



**Community Advisory Committee Meeting
Thursday, September 29, 2020
4:30-5:30pm**

Join Zoom Meeting

<https://santacruzcoe-org.zoom.us/j/84767375973?pwd=TXFRaGFsRS9LS0liOGlyMWV3ckVuUT09>

Approved Minutes

1.0	<u>Call to Order/Announcements</u> Meeting called to order at 4:32pm		
2.0	<u>Roll Call</u>		
	Bonny Doon Elementary School District Happy Valley Mountain Elementary Pacific Elementary	Pat Ward	X
	Delta Charter School Pacific Collegiate	VACANT	
	Live Oak Elementary School District	Sharlene Ames	X
	San Lorenzo Valley Unified School District	Alyson Paolini	A
	Santa Cruz City School Districts	Julie Lattin	X
	Santa Cruz County Office of Education	VACANT	
	Scotts Valley Unified School District	VACANT	
	Soquel Union Elementary School District	Yvette Brooks Pending Board Approval Oct. 7th: Devon Caroselli Leigh McGilvray	X
	North Santa Cruz County SELPA	Jessica Little	
<i>QUORUM: A quorum shall consist of those CAC voting members present at the meeting. A minimum of four LEAs must be represented</i>			
2.0	<u>Adopt Agenda</u> M/S/C (Brooks/Lattin) 4-0 1-Absent		
3.0	<u>Public Input/Announcements (Three minutes per person) as per CAC Open Forum Policy Statement</u> Ms. Brooks shared that the first KIDS Zoom Hour went great. Two students attended.		

	<p>Devon Carosseli asked the group what they were interested in learning and or why they were interested in participating in the CAC.</p> <p>Valerie; COE Chrysalis parent. Would like to know more about CAC and their purpose. Interested in building community.</p> <p>Heather; Soquel parent. Would like to learn more about advocating for her child and others with disabilities.</p> <p>Devon; Soquel parent. Would like to help/ discuss how to bring forward universal design components to learning and online learning to parents.</p> <p>Andria; Soquel parent. Has a 1:1 aide. Would like to learn how to navigate the process IEP.</p> <p>Leigh; Soquel parent. IEP process was so challenging, and really would like to be a resource for parents who are new to Special Education.</p> <p>Steve Hoy; SV Sped. Director. Shared he can relate to challenges and understands it can be challenging for parents.</p> <p>Eric Olsen; Soquel Sped. Director. Previously a sped teacher. Enjoys working with families and hopes to support families as best he can.</p>	
4.0	Reports	
	6.1 NSCC SELPA Report/Updates No updates.	
5.0	Discussion	
	5.1 2020-2021 CAC Board Meeting Dates Board will meet in coordination of Triple P/Kids Zoom Hour dates. M/S/C (Lattin/Ward) 4-0 1-Absent	
	5.2 Review Subcommittees as listed in the CAC Bylaws. The CAC will have four (4) standing committees: 1. LOCAL PLAN REVIEW AND POLICY-MAKING COMMITTEE: Will continually review the local plan and receive input from the community regarding the plan. Be involved in developing and amending the local plan. Be part of the triennial state review of compliance (Special Education Self Review, SESR). All parents' issues and concerns will go through the Local Plan Review and Policy-Making Committee for review	

		<p>and recommendations to the CAC as a whole, for a resolution or action plan.</p> <ul style="list-style-type: none"> - Local Plan updated and approved 2020. N/A <p>2. PARENT AND COMMUNITY EDUCATION COMMITTEE: Will assist in in-service activities and parent education and will encourage parent awareness. Assist in educating the community about individuals with disabilities through newspapers, newsletters, and other media and become involved in community activities relating to persons with exceptional needs.</p> <ul style="list-style-type: none"> - Members of this committee could offer office hours - Book Club; read From Emotions to Advocacy - Resource Library <p>3. PROGRAM NEEDS AND PRIORITIES/PERSONNEL DEVELOPMENT COMMITTEE: Shall gather information on programs in the community and the needs of students, parents, teachers, and other school personnel. Information gathered will be used to assist in personnel trainings. Give input to the SELPA on program and personnel needs.</p> <ul style="list-style-type: none"> -UDL (universal design) training for staff - Current NSCC SELPA Professional Development <p>4. MEMBERSHIP AND PUBLICITY COMMITTEE: Be responsible for recruiting membership that reflects the community that the SELPA serves. Provide CAC orientation packets to interested persons. Stay in contact with the CAC secretary and directors regarding CAC vacancies, members terms, and role of person needed to fill the vacancy (e.g. parent, teacher). Ensure membership stays within accordance of the CAC bylaws and the California Education Code. Provide newspaper and media with information regarding the CAC and in-service activities.</p> <ul style="list-style-type: none"> - PR (Andria) - Recruitment 	
5.3		<p>CAC Coffee Chats with OT, PT, APE, SLP, RSP.</p> <ul style="list-style-type: none"> - At the last meeting Allison P. mentioned she could help facilitate and invite fellow staff members. The Board will discuss at the next meeting further. 	
5.4		<p>Tech Support</p> <ul style="list-style-type: none"> - Support families in distance learning, training vs. in real time support 	
5.5		<p>CAC 2020- 2021 Possible Activities: Question: Do we still want to have/host an activity? What is the goal/intent? Jessica encourages the group to meet and discuss prior to the next meeting. Award Ceremony Resource Fair,</p>	

		Art Awards Disability Awareness Car parade Erbe Farms Tour in Watsonville Daily/Weekly Student Check-In - KIDS CONNECTION	
6.0	<u>Action Items</u>		
	6.1	Appoint CAC Chair - Table Item	
	6.2	Appoint CAC Vice Chair - Julie Lattin - Table Item	
7.0	<u>Adjournment</u>	<p>Future Agenda Item: Member Check In/Dialogue.</p> <ul style="list-style-type: none"> - Build into the agenda talking talk for members to discuss/problem solve. - Confirm Next Steps, who, what, when. <p>Yvette will create a spreadsheet with a list of activities for next time and the Board can discuss/vote on goals/activities for 2020-2021 year.</p> <p>Talking Points: Prioritize. Assign members to tasks. (May need to create more meetings in relation to each event). Set/Write Goals.</p> <p>Meeting adjourned at 5:39pm M/S/C (Brooks/Lattin) 4-0 1-Absent</p>	