

# SPECIAL EDUCATION COORDINATING AGENCY

SEPTEMBER 19, 2019

10:00AM-12:00PM

\*Joint Meeting with CBOs and SEC Staff

Santa Cruz County Office of Education – Board Room  
400 Encinal Street Santa Cruz, CA 95060

## APPROVED MINUTES

### 1.0 Call to Order

Called to order at 10:06am

### 2.0 Roll Call

Bonny Doon  
DELTA Charter  
Live Oak Elementary School District  
Happy Valley Elementary School District  
Mountain Elementary  
Pacific Elementary School District  
Pacific Collegiate  
San Lorenzo Valley Unified School District  
Santa Cruz City School Districts  
Santa Cruz County Office of Education  
Scotts Valley Unified School District  
Soquel Union Elementary

### 3.0 Approval of Agenda

M/S/C (McKinny/Turnbull)

12-0

0-Absent

### 4.0 Public Comment for Open Session

*All persons are encouraged to attend and, when appropriate, to participate in meetings of the NSCC SELPA Special Education Coordinating Agency. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Persons wishing to address the Board are asked to state their name for the record. The president of the SECA Board will establish a time limit of three (3) minutes, unless otherwise stated by the chairperson, for comments from the public. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session. Expulsion appeal hearings are heard in closed session unless a request for hearing in open session is made by the appellant.*

**5.0 Approval of May 16, 2019 Minutes**  
**M/S/C (McKinny/Meeker)**  
**12-0**  
**0-Absent**

**pg. 4**

**6.0 Reports**

**a. Sr. SELPA Director** **pg. 10**

*Presenter: Jessica Little*

Ms. Little presented legal, compliance, staff development, finance and reporting updates. Ms. Sabbah acknowledged the SELPA for their hard work in supporting districts as CASEMIS phases out and CALPADS takes over collecting all special education student data.

**b. SEC Directors**

Presenter: Sharlene Ames

Ms. Ames reported that that the new data collection process will have a big impact on districts and the role of data specialists. She mentioned the Local Plan update is due June 2020. SEC decided to use the 18/19 ADR grant money to attend the Every Child Counts symposium.

**c. Operations Council** **pg. 19**

*Presenter: Jessica Little*

Council met to establish 19/20 calendar. The group decided to review the AB602 document and take direction from SECA as issues come up.

**d. SCCOE Regional Program SH and Autism**

*Presenter: Deven Wood*

SCCOE oversees Autism, SH and Post Senior regional programs. Ms. Bruton would like more information regarding staffing in the future. SECA would like the color monthly student counts sent to them directly.

**e. SCCS ED Program**

*Presenter: Stacy LaCagnin*

An update of student counts and estimated cost was presented.

**7.0 Items scheduled for Presentation/Discussion**

**a. NSCC SELPA Local Plan Update** **pg. 21**

**- Local Plan Committee**

*Presenter: Jessica Little*

**b. Regional Program Rates for 18-19 Unaudited Actuals and 19-20 Adopted Budget** **pg. 34**

*Presenter: Mary Hart*

Ms. Morgenstern would like to look at cost containment opportunities for the SCCOE Autism program. Ms. Hart noted that the COE is covering some things to help offset increase costs like paying for a new telephone systems.

**c. Unaudited Actuals for SCCOE regional programs and 2019-20 Adopted Budget for SCCOE regional program** **pg. 37**

*Presenter: Mary Hart*

**8.0 Items scheduled for Action/Approval**

**a. Approval of the 2018-2019 NSCC SELPA Unaudited Actuals**

*Presenter: Becky Olker*

**pg. 40**

*Approval of the 2018-2019 expenditures and updated 2018-2019 budget for the SELPA office.*

**M/S/C (Morengstern/Gross)**

**12-0**

**0-Absent**

No questions. Ms. Morgenstern thanked COE County Supt for supporting SELPA deficit budget.

**9.0 Consent Agenda**

**a. Approve Appointment of Alternates to serve as SECA representatives for 2019-2020** **pg. 93**

**b. Approval of 2018-2019 Warrants May 2019-June 30, 2019** **pg. 95**

**c. Approval of 2019-2020 Warrants July 1, 2019-September 2019** **pg. 97**

**d. 2019-2020 SELPA Adopted Budget Approval and Comments** **pg. 100**

**M/S/C (Sabbah/Munro)**

**12-0**

**0-Absent**

## **10.0 Future Agenda Item(s)**

Cost containment for Autism Program.

Discussion Item. Staffing numbers for COE programs and what Districts are doing to mitigate over staffing 1:1 IEP approved SCIA's.

COE Projections in January

## **11.0 Adjournment**

Meeting adjourned at 11:27am.

### **PUBLIC PARTICIPATION:**

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### **BACKUP DOCUMENTATION:**

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the County Office of Education, located 400 Encinal Street, Santa Cruz, CA 95060, during normal business hours.