each year by Board Resolution.

SUPERINTENDENT’S RECOMMENDATION:

Adopt resolution #20-29.

FISCAL IMPLICATIONS:

None.

	2019-20 Calculations			2020-21 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
A. PRIOR YEAR DATA	2018-19 Actual			2019-20 Actual		
(2018-19 Actual Appropriations Limit and Gann ADA are from county's prior year Gann data reported to the CDE. LCFF data are from the 2018 annual LCFF Target Entitlement Exhibit.)						
PRIOR YEAR APPROPRIATIONS LIMIT						
1. Program Portion of Prior Year Appropriations Limit (A3 times [A6 divided by (A6 plus A7)], not to exceed A6) Excess is added to Other Services portion.	11,665,290.15		11,665,290.15			12,143,194.27
2. Other Services Portion of Prior Year Appropriations Limit (A3 minus A1)	4,426,902.36		4,426,902.36			4,608,263.89
3. TOTAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D17, PY column)	16,092,192.51		16,092,192.51			16,751,458.16
PRIOR YEAR GANN ADA						
4. Program ADA (Preload/Line B3, PY column)	861.01		861.01			865.38
5. Other ADA (Preload/Line B4, PY column)	31,659.82		31,659.82			31,508.37
PRIOR YEAR LCFF						
6. LCFF Alternative Education Grant (Preload/Line A28, Alternative Education Grant, 2018-19 Annual County LCFF Calculation)	12,351,762.00		12,351,762.00			12,351,762.00
7. LCFF Operations Grant, (Preload/Line A1, Operations Grant, 2018-19 Annual County LCFF Calculation)	4,687,414.00		4,687,414.00			4,687,414.00
ADJUSTMENTS TO PRIOR YEAR LIMIT AND ADA	Adjustments to 2018-19			Adjustments to 2019-20		
ADJUSTMENTS TO PRIOR YEAR LIMIT						
8. Reorganizations and Other Transfers						
9. Temporary Voter Approved Increases						
10. Less: Lapses of Voter Approved Increases						
11. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A8 plus A9 minus A10)			0.00			0.00
12. Adjustments to Program Portion ([Lines A1 divided by A3] times Line A11)	0.00		0.00	0.00		0.00
13. Adjustments to Other Services Portion (Lines A11 minus A12)			0.00			0.00
ADJUSTMENTS TO PRIOR YEAR ADA (Only for reorganizations and other transfers, and only if adjustments to the appropriations limit amounts are entered in Line A8 or A12 above)						
14. Adjustments to Program ADA						
15. Adjustments to Other ADA						
B. CURRENT YEAR GANN ADA	2019-20 Annual Report			2020-21 Annual Estimate		
CURRENT YEAR PROGRAM ADA (2019-20 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the COE)						
1. Total County Program ADA (Form A, Line B1d)	865.38		865.38	965.00		965.00
2. Total Charter Schools ADA (Form A, Line C2d plus C6d)	0.00		0.00	0.00		0.00
3. Total Current Year ADA (Lines B1 through B2)	865.38	0.00	865.38	965.00	0.00	965.00
	2019-20 P2 Report			2020-21 P2 Estimate		
CURRENT YEAR DISTRICT ADA						
4. Total District Gann ADA (District Form GANN, Line B3)			31,508.37			31,428.33
C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED	2019-20 Actual			2020-21 Budget		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	63,034.07		63,034.07	61,170.00		61,170.00
2. Timber Yield Tax (Object 8022)	6,612.09		6,612.09	13,655.00		13,655.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	3,314.00		3,314.00
4. Secured Roll Taxes (Object 8041)	11,239,492.98		11,239,492.98	10,555,805.00		10,555,805.00
5. Unsecured Roll Taxes (Object 8042)	234,119.62		234,119.62	221,482.00		221,482.00
6. Prior Years' Taxes (Object 8043)	28,605.86		28,605.86	31,125.00		31,125.00
7. Supplemental Taxes (Object 8044)	227,094.74		227,094.74	266,508.00		266,508.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	346,091.43		346,091.43	351,111.00		351,111.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	3,550.90		3,550.90	0.00		0.00
10. Receipts from County Bd. of Supervisors (Object 8070)	0.00		0.00	0.00		0.00
11. Other In-Lieu Taxes (Object 8082)	4,022.04		4,022.04	0.00		0.00
12. Comm. Redevelopment Funds (Objects 8047 & 8625)	1,967,615.86		1,967,615.86	1,858,531.00		1,858,531.00
13. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
14. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
15. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00

	2019-20 Calculations			2020-21 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
16. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
17. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C16)	14,120,239.59	0.00	14,120,239.59	13,362,701.00	0.00	13,362,701.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
18. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)						
19. TOTAL LOCAL PROCEEDS OF TAXES (Lines C17 plus C18)	14,120,239.59	0.00	14,120,239.59	13,362,701.00	0.00	13,362,701.00
EXCLUDED APPROPRIATIONS						
20. Medicare (Enter federally mandated amounts only from objs. 3301 and 3302; do not include negotiated amounts)			336,753.91			343,974.78
OTHER EXCLUSIONS						
21. Americans with Disabilities Act						
22. Unreimbursed Court Mandated Desegregation Costs						
23. Other Unfunded Court-ordered or Federal Mandates						
24. TOTAL EXCLUSIONS (Lines C20 through C23)			336,753.91			343,974.78
STATE AID RECEIVED (Funds 01, 09, and 62)						
25. LCFF - CY (objects 8011 and 8012)	17,973,292.20		17,973,292.20	15,886,939.00		15,886,939.00
26. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	32,375.80		32,375.80	0.00		0.00
27. TOTAL STATE AID RECEIVED (Line C25 plus C26)	18,005,668.00	0.00	18,005,668.00	15,886,939.00	0.00	15,886,939.00
DATA FOR INTEREST CALCULATION						
28. Total Revenues (Funds 01, 09 & 62, objects 8000-8799)	53,134,516.96		53,134,516.96	49,952,838.60		49,952,838.60
29. Total Interest and Return on Investments (Funds 01, 09, and 62, objects 8660 and 8662)	552,450.00		552,450.00	200,000.00		200,000.00
D. APPROPRIATIONS LIMIT CALCULATIONS						
PRELIMINARY APPROPRIATIONS LIMIT			2019-20 Actual			2020-21 Budget
1. Revised Prior Year Program Limit (Lines A1 plus A12)			11,665,290.15			12,143,194.27
2. Inflation Adjustment			1.0385			1.0373
3. Program Population Adjustment (Lines B3 divided by [A4 plus A14]) (Round to four decimal places)			1.0051			1.1151
4. PRELIMINARY PROGRAM LIMIT (Lines D1 times D2 times D3)			12,176,187.28			14,045,950.60
5. Revised Prior Year Other Services Limit (Lines A2 plus A13)			4,426,902.36			4,608,263.89
6. Inflation Adjustment			1.0385			1.0373
7. Other Services Population Adj. (Lines B4 divided by [A5 plus A15]) (Round to four decimal places)			0.9952			0.9975
8. PRELIMINARY OTHER SERVICES LIMIT (Lines D5 times D6 times D7)			4,575,270.88			4,768,201.75
9. PRELIMINARY TOTAL APPROPRIATIONS LIMIT (Lines D4 plus D8)			16,751,458.16			18,814,152.35
APPROPRIATIONS SUBJECT TO THE LIMIT						
10. Local Revenues Excluding Interest (Line C19)			14,120,239.59			13,362,701.00
11. Preliminary State Aid Calculation						
a. Maximum State Aid in Local Limit (Lesser of Line C27 or [Lines D9 minus D10 plus C24]; if negative, then zero)			2,967,972.48			5,795,426.13
12. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Lines C29 divided by [C28 minus C29] times [D10 plus D11a])			179,536.17			77,013.20
b. Total Local Proceeds of Taxes (Lines D10 plus D12a)			14,299,775.76			13,439,714.20
13. State Aid in Proceeds of Taxes (lesser of Line D11a or [Lines D9 minus D12b plus C24]; if negative, then zero)			2,788,436.31			5,718,412.93
14. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D12b)			14,299,775.76			
b. State Subventions (Line D13)			2,788,436.31			
c. Less: Excluded Appropriations (Line C24)			336,753.91			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D14a plus D14b minus D14c)			16,751,458.16			

	2019-20 Calculations			2020-21 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
15. Adjustments to the Limit Per Government Code Section 7902.1 (Line D14d minus D9; if negative, then zero) If not zero report amount to: Keely Bosler, Director State Department of Finance Attention: School Gann Limits State Capitol, Room 1145 Sacramento, CA 95814			0.00			
SUMMARY	2019-20 Actual			2020-21 Budget		
16. Adjusted Appropriations Limit (Lines D9 plus D15)			16,751,458.16			18,814,152.35
17. Appropriations Subject to the Limit (Line D14d)			16,751,458.16			

* Please provide below an explanation for each entry in the adjustments column.

 Melissa Lopez
 Gann Contact Person

 (831) 466-5616
 Contact Phone Number



RESOLUTION #20-29

GANN APPROPRIATIONS LIMIT

WHEREAS, in November 1979, the California electorate adopted Proposition 4, commonly called the Gann Amendment which establishes Article XIII B of the Constitution of the State of California, and

WHEREAS, the provisions of that amendment establish maximum appropriation limitations, commonly called “Gann Limits” for public agencies including school districts and County Offices of Education, and

WHEREAS, the Santa Cruz County Office of Education must establish a Gann Limit for the 2019-2020 fiscal year and a projected Gann Limit for the 2020-2021 fiscal year in accordance with the provisions of Division 9 (commencing with Section 7900) of Title I of the Government Code;

NOW, THEREFORE, BE IT RESOLVED that the governing board of the Office of the Santa Cruz County Superintendent of Schools does provide public notice that the attached calculations and documentation of the 2019-2020 and 2020-2021 Gann Limits are made in accord with applicable constitutional and statutory law and that the board does hereby declare that the appropriations in the 2019-2020 and 2020-2021 fiscal years do not exceed the limitations imposed by Article XIII B;

AND BE IT FURTHER RESOLVED that the Superintendent provided copies of this resolution along with appropriate attachments to interested citizens.

PASSED and ADOPTED by the Board of Education of Santa Cruz County on this **15th day of October, 2020** by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Sue Roth, Board President
Santa Cruz County Board of Education

Faris M. Sabbah, Secretary
Santa Cruz County Superintendent of Schools

Rose Filicetti, Vice President

Jane Royer Barr, Trustee

Sandra Nichols, Trustee

Dana Sales, Trustee

Abel Sanchez, Trustee

Bruce Van Allen, Trustee



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM

Board Meeting Date: Oct. 15, 2020

Action

Information

TO: Santa Cruz County Board of Education

FROM: Liann Reyes, Deputy Superintendent, Business Services

SUBJECT: Special Nov. 5, 2020 Meeting for a Board Budget Workshop

BACKGROUND

The Board will consider scheduling a special meeting on November 5, 2020 at 3:00pm to participate in a Santa Cruz COE budget workshop with COE Staff.

SUPERINTENDENT’S RECOMMENDATION:

Schedule a Special Board Meeting on Nov. 5th for the Board Budget Study Session.

FISCAL IMPLICATIONS:

None.



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM

Board Meeting Date: Oct. 15, 2020 **Action** **Information**

TO: Santa Cruz County Board of Education

FROM: Board Policy Committee

SUBJECT: First Reading: Board Policies

BACKGROUND

Modified and new policies may be adopted by the County Board of Education following a first and second reading by the Board. The Board may accept the following proposed policy(ies) as submitted and waive a second reading and move to take action, order changes, or order changes and bring back for a final reading:

- BP 1312.3 Uniform Complaint Procedures
- BP 5145.3 Nondiscrimination/Harassment
- BP 5145.7 Student Sexual and Gender-Based Harassment

Community Relations
UNIFORM COMPLAINT PROCEDURES

BP 1312.3

The Governing Board recognizes that the COE has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The COE shall investigate complaints alleging failure to comply with such laws and/or alleging discrimination, harassment, intimidation or bullying and shall seek to resolve those complaints in accordance with the uniform complaint procedures.

The COE shall follow uniform complaint procedures to resolve any complaint alleging unlawful discrimination, harassment, intimidation or bullying in COE programs and activities based on actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Penal Code 422.55, or Government Code 11135, or based on association with a person or group with one or more of these actual or perceived characteristics.

Uniform complaint procedures shall also be used when addressing complaints alleging the district's failure to comply with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities, the requirements for the development and adoption of a school safety plan, and with state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and career technical and technical training programs, child care and development programs, child nutrition programs, and special education programs.

The Board acknowledges and respects every individual's right to privacy. Discrimination, harassment, intimidation or bullying complaints shall be investigated in a manner that protects the confidentiality of the parties and the integrity of the process. This may include keeping the identity of the complainant confidential, as appropriate and except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee, on a case-by-case basis.

The County Board prohibits any form of retaliation against any complainant in the complaint process. Participation in the complaint process shall not in any way affect the status, grades, or work assignments of the complainant.

The County Board encourages the early, informal resolution of complaints at the site level whenever possible.

The County Board recognizes that a neutral mediator can often suggest a compromise that is agreeable to all parties in a dispute. In accordance with uniform complaint procedures, whenever all parties to a complaint agree to try resolving their problem through mediation, the Superintendent or designee shall initiate the process. The

Superintendent or designee shall ensure that the results are consistent with state and federal laws and regulations

The COE's Williams uniform complaint procedure, AR 1312.4, shall be used to investigate and resolve any complaint related to the following:

1. Sufficiency of textbooks or instructional materials
2. Emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff
3. Teacher vacancies and misassignments
4. Local Control Funding Formula
5. Local Control Accountability Plan

Adopted 11/20/2014

Legal Reference:

EDUCATION CODE

200-262.4 *Prohibition of discrimination*

8200-8498 *Child care and development programs*

8500-8538 *Adult basic education*

18100-18203 *School libraries*

32289 *School safety plan, uniform complaint procedures*

35186 *Williams uniform complaint procedures*

48985 *Notices in language other than English*

49010-49013 *Student fees*

49060-49079 *Student records*

49490-49590 *Child nutrition programs*

52060-52077 *Local control and accountability plan, especially*

52075 *Complaint for lack of compliance with local control and accountability plan requirements*

52160-52178 *Bilingual education programs*

52300-52490 *Career technical education*

52500-52616.24 *Adult schools*

52800-52870 *School-based program coordination*

54400-54425 *Compensatory education programs*

54440-54445 *Migrant education*

54460-54529 *Compensatory education programs*

56000-56867 *Special education programs*

59000-59300 *Special schools and centers*

64000-64001 *Consolidated application process*

GOVERNMENT CODE

11135 *Nondiscrimination in programs or activities funded by state*

12900-12996 *Fair Employment and Housing Act*

PENAL CODE

422.55 *Hate crime; definition*

422.6 *Interference with constitutional right or privilege*

CODE OF REGULATIONS, TITLE 5

3080 *Application of section*

4600-4687 *Uniform complaint procedures*

4900-4965 *Nondiscrimination in elementary and secondary education programs*

UNITED STATES CODE, TITLE 20

1221 *Application of laws*

1232g *Family Educational Rights and Privacy Act*

1681-1688 *Title IX of the Education Amendments of 1972*

6301-6577 *Title I basic programs*

6801-6871 *Title III language instruction for limited English proficient and immigrant students*

7101-7184 *Safe and Drug-Free Schools and Communities Act*

7201-7283g *Title V promoting informed parental choice and innovative programs*

7301-7372 *Title V rural and low-income school programs*

12101-12213 *Title II equal opportunity for individuals with disabilities*

Regulation
approved:
Students

SANTA CRUZ COUNTY OFFICE OF EDUCATION
Santa Cruz, California
BP 5145.3

NONDISCRIMINATION/HARASSMENT

The County Board of Education is committed to working with the County Superintendent of Schools to provide a safe school environment that allows all students equal access and opportunities in academic and other educational support programs, services, and activities. Unlawful discrimination against a student in any county office of education (COE) school, program, or activity, including discriminatory harassment, intimidation, and bullying, is prohibited. Any form of retaliation against an individual who files or otherwise participates in the filing or investigation of a complaint or report regarding an incident of discrimination is also prohibited.

(cf. 0410 - Nondiscrimination in County Office Programs and Activities)
(cf. 5145.7 - Sexual Harassment)

This policy shall apply to all acts related to school activity or to school attendance occurring within a COE school or program, and to acts which occur off campus or outside of school-related or school-sponsored activities but which may have an impact or create a hostile environment at school.

Unlawful discrimination includes physical, verbal, nonverbal, or written conduct based on a student's actual or perceived race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or the student's association with a person or group with one or more of these actual or perceived characteristics. Unlawful discrimination also includes the creation of a hostile environment when the prohibited conduct is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

Unlawful discrimination also includes disparate treatment of students based on one of the categories above with respect to the provision of opportunities to participate in any COE school, program, or activity, or the provision or receipt of educational benefits or services, such as prohibiting a student from enrolling in a class or course on the basis of the student's sex.

When, as permitted by law, the COE maintains sex-segregated facilities, such as restrooms and locker rooms, or sex-segregated programs and activities, such as physical education classes, intermural sports, and interscholastic athletic programs, students shall be allowed to access facilities and participate in programs and activities, class discussions, yearbook pictures, and field trips consistent with their gender identity. Each student's gender identity shall be the gender asserted by the student. Transgender and gender-nonconforming students shall be afforded the same rights, benefits, and protections as all COE students.

NONDISCRIMINATION/HARASSMENT (continued)

Complaints alleging unlawful discrimination, including discriminatory harassment, intimidation, or bullying, or retaliation may be filed in accordance with the County Board's uniform complaint procedures and the processes established by the County Superintendent for investigating and resolving such complaints. Regardless of whether a complainant complies with the writing, timeline, and/or other formal filing requirements, all complaints alleging unlawful discrimination, including discriminatory harassment, intimidation, or bullying, shall be investigated and prompt action shall be taken to stop the discrimination, prevent recurrence, and address any continuing effect on students.

(cf. 1312.3 - Uniform Complaint Procedures)

Students who engage in unlawful discrimination, including discriminatory harassment, intimidation, or bullying, or retaliation in violation of law, County Board policy, or other related COE procedures shall be subject to appropriate consequence or discipline, which may include suspension or expulsion when the behavior is severe or pervasive as defined in Education Code 48900.4.

County Superintendent's Antidiscrimination Measures

The County Board hereby incorporates by reference the policies, procedures, and measures implemented by the County Superintendent to prevent or address unlawful discrimination in COE schools, programs, and activities, including, but not limited to, the following:

1. Designation of a coordinator/compliance officer to handle complaints alleging unlawful discrimination
2. Posting of information regarding Title IX prohibitions against discrimination based on a student's sex, gender, gender identity, pregnancy, and parental status in a prominent and conspicuous location on the COE's web site, as required pursuant to Education Code 221.61
3. Publicizing of the COE's nondiscrimination policies and complaint procedures
4. Provision of training and information about the COE's nondiscrimination policies and complaint procedures, including information related to state and federal laws pertaining to the rights of transgender and gender-nonconforming students, to students, parents/guardians, COE employees, and others as applicable
5. Establishment of a complaint process that ensures a prompt and fair resolution of complaints
6. Provision of annual notification required by law.

NONDISCRIMINATION/HARASSMENT (continued)

7. Maintenance of student records in accordance with law

Legal Reference:

EDUCATION CODE

- 200-262.4 Prohibition of discrimination
- 48900.3 Suspension or expulsion for act of hate violence
- 48900.4 Suspension or expulsion for threats or harassment
- 48904 Liability of parent/guardian for willful student misconduct
- 48907 Student exercise of free expression
- 48950 Freedom of speech
- 48985 Translation of notices
- 49020-49023 Athletic programs
- 51500 Prohibited instruction or activity
- 51501 Prohibited means of instruction
- 60044 Prohibited instructional materials

CIVIL CODE

- 1714.1 Liability of parents/guardians for willful misconduct of minor

GOVERNMENT CODE

- 11135 Nondiscrimination in programs or activities funded by state

PENAL CODE

- 422.55 Definition of hate crime
- 422.6 Crimes, harassment

CODE OF REGULATIONS, TITLE 5

- 432 Student record
- 4600-4670 Uniform complaint procedures
- 4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

- 1681-1688 Title IX of the Education Amendments of 1972
- 12101-12213 Title II equal opportunity for individuals with disabilities

UNITED STATES CODE, TITLE 29

- 794 Section 504 of Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

- 2000d-2000e-17 Title VI and Title VII Civil Rights Act of 1964, as amended
- 2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964

- 6101-6107 Age Discrimination Act of 1975

CODE OF FEDERAL REGULATIONS, TITLE 28

- 35.107 Nondiscrimination on basis of disability; complaints

Legal Reference continued: (see next page)

NONDISCRIMINATION/HARASSMENT (continued)

Legal Reference: (continued)

CODE OF FEDERAL REGULATIONS, TITLE 34

100.3 Prohibition of discrimination on basis of race, color or national origin

104.7 Designation of responsible employee for Section 504

106.8 Designation of responsible employee for Title IX

106.9 Notification of nondiscrimination on basis of sex

110.25 Prohibition of discrimination based on age

COURT DECISIONS

Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003) 324 F.3d 1130

Management Resources:

CSBA PUBLICATIONS

Updated Legal Guidance: Protecting Transgender and Gender Nonconforming Students Against Sex Discrimination, July 2016

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

FIRST AMENDMENT CENTER PUBLICATIONS

Public Schools and Sexual Orientation: A First Amendment Framework for Finding Common Ground, 2006

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter: Title IX Coordinators, April 2015

Dear Colleague Letter: Harassment and Bullying, October 2010

Notice of Non-Discrimination, Fact Sheet, August 2010

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Office of the Attorney General: <http://oag.ca.gov>

California Safe Schools Coalition: <http://www.casafeschools.org>

First Amendment Center: <http://www.firstamendmentcenter.org>

National School Boards Association: <http://www.nsba.org>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

STUDENT SEXUAL AND GENDER-BASED HARASSMENT POLICY

I. STATEMENT OF PURPOSE

It is the policy of the Governing Board of the Santa Cruz County Office of Education to provide all students an educational environment that is free of sexual or gender-based harassment.

This policy is intended to supplement, and not replace, any applicable local, state, or federal laws and regulations.

II. DEFINITIONS

A. Sexual Harassment

This policy adopts the pertinent definition of sexual harassment in Education Code Section 212.5:

“Sexual harassment is unwelcome sexual conduct including advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the work or educational setting.”

B. Gender-Based Harassment

Gender-based harassment may include acts of verbal, non-verbal, Physical aggression, intimidation or hostility based on sex or gender identification, although they may not necessarily be sexual in nature.

C. Harassment

Sexual and/or gender-based harassment is conduct that denies or limits a student’s ability to participate in or benefit from the District’s school programs under any of the following conditions:

1. The conduct has the purpose or effect of having a negative impact upon the student’s academic performance, or of creating an intimidating, hostile, or offensive educational environment.

2. Submission to the conduct is explicitly or implicitly made a term or condition of a student's academic status or progress.
3. Submission to, or rejection of the conduct by the student, is used as the basis of academic decisions affecting the student.
4. Submission to, or rejection of the conduct by the student, is used as the basis for any decision affecting the student regarding benefits and services, honors, programs or activities available at or through the educational institution.

D. Patterns of Conduct; Hostile Environment

Sexual or gender-based harassment may occur as single incidents or in the form of a pattern of speech or actions ranging from subtle verbal or physical annoyances or distractions to deliberate intimidations as frank threats or sexual demands.

A hostile environment based on sex or gender has been created when the conduct of harassment is sufficiently persistent or serious as to interfere with or limit a student's ability to attend or otherwise participate in any school program.

III. EXAMPLES

A. Sexual Harassment

Examples of conduct which may constitute sexual harassment include, but are not limited to:

1. Suggestive or obscene letters, notes, invitations, derogatory comments, slurs, jokes, epithets, assault, touching, impeding or blocking movements, leering, gestures or display of sexually suggestive objects, images or texts, whether conducted in person or through an electronic means.
2. Among peers, continuing to show sexual interest after being informed that the interest is unwelcome (reciprocal attraction among peers, is not considered sexual or gender-based harassment.)
3. Within the educational environment, implying or actually withholding grades earned or deserved; suggesting a scholarship recommendation or college application will be supported on a condition of receiving sexual favors.
4. Within the educational environment, engaging in sexual behavior to control, influence, or affect the educational opportunities, grades, and /or learning environment of a student.

5. Offering favors, education, or employment benefits such as grades or promotions, favorable performance evaluations, favorable assignments, favorable duties or shifts, recommendations, reclassifications, etc., in exchange for sexual favors.

B. Gender-Based Harassment

Examples of conduct which may constitute gender-based harassment include, but are not limited to:

1. Slurs, threats, derogatory comments, unwelcome jokes, or degrading descriptions related to or because of a student's gender or gender identification.
2. Harassment of a student for exhibiting what is perceived as a stereotypical characteristic for her his, or their sex, or conversely for non-conformity with stereotypical notions of masculinity and femininity.
3. Harassment of a student because of his, her, or their non-traditional choice of extracurricular activities, apparel, or personal grooming choices.
4. Disparaging remarks about a student based on the sex or gender identification of the student's friends or social networks.

IV. VIOLATIONS OF THIS POLICY

It is a violation of this policy by any employee, agent, student or any party with which the Santa Cruz County Office of Education has a cooperative agreement, to engage in sexual or gender-based harassment or to create, promote, or participate in a hostile environment based on sex or gender.

With respect to any allegation of sexual or gender-based harassment, it is further a violation of this policy to cause delay in investigation or enforcement, to conceal or obscure relevant information, to promulgate false or unverified information, to attempt to influence parties or witnesses to the alleged conduct, or in any other manner to interfere with the thorough and proper resolution of the allegation.

This policy is intended to supplement, and not replace, any applicable local, state, or federal laws and regulations. Complaints regarding a violation of this policy shall be processed in accordance with the applicable policies of the Santa Cruz County Office of Education.

V. REMEDIAL AND CORRECTIVE ACTION

Where sexual or gender-based harassment is found to have occurred, the Santa Cruz County Office of Education will take appropriate remedial and/or corrective action(s), which may include consideration of the following:

BP 5145.7

Student Sexual and Gender-Based Harassment Policy

Page 4

- A. Providing counseling for targeted student(s) subjected to harassment.
- B. Providing counseling for person(s) found to have engaged in harassment.
- C. Limiting the interactions between the targeted student(s) and the harassing person(s).
- D. Any remedial measures necessary to respond to the impact of the harassing conduct on witnesses or bystanders.
- E. Any other school-wide actions, such as education and training, that may be appropriate to respond to the harassing conduct and prevent a recurrence.
- F. Removal of the offending party from any or all programs.

VI. TRAINING AND CURRICULUM

To implement this policy, the Santa Cruz County Office of Education will provide appropriate training programs for staff and students.

VII. NOTIFICATION

To ensure adequate notification of the policy, the Santa Cruz County Office of Education will employ means including permanent posters in public areas, offices and in hallways of all facilities, and publication in Santa Cruz County Office of Education materials for employees.



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM

Board Meeting Date: Oct. 15, 2020 **Action** **Information**

TO: Santa Cruz County Board of Education
FROM: Dr. Faris Sabbah, Santa Cruz County Superintendent of Schools
SUBJECT: Reschedule Regular December Meeting of the Santa Cruz County Board Education to December 17th

BACKGROUND

Pursuant to California Education Code § 35143, the organizational meeting of the Board must take place between December 15th and January 14th. The Board will be asked to reschedule the Regular December meeting to December 17th, 2020 at 4:00pm to comply with this requirement.

SUPERINTENDENT’S RECOMMENDATION:

Reschedule the regular December meeting to December 17th at 4pm.

FISCAL IMPLICATIONS:

None.



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM

Board Meeting Date: Oct. 15, 2020 **Action** **Information**

TO: Santa Cruz County Board of Education
FROM: Dr. Faris Sabbah, Santa Cruz County Superintendent of Schools
SUBJECT: Schedule Special December 10th Meeting of the Santa Cruz County Board of Education

BACKGROUND

The deadline to submit the Budget Overview for Parents, a component of the LCAP, is due on December 15, 2020. In order to accommodate this deadline, the Board will be asked to schedule a special December meeting of the board on December 10 th at 3:00 p.m.

SUPERINTENDENT’S RECOMMENDATION:

Schedule a special meeting on December 10 th at 3pm.

FISCAL IMPLICATIONS:

None.



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM

Board Meeting Date: Oct. 15, 2020 **Action** **Information**

TO: Santa Cruz County Board of Education

FROM: Trustee Filicetti, CSBA Region 9 Delegate

SUBJECT: California County Boards of Education (CCBE) Report

BACKGROUND

Trustee Filicetti, California School Boards Association Region 9 Delegate, will provide the Board with an update with information and new updates pertaining to CSBA and California County Boards of Education (CCBE).

SUPERINTENDENT’S RECOMMENDATION:

Receive report.

FISCAL IMPLICATIONS:

None.



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM

Board Meeting Date: Oct. 15, 2020

Action

Information

TO: Santa Cruz County Board of Education

FROM: Trustee Nichols, Community Outreach and Legislative Committee

SUBJECT: Community Outreach & Legislative Committee Update

BACKGROUND

Trustee Nichols will share an update regarding the Senate Bill 98 known as the Education Budget Trailer Bill that was signed into law in June 2020 and how it relates to distance learning for K-12 schools.

SUPERINTENDENT'S RECOMMENDATION:

Receive report.

FISCAL IMPLICATIONS:

None.