



**Santa Cruz County Board of Education**  
**Regular Board Meeting**  
**Thursday November 19, 2020**  
**Open Session 4:00 P.M.**  
**Held by Videoconference Only**

**NOTICE:**

In order to meet the most recent guidelines from the Santa Cruz County Health Services Agency in regard to COVID-19, this meeting will be **limited to virtual participation only** and made available online via a live video-conference at the following web address:

This meeting will be hosted in a webinar format. No registration is required. Use the following link to join the meeting:

<https://santacruzcoe-org.zoom.us/j/81284305297>

**Alternatively**, join by phone using the following phone number at the time of the meeting:

Phone Number: **+1 (669) 900-6833**

Meeting ID: **812 8430 5297#**

**PUBLIC COMMENT:**

Any person wishing to make a public comment will have the opportunity to do so via videoconference during the virtual meeting for up to three minutes each for any item not listed on the agenda, or for up to two minutes for any item listed on the agenda. To submit a comment about to be read aloud on your behalf either listed or not listed on the meeting agenda, please send a comment no longer than 300 words to [sleibenson@santacruzcoe.org](mailto:sleibenson@santacruzcoe.org) no later than 2pm on November 19th. Each individual may only make one comment per topic.

**AGENDA**

**1. CALL TO ORDER, ROLL CALL AND ESTABLISHMENT OF QUORUM**

Sue Roth (President), Jane Royer Barr, Rose Filicetti, Sandra Nichols, Dana Sales, Abel Sanchez,  
Bruce Van Allen  
Faris Sabbah, Secretary

**2. PLEDGE OF ALLEGIANCE**

Superintendent Sabbah (Secretary) will lead the Pledge of Allegiance.

**3. APPROVAL OF AGENDA**

Agenda deletions and/or changes of sequence will be approved or the agenda will be approved as submitted.

**4. PUBLIC COMMENT**

This is an opportunity for the public to address the Board regarding items not on the agenda. The Board President will recognize any member of the audience not previously placed on the agenda who wishes to speak on a matter directly related to school business. Each speaker, on any specific topic, may speak up **three (3) minutes** unless otherwise limited or extended by the President. The President may allot time to those wishing to speak but no action will be taken on matters presented (EDC § 35145.5). If appropriate, the President, or any Member of the Board, may direct that a matter be referred to the Superintendent's Office for placement on a future agenda. Please refer to item, *Please Note*, on the last item of this agenda.

**5. CONSENT AGENDA**

All items appearing on the consent agenda are recommended actions which are considered to be routine in nature and will be acted upon as one motion. Specific items may be removed for separate consideration. Item(s) removed will be considered immediately following the consent agenda motion as Deferred Consent Items.

- 5.0.1 Minutes of the Regular Board Meeting of October 15, 2020
- 5.0.2 Minutes of the Special Board Meeting of November 5, 2020
- 5.0.3 Routine Budget Revisions
- 5.0.4 Donations
- 5.0.5 Surplus Items

**5.1 DEFERRED CONSENT ITEMS (if required)**

This item is placed on the agenda to address any items that might be pulled from Agenda Item 5.0 for further discussion/consideration if so determined.

**6. CORRESPONDENCE**

Official correspondence received by the Board is included herein.

**7. REPORTS, DISCUSSIONS, AND PRESENTATIONS**

**7.1 Annual Report: Williams Legislation, Status of Decile 1-3 Schools - Pajaro Valley Unified School District and Santa Cruz City School District**

Education Code § 1240(2)(B) requires, pursuant to the Williams Settlement Legislation, that the County Superintendent of Schools report the findings of the visits and reviews of schools within the county designated as decile 1-3 schools.

Presenter: Thomas Tatum, Williams Coordinator, Santa Cruz COE

**7.2 COVID-19 and School Expansion of In-Person Services Update**

Santa Cruz County Office of Education has been working in collaboration with the Santa Cruz County Health Services agency and school districts to prepare for and respond to the outbreak of COVID-19 in our community. The Board will receive an update on the ways in which the Santa Cruz County Office of Education has been working to respond to the COVID-19 crisis.

Presenter: Dr. Faris Sabbah, County Superintendent of Schools

**7.3 CSBA Nomination for CSBA Regional Delegates and CCBE Board of Directors in Region 9**

Nominations are being accepted until Thursday, January 7 2021 for election to the California School Boards Association's Delegate Assembly. Delegates with terms that end in 2021 are up for election. Delegates elected in 2021 will serve a two year term beginning April 1, 2021 through March 31, 2023. The Board will receive information about the upcoming CSBA election.

Presenter: Dr. Faris Sabbah, County Superintendent of Schools

**8. PUBLIC HEARINGS, NEW BUSINESS, AND ACTION ITEMS**

**8.1 Appointment of Diane Munoz to the Community Advisory Committee (CAC)**

It is requested that the Board appoint Diane Munoz as a CAC voting member. The voting members of the Community Advisory Committee shall be appointed by, and responsible to, the Governing Board of each participating district or county office, or any combination thereof, participating in the Local Plan. Appointment will be in accordance with a locally determined selection procedure. Such procedure shall provide that terms of appointment are for at least two years and are annually staggered to ensure that no more than one half of the membership serves the first year of the term in any one year (Ed. Code § 56191).

Presenter: Dr. Faris Sabbah, County Superintendent of Schools

Motion &  
Vote: Sue Roth (President)

**8.2 Appointment of Valerie Szeto to the Community Advisory Committee (CAC)**

It is requested that the Board appoint Valerie Szeto as a CAC voting member. The voting members of the Community Advisory Committee shall be appointed by, and responsible to, the Governing Board of each participating district or county office, or any combination thereof, participating in the Local Plan. Appointment will be in accordance with a locally determined selection procedure. Such procedure shall provide that terms of appointment are for at least two years and are annually staggered to ensure that no more than one half of the membership serves the first year of the term in any one year (Ed. Code § 56191).

Presenter: Dr. Faris Sabbah, County Superintendent of Schools

Motion &  
Vote: Sue Roth (President)

**8.3 First Reading: Board Policies (BP)**

Modified and new policies may be adopted by the County Board of Education following a first and second reading by the Board. The Board may accept the following proposed policy(ies) as submitted and waive a second reading and move to take action, order changes, or order changes and bring back for a final reading:

BP 5020	Parent Rights and Responsibilities
BP 5030	Student Wellness
BP 5111	Admission
BP 5113	Absences and Excuses
BP 5113.1	Chronic Absence and Truancy
BP 5121	Grades/Evaluation of Student Achievement
BP 5123	Promotion, Acceleration, and Retention
BP 5125	Student Records
BP 5125.1	Release of Directory Information and Exhibit
BP 5126	Awards for Achievement
BP 5131.2	Bullying
BP 5131.6	Alcohol and Other Drugs
BP 5131.62	Tobacco
BP 5131.7	Weapons and Dangerous Instruments
BP 5132	Dress and Grooming
BP 5144.4	Required Parental Attendance
BP 5145.11	Questioning and Apprehension by Law Enforcement
BP 5145.12	Search and Seizure
BP 5145.13	Response to Immigration Enforcement
BP 5145.2	Freedom of Speech and Expression
BP 5145.3	Nondiscrimination and Harassment
BP 5145.7	Sexual Harassment
BP 5146	Married, Pregnant, and Parenting Students

Presenter: Trustee Filicetti, Board Policy Committee

Motion: Sue Roth (President)

**9. SUPERINTENDENT'S REPORT**

County Superintendent of Schools, Dr. Faris M. Sabbah, will provide an update on activities and matters of interest.

**10. TRUSTEE REPORTS (3 minutes each)**

Trustees will report on matters, events, and activities as related to Board goals of: Advocating for students, maintaining community relations, and promoting student achievement.

**11. SCHEDULE OF MEETINGS AND COMING EVENTS**

Santa Cruz County Board of Education  
Special Meeting (Virtual)  
December 10, 2020  
3:00 p.m.

Santa Cruz County Board of Education  
Regular Meeting (Virtual)  
December 17, 2020  
4:00 p.m.

**12. ADJOURNMENT**

The Board President will adjourn the meeting.

***PLEASE NOTE:***

**Public Participation:**

All persons are encouraged to attend and, when appropriate, to participate in meetings of the Santa Cruz County Board of Education. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Persons wishing to address the Board are asked to state their name for the record. The president of the Board will establish a time limit of three (3) minutes, unless otherwise stated by the president, for comments from the public. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session. Expulsion appeal hearings are heard in closed session unless a request for hearing in open session is made by the appellant.

**Backup Documentation:**

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the County Office of Education, located 400 Encinal Street, Santa Cruz, CA 95060, during normal business hours, or read aloud and shown via screencast for up to three minutes each in a virtual meeting setting.

**Translation Requests:**

Spanish language translation is available on an as-needed basis. Please make advance arrangements with Sage Leibenson by telephone at (831) 466-5900. Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva. Por favor haga arreglos por anticipado con Sage Leibenson por teléfono al número (831) 466-5900.

**ADA Compliance:**

In compliance with Government Code section 54954.2 (a), The Santa Cruz County Office of Education will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Sage Leibenson, Administrative Aide to the Superintendent, 400 Encinal St., Santa Cruz, CA 95060, (831) 466-5900.



**SANTA CRUZ COUNTY BOARD OF EDUCATION**

**AGENDA ITEM**

**Board Meeting Date:** Nov. 19, 2020

**Action**

**Information**

**TO:** Santa Cruz County Board of Education

**FROM:** Administrative Department

**SUBJECT:** Regular Oct. 15, 2020 Minutes

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**BACKGROUND**

Regular minutes of the October 15, 2020 Meeting of the Santa Cruz County Board of Education.

**SUPERINTENDENT’S RECOMMENDATION:**

Approve Oct. 15, 2020 minutes.

**FISCAL IMPLICATIONS:**

None.



Santa Cruz County Board of Education ● 400 Encinal Street, Santa Cruz, CA 95060 ● Tel (831) 466-5900 ● [santacruzcoe.org](http://santacruzcoe.org)  
**Ms. Jane Royer Barr ● Ms. Rose Filicetti ● Ms. Sandra Nichols ● Ms. Sue Roth ● Mr. Dana Sales**  
**Mr. Abel Sanchez ● Mr. Bruce Van Allen**

**Santa Cruz County Board of Education**  
**Regular Board Meeting**  
**Thursday October 15, 2020**  
**Open Session 4:00 p.m.**  
**VIRTUAL Meeting hosted from the Board Room**

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**UNAPPROVED MINUTES**

**1. CALL TO ORDER, ROLL CALL AND ESTABLISHMENT OF QUORUM**

Board Present (via videoconference)

Jane Royer Barr  
Rose Filicetti (Vice President)  
Sandra Nichols  
Abel Sanchez  
Bruce Van Allen  
Dana Sales  
Sue Roth (President)

Staff Present (via videoconference)

Faris Sabbah (Secretary)  
Debi Bodenheimer  
Sage Leibenson  
Liann Reyes  
Rebecca Olker

Absent

None.

**2. PLEDGE OF ALLEGIANCE**

Superintendent Sabbah (Secretary) led the Pledge of Allegiance.

**Santa Cruz County Board of Education**

Minutes, Regular Meeting

October 15, 2020

**3. APPROVAL OF AGENDA**

A call for a motion was made to make agenda deletions and/or changes of sequence, or approve the agenda as submitted.

It was M.S.C. (Sales/Barr) to approve the agenda as submitted.

Ayes: Barr, Filicetti, Nichols, Sales, Sanchez, Roth  
Nays: None  
Abstain: None  
Absent: Van Allen

**4. PUBLIC COMMENT**

No public comments were made.

**5. CONSENT AGENDA**

All items appearing on the consent agenda are recommended actions which are considered to be routine in nature and will be acted upon as one motion. Specific items may be removed for separate consideration. Item(s) removed will be considered immediately following the consent agenda motion as Deferred Consent Items.

- 5.0.1 Minutes of the Special Board Meeting of September 17, 2020
- 5.0.2 Routine Budget Revisions
- 5.0.3 Donations

Trustee Barr expressed appreciation for the donations received this month.

It was M.S.C. (Barr/Nichols) to approve the consent agenda as submitted.

Ayes: Barr, Filicetti, Nichols, Sales, Sanchez, Roth  
Nays: None  
Abstain: None  
Absent: Van Allen

**5.1 Deferred Consent Items (if required)**

None.

**6. CORRESPONDENCE**

No new correspondence was received in addition to what was included in the Board packet.

Trustee Van Allen joined the meeting at 4:08 p.m.

**Santa Cruz County Board of Education**

Minutes, Regular Meeting

October 15, 2020

**7. REPORTS, DISCUSSIONS, AND PRESENTATIONS**

**7.1 COVID-19, CZU Fire, and School Reopening Update**

Dr. Faris Sabbah, County Superintendent of Schools, provided a presentation to the Board regarding the ways in which the Santa Cruz County Office of Education has been working in collaboration with the Santa Cruz County Health Services agency and school districts to prepare for and respond to the outbreak of COVID-19 in our community.

The presentation also included an update on the CZU Lightning complex fire and explained the ways in which the Santa Cruz County Office of Education is supporting students, families, and school staff countywide who have been impacted by the CZU Lightning Complex Fire as fire cleanup takes place and distance learning programs resume.

The Board asked staff a number of clarifying questions.

**7.2 Summary of Support for School Districts**

Associate Superintendent of Educational Services, Debi Boheneimer and Superintendent Sabbah gave a presentation in accordance with Education Code § 52066(i), in which the County Superintendent of Schools must prepare an annual summary of how the County Superintendent of Schools plans to support school districts and schools within the county

The Board asked a number of clarifying questions.

**7.3 Outdoor Science Schoolyard Childcare Program Report**

Heather Molloy, Director of Outdoor Science School at the Santa Cruz COE, gave a presentation about the new Outdoor Science Schoolyard Childcare Program which is currently providing in-person outdoor childcare to a limited number of youth in compliance with all safety protocols required to minimize the risk of COVID-19. This program is a partnership between the Santa Cruz County Office of Education and the Santa Cruz City School District.

The Board asked Ms. Molloy a number of clarifying questions.

**8. PUBLIC HEARINGS, NEW BUSINESS, AND ACTION ITEMS**

**8.1 Personnel Commission Vacancy: Appointment of Nominee**

Superintendent Sabbah informed the Board that Larry Lane has been designated the nominee for the appointment to the Santa Cruz County Office of Education Personnel Commission and announced the intended appointee would fill a vacancy that will exist December 1, 2020. (E.C. 45246(b)).

It was M.S.C. (Barr/Filicetti) to approve Larry Lane as the intended Board appointee to the Santa Cruz County Office of Education Personnel Commission.

Ayes:	Barr, Filicetti, Nichols, Sales, Sanchez, Van Allen, Roth
Nays:	None
Abstain:	None
Absent:	None

**Santa Cruz County Board of Education**

Minutes, Regular Meeting

October 15, 2020

**8.2 School Plan for Student Achievement (SPSA) for the Santa Cruz COE Alternative Education Community Schools**

California Education Code § 64001(i) requires that the [School Plan for Student Achievement] shall be reviewed and approved by the governing board or body of the local educational agency at a regularly scheduled meeting whenever there are material changes that affect the academic program for pupils covered by programs identified in this part. Jennifer Izant-Gonzales, Alternative Education Project Director, asked the Board to approve this item and answered a number of clarifying questions from the Board.

It was M.S.C. (Sales/Nichols) to approve the SPSA for Santa Cruz COE Alternative Education Community Schools.

Ayes: Barr, Filicetti, Nichols, Sales, Sanchez, Van Allen, Roth  
Nays: None  
Abstain: None  
Absent: None.

**8.3 School Plan for Student Achievement (SPSA) for the Santa Cruz COE Alternative Education Court Schools**

California Education Code § 64001(i) requires that the [School Plan for Student Achievement] shall be reviewed and approved by the governing board or body of the local educational agency at a regularly scheduled meeting whenever there are material changes that affect the academic program for pupils covered by programs identified in this part. Jennifer Izant-Gonzales, Alternative Education Project Director, asked the Board to approve this item and answered a number of clarifying questions from the Board.

It was M.S.C. (Sales/Filicetti) to approve the SPSA for Santa Cruz COE Alternative Education Court Schools.

Ayes: Barr, Filicetti, Nichols, Sales, Sanchez, Van Allen, Roth  
Nays: None  
Abstain: None  
Absent: None.

**8.4 School Plan for Student Achievement (SPSA) for the Santa Cruz COE Career Advancement Charter School (CAC)**

California Education Code § 64001(i) requires that the [School Plan for Student Achievement] shall be reviewed and approved by the governing board or body of the local educational agency at a regularly scheduled meeting whenever there are material changes that affect the academic program for pupils covered by programs identified in this part. Denise Sanson, Senior Director of Student Programs, asked the Board to approve this item and answered clarifying questions from the Board.

It was M.S.C. (Sales/Barr) to approve the SPSA for Santa Cruz County Career Advancement Charter School (CAC).

Ayes: Barr, Filicetti, Nichols, Sales, Sanchez, Van Allen, Roth  
Nays: None  
Abstain: None

**Santa Cruz County Board of Education**

Minutes, Regular Meeting

October 15, 2020

Absent: None

**8.5 Resolution #20-28 to Update The Representative With The Office of Public School Construction (OPSC) and the Division of the State Architect (DSA) For the Santa Cruz COE**

The retirement of the Director of Maintenance and Operations for the Santa Cruz County Office of Education, George Lopez, will require his removal with the OPSC and DSA. The Board was asked to approve the removal of George Lopez and name Liann Reyes, Deputy Superintendent of Business Services, as the COE's representative for the OPSC and DSA.

It was M.S.C. (Filicetti/Van Allen) to approve Resolution #20-28 to update the representative with the Office of Public School Construction (OPSC) and the Division of the State Architect (DSA) for the Santa Cruz COE.

Ayes: Barr, Filicetti, Nichols, Sales, Sanchez, Van Allen, Roth  
Nays: None  
Abstain: None  
Absent: None

**8.6 Resolution #20-29 Regarding Gann Amendment Appropriations Limit**

The Gann Amendment (Proposition 4, 1979) limits the growth in appropriations made by the State of California, school districts, and local governments. All local education areas are required to adopt Gann Appropriations Limits each year by Board Resolution.

It was M.S.C. (Filicetti/Nichols) to approve Resolution #20-29 Regarding the Gann Amendment Appropriations Limit.

Ayes: Barr, Filicetti, Nichols, Sales, Sanchez, Van Allen, Roth  
Nays: None  
Abstain: None  
Absent: None

**8.7 Schedule Special Board Meeting on November 5th for A Board Budget Workshop**

The Board was asked to consider scheduling a special meeting on November 5, 2020 at 3:00pm to participate in a Santa Cruz COE budget workshop with COE Staff.

It was M.S.C. (Sales/Nichols) to schedule a Special Board Meeting on November 5, 2020 at 3:00pm.

Ayes: Barr, Filicetti, Nichols, Sales, Sanchez, Van Allen, Roth  
Nays: None  
Abstain: None  
Absent: None

**Santa Cruz County Board of Education**

Minutes, Regular Meeting

October 15, 2020

**8.8 First Reading: Board Policies (BP)**

Modified and new policies may be adopted by the County Board of Education following a first and second reading by the Board. The Board may accept the following proposed policy(ies) as submitted and waive a second reading and move to take action, order changes, or order changes and bring back for a final reading:

- BP 1312.3 Uniform Complaint Procedures
- BP 5145.3 Nondiscrimination/Harassment
- BP 5145.7 Student Sexual and Gender-Based Harassment

It was requested that staff correct a grammatical typo in paragraph 3 of BP 1312.3.

It was M.S.C. (Van Allen/Roth) to approve and waive the second reading of BP 1312.3, BP 5145.3, and BP 5145.7 following the requested grammatical corrections by staff to BP 1312.3.

Ayes: Barr, Filicetti, Nichols, Sales, Sanchez, Van Allen, Roth  
Nays: None  
Abstain: None  
Absent: None

**8.9 Reschedule Regular December Meeting of the Santa Cruz County Board Education to December 17th**

Pursuant to California Education Code § 35143, the organizational meeting of the Board must take place between December 15th and January 14th. The Board was asked to reschedule the Regular December meeting to December 17th, 2020 at 4:00pm to comply with this requirement.

It was M.S.C. (Barr/Filicetti) to reschedule the regular December meeting to December 17 at 4:00 p.m.

Ayes: Barr, Filicetti, Nichols, Sales, Sanchez, Van Allen, Roth  
Nays: None  
Abstain: None  
Absent: None

**8.10 Schedule Special December 10th Meeting of the Santa Cruz County Board of Education**

The deadline to submit the Budget Overview for Parents, a component of the Budget Overview for Parents, is due on December 15, 2020. In order to accommodate this deadline, the Board was asked to schedule a special December meeting of the board on December 10 th at 3:00 p.m.

It was M.S.C. (Filicetti/Salesi) to schedule a special meeting for December 10th at 3:00 p.m.

Ayes: Barr, Filicetti, Nichols, Sales, Sanchez, Van Allen, Roth  
Nays: None  
Abstain: None  
Absent: None

**Santa Cruz County Board of Education**

Minutes, Regular Meeting

October 15, 2020

**9. SUPERINTENDENT'S REPORT**

County Superintendent of Schools, Dr. Faris M. Sabbah, provided an update on activities and matters of interest.

**10. TRUSTEE REPORTS (3 minutes each)**

Trustee Nichols has been working on campaigning for re-election and served as a guest speaker at the Santa Cruz COE LGBTQ+ History Month Kick Off event.

Trustee Barr attended a meeting of the Agenda Committee.

Trustee Sanchez congratulated San Lorenzo Valley Elementary School for being recognized this year as a California Blue Ribbon School.

Trustee Roth attended the Santa Cruz COE LGBTQ+ History Month Kick Off and attended virtual events hosted by UCSC regarding the upcoming general election.

Trustee Van Allen served as a guest speaker at the Santa Cruz COE LGBTQ+ History Month Kick Off event.

Trustee Filicetti attended two meetings of the Santa Cruz Operational COVID-19 briefing, a meeting of the Santa Cruz County Board of Education agenda committee, the Santa Cruz COE LGBTQ+ History Month Kick Off, the 23rd Annual (Virtual) Queer Youth Leadership Awards (QYLA), and CSUMB's President's Speaker Series election-year special event titled "Truth, Fiction, and Alternative Facts". She also attended other community events regarding the upcoming general election.

**11. AD HOC COMMITTEE REPORTS/ACTIONS (if any)**

**11.1 California County Boards of Education (CCBE) Report**

Trustee Filicetti, California School Boards Association Region 9 Delegate, provided the Board with information and updates pertaining to CSBA and California County Boards of Education (CCBE).

This month's update included the appointment of Roger Snyder, Scotts Valley USD Board President, to the Region 9 Delegate Assembly and informed the Board that the next opportunity to vote for a seat in this assembly will be December 2020. Trustee Filicetti's update also included that CSBA President, Xilonin Cruz-Gonzales will be present at the upcoming Region 9 meeting, and the the CSBA Annual Education Conference will take place in December 2020.

**11.2 Community Outreach & Legislative Committee Update**

Trustee Nichols shared an update regarding the Senate Bill 98 known as the Education Budget Trailer Bill that was signed into law in June 2020 and how it relates to distance learning for K-12 schools.

**Santa Cruz County Board of Education**

Minutes, Regular Meeting

October 15, 2020

**12. SCHEDULE OF MEETINGS AND COMING EVENTS**

Santa Cruz County Board of Education  
Regular Meeting (Virtual)  
November 19, 2020  
4:00 p.m.

**13. ADJOURNMENT**

The Board President adjourned the meeting at 6:10 pm.

**PLEASE NOTE:**

**Public Participation:**

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## SANTA CRUZ COUNTY BOARD OF EDUCATION

### AGENDA ITEM

**Board Meeting Date:** Nov. 19, 2020       **Action**       **Information**

**TO:** Santa Cruz County Board of Education

**FROM:** Administrative Department

**SUBJECT:** Special Nov. 5, 2020 Minutes

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#### **BACKGROUND**

Special minutes of the November 5, 2020 Meeting of the Santa Cruz County Board of Education.

#### **SUPERINTENDENT’S RECOMMENDATION:**

Approve Nov. 5, 2020 minutes.

#### **FISCAL IMPLICATIONS:**

None.



Santa Cruz County Board of Education ● 400 Encinal Street, Santa Cruz, CA 95060 ● Tel (831) 466-5900 ● santacruzcoe.org  
**Ms. Jane Royer Barr ● Ms. Rose Filicetti ● Ms. Sandra Nichols ● Ms. Sue Roth ● Mr. Dana Sales**  
**Mr. Abel Sanchez ● Mr. Bruce Van Allen**

**Santa Cruz County Board of Education**  
**Special Board Meeting**  
**November 5, 2020**  
**Open Session 3:00 p.m.**  
**VIRTUAL Meeting hosted from the Board Room**

**UNAPPROVED MINUTES**

**1. CALL TO ORDER, ROLL CALL AND ESTABLISHMENT OF QUORUM**

Board Present (via videoconference)

Jane Royer Barr  
Rose Filicetti  
Sandra Nichols  
Sue Roth (President)  
Dana Sales  
Abel Sanchez

Staff Present (via videoconference)

Faris Sabbah (Secretary)  
Liann Reyes  
Sage Leibenson

Absent

Bruce Van Allen

**2. PLEDGE OF ALLEGIANCE**

Superintendent Sabbah (Secretary) led the Pledge of Allegiance.

**3. APPROVAL OF AGENDA**

A call for a motion was made to make agenda deletions and/or changes of sequence, or approve the agenda as submitted.

It was M.S.C. (Sales/Filicetti) to approve the agenda as submitted.

Ayes: Barr, Filicetti, Nichols, Roth, Sales, Sanchez  
Nays: None  
Abstain: None  
Absent: Van Allen

**Santa Cruz County Board of Education**

Minutes, Special Meeting

November 5, 2020

**4. PUBLIC COMMENT**

None.

**5. CORRESPONDENCE**

None.

**6. PUBLIC HEARINGS, NEW BUSINESS, AND ACTION ITEMS**

**6.1 SB820 Application for Growth Funding**

Deputy Superintendent of Business Services. Liann Reyes, asked to take action on the SB 820 Growth Funding Application which requires the signature of the board president. For funding consideration, this application must be submitted to CDE no later than November 6, 2020.

When the 2020-21 State Budget was approved, Senate Bill (SB) 98 provided local education agencies (LEAs) with a funding guarantee; the 2019-20 reported ADA would be used to calculate the 2020-21 funding. However, projected increases to enrollment and/or ADA would not be taken into consideration and would not be factored into 2020-21 funding calculations.

Education Code (EC) Section 43505(b)(1)(A), as amended by Senate Bill 820, Chapter 110, Statutes of 2020, provides eligible local educational agencies (LEAs) the opportunity to apply for funding based on projected growth in either enrollment or average attendance (ADA) for the 2020-21 fiscal year.

The Santa Cruz COE is eligible to apply for this funding since ADA growth was projected in the 2020-21 adopted budget due to the conversion of Cypress Charter High School to Cypress Community School under the Alternative Education program.

The Board asked clarifying questions.

It was M.S.C. (Barr/Filicetti) to approve the agenda as submitted.

Ayes:	Barr, Filicetti, Nichols, Roth, Sales, Sanchez
Nays:	None
Abstain:	None
Absent:	Van Allen

**7.0 REPORTS, PRESENTATIONS, AND INFORMATIONAL ITEMS**

**7.1 Board Budget Workshop**

The Board received an informational presentation from Superintendent Sabbah and Deputy Superintendent of Business Services, Liann Reyes, regarding an overview of the Santa Cruz County Office of Education's historical financial information and future budget planning process.

The presentation detailed the Santa Cruz County Office of Education's unrestricted spending balances from over the last several years, K-12 apportionment deferrals, effects of cash

**Santa Cruz County Board of Education**

Minutes, Special Meeting

November 5, 2020

deferrals on the typical apportionment schedule, the current and projected effects of COVID-19 on school revenue, and highlighted strategies to achieve a balanced budget. The presentation also explained the Santa Cruz County Office of Education's plan for zero-based budgeting and other financial planning for 2021-2022.

The Board asked a number of clarifying questions of Deputy Superintendent Reyes and County Superintendent Sabbah.

**8. SCHEDULE OF MEETINGS AND COMING EVENTS**

Santa Cruz County Board of Education  
Regular Meeting (Virtual)  
November 19, 2020  
4:00 p.m.

Santa Cruz County Board of Education  
Special Meeting (Virtual)  
December 10, 2020  
3:00 p.m.

Santa Cruz County Board of Education  
Regular Meeting (Virtual)  
December 17, 2020  
4:00 p.m.

**9. ADJOURNMENT**

The Board President adjourned the meeting at 4:25 p.m.

**Santa Cruz County Board of Education**

Minutes, Special Meeting

November 5, 2020

**PLEASE NOTE:**

**Public Participation:**

All persons are encouraged to attend and, when appropriate, to participate in meetings of the Santa Cruz County Board of Education. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Persons wishing to address the Board are asked to state their name for the record. The president of the Board will establish a time limit of three (3) minutes, unless otherwise stated by the president, for comments from the public. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session. Expulsion appeal hearings are heard in closed session unless a request for hearing in open session is made by the appellant.

**Backup Documentation:**

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the County Office of Education, located 400 Encinal Street, Santa Cruz, CA 95060, during normal business hours.

**Translation Requests:**

Spanish language translation is available on an as-needed basis. Please make advance arrangements with Sage Leibenson by telephone at (831) 466-5900 Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva. Por favor haga arreglos por anticipado con Sage Leibenson por teléfono al numero (831) 466-5900.

**ADA Compliance:**

In compliance with Government Code section 54954.2 (a), The Santa Cruz County Office of Education will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Sage Leibenson, Administrative Aide to the Superintendent, 400 Encinal St., Santa Cruz, CA 95060, (831) 466-5900.



## SANTA CRUZ COUNTY BOARD OF EDUCATION

### AGENDA ITEM

**Board Meeting Date:** Nov. 19, 2020

**Action**

**Information**

**TO:** Santa Cruz County Board of Education

**FROM:** Business Department

**SUBJECT:** Routine Budget Revisions

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#### **BACKGROUND**

Adjusts the 2020-2021 Spending Plan.

#### **SUPERINTENDENT'S RECOMMENDATION:**

Approve the routine budget revisions.

#### **FISCAL IMPLICATIONS:**

Detailed herein.



## MEMO

DATE: November 19, 2020

TO: Santa Cruz County Board of Education  
Dr. Faris Sabbah, County Superintendent of Schools

FROM: Liann Reyes, Deputy Superintendent, Business Services  
Melissa Lopez, Director of Fiscal Services

RE: October Budget Revisions

Budget revisions in October reflect an increase in revenues in the amount of \$1,630,456 and increases in expenditures in the amount of \$996,915. The overall result is a net increase to fund balance of \$633,541.

Adjustments made to unrestricted revenue include the restoration of 10% reduction to Local Control Funding Formula (LCFF) of \$1,289,994, which includes \$117,113 of Education Protection Act (EPA) funds.

Adjustments made to restricted revenue and expenditures for Special Education reflect anticipated costs associated with the opening of a new Licensed Childcare Institute.

Business department staff will continue to communicate and work closely with department staff and managers to review revenues, expenditures, and budgets as we continue with 1<sup>st</sup> Interim reporting.

Should you have any questions, please feel free to contact us.

LR:ml  
7 attachments  
cc: Rebecca Olker

Santa Cruz County Office of Education  
Budget Variance Summary for October, 2020  
November 19, 2020 Board Meeting

	2020-2021	2020-21	OCTOBER		2020-21
Description	Adopted Budget	Board Meeting 10/15/20	Unrestricted	Restricted	Board Meeting 11/19/2020
<b>REVENUE</b>					
Local Control Funding Formula	27,537,112	27,537,112	1,289,994	-	28,827,106
Federal Revenues	5,816,517	7,219,738		1,825	7,221,563
State Revenues	6,211,333	6,448,413		305,582	6,753,995
Local Revenues	8,677,516	8,903,198		33,055	8,936,253
Contributions	-	-	10,533	(10,533)	-
<b>TOTAL REVENUE</b>	<b>48,242,478</b>	<b>50,108,461</b>	<b>1,300,527</b>	<b>329,929</b>	<b>51,738,917</b>
<b>EXPENDITURES</b>					
Certificated Salaries	10,868,103	11,419,225	(67,405)	54,760	11,406,580
Classified Salaries	12,570,579	12,671,772	(94,591)	123,737	12,700,918
Employee Benefits	14,381,643	13,994,521	(136,879)	100,634	13,958,276
Books and Supplies	1,750,573	3,006,166	873,890	(955,920)	2,924,136
Services, Other Operating Expenses	7,297,393	7,597,252	134,431	1,027,985	8,759,668
Capital Outlay	86,200	86,200			86,200
Other Outgo	(75,056)	(25,826)	(80,475)	16,748	(89,553)
Interprogram Support	4,974,756	4,975,219			4,975,219
<b>TOTAL EXPENDITURES</b>	<b>51,854,191</b>	<b>53,724,529</b>	<b>628,971</b>	<b>367,944</b>	<b>54,721,444</b>
<b>INTERFUND TRANSFERS</b>					
Transfers In	-	-			-
Transfers Out	466,051	466,051		-	466,051
<b>TOTAL INTERFUND TRANSFERS</b>	<b>466,051</b>	<b>466,051</b>	<b>-</b>	<b>-</b>	<b>466,051</b>
<b>FUND BALANCE</b>					
Beginning Fund Balance	24,639,370	28,254,427	-		28,254,427
Net Increase/(Decrease)	(4,077,764)	(4,082,119)	671,556	(38,015)	(3,448,579)
<b>ENDING FUND BALANCE</b>	<b>20,561,606</b>	<b>24,172,308</b>	<b>23,023,532</b>	<b>1,782,317</b>	<b>24,805,848</b>
<b>Pacheco Bill Compliance:</b>					
There were two consulting agreements in excess of \$25,000 that required a budget revision during the month of October 2020.					
Professional services agreement with 360 Degree Customer Inc. to provide services of a Registered Nurse to oversee countywide COVID-19 surveillance testing for school district employees. CARES Act/Coronavirus Relief funds will be utilized for this service agreement. Contract amount not to exceed \$71,250.00.					
Professional services agreement with Impact Launch to provide services supporting the initiation, organization, and facilitation of the Schools Integrated Behavioral Health Initiative (SIBHI). Impact Launch will utilize the Leadership for Community Transformation project design and social change framework. Differentiated Assistance funding will be utilized for this service agreement. Contract amount not to exceed \$68,700.00.					

Budget Variance Detail for  
October, 2020  
November 19, 2020 Board Meeting

Description (Object Code Range)	Res	Program	2020-21	2020-21	Variance		2020-21
			Adopted Budget	Board Meeting 10/15/20	Unrestricted	Restricted	Board Meeting 11/19/20
<b>REVENUE</b>							
Local Control Funding Formula (8010-8099)			27,537,112	27,537,112			
1st Interim LCFF Revenue Calcs	0090	EDUCATION & ADMIN OPERATIONS			1,412,115		
1st Interim LCFF Revenue Calcs	0610	JUVENILE COURT SCHOOLS			44,284		
1st Interim LCFF Revenue Calcs	0611	JUVENILE COURT SUPPLEMENTAL			24,503		
1st Interim LCFF Revenue Calcs	0620	COUNTY COMMUNITY SCHOOLS			(317,108)		
1st Interim LCFF Revenue Calcs	0621	COUNTY COMMUNITY SUPPLEMENTAL			8,487		
1st Interim LCFF Revenue Calcs	1400	EDUCATION PROTECTION ACCOUNT			117,713		
<b>Total Local Control Funding Formula</b>			<b>27,537,112</b>	<b>27,537,112</b>	<b>1,289,994</b>	<b>-</b>	<b>28,827,106</b>
Federal Revenues (8100-8299)			5,816,517	7,219,738			
EHCY 20/21 Budget and 19/20 Carryover	5630	NCLB:TIT X HOMELESS ASST GRNTS				1,825	
<b>Total Federal Revenues</b>			<b>5,816,517</b>	<b>7,219,738</b>	<b>-</b>	<b>1,825</b>	<b>7,221,563</b>
State Revenues (8300-8599)			6,211,333	6,448,413			
Update Salaries, Group home costs in LCI budget	6500	SPECIAL EDUCATION				368,421	
CTEIG 11 Update: FY20-21 Starting Balances	6387	GRANT PROGRAM				(41,044)	
SWP Technology Grant (Match Expenditures)	6388	Strong Workforce Program				(38,003)	
20/21 Increased Award	6695	Tobacco: Health Disparities				15,396	
19/20 Grant Carryover	7366	SUPPL PRGS:FSTR YOUTH/JUV DETN				813	
<b>Total State Revenues</b>			<b>6,211,333</b>	<b>6,448,413</b>	<b>-</b>	<b>305,582</b>	<b>6,753,995</b>
Local Revenues (8600-8799)			8,677,516	8,903,198			
NEW Save the Redwoods Grant, New Health Framework Grant	9010	OTHER RESTRICTED LOCAL				33,055	
<b>Total Local Revenues</b>			<b>8,677,516</b>	<b>8,903,198</b>	<b>-</b>	<b>33,055</b>	<b>8,936,253</b>
Other Financing Sources (8900-8997)							
1st Interim Adjust	0030	Educational Services			(95,654)		
1st Interim Adjust	0040	Maintenance			5,512		
1st Interim Adjust	0050	Operations			1,500		
1st Interim Adjust	0060	Administration			18,285		
1st Interim Adjust	0086	Technology Admin			(5,653)		
1st Interim Adjust, Contributions to CTEP, Revised Allocations	0090	EDUCATION & ADMIN OPERATIONS			132,927		
1st Interim CTEP Contribution Adjust	0830	CAREER TECHNICAL EDUCATION PARTNERSHIP			(46,384)		
1st Interim SWP Technology Contribution Adjust	6388	Strong Workforce Program				(10,533)	
<b>Total Other Financing Sources</b>			<b>-</b>	<b>-</b>	<b>10,533</b>	<b>(10,533)</b>	<b>-</b>
<b>TOTAL REVENUE</b>			<b>48,242,478</b>	<b>50,108,461</b>	<b>1,300,527</b>	<b>329,929</b>	<b>51,738,917</b>

Budget Variance Detail for  
October, 2020  
November 19, 2020 Board Meeting

Description (Object Code Range)	Res	Program	2020-21	2020-21	Variance		2020-21
			Adopted Budget	Board Meeting 10/15/20	Unrestricted	Restricted	Board Meeting 11/19/20
<b>EXPENDITURES</b>							
Certificated Salaries (1000-1999)			10,868,103	11,419,225			
Update Salaries	0030	Educational Services			(19,569)		
Update Salaries	0060	Administration			5,927		
Update Salaries	0090	EDUCATION & ADMIN OPERATIONS			(8,934)		
Update Salaries	0610	JUVENILE COURT SCHOOLS			3,721		
Update Salaries	0611	JUVENILE COURT SUPPLEMENTAL			(75,494)		
Update Salaries	0620	COUNTY COMMUNITY SCHOOLS			34,984		
Update Salaries	0830	CAREER TECHNICAL EDUCATION PARTNERSHIP			(8,040)		
Update Salaries	3025	NCLB:TIT I LOC DELINQ PRGS				(3,721)	
Update Salaries	3183	ESSA School Improvement COE				9,953	
Update Salaries	3220	FED CARES CORONA RELIEF				8,854	
Update Salaries	6500	SPECIAL EDUCATION				13,114	
Update Salaries	6510	SP ED-EARLY ED IND W/EXC NEEDS				(2,500)	
Update Salaries	9010	OTHER RESTRICTED LOCAL				29,060	
<b>Total Certificated Salaries</b>			<b>10,868,103</b>	<b>11,419,225</b>	<b>(67,405)</b>	<b>54,760</b>	<b>11,406,580</b>
Classified Salaries (2000-2999)			12,570,579	12,671,772			
Update Salaries	0040	Maintenance			(6,370)		
Update Salaries	0060	Administration			(82,267)		
Update Salaries	0086	Technology Admin			(5,860)		
Update Salaries	0090	EDUCATION & ADMIN OPERATIONS			7,491		
Update Salaries	0610	JUVENILE COURT SCHOOLS			(958)		
Update Salaries	0620	COUNTY COMMUNITY SCHOOLS			12,970		
Update Salaries	0621	COUNTY COMMUNITY SUPPLEMENTAL			(19,596)		
Update Salaries	3010	SUPPL PRGS:FSTR YOUTH/JUV DETN				(6,113)	
Update Salaries	3025	NCLB:TIT I LOC DELINQ PRGS				(1,116)	
Update Salaries	3220	FED CARES CORONA RELIEF				4,109	
Update Salaries	3310	SUPPL PRGS:FSTR YOUTH/JUV DETN				963	
Update Salaries	5630	NCLB:TIT X HOMELESS ASST GRNTS				(22,896)	
Update Salaries	5810	OTHER RESTRICTED FEDERAL				32,983	
Update Salaries	6500	SPECIAL EDUCATION				108,668	
Update Salaries	6510	SP ED-EARLY ED IND W/EXC NEEDS				2,500	
Update Salaries	6520	SP ED:PRJ WORKABILITY I LEA				9,707	
Update Salaries	6695	Tobacco: Health Disparities				13,219	
Update Salaries	7420	LEARNING LOSS MITIGATION PROP 98				8,218	
Update Salaries	8150	RMA - ONGOING MAJOR MAINT				(6,370)	
Update Salaries	9010	OTHER RESTRICTED LOCAL				(12,546)	
Update Salaries	9366	IV-E FOSTER CARE ADMIN ACTIVIT				(8,405)	
Update Salaries	9410	WORKFORCE YOUTH SVCS-FED P/T				2,516	
Update Salaries	9411	MIGRANT HEAD START-FED PASS TH				(354)	
Update Salaries	9412	YHDP- Youth Homeless Demonstration Project				(1,346)	
<b>Total Classified Salaries</b>			<b>12,570,579</b>	<b>12,671,772</b>	<b>(94,591)</b>	<b>123,737</b>	<b>12,700,918</b>

Budget Variance Detail for  
October, 2020  
November 19, 2020 Board Meeting

Description (Object Code Range)	Res	Program	2020-21	2020-21	Variance		2020-21
			Adopted Budget	Board Meeting 10/15/20	Unrestricted	Restricted	Board Meeting 11/19/20
Employee Benefits (3000-3999)			14,381,643	13,994,521			
Update Salaries	0030	Educational Services			(26,089)		
Update Salaries	0040	Maintenance			5,121		
Update Salaries	0060	Administration			(47,467)		
Update Salaries	0086	Technology Admin			(1,910)		
Update Salaries	0090	EDUCATION & ADMIN OPERATIONS			(2,065)		
Update Salaries	0610	JUVENILE COURT SCHOOLS			(2,758)		
Update Salaries	0611	JUVENILE COURT SUPPLEMENTAL			(17,759)		
Update Salaries	0620	COUNTY COMMUNITY SCHOOLS			(14,845)		
Update Salaries	0621	COUNTY COMMUNITY SUPPLEMENTAL			(9,232)		
Update Salaries	0830	CAREER TECHNICAL EDUCATION PARTNERSHIP			(19,875)		
Update Salaries	3010	SUPPL PRGS:FSTR YOUTH/JUV DETN				(6,775)	
Update Salaries	3025	NCLB:TIT I LOC DELINQ PRGS				(1,795)	
Update Salaries	3183	ESSA School Improvement COE				3,330	
Update Salaries	3220	FED CARES CORONA RELIEF				1,943	
Update Salaries	3310	SUPPL PRGS:FSTR YOUTH/JUV DETN				2,334	
Update Salaries	5630	NCLB:TIT X HOMELESS ASST GRNTS				(15,582)	
Update Salaries	6388	Strong Workforce Program				(189)	
Update Salaries	6500	SPECIAL EDUCATION				116,711	
Update Salaries	6510	SP ED-EARLY ED IND W/EXC NEEDS				124	
Update Salaries	6520	SP ED:PRJ WORKABILITY I LEA				185	
Update Salaries	6685	Technical Assistance Grants				39	
Update Salaries	6695	Tobacco: Health Disparities				9,032	
Update Salaries	7415	CLASSIFIED SUMMER ASSIST PROGRAM				(4,901)	
Update Salaries	7420	LEARNING LOSS MITIGATION PROP 98				1,104	
Update Salaries	8150	RMA - ONGOING MAJOR MAINT				5,121	
Update Salaries	9010	OTHER RESTRICTED LOCAL				(11,363)	
Update Salaries	9366	IV-E FOSTER CARE ADMIN ACTIVIT				(5,833)	
Update Salaries	9410	WORKFORCE YOUTH SVCS-FED P/T				7,749	
Update Salaries	9411	MIGRANT HEAD START-FED PASS TH				(124)	
Update Salaries	9412	YHDP- Youth Homeless Demonstration Project				(477)	
<b>Total Employee Benefits</b>			<b>14,381,643</b>	<b>13,994,521</b>	<b>(136,879)</b>	<b>100,634</b>	<b>13,958,276</b>

Budget Variance Detail for  
October, 2020  
November 19, 2020 Board Meeting

Description (Object Code Range)	Res	Program	2020-21	2020-21	Variance		2020-21
			Adopted Budget	Board Meeting 10/15/20	Unrestricted	Restricted	Board Meeting 11/19/20
Books and Supplies (4000-4999)			1,750,573	3,006,166			
Update Salaries, EWRs	0030	Educational Services			60,246		
Update Salaries, 1st Interim Adjust	0040	Maintenance			(552)		
1st Interim Adjust	0050	Operations			26,475		
Update Salaries, 1st Interim Adjust	0060	Administration			140,470		
Update Salaries, 1st Interim Adjust	0086	Technology Admin			2,117		
Update Salaries, 1st Interim Adjust	0090	EDUCATION & ADMIN OPERATIONS			11,376		
Update Salaries	0610	JUVENILE COURT SCHOOLS			7,533		
Update Salaries	0611	JUVENILE COURT SUPPLEMENTAL			95,533		
Update Salaries	0620	COUNTY COMMUNITY SCHOOLS			428,125		
Update Salaries	0621	COUNTY COMMUNITY SUPPLEMENTAL			121,194		
Update Salaries	0830	CAREER TECHNICAL EDUCATION PARTNERSHIP			(18,627)		
Update Salaries	1100	SUPPL PRGS:FSTR YOUTH/JUV DETN				2,573	
Update Salaries	3010	SUPPL PRGS:FSTR YOUTH/JUV DETN				(28,098)	
Update Salaries	3025	NCLB:TIT I LOC DELINQ PRGS				(25,355)	
Update Salaries	3183	ESSA School Improvement COE				(13,345)	
Update Salaries	3220	FED CARES CORONA RELIEF				(16,084)	
Update Salaries	3310	SUPPL PRGS:FSTR YOUTH/JUV DETN				(3,297)	
Update Salaries, 20/21 EHCY	5630	NCLB:TIT X HOMELESS ASST GRNTS				40,162	
Update Salaries	5810	OTHER RESTRICTED FEDERAL				(32,983)	
Update Salaries	6388	Strong Workforce Program				(89,163)	
Update Salaries, Group Home Costs LCI budget	6500	SPECIAL EDUCATION				(664,381)	
Update Salaries	6510	SP ED-EARLY ED IND W/EXC NEEDS				(48,417)	
Update Salaries	6520	SP ED:PRJ WORKABILITY I LEA				(9,892)	
Update Salaries	6680	TBCO USE PREVEN'N COE ADM GNTS				751	
Update Salaries	6685	Technical Assistance Grants				(39)	
Update Salaries	6695	Tobacco: Health Disparities				(6,074)	
Update Salaries	7366	SUPPL PRGS:FSTR YOUTH/JUV DETN				(500)	
Update Salaries	7388	COVID-19 LEA REPOSE FUNDS				2,205	
1st Interim Balance Res 7415 CSESAP	7415	CLASSIFIED SUMMER ASSIST PROGRAM				4,901	
COVID-19 Testing Contract Nurse	7420	LEARNING LOSS MITIGATION PROP 98				(80,572)	
Update Salaries	8150	RMA - ONGOING MAJOR MAINT				1,249	
Update Salaries, EWRs, New Save the Redwoods Grant	9010	OTHER RESTRICTED LOCAL				(8,499)	
Update Salaries	9064	S4C				15,665	
Update Salaries	9366	IV-E FOSTER CARE ADMIN ACTIVIT				14,238	
Update Salaries	9410	WORKFORCE YOUTH SVCS-FED P/T				(10,265)	
Update Salaries	9411	MIGRANT HEAD START-FED PASS TH				(2,522)	
Update Salaries	9412	YHDP- Youth Homeless Demonstration Project				1,823	
<b>Total Books and Supplies</b>			<b>1,750,573</b>	<b>3,006,166</b>	<b>873,890</b>	<b>(955,920)</b>	<b>2,924,136</b>

Budget Variance Detail for  
October, 2020  
November 19, 2020 Board Meeting

Description (Object Code Range)	Res	Program	2020-21	2020-21	Variance		2020-21
			Adopted Budget	Board Meeting 10/15/20	Unrestricted	Restricted	Board Meeting 11/19/20
Services, Other Operating Expenses (5000-5999)			7,297,393	7,597,252			
Update Salaries, Contract Impact Launch SIBHI	0030	Educational Services			62,462		
ENGIE 19/20 Yr 8 OM Fees & Web Portal	0040	Maintenance			7,313		
1st Interim Adjust	0050	Operations			376		
Trustee Election Costs	0060	Administration			80,000		
1st Interim Adjust	0090	EDUCATION & ADMIN OPERATIONS			(129,264)		
Update Salaries	0611	JUVENILE COURT SUPPLEMENTAL			(2,280)		
Update Salaries, 1st Interim Adjust	0620	COUNTY COMMUNITY SCHOOLS			(1,890)		
1st Interim LCFF/EPA Revenue Calcs	1400	EDUCATION PROTECTION ACCOUNT			117,713		
1st Interim Adjust	3010	SUPPL PRGS:FSTR YOUTH/JUV DETN					40,986
1st Interim Adjust	3025	NCLB:TIT I LOC DELINQ PRGS					31,988
Adjust for EWRs	3183	ESSA School Improvement COE					62
Scholastic Bookflix Online Library	3220	FED CARES CORONA RELIEF					1,178
CTEIG 11 Update: FY20-21	6387	CAREER TECHNICAL EDUCATION INCENTIVE GRANT PROGRAM					(41,044)
Digital Nest Contract Blanket, Santa Cruz Works Partner SMB	6388	Strong Workforce Program					27,500
Update Salaries, Group home costs in LCI budget	6500	SPECIAL EDUCATION					794,308
Infant transfer reduced due to unused vacancy budget	6510	SP ED-EARLY ED IND W/EXC NEEDS					48,293
1st Interim Adjust	6512	SP ED:MENTAL HEALTH SERVICES					55
Update Salaries, 1st Interim Adjust	6680	TBCO USE PREVEN'N COE ADM GNTS					(751)
Update Salaries, 1st Interim Adjust	6695	Tobacco: Health Disparities					(2,082)
Allocate 19/20 Carryover to Mileage, Travel/Conference	7366	SUPPL PRGS:FSTR YOUTH/JUV DETN					1,244
360 Contract for Nurse/COVID-19 Testing	7420	LEARNING LOSS MITIGATION PROP 98					71,250
Field Trip Bus Save the Redwoods Grant, Mindfulness Neustadter	9010	OTHER RESTRICTED LOCAL					34,664
Grading Symposium, National Student Clearinghouse	9064	S4C					17,335
Printing Services	9411	MIGRANT HEAD START-FED PASS TH					3,000
<b>Total Services, Other Operating Expenses</b>			<b>7,297,393</b>	<b>7,597,252</b>	<b>134,431</b>	<b>1,027,985</b>	<b>8,759,668</b>

Budget Variance Detail for  
October, 2020  
November 19, 2020 Board Meeting

Description (Object Code Range)	Res	Program	2020-21	2020-21	Variance		2020-21
			Adopted Budget	Board Meeting 10/15/20	Unrestricted	Restricted	Board Meeting 11/19/20
Capital Outlay (6000-6999)			86,200	86,200			
<b>Total Capital Outlay</b>			<b>86,200</b>	<b>86,200</b>	-	-	<b>86,200</b>
Other Outgo (7100-7299, 7400-7499)			4,974,756	4,975,219			
<b>Total Other Outgo</b>			<b>4,974,756</b>	<b>4,975,219</b>	-	-	<b>4,975,219</b>
Interprogram Support Services (7300-7399)			(75,056)	(25,826)			
1st Interim Balance Indirects	0050	Operations			(25,350)		
1st Interim Balance Indirects	0060	Administration			(81,168)		
1st Interim Adjust Indirects	0620	COUNTY COMMUNITY SCHOOLS			25,886		
1st Interim Adjust Indirects	0830	CAREER TECHNICAL EDUCATION PARTNERSHIP			157		
1st Interim Adjust Indirects	5630	NCLB:TIT X HOMELESS ASST GRNTS				142	
1st Interim Adjust Indirects	6388	Strong Workforce Program				13,316	
1st Interim Adjust Indirects	6512	SP ED:MENTAL HEALTH SERVICES				(55)	
1st Interim Adjust Indirects	6695	Tobacco: Health Disparities				1,301	
1st Interim Adjust Indirects	7366	SUPPL PRGS:FSTR YOUTH/JUV DETN				69	
1st Interim Adjust Indirects	9010	OTHER RESTRICTED LOCAL				1,976	
<b>Total Interprogram Support</b>			<b>(75,056)</b>	<b>(25,826)</b>	<b>(80,475)</b>	<b>16,748</b>	<b>(89,553)</b>
Interfund Transfers Out (7600-7629)			466,051	158,799			
<b>Total Interfund Transfers Out</b>			<b>466,051</b>	<b>466,051</b>	-	-	<b>466,051</b>
<b>TOTAL EXPENDITURES</b>			<b>52,320,242</b>	<b>54,190,580</b>	<b>628,971</b>	<b>367,944</b>	<b>55,187,495</b>
BEGINNING FUND BALANCE			24,639,370	28,254,427			28,254,427
NET INCREASE (DECREASE) IN FUND BALANCE			(4,077,764)	(4,082,119)	671,556	(38,015)	(3,448,579)
ENDING FUND BALANCE			20,561,606	24,172,308	23,023,532	1,782,317	24,805,848



**SANTA CRUZ COUNTY BOARD OF EDUCATION**

**AGENDA ITEM**

**Board Meeting Date:** Nov. 19, 2020       **Action**       **Information**

**TO:** Santa Cruz County Board of Education

**FROM:** Business Department

**SUBJECT:** Gifts and Donations

**BACKGROUND**

County Board of Education Policy 3280 requires that all gifts and donations received by programs conducted by the County Superintendent of Schools be accepted by the County Board of Education.

**SUPERINTENDENT’S RECOMMENDATION:**

Accept gifts and donations as follows:

<u>Program:</u>	<u>Donor:</u>	<u>Value:</u>
Drive for Schools Fundraiser	Various Donors (See attached)	\$1,200
CTEP	Sandy Mast	\$200

**FISCAL IMPLICATIONS:**

Gifts/donations received will be utilized by the programs/staff to which they are donated.

## Drive for Schools Fundraiser



Last Name	First Name	Amount of tix sold	Cash collected	Cash, Check, Venmo
Melatti	Rick	6	\$25.00	Cash
deJong	Sharon	6	\$25.00	Cash
Gallardo	Yoli	6	\$25.00	Venmo
Ward	Tierny	6	\$25.00	Venmo
Lopez	George	7	\$30.00	Cash
Caldwell	Christine	6	\$25.00	check
Washburn	Mariel	6	\$25.00	check
Groth	Sue	24	\$100.00	check
Sumares	Michelle	12	\$50.00	check
Stewart	Laurie	6	\$25.00	Venmo
Mean-Hill	Scott	6	\$25.00	check
Sabbah	Faris	6	\$25.00	check
Forster	Les	12	\$50.00	check
Little	Jessica	6	\$25.00	Venmo
Pollack	Julie	6	\$25.00	Venmo
rown	Jamie	6	\$25.00	check
Lanctot	Missy	6	\$25.00	cash
Martini	Scott	24	\$100.00	Check
Wood	Deven	24	\$100.00	Venmo
Lopez	Melissa	24	\$100.00	Venmo
est	Fremon	12	\$50.00	cash
Olker	Rebecca	6	\$25.00	Venmo
Tardif	Jessamyn	6	\$25.00	Venmo
Im	Jenny	6	\$25.00	Venmo
Kim	Han	2	\$10.00	cash
Kootstra	Leslie	3	\$15.00	cash
Ogrady	Maggie	6	\$25.00	check
arros	Stacy	14	\$60.00	check
Walasket	John and Danielle	12	\$50.00	check
deJong	Enzo	2	\$10.00	cash
Gjers	Cindy	6	\$25.00	Venmo
Saffren	Donna	6	\$25.00	Venmo

\$1,200.00



## SANTA CRUZ COUNTY BOARD OF EDUCATION

### AGENDA ITEM

**Board Meeting Date:** Nov. 19, 2020       **Action**       **Information**

**TO:** Santa Cruz County Board of Education

**FROM:** Business Department

**SUBJECT:** Surplus Items

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#### BACKGROUND

Per Board Policy 3260, the Board must evaluate and vote on the disposal method for computers. This Board Policy is attached for your review. The administration has determined the most economical and appropriate method of disposal is listed in item #4 of the attached policy: "If the Board, by unanimous vote of those present, finds the property is of insufficient value to defray the cost of arranging a sale, the property shall be disposed of in the most efficient manner consistent with the Education Code."

The following surplus items are each valued at an estimated \$0 and thus should be disposed of rather than sold.

#### SUPERINTENDENT'S RECOMMENDATION:

Approve of disposal of surplus items.

#### FISCAL IMPLICATIONS:

Detailed herein.

AssetTag	StatusId	Owner	ProductId	SerialNumber	PurchaseDate	PurchaseOrder	Timestamp	Purpose
15028	E-Waste-01	Student C2 Touch Screen	Desktop - Dell - OptiPlex - 760	3S8VCK1	8/12/2009	-	10/2/2020	Student
15029	E-Waste-01	Student	Desktop - Dell - OptiPlex - 760	3S84DK1	8/12/2009	-	10/2/2020	Student
15031	E-Waste-01	Student C2 Touch Screen	Desktop - Dell - OptiPlex - 760	3S8ZCK1	8/12/2009	-	10/2/2020	Student
15032	E-Waste-01	Robert Zuniga	Desktop - Dell - OptiPlex - 760	3S94DK1	8/12/2009	-	10/2/2020	Staff
15033	E-Waste-01	Amy DuFour	Desktop - Dell - OptiPlex - 760	3S9TCK1	8/12/2009	-	10/2/2020	Staff
15035	E-Waste-01	Marissa Rosas	Desktop - Dell - OptiPlex - 760	3S92DK1	8/12/2009	-	10/2/2020	Student
15532	E-Waste-01	Anne McManus	Desktop - Dell - OptiPlex - 755	D54XNH1	10/31/2008	N/A	10/2/2020	Staff
15580	E-Waste-01	Staff	Desktop - Dell - OptiPlex - 760	7Y5N4K1	5/26/2009	-	10/2/2020	Staff
15851	E-Waste-01	Christina Bocanegra	Desktop - Dell - OptiPlex - 760	F11NHK1	1/5/2010	-	10/2/2020	Staff
15925	E-Waste-01	Student	Desktop - Dell - OptiPlex - 780	76CP8P1	1/5/2011	-	10/2/2020	Student
15934	E-Waste-01	Robin Estrin	Desktop - Dell - OptiPlex - 780	39FM9P1	1/20/2011	N/A	10/2/2020	Staff
15975	E-Waste-01	Esther Szychowski	Desktop - Dell - OptiPlex - 780	DRWZFYQ1	5/5/2012	-	10/2/2020	Staff
16139	E-Waste-01	Staff C1 Office	Desktop - Dell - OptiPlex - 780	D5KPDQ1	4/7/2011	-	10/2/2020	Staff
20141	E-Waste-01	Erica Cloud Rm16 New Brighton	Desktop - Dell - OptiPlex - 780	FQ92YR1	12/19/2011	N/A	10/2/2020	Staff
20142	E-Waste-01	Erica Cloud	Desktop - Dell - OptiPlex - 780	FQ93YR1	12/19/2011	-	10/2/2020	Staff
20146	E-Waste-01	Student	Desktop - Dell - OptiPlex - 755	HR2HMC1	3/6/2007	-	10/2/2020	Student
20148	E-Waste-01	Student	Desktop - Dell - OptiPlex - 755	5NP5HF1	1/16/2008	-	10/2/2020	Student
20149	E-Waste-01	Student	Desktop - Dell - OptiPlex - 745	F6Q3FD1	8/2/2007	-	10/2/2020	Student
20150	E-Waste-01	Student	Desktop - Dell - OptiPlex - 760	5NZQJL1	12/11/2009	-	10/2/2020	Student
20172	E-Waste-01	Staff Struck Room2	Desktop - Dell - OptiPlex - 760	DR2N4K1	5/21/2009	-	10/2/2020	Staff

20219	E-Waste-01	Student	Desktop - Dell - OptiPlex - 755	3YB1ZH1	1/20/2009	-	10/2/2020	Student
15040	E-Waste-01	N/A	Desktop - Dell - OptiPlex - 760	166N4K1	5/26/2009	N/A	10/2/2020	N/A
15869	E-Waste-01	N/A	Desktop - Dell - OptiPlex - 780	91L7BM1	4/7/2010	N/A	10/2/2020	N/A
16130	E-Waste-01	N/A	Desktop - Dell - OptiPlex - 780	D5NPDQ1	4/7/2011	N/A	10/2/2020	N/A
16081	E-Waste-01	Becca Bing	Laptop - Dell - Latitude - E6420	1PKJ3R1	9/11/2011		10/12/2020	Staff

**SALE OR OTHER DISPOSITION OF SURPLUS PERSONAL PROPERTY**

The Santa Cruz County Superintendent of Schools (County Superintendent) may sell or otherwise dispose of any personal property that he/she declares surplus to the needs of the Santa Cruz County Office of Education (SCCOE), through a process consistent with Education Code.

Personal property is defined as instructional materials, equipment, relocatable buildings, supplies, vehicles, and other such items.

The following shall be the order in which disposal is accomplished.

1. The County Superintendent is required to certify the value of the property in a report to the Santa Cruz County Board of Education (County Board) for its review.
2. Offer the property at fair market value to all school districts within Santa Cruz County.
3. Conduct a public sale at fair market value.
4. Surplus personal property that the County Superintendent and the County Board agree to be of insufficient value to defray the cost of arranging a sale shall be disposed of in the most efficient manner not inconsistent with the Education Code.

For surplus personal property estimated to be over \$25,000 that belongs to SCCOE, the County Superintendent is required by law to:

1. Obtain an independent evaluation of the property.
2. Bring the proposed sale to the attention of the County Board for its approval.
3. Advertise property for sale in a newspaper of general circulation for no less than one week.

**SALE OR OTHER DISPOSITION OF SURPLUS PERSONAL PROPERTY  
(continued)**

*Legal Reference:*

EDUCATION CODE

*1279 County Superintendent of Schools, disposing of personal property*

*1605 Property Title*

*17540-17542 Sale or lease of personal property by on district to another*

*17545-17555 Sale of personal property*

*35168 Inventory, including record of time and mode of disposal*

*60500-60530 Sale, donation, or disposal of instructional materials*

GOVERNMENT CODE

*25505 District property, disposition, proceeds*

CODE OF REGULATIONS, TITLE 5

*3944 Consolidated categorical programs, district title to equipment*

*3946 Disposal of equipment purchased with state and federal consolidated application funds*

UNITED STATES CODE, TITLE 40

*549 Surplus Property*

*Adopted 11/20/2014*



## SANTA CRUZ COUNTY BOARD OF EDUCATION

### AGENDA ITEM

**Board Meeting Date:** Nov. 19, 2020

Action

Information

**TO:** Santa Cruz County Board of Education

**FROM:** Administrative Department

**SUBJECT:** Correspondence

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#### BACKGROUND

No new correspondence received.



## SANTA CRUZ COUNTY BOARD OF EDUCATION

### AGENDA ITEM

**Board Meeting Date:** Nov. 19, 2020       **Action**       **Information**

**TO:** Santa Cruz County Board of Education  
**FROM:** Thomas Tatum, Williams Coordinator, Santa Cruz COE  
**SUBJECT:** Annual Report: Williams Legislation, Status of Decile 1-3 Schools - Pajaro Valley Unified School District and Santa Cruz City School District

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#### BACKGROUND

Education Code § 1240(2)(B) requires, pursuant to the Williams Settlement Legislation, that the County Superintendent of Schools report the findings of the visits and reviews of schools within the county designated as decile 1-3 schools.

#### Included Attachments:

- I. Annual Williams Report to the Santa Cruz County Board of Education
- II. Annual Report for Pajaro Valley Unified School District and associated Principal's Williams Sufficiency Assurance forms
- III. Annual Report for Santa Cruz City School District and associated Principal's Williams Sufficiency Assurance forms

**\*\*\* To view each Facilities Inspection Tool (FIT) Reports referenced in the documents listed above, please visit <http://sccoe.link/fitreports>**

#### SUPERINTENDENT'S RECOMMENDATION:

Receive reports.



400 Encinal Street, Santa Cruz, CA 95060 ♦ Tel (831) 466-5600 ♦ Fax (831) 466-5607 ♦ [www.santacruzcoe.org](http://www.santacruzcoe.org)

DATE: Thursday, November 19, 2020  
TO: Dr. Faris Sabbah, Superintendent SCCOE  
CC: Debi Bodenheimer, Associate Superintendent, Educational Services  
George Lopez, Director, Maintenance, Operations and Facilities  
FROM: Tom Tatum, Williams Coordinator, SCCOE  
SUBJECT: Annual Williams Report to the SCCOE Board

We provided the Williams annual report for the Boards of both Pajaro Valley Unified School District and Santa Cruz City Schools. The PVUSD report was presented at their 11/18/20 board meeting. The SCCS report was on the consent agenda of their 11/4/20 board meeting.

Both board reports are attached along with their respective FIT reports and “Principal’s 2020-2021 Williams Sufficiency Assurance” documents.

Williams compliance applied to 19 schools in PVUSD and 1 school in SCCS.

**Instructional Materials:**

For all 20 schools visited, our findings were that all students had access to sufficient instructional materials.

This year, because of the COVID -19 Pandemic, SB820 and the subsequent changes to Education Code Section 1241, authorized, that instructional materials sufficiency could be certified by the signed, “Principal’s 2020-2021 Williams Sufficiency Assurance” document. This assurance document was supported by the distribution and collection of teacher questionnaires and surveys. This year “sufficiency” included access to the curriculum.

The PVUSD and SCCS Williams Schools fully comply with the instructional materials component of the Williams settlement.



### **Facility Inspections:**

The Facilities Inspection Tool (FIT) was applied to all 20 schools. 18 of the 20 schools were found to be in “Exemplary” or “Good” repair. Two PVUSD schools were found to be in “Fair” repair.

Utilizing the Facilities Inspection Tool (FIT), as developed by the Office of Public Schools Construction to determine if a school facility is in “good repair” as defined by Education Code (EC) Section 17002(d)(1) and to rate the facility pursuant to EC Section 17002(d)(2), a school facilities inspection was completed at 19 PVUSD schools and 1 SCCS school.

Our visiting team reviewed the previous year’s FIT report and the annual FIT reports submitted by the district. The team inspected restrooms, common areas, kitchen/multi-purpose facilities, and 25% of each school’s classrooms. The attached 2020-21 FIT reports reflect these reviews and inspections.

### **SARCs:**

The 2018-19 SARCs were reviewed and found to accurately reflect the previous William’s findings.

### **Teacher Assignments/Mis-assignments:**

The 2020-21 Master Schedules and/or Teacher Assignment Listings were collected for all 20 schools and submitted to the SCCOE HR department.

### **Uniform Complaint Process:**

Of the 25% of classrooms visited at each school, all had current notices posted in both Spanish and English.

### **Attachments:**

1. Annual Report for PVUSD, 2020-21 Fiscal Year
2. Annual Report for SCCS Elementary District, 2020-21 Fiscal Year



**Santa Cruz County Superintendent of Schools  
WILLIAMS SETTLEMENT LEGISLATION  
ANNUAL REPORT FOR PAJARO VALLEY UNIFIED SCHOOL DISTRICT  
2020-21 FISCAL YEAR**

The Williams Settlement Legislation requires the County Superintendent of Schools to annually monitor and report on schools ranked in Deciles 1-3. The Santa Cruz County Superintendent of Schools and staff at the Santa Cruz County Office of Education are responsible for:

1. Determining if students have “sufficient” standards-aligned instructional materials in four core subject areas (English language arts, mathematics, history/social studies and science), including science laboratory equipment in grades 9-12, and, as appropriate, in foreign languages, and health;
2. Determining if there is any facility condition that “poses an emergency or urgent threat to the health or safety of pupils or staff”;
3. Determining if the school has provided accurate data on the annual School Accountability Report Card (SARC) related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities;
4. Ensuring that a Uniform Complaint Process (UCP) policy is in use and UCP notices are posted in all classrooms and in administrative offices; and
5. Determining if there are any Teacher Mis-Assignments or Teacher Vacancies at these schools.

This report presents the results of our visits and reviews of 19 schools in the Pajaro Valley Unified School District for the period of August - October 2020. A complete Site Summary Report and Facilities Inspection Tool for each school has been included with



this Annual Report for submission to PVUSD and COE Board Members and Superintendents.

**Our findings for each area are as follows:**

**Instructional Materials**

The team found that all students had access to sufficient instructional materials, including textbooks, in the core subject areas. All 19 PVUSD Williams schools were reviewed for instructional materials/textbook sufficiency and access to the curriculum by using teacher questionnaires and surveys which supported the signed “Principal’s 2020-2021 Williams Sufficiency Assurance” document. This process was authorized by SB820 and the subsequent changes to Education Code Section 1241. PVUSD Williams Schools fully comply with the instructional materials component of the *Williams* settlement.

**Facility Inspections**

Utilizing the Facilities Inspection Tool (FIT), as developed by the Office of Public Schools Construction to determine if a school facility is in “good repair” as defined by Education Code (EC) Section 17002(d)(1) and to rate the facility pursuant to EC Section 17002(d)(2), a school facilities inspection was completed at all 19 of PVUSD Williams schools. Our visiting team reviewed the previous year’s FIT report, annual FIT reports submitted by the district, and inspected restrooms, common areas, kitchen/multi-purpose facilities, and 25% of the school classrooms.



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The following are the results of the FIT reports and Instructional Materials review:

<b>School</b>	<b>Principal</b>	<b>Facilities Rating</b>	<b>Facilities %</b>	<b>I M Insufficiency</b>
Amesti	Juan Moran	Good	95.83%	None
Ann Soldo	Elaine Parker	Good	98.75%	None
Calabasas	Todd Westfall	Good	94.90%	None
Cesar Chavez MS	Benjamin Benavidez	Good	97.94%	None
E.A.Hall MS	David Harrah	Fair	84.50%	None
Freedom	Gloria Puga	Good	98.56%	None
H.A.Hyde	Brooke Hofkins	Good	97.06%	None
Hall District	Mayra Fernandez	Good	93.94%	None
Lakeview MS	Rosa Hernandez	Good	98.13%	None
Landmark	Roberto Torres	Good	98.38%	None
MacQuiddy	Shelby Bidy	Good	97.56%	None
Mintie White	Vicki Hallof	Good	98.75%	None
Ohlone	Jean Gottlob	Exemplary	99.19%	None
Pajaro MS	Christopher Harris	Good	97.81%	None
Pajaro Valley HS	Matthew Levy	Good	96.69%	None
Radcliff	Laura Smith	Good	97.50%	None
Rolling Hills MS	Ivan Alcaraz	Good	96.19%	None
Starlight	Jackie Medina	Good	98.25%	None
Watsonville HS	Clara Fernandez	Fair	89.79%	None



## **School Accountability Report Cards (SARC)**

The Williams Settlement included language regarding the accuracy of data reported in the School Accountability Report Card (SARC). The 2018-19 SARCs for 19 PVUSD Williams Schools are available on the CA Department of Education Website (<http://www.cde.ca.gov/ta/ac/sa/>).

The SARCs for the 19 PVUSD Williams Schools accurately reflect the findings by the *Williams* committee members.

## **Teacher Mis-assignments/Vacancies**

In the year previous, 2019-20, there were no mis-assignments or teacher vacancies.

During our visit, the 2020-21 Teacher Assignment Listing was collected and has been submitted to the Santa Cruz County Office of Education Human Resources Department for their annual review. PVUSD has worked collaboratively with the Santa Cruz County Office of Education to ensure that teachers are appropriately credentialed and placed in the correct teaching assignments.

## **Uniform Complaint Process**

All classrooms must have the Uniform Complaint Process Classroom Notice posted. The team found that of the 25% of classrooms visited at each site, ALL classes had current notices posted in both Spanish and English.

## **Attachments:**

- 19 Facility Inspection Tools 2020 - 2021 (one FIT report for each site)
- 19 Williams Settlement Legislation Reports 2020-21 (one summary for each site)



**SANTA CRUZ**  
COUNTY OFFICE OF  
**EDUCATION**  
DE FAYO, VASQUEZ - SUPERINTENDENT OF SCHOOLS

**BOARD OF EDUCATION**

Ms. Jane Royer Barr  
Ms. Rose Filicetti  
Ms. Sandra Nichols  
Ms. Sue Roth  
Mr. Dana M. Sales  
Mr. Abel Sanchez  
Mr. Bruce Van Allen

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19 Principal's 2020-2021 Williams Sufficiency Assurance documents (one for each site)

Tom Tatum

Santa Cruz County Office of Education, *Williams* Coordinator  
[ttatum@santacruzcoe.org](mailto:ttatum@santacruzcoe.org)

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Amesti

Principal Name: Carlos Moran Principal Email: juan\_moran@pvusd.net

Principal Phone Number: 831-728-6250

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/1/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Ann Soldo

Principal Name: Elaine Parker Principal Email: Elaine\_Parker@pvusd.net

Principal Phone Number: 831 786 1310 ext.6275

✓ By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

✓ By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature: EN Parker Date: 10/1/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Calabasas Elementary School

Principal Name: Todd Westfall Principal Email todd\_westfall@pvusd.net

Principal Phone Number: 831-728-6368 ext. 3375

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/1/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency Assurance**

District: Pajaro Valley Unified School District School: Freedom Elemenary

Principal Name: Gloria E. Puga Principal Email gloria\_puga@pvusd.net

Principal Phone Number: (831) 840-3717

SCHOOL # 728-6260

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: HA Hyde

Principal Name: Brocke Hopkins Principal Email: Brocke\_hopkins@pvusd.net

Principal Phone Number: 728-6243 x4575

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/5/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Hall District

Principal Name: Mayra Fernanda Principal Email: mayra-fernandez@pvusd.net

Principal Phone Number: (831) 840-6377

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/01/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Landmark Elementary

Principal Name: Roberto Torres Principal Email: Roberto\_Torres@pvusd.net

Principal Phone Number: 831-761-7940

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10-1-20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: MacQuiddy

Principal Name: Shelby Biddy Principal Email: shelby\_biddy@pvsd.net

Principal Phone Number: 728-4375

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/4/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Mintie White Elementary

Principal Name: Vicki Hallof Principal Email vicki\_hallof@pvusd.net

Principal Phone Number: 831 728-6321 x 3775

X By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

X By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/2/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Ohlone Elementary

Principal Name: Jean Gottlob Principal Email: jean-gottlob@pvusd.net

Principal Phone Number: (831) 728-6977

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10-1-20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Radcliff

Principal Name: Laura Smith Principal Email: laura-smith@pvusd.net

Principal Phone Number: 831-566-6770

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature: Laura E. Smith Date: 10-1-2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency Assurance**

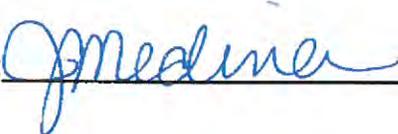
District: Pajaro Valley Unified School District School: Starlight

Principal Name: Jackie Medina Principal Email: jacklynne\_medina@pvusd.net

Principal Phone Number: 831-728-6979

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/5/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Cesar Chavez Middle School

Principal Name: Benjamin Benavidez Principal Email: [benjamin\\_benavidez@pvusd.net](mailto:benjamin_benavidez@pvusd.net)

Principal Phone Number: 761 - 7699, Extension# 6775

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/2/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency Assurance**

District: Pajaro Valley Unified School District School: E. A. Hall

Principal Name: David Harrah Principal Email: david\_harrah@pvusd.net

Principal Phone Number: (831) 728-6270 ext. 4075

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature: David Harrah Date: 10/1/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Lakeview Middle

Principal Name: Rosa Hernandez Principal Email: Rosa-Hernandez@PVUSD.net

Principal Phone Number: (831) 728-0455 x 5175

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/05/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District

School: Pajaro Middle School

Principal Name: Christopher Harris

Principal Email: Christopher\_Harris@pvusd.net

Principal Phone Number: 831.728.6238

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature: \_\_\_\_\_

Date: \_\_\_\_\_

10/1/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

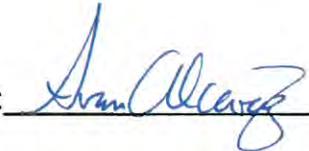
District: Pajaro Valley Unified School District School: Rolling Hills Middle

Principal Name: Ivan Alcaraz Principal Email: IVAN-ALCARAZ@PVUSD.NET

Principal Phone Number: (831)539-6320

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/2/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Pajaro Valley High School

Principal Name: Matthew Levy Principal Email: matthew-levy@pvusd.net

Principal Phone Number: (831) 728-8102 x 3575

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature: Matthew Levy Date: 8/10/05/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Watsonville High School

Principal Name: Clara Fernández Principal Email: Clara\_fernandez@pvusd.net

Principal Phone Number: 728-6390, Ext. 6475

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature: Dr. Clara Fernández Date: 10/2/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Amesti

Principal Name: Carlos Moran Principal Email: juan\_moran@pvusd.net

Principal Phone Number: 831-728-6250

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/1/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Ann Soldo

Principal Name: Elaine Parker    Principal Email: Elaine\_Parker@pvusd.net

Principal Phone Number: 831 786 1310 ext.6275

✓ By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

✓ By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/1/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Calabasas Elementary School

Principal Name: Todd Westfall Principal Email todd\_westfall@pvusd.net

Principal Phone Number: 831-728-6368 ext. 3375

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/1/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency Assurance**

District: Pajaro Valley Unified School District School: Freedom Elemenary

Principal Name: Gloria E. Puga      Principal Email gloria\_puga@pvusd.net

Principal Phone Number: (831) 840-3717

SCHOOL # 728-6260

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/2/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: HA Hyde

Principal Name: Brocke Hopkins Principal Email: Brocke\_hopkins@pvusd.net

Principal Phone Number: 728-6243 x4575

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/5/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Hall District

Principal Name: Mayra Fernanda Principal Email: mayra-fernandez@pvusd.net

Principal Phone Number: (831) 840-6377

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/01/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Landmark Elementary

Principal Name: Roberto Torres Principal Email: Roberto\_Torres@pvusd.net

Principal Phone Number: 831-761-7940

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10-1-20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: MacQuiddy

Principal Name: Shelby Biddy Principal Email: shelby\_biddy@pvsd.net

Principal Phone Number: 728-4375

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/4/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Mintie White Elementary

Principal Name: Vicki Hallof Principal Email vicki\_hallof@pvusd.net

Principal Phone Number: 831 728-6321 x 3775

X By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

X By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/2/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Ohlone Elementary

Principal Name: Jean Gottlob Principal Email: jean-gottlob@pvusd.net

Principal Phone Number: (831) 728-6977

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature: Jean Gottlob Date: 10-1-20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency Assurance**

District: Pajaro Valley Unified School District School: Radcliff

Principal Name: Laura Smith Principal Email: laura-smith@pvusd.net

Principal Phone Number: 831-566-6770

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature: Laura E. Smith Date: 10-1-2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

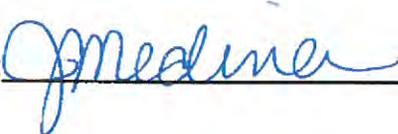
District: Pajaro Valley Unified School District School: Starlight

Principal Name: Jackie Medina Principal Email: jacklynne\_medina@pvusd.net

Principal Phone Number: 831-728-6979

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/5/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Cesar Chavez Middle School

Principal Name: Benjamin Benavidez Principal Email: [benjamin\\_benavidez@pvusd.net](mailto:benjamin_benavidez@pvusd.net)

Principal Phone Number: 761 - 7699, Extension# 6775

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/2/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency Assurance**

District: Pajaro Valley Unified School District School: E. A. Hall

Principal Name: David Harrah Principal Email: david\_harrah@pvusd.net

Principal Phone Number: (831) 728-6270 ext. 4075

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature: David Harrah Date: 10/1/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Lakeview Middle

Principal Name: Rosa Hernandez Principal Email: Rosa-Hernandez@PVUSD.net

Principal Phone Number: (831) 728-0455 x 5175

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/05/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District

School: Pajaro Middle School

Principal Name: Christopher Harris

Principal Email: Christopher\_Harris@pvusd.net

Principal Phone Number: 831.728.6238

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature: \_\_\_\_\_

Date: \_\_\_\_\_

10/1/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

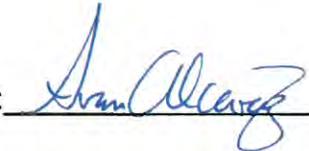
District: Pajaro Valley Unified School District School: Rolling Hills Middle

Principal Name: Ivan Alcaraz Principal Email: IVAN-ALCARAZ@PVUSD.NET

Principal Phone Number: (831)539-6320

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/2/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Pajaro Valley High School

Principal Name: Matthew Levy Principal Email: matthew-levy@pvusd.net

Principal Phone Number: (831) 728-8102 x 3575

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature: Matthew Levy Date: 8/10/05/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Watsonville High School

Principal Name: Clara Fernández Principal Email: Clara-fernandez@pvusd.net

Principal Phone Number: 728-6390, Ext. 6475

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature: Dr. Clara Fernández Date: 10/2/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Ann Soldo

Principal Name: Elaine Parker Principal Email: Elaine\_Parker@pvusd.net

Principal Phone Number: 831 786 1310 ext.6275

✓ By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

✓ By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/1/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Calabasas Elementary School

Principal Name: Todd Westfall Principal Email todd\_westfall@pvusd.net

Principal Phone Number: 831-728-6368 ext. 3375

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/1/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Cesar Chavez Middle School

Principal Name: Benjamin Benavidez Principal Email: [benjamin\\_benavidez@pvusd.net](mailto:benjamin_benavidez@pvusd.net)

Principal Phone Number: 761 - 7699, Extension# 6775

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/2/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency Assurance**

District: Pajaro Valley Unified School District School: E. A. Hall

Principal Name: David Harrah Principal Email: david\_harrah@pvusd.net

Principal Phone Number: (831) 728-6270 ext. 4075

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature: David Harrah Date: 10/1/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency Assurance**

District: Pajaro Valley Unified School District School: Freedom Elemenary

Principal Name: Gloria E. Puga Principal Email gloria\_puga@pvusd.net

Principal Phone Number: (831) 840-3717

*SCHOOL # 728-6260*

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/2/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: HA Hyde

Principal Name: Brocke Hopkins Principal Email: Brocke\_hopkins@pvusd.net

Principal Phone Number: 728-6243 x4575

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/5/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Hall District

Principal Name: Mayra Fernanda Principal Email: mayra-fernandez@pvusd.net

Principal Phone Number: (831) 840-6377

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/01/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Lakeview Middle

Principal Name: Rosa Hernandez Principal Email: Rosa-Hernandez@PVUSD.net

Principal Phone Number: (831) 728-0455 x 5175

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/05/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Landmark Elementary

Principal Name: Roberto Torres Principal Email: Roberto\_Torres@pvusd.net

Principal Phone Number: 831-761-7940

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10-1-20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: MacQuiddy

Principal Name: Shelby Biddy Principal Email: shelby\_biddy @  
pvsd.net

Principal Phone Number: 728-4375

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/4/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Mintie White Elementary

Principal Name: Vicki Hallof Principal Email vicki\_hallof@pvusd.net

Principal Phone Number: 831 728-6321 x 3775

X By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

X By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/2/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Ohlone Elementary

Principal Name: Jean Gottlob Principal Email: jean-gottlob@pvusd.net

Principal Phone Number: (831) 728-6977

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10-1-20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District

School: Pajaro Middle School

Principal Name: Christopher Harris

Principal Email: Christopher\_Harris@pvusd.net

Principal Phone Number: 831.728.6238

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature: \_\_\_\_\_

Date: \_\_\_\_\_

10/1/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

District: Pajaro Valley Unified School District School: Pajaro Valley High School

Principal Name: Matthew Levy Principal Email: matthew-levy@pvusd.net

Principal Phone Number: (831) 728-8102 x 3575

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature: Matthew Levy Date: 8/10/05/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency Assurance**

District: Pajaro Valley Unified School District School: Radcliff

Principal Name: Laura Smith Principal Email: laura-smith@pvusd.net

Principal Phone Number: 831-566-6770

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature: Laura E. Smith Date: 10-1-2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

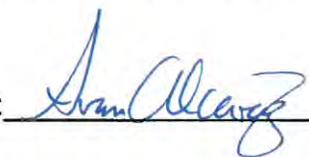
District: Pajaro Valley Unified School District School: Rolling Hills Middle

Principal Name: Ivan Alcaraz Principal Email: IVAN-ALCARAZ@PVUSD.NET

Principal Phone Number: (831)539-6320

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/2/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency  
Assurance**

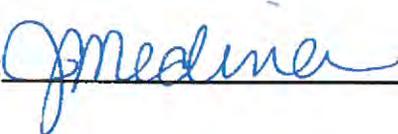
District: Pajaro Valley Unified School District School: Starlight

Principal Name: Jackie Medina Principal Email: jacklynne\_medina@pvusd.net

Principal Phone Number: 831-728-6979

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature:  Date: 10/5/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**

**Principal's 2020-2021 Williams Sufficiency Assurance**

District: Pajaro Valley Unified School District School: Watsonville High School

Principal Name: Clara Fernández Principal Email: Clara\_fernandez@pvusd.net

Principal Phone Number: 728-6390, Ext. 6475

By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.

By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature: Dr. Clara Fernández Date: 10/2/2020

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: \_\_\_\_\_**



**Santa Cruz County Superintendent of Schools**  
**WILLIAMS SETTLEMENT LEGISLATION**  
**ANNUAL REPORT FOR SANTA CRUZ CITY SCHOOLS ELEMENTARY DISTRICT**  
**2020-21 FISCAL YEAR**

The Williams Settlement Legislation requires the County Superintendent of Schools to annually monitor and report on schools ranked in Deciles 1-3. The Santa Cruz County Superintendent of Schools and staff at the Santa Cruz County Office of Education are responsible for:

1. Determining if students have “sufficient” standards-aligned instructional materials in four core subject areas (English language arts, mathematics, history/social studies and science), including science laboratory equipment in grades 9-12, and, as appropriate, in foreign languages, and health;
2. Determining if there is any facility condition that “poses an emergency or urgent threat to the health or safety of pupils or staff”;
3. Determining if the school has provided accurate data on the annual School Accountability Report Card (SARC) related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities;
4. Ensuring that a Uniform Complaint Process (UCP) policy is in use and UCP notices are posted in all classrooms and in administrative offices; and
5. Determining if there are any Teacher Mis-Assignments or Teacher Vacancies at these schools.

This report presents the results of our visit and review at Gault Elementary in the Santa Cruz City Schools Elementary District for the period of August - October 2020. A complete Site Summary Report and Facilities Inspection Tool for this school has been



400 Encinal Street, Santa Cruz, CA 95060 ♦ Tel (831) 466-5600 ♦ Fax (831) 466-5607 ♦ [www.santacruzcoe.org](http://www.santacruzcoe.org)

included with this Annual Report for submission to District and COE Board Members and Superintendents.

### **Our findings for each area are as follows:**

#### **Instructional Materials**

The team found that all students had access to sufficient instructional materials, including textbooks, in the core subject areas. Gault Elementary, when reviewed for instructional materials/textbook sufficiency, fully complied with the *Williams* settlement.

#### **Facility Inspections**

Utilizing the Facilities Inspection Tool (FIT), as developed by the Office of Public Schools Construction to determine if a school facility is in “good repair” as defined by Education Code (EC) Section 17002(d)(1) and to rate the facility pursuant to EC Section 17002(d)(2), a school facilities inspection was completed at Gault Elementary School. Our visiting team reviewed the previous year’s FIT report, annual FIT reports submitted by the district, and inspected restrooms, common areas, kitchen/multi-purpose facilities, and 25% of the school classrooms.

Gault Elementary was determined to be in “Good” repair, evaluated at 96.38%.

#### **School Accountability Report Cards (SARC)**

The Williams Settlement included language regarding the accuracy of data reported in the School Accountability Report Card (SARC). The 2018-19 SARC for Gault Elementary is available on the CA Department of Education Website (<http://www.cde.ca.gov/ta/ac/sa/>).

In reviewing the 2018-19 report, the SARC for Gault Elementary accurately reflects the findings by the *Williams* committee members.



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## **Teacher Mis-assignments/Vacancies**

In the year previous, 2019-20, there were no mis-assignments or teacher vacancies.

During our visit, the 2020-21 Teacher Assignment Listing was collected and has been submitted to the Santa Cruz County Office of Education Human Resources Department for their annual review. SCCS has worked collaboratively with the Santa Cruz County Office of Education to ensure that teachers are appropriately credentialed and placed in the correct teaching assignments.

## **Uniform Complaint Process**

All classrooms must have the Uniform Complaint Process Classroom Notice posted. The team found that of the 25% of classrooms visited at each site, ALL classes had current notices posted in both Spanish and English.

## **Attachments:**

Facility Inspection Tool 2020 - 2021

Gault Elementary School Williams Settlement Legislation Report 2020-21

Tom Tatum

Santa Cruz County Office of Education, *Williams* Coordinator  
[ttatum@santacruzcoe.org](mailto:ttatum@santacruzcoe.org)

**Principal's 2020-2021 Williams Sufficiency Assurance**

District: SCCS School: CAVLT

Principal Name: Amariah Hernandez Principal Email: AmariahHernandez@SCCS.net  
Principal Phone Number: 831 429-3850 ext 0



By checking this box, I assure that this school site has sufficient instructional materials for all students at all grade levels in all core courses/curricular areas including ELA, ELD, Math, Science, History/Social Science, World Languages, Health (if applicable). Also, in appropriate languages, as applicable to Dual Language/Bilingual programs. This assurance will be documented in completion of the Site Instructional Materials Survey.



By checking this box, I assure that all students, no matter what the learning environment (in-person or distance learning), have equitable access to instructional materials.

Principal Signature: [Signature] Date: 10/21/20

**Please submit this completed form, current school site enrollment verification data, and completed Instructional Materials Teacher Surveys to the District Instructional Materials Liaison: TDM**

# TEXTBOOK VERIFICATION WILLIAMS

TEACHER	GRADE LEVEL	Eureka Math Modules	Benchmark ELD	Benchmark ELA reading & Writing	FOSS SCIENCE text & Kits	Scott Foresman Social studies	TOTAL Students	Teacher Initials
Finn, Meghann	KN		17	17	17	17	17	ME
Rubin, Mandy NH	KN		19	19	19	19	19	ME
DiFrancesca, Anthony	KN/1st		20	20	20	20	20	AD
Wall, Lacie M	1st		22	22	22	22	22	LD
Moyer, Molly	1st		16	16	16	16	16	mon
Scowcroft, Katy	1st/2nd		23	23	23	23	23	AD
Vahradian, Dylan	2nd		23	23	23	23	23	AD
Delgado, Faith	3rd		23	23	23	23	23	AD
Oatey, Charlene	3rd		23	23	23	23	23	AD
Bronwyn Wyrsh	4th		24	24	24	24	24	AD
Johnson, Dana	4th/5th		28	28	28	28	28	AD
Bickham, Daniel	4th/5th		26	26	26	26	26	AD
Lust, Jody	5th		27	27	27	27	27	AD



## SANTA CRUZ COUNTY BOARD OF EDUCATION

### AGENDA ITEM

**Board Meeting Date:** Nov. 19, 2020       **Action**       **Information**

**TO:** Santa Cruz County Board of Education  
**FROM:** Dr. Faris Sabbah, County Superintendent of Schools  
**SUBJECT:** COVID-19 and School Expansion of In-Person Services Update

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#### BACKGROUND

Santa Cruz County Office of Education has been working in collaboration with the Santa Cruz County Health Services agency and school districts to prepare for and respond to the outbreak of COVID-19 in our community. The Board will receive an update on the ways in which the Santa Cruz County Office of Education has been working to respond to the COVID-19 crisis.

#### SUPERINTENDENT’S RECOMMENDATION:

Receive report.

#### FISCAL IMPLICATIONS:

Detailed within report.



DR. FARIS SABBAH  
SUPERINTENDENT OF SCHOOLS

# COVID-19 Update

Santa Cruz County Board of Education  
November 19, 2020

## COVID-19 Update

- Plans to increase in-person services
- Testing update
- Current Trajectory of COVID-19
- CDPH Guidance

## Criteria to Increase In-Person Services

### Criteria 1: Readiness Systems

- Surveillance Testing (Stanford)
- Rapid Access Testing (SCCHS/Salud)
- School Environment Reviews
- Contact Tracing
- Support of the School Community
- Working with parents, students and staff

## Criteria to Increase In-Person Services

### Criteria 2: Health Conditions

- County Risk Level
- Local Epidemiological Conditions
- Exposures, Clusters and Outbreaks

**SANTA CRUZ COUNTY OFFICE OF EDUCATION**  
DR. FARIS SABRAH  
SAFE AND THRIVING LIVES FOR ALL

# PLAN TO EXPAND IN-PERSON SERVICES

Level	I	II	III	IV
<b>Authorized Under Governor's Blueprint</b>	Any tier level (purple, red, orange or yellow)	Any tier level (purple, red, orange or yellow)	After 14 days in the Substantial (Red) tier or Moderate (Orange) tier	After 14 days in the Substantial (Red) Tier or Moderate (Orange) Tier only if distancing restrictions are lifted by CDPH
<b>Definition</b>	<p>Students receive ALL instruction through Distance Learning.</p> <p>Senate Bill 98 states, "instruction in which the pupil and instructor are in different locations and pupils are under the general supervision of a</p>	<ul style="list-style-type: none"> <li>Students receive in-person targeted, specialized support and services in small cohorts</li> <li>Small cohorts defined as self-contained group of up to 14 students with 2 adults or any combination of adults/students that does not exceed 16 individuals total</li> </ul>	<ul style="list-style-type: none"> <li>Hybrid learning customizes Distance Learning and traditional in-person learning classroom experiences, experiential learning, and digital course delivery to meet the unique needs of students</li> <li>Schools can implement a</li> </ul>	<ul style="list-style-type: none"> <li>Senate Bill 98 states, "In-Person instruction under the immediate physical supervision and control of a certificated employee of the local educational agency while engaged in educational activities required of the pupil (Source: SB98)</li> </ul>

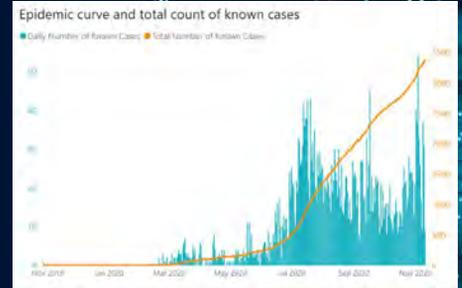
**Decisions of which model to implement are determined by local school districts, in consultation with Santa Cruz County Public Health and taking into account school readiness and local health conditions.**

## Increasing In-Person Services

- Several School Districts are now offering in-person services
- Groups no larger than 14 students
- No mixing of cohorts
- Adhering to all guidance (distancing, face coverings, disinfecting, etc.)

## Current Trajectory

- **Nov. 10:** Substantial (red) Tier
- Potential move to **Widespread** within weeks
- Thanksgiving and Winter Break will lead to more outbreaks



## Testing Update

- Over 800 Surveillance tests done
- New arrangements for Rapid Access Testing with local clinics
- Ongoing discussions with UCSC



## **Nov. 13 CDPH Guidance**



Travel advisory: 14 day quarantine after traveling

Gathering guidance: Gatherings limited to 3 families



## SANTA CRUZ COUNTY BOARD OF EDUCATION

### AGENDA ITEM

**Board Meeting Date:** Nov. 19, 2020       **Action**       **Information**

**TO:** Santa Cruz County Board of Education

**FROM:** Dr. Faris Sabbah, County Superintendent of Schools

**SUBJECT:** CSBA Nomination for CSBA Regional Delegates and CCBE Board of Directors in Region 9

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#### **BACKGROUND**

Nominations are being accepted until Thursday, January 7 2021 for election to the California School Boards Association’s Delegate Assembly. Delegates with terms that end in 2021 are up for election. Delegates elected in 2021 will serve a two year term beginning April 1, 2021 through March 31, 2023. The Board will receive information about the upcoming CSBA election.

#### **SUPERINTENDENT’S RECOMMENDATION:**

Receive presentation.

#### **FISCAL IMPLICATIONS:**

None.



October 29, 2020

**TIME SENSITIVE - REQUIRES BOARD ACTION**  
**DEADLINE: Thursday, January 7, 2021**

**MEMORANDUM**

To: CSBA Member County Boards of Education in Odd-Numbered Regions  
From: Xilonin Cruz-Gonzalez, President  
Re: Elected CSBA Regional County Delegate & CCBE Board of Directors Call for Nominations in Regions 1, 3, 5, 7, 9, and 11

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Nominations are being accepted until **Thursday, January 7, 2021** for election to the California School Boards Association’s Delegate Assembly. Delegates with terms that end in 2021 are up for election. Ballots for the Delegate Assembly election will be sent to each member board within the region or subregion by February 1, 2021. Delegates elected in 2021 will serve a two-year term beginning April 1, 2021 through March 31, 2023. There are two required Delegate Assembly meetings each year; in 2021, the dates are May 15-16 and November 30 - December 1.

In addition to serving on CSBA’s Delegate Assembly, the regional county Delegates comprise the California County Boards of Education’s (CCBE) Board of Directors. In accordance with CCBE’s Bylaws, CCBE Directors are elected through CSBA’s Regional County Delegate election process. A memo from CCBE President Janet Wohlgemuth is included.

Nomination instructions are as follows:

- Only CSBA member county boards of education may nominate a board member for the County Delegate seat in their region. For region number, see “CSBA REGION INDEX FOR DISTRICTS & COES” document.
- A nominee’s county board must be a member of CSBA.
- Nominating county boards must obtain permission from the nominee prior to submitting a nomination.
- Nominees must submit a one-page, single-sided, biographical sketch form.
- Nominees may submit an optional one-page, one-sided résumé.

Documents related to the nomination process are being provided online only. The forms, as well as information about the Delegate Assembly, may be downloaded from CSBA’s website: [www.csba.org/ElectiontoDA](http://www.csba.org/ElectiontoDA).

The deadline for nomination materials is **11:59 p.m. on Thursday, January 7, 2021**. Materials can be sent via email to [nominations@csba.org](mailto:nominations@csba.org). Nomination materials may also be sent via mail, to the CSBA Executive Office, 3251 Beacon Blvd., West Sacramento, CA 95961, with a postmark of no later than January 7, 2021.

October 26, 2020

## MEMORANDUM

TO: CCBE and CSBA Member County Boards of Education

FROM: Janet Wohlgemuth, CCBE President

SUBJECT: 2021 County CCBE Board of Directors/ CSBA Delegate Assembly Nominations

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Enclosed is the nomination material for election of CCBE Board of Directors from your region. Each CCBE-elected Director also acts as a representative to the CSBA Delegate Assembly.

CCBE is a statewide organization that is a section of CSBA and partners with it in providing educational leadership serving the unique needs of all county boards of education in California. Through advocacy, training, mentoring, marketing and communications, CCBE's mission is to serve and represent the county boards of education community by strengthening and promoting local governance, and enabling county boards to help every student succeed. It is the dynamic network of members dedicated to maximizing education opportunities for all.

CCBE Directors establish the vision, mission, and goals for CCBE, and ensure that activities and programs remain focused on those goals and the issues identified in CCBE's policies. The CCBE Directors serves an organization that is dedicated to advancing equity and knowledge in the education community, by being engaged and tenacious champions for education. Each board member, also referred to as Regional Director, represents all county board members in their CCBE region and sits on the CSBA Delegate Assembly. As such, individuals who are committed and involved in providing educational leadership are needed to fill this important role.

For CCBE, the Directors' roles and responsibilities include:

- Adopt CCBE's budget, policy platform, bylaws and standing rules;
- Act as the conduit for communication between CCBE and county board members;
- Aid county board members in two-way communications with their local school districts;
- Select and endorse a candidate for the CSBA Director-at-Large, County position;
- Support and participate in CCBE's and CSBA's activities and events.

Directors are required to attend at least three CCBE Board of Directors meetings each year. In 2021, the first meeting is scheduled on May 16th following CSBA's Delegate Assembly meeting, the second meeting will precede CCBE's Annual Conference on September 10th, and the third meeting is scheduled on December 2nd following CSBA's Delegate meeting. Each Director is also required to attend all CSBA Delegates Assembly meetings,

For further information about CCBE, please go to [www.theccbe.org](http://www.theccbe.org) or contact CCBE staff, at [ccbe@csba.org](mailto:ccbe@csba.org). Thank you.

# Regional County Delegate & CCBE Board of Directors Nomination Form for 2021 Election



TO BE COMPLETED BY THE NOMINATING BOARD

**Deadline: Thursday, January 7, 2021 | No late submissions accepted**

This form is required. Please submit this Nomination Form via e-mail to [nominations@csba.org](mailto:nominations@csba.org) no later than 11:59 p.m. on January 7, 2021. Forms may also be submitted via mail to CSBA's Executive Office at 3251 Beacon Blvd., West Sacramento, CA 95691, with a postmark of no later than January 7, 2021. It is the candidate's responsibility to confirm that CSBA has received nomination materials prior to the deadline.

**CSBA Region/subregion #** \_\_\_\_\_

See "CSBA REGION INDEX FOR DISTRICTS & COES"

**The Board of Education of the** \_\_\_\_\_  
(Nominating COE or County USD)

**voted to nominate** \_\_\_\_\_ **. The nominee is a member of the**  
(Nominee)

\_\_\_\_\_ **which is a member of the**  
(Nominee's Board)

**California School Boards Association and the California County Boards of Education (CCBE).**

- The nominee has consented to the nomination to serve, if elected, as a CSBA Delegate as well as a member of the CCBE Board of Directors.**

\_\_\_\_\_  
*Board Clerk or Board Secretary (signature)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Board Clerk or Board Secretary (print name)*

**ONLY ONE NOMINEE PER NOMINATION FORM**

# Regional County Delegate & CCBE Board of Directors Biographical Sketch Form for 2021 Election



**Deadline: Thursday, January 7, 2021 | No late submissions accepted**

This form is required. An optional, one-page, single-sided, résumé may also be submitted. Do not state “see résumé.” Do not re-type this form. It is the candidate’s responsibility to confirm that CSBA has received nomination materials prior to the deadline. Please submit completed form via e-mail to [nominations@csba.org](mailto:nominations@csba.org) no later later than 11:59 p.m. on January 7, 2021. Forms may also be submitted via mail to CSBA's Executive Office at 3251 Beacon Blvd., West Sacramento, CA 95691, with a postmark of no later than January 7, 2021.

Your signature indicates your consent to have your name placed on the ballot to serve as a CSBA Delegate and as a member of the California County Boards of Education (CCBE) Board of Directors, if elected.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

CSBA Region & subregion #: \_\_\_\_\_

District or COE: \_\_\_\_\_

Years on board: \_\_\_\_\_

Profession: \_\_\_\_\_ Contact Number ( Cell  Home  Bus.): \_\_\_\_\_

Primary E-mail: \_\_\_\_\_

Are you an incumbent Delegate?  Yes  No If yes, year you became Delegate: \_\_\_\_\_

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

Please describe your activities and involvement on your local board, community, and/or CSBA.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

# Delegate Assembly Important Dates



## 2021 Delegate Assembly Election

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<b>Thursday, January 7:</b>	Deadline for Nomination Forms and Biographical Sketch Forms
<b>Monday, February 1:</b>	Ballots sent to member boards
<b>Monday, March 15:</b>	Deadline for ballots to be sent back to CSBA
<b>By Wednesday, March 31:</b>	Ballots will be counted
<b>Thursday, April 1:</b>	First day of new 2-year term for Delegates elected in 2021

## 2021 Delegate Assembly Meeting Dates

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**Saturday – Sunday, May 15 - 16**  
(scheduled to occur in Sacramento)

**Tuesday – Wednesday, November 30 - December 1**  
(scheduled to occur in San Diego)

## 2022 Delegate Assembly Meeting Dates

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**Saturday – Sunday, May 21-22**  
(scheduled to occur in Sacramento)

**Tuesday – Wednesday, November 29 - 30**  
(scheduled to occur in San Diego)



# DELEGATE ASSEMBLY ROSTER with terms (Updated 10/28/2020)

◇ = District or COE appointment

## REGION 1 – 4 Delegates (4 elected)

Director: Frank Magarino (Del Norte County USD)

### Subregion 1-A (Del Norte, Humboldt)

Donald McArthur (Del Norte County USD), 2021

Lisa Ollivier (Eureka City Schools), 2022

### Subregion 1-B (Lake, Mendocino)

Tyler Nelson (Ukiah USD), 2022

### Region 1 County

David Browning (Lake COE), 2021

## REGION 2 – 4 Delegates (4 elected)

Director: Sherry Crawford (Siskiyou COE)

### Subregion 2-A (Modoc, Siskiyou, Trinity)

Gregg Gunkel (Siskiyou Union HSD), 2021

### Subregion 2-B (Shasta)

Vacant, 2021

### Subregion 2-C (Lassen, Plumas)

Vacant, 2022

### Region 2 County

Brenda Duchi (Siskiyou COE), 2022

## REGION 3 – 8 Delegates (8 elected)

Director: A.C. (Tony) Ubalde (Vallejo City USD)

### Subregion 3-A (Sonoma)

Jeremy Brott (Bennett Valley Union SD), 2022

Laurie Fong (Santa Rosa City Schools), 2021

### Subregion 3-B (Napa)

Indira Lopez (Calistoga Joint USD), 2021

### Subregion 3-C (Solano)

Diane Ferrucci (Benicia USD), 2021

David Isom (Fairfield-Suisun USD), 2021

Michael Silva (Vacaville USD), 2022

### Subregion 3-D (Marin)

Greg Knell (San Rafael City Schools), 2022

### Region 3 County

Gina Cuclis (Sonoma COE), 2021

### Delegate-at-Large

Dana Dean (Solano COE)

## REGION 4 – 8 Delegates (8 elected)

Director: Paige Stauss (Roseville Joint Union HSD)

### Subregion 4-A (Glenn, Tehama)

Vacant, 2022

### Subregion 4-B (Butte)

Sandra Barnes (Oroville City ESD), 2021

### Subregion 4-C (Colusa, Sutter, Yuba)

Talwinder Chetra (Live Oaks USD), 2022

Silvia Vaca (Williams USD), 2021

### Subregion 4-D (Nevada, Placer, Sierra)

Julann Brown (Auburn Union ESD), 2021

Alisa Fong (Roseville City SD), 2021

Renee Nash (Eureka Union SD), 2022

## Region 4 County

David Patterson (Placer COE), 2022

### Delegate-at-Large

Mike Walsh (Butte COE)

## REGION 5 – 10 Delegates (7 elected/3 appointed ◇)

Director: Alisa MacAvoy (Redwood City ESD)

### Subregion 5-A (San Francisco)

Jenny Lam (San Francisco County USD)◇, 2021

Rachel Norton (San Francisco County USD)◇, 2021

Vacant (San Francisco County USD)◇, 2022

### Subregion 5-B (San Mateo)

Davina Drabkin (Burlingame ESD), 2021

Carrie Du Bois (Sequoia Union HSD), 2021

Eddie Flores (South San Francisco USD), 2022

Amy Koo (Belmont-Redwood Shores SD), 2022

Clayton Koo (Jefferson ESD), 2022

Gregory Land (San Mateo Union HSD), 2021

### Region 5 County

Beverly Gerard (San Mateo COE), 2021

## REGION 6 – 18 Delegates (11 elected/7 appointed ◇)

Director: Darrel Woo (Sacramento City USD)

### Subregion 6-A (Yolo)

Jackie Wong (Washington USD), 2022

### Subregion 6-B (Sacramento)

Beth Albiani (Elk Grove USD)◇, 2021

Michael Baker (Twin Rivers USD)◇, 2021

Pam Costa (San Juan USD)◇, 2021

Craig DeLuz (Robla ESD), 2022

Basim Elkarra (Twin Rivers USD), 2021

John Gordon (Galt Joint Union ESD), 2021

Lisa Kaplan (Natomas USD), 2021

Mike McKibbin (San Juan USD)◇, 2022

JoAnne Reinking (Folsom-Cordova USD), 2022

Edward Short (Folsom-Cordova USD), 2021

Bobbie Singh-Allen (Elk Grove USD)◇, 2022

Vacant, 2021

Vacant (Sacramento City USD)◇, 2022

Vacant (Sacramento City USD)◇, 2021

### Subregion 6-C (Alpine, El Dorado, Mono)

Misty diVittorio (Placerville Union ESD), 2022

Suzanna George (Rescue Union ESD), 2021

### Region 6 County

Shelton Yip (Yolo COE), 2022

## REGION 7 – 19 Delegates (14 elected/5 appointed ◇)

Director: Yolanda Peña Mendrek (Liberty Union HSD)

### Subregion 7-A (Contra Costa)

Elizabeth Bettis (Walnut Creek ESD), 2021

Rachel Hurd (San Ramon Valley USD)◇, 2022

Linda Mayo (Mt. Diablo USD)◇, 2021

Meredith Meade (Lafayette SD), 2021

Marina Ramos (John Swett USD), 2022

Mary Rocha (Antioch USD), 2022  
Pauline Rivera Allred (Liberty Union HSD), 2022

Richard Severy (Moraga ESD), 2021

**Subregion 7-B (Alameda)**

James Aguilar (San Leandro USD), 2022  
Linda Canlas (New Haven USD), 2021  
Ann Crosbie (Fremont USD)◇, 2021  
Jody London (Oakland USD)◇, 2021  
Diana Prola (San Leandro USD), 2021  
Monique Tate (San Leandro USD), 2022  
Jeff Wang (New Haven USD), 2021  
Anne White (Livermore Valley Joint USD), 2022  
Jamie Yee (Pleasanton USD), 2021  
Gary Yee (Oakland USD)◇, 2022

**Region 7 County**

Amber Childress (Alameda COE), 2021

**REGION 8 – 14 Delegates (12 elected/2 appointed)◇**

Director: Matthew Balzarini (Lammersville Joint USD)

**Subregion 8-A (San Joaquin)**

Kathleen Garcia (Stockton USD)◇, 2021  
Kathy Howe (Manteca USD), 2022  
Cecilia Mendez (Stockton USD)◇, 2022  
George Neely (Lodi USD), 2021  
Christopher Oase (Ripon USD), 2021  
Stephen Schluer (Manteca USD), 2022  
Jenny Van De Pol (Lincoln USD), 2022

**Subregion 8-B (Amador, Calaveras, Tuolumne)**

Sherri Reusche (Calaveras USD), 2021

**Subregion 8-C (Stanislaus)**

Faye Lane (Ceres USD), 2022  
Cynthia Lindsey (Sylvan Union ESD), 2021  
Paul Wallace (Neman-Crows Landing USD), 2021

**Subregion 8-D (Merced)**

Adam Cox (Merced City ESD), 2021  
Vacant, 2022

**Region 8 County**

Juliana Feriani (Tuolumne COE), 2022

**Delegate-at-Large**

Cindy Marks (Modesto City Schools)

**REGION 9 – 8 Delegates (8 elected)**

Director: Tami Gunther (Atascadero USD)

**Subregion 9-A (San Benito, Santa Cruz)**

Phil Rodriguez (Soquel Union ESD), 2021  
Roger Snyder (Scotts Valley USD), 2022  
Deborah Tracy-Proulx (Santa Cruz City Schools), 2022

**Subregion 9-B (Monterey)**

Sonia Jaramillo (Gonzales USD), 2022  
David Kong (Greenfield Union SD), 2021

**Subregion 9-C (San Luis Obispo)**

Mark Buchman (San Luis Coastal USD), 2022  
Vicki Meagher (Lucia Mar USD), 2021

**Region 9 County**

Rose Filicetti (Santa Cruz COE), 2021

**Delegate-at-Large**

Chris Ungar (San Luis Coastal USD)

**REGION 10 – 14 Delegates (10 elected/4 appointed)◇**

Director: Susan Markarian (Pacific Union ESD)

**Subregion 10-A (Madera, Mariposa)**

Barbara Bigelow (Chawanakee USD), 2021

**Subregion 10-B (Fresno)**

Daniel Babshoff (Kerman USD), 2021  
Darrell Carter (Washington USD), 2022  
Phillip Cervantes (Central USD), 2022  
Gilbert Coelho (Firebaugh-Las Deltas USD), 2022  
Valerie Davis (Fresno USD)◇, 2021  
Susan Hatmaker (Clovis USD)◇, 2021  
William Johnson (Clay Jt. ESD), 2021  
Elizabeth Sandoval (Clovis USD)◇, 2022  
Kathy Spate (Caruthers USD), 2021  
Keshia Thomas (Fresno USD)◇, 2022  
G. Brandon Vang (Sanger USD), 2021

**Subregion 10-C (Kings)**

Mark Pescatore (Leemore Union ESD), 2022

**Region 10 County**

Marcy Masumoto (Fresno COE), 2022

**REGION 11 – 9 Delegates (9 elected)**

Director: Jackie Moran (Ventura USD)

**Subregion 11-A (Santa Barbara)**

Wendy Sims-Moten (Santa Barbara USD), 2022  
Luz Reyes-Martin (Goleta Union SD), 2021

**Subregion 11-B (Ventura)**

Darlene Bruno (Hueneme SD), 2022  
Efrain Cazares (Oceanview SD), 2022  
Debra Cordes (Oxnard SD), 2022  
Jenny Fitzgerald (Conejo Valley USD), 2022  
Sabrena Rodriguez (Ventura USD), 2021  
Christina Urias (Santa Paula USD), 2021

**Region 11 County**

Rachel Ulrich (Ventura COE), 2021

**REGION 12 – 13 Delegates (11 elected/2 appointed)◇**

Director: Bill Farris (Sierra Sands USD)

**Subregion 12-A (Tulare)**

Peter Lara (Porterville USD), 2022  
Cathy Mederos (Tulare Joint Union HSD), 2021  
Dean Sutton (Exeter USD), 2021  
Lucia Vazquez (Visalia USD), 2022

**Subregion 12-B (Kern)**

Pamela Baugher (Bakersfield City SD), 2021  
Vacant (Kern HSD)◇, 2022  
Jeff Flores (Kern HSD)◇, 2021  
Pamela Jacobsen (Standard SD), 2022  
Tim Johnson (Sierra Sands USD), 2021  
Geri Rivera (Arvin Union SD), 2021  
Lillian Tafoya (Bakersfield City SD), 2022  
Keith Wolaridge (Panama-Buena Vista Union SD), 2021

**Region 12 County**

Donald Cowan (Kern COE), 2022

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**REGION 15 – 24 Delegates (17 elected/7 appointed) ◇**

Director: Meg Cutuli (Los Alamitos USD)

**County: Orange**

Alfonso Alvarez (Santa Ana USD) ◇, 2022  
David Boyer (Los Alamitos USD), 2021  
Lauren Brooks (Irvine USD), 2022  
Carrie Buck (Placentia-Yorba Linda USD), 2022  
Bonnie Castrey (Huntington Beach Union HSD), 2021  
Ian Collins (Fountain Valley ESD), 2021  
Lynn Davis (Tustin USD), 2022  
Jackie Filbeck (Anaheim ESD), 2021  
Carrie Flanders (Brea Olinda USD), 2021  
Karin Freeman (Placentia-Yorba Linda USD), 2021  
Ira Glasky (Irvine USD) ◇, 2022  
Judy Bullockus (Capistrano USD) ◇, 2021  
Al Jabbar (Anaheim Un. HSD), 2021  
Candice Kern (Cypress ESD), 2022  
Martha McNicholas (Capistrano USD) ◇, 2022  
Charlene Metoyer (Newport-Mesa USD), 2021  
Walter Muneton (Garden Grove USD) ◇, 2021  
Lan Nguyen (Garden Grove USD) ◇, 2022  
Annemarie Randle-Trejo (Anaheim Union HSD), 2022  
Rigo Rodriguez (Santa Ana USD) ◇, 2021  
Michael Simons (Huntington Beach Union HSD), 2022  
Suzie Swartz (Saddleback Valley USD), 2021  
Sharon Wallin (Irvine USD), 2022

**Region 15 County**

Beckie Gomez (Orange COE), 2021

**Delegate-at-Large**

Marilyn Buchi (Fullerton Joint Union HSD)  
Martha Fluor (Newport-Mesa USD)  
Susan Henry (Huntington Beach Union HSD)

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**REGION 16 – 19 Delegates (14 elected/5 appointed) ◇**

Director: Karen Gray (Silver Valley USD)

**Subregion 16-A (Inyo)**

Susan Patton (Lone Pine USD), 2021

**Subregion 16-B (San Bernardino)**

Christina Cameron-Otero (Needles USD), 2022  
Tom Courtney (Lucerne Valley USD), 2021  
Andrew Cruz (Chino Valley USD) ◇, 2021  
Barbara Dew (Victor Valley Union HSD), 2022  
Gwen Dowdy-Rodgers (San Bernardino City USD) ◇, 2021  
Barbara Flores (San Bernardino City USD), 2022  
Peter Garcia (Fontana USD) ◇, 2022  
Cindy Gardner (Rim of the World USD), 2022  
Shari Megaw (Chaffey Joint Union HSD), 2021  
James O'Neill, (Redlands USD), 2022  
Adam Perez (Fontana USD) ◇, 2021  
Wilson So (Apple Valley USD), 2022  
Gabriel Stine (Victor ESD), 2021  
Eric Swanson (Hesperia USD), 2021  
Mondi Taylor (Etiwanda SD), 2021  
Kathy Thompson (Central ESD), 2021  
Scott Wyatt (San Bernardino City USD) ◇, 2022

**Region 16 County**

Laura Mancha (San Bernardino COE), 2022

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**REGION 17 – 23 Delegates (17 elected/6 appointed) ◇**

Director: Debra Schade (Solana Beach ESD)

**County: San Diego**

Barbara Avalos (National SD), 2022  
Richard Barrera (San Diego USD) ◇, 2021  
Leslie Bunker (Chula Vista ESD), 2021  
Brian Clapper (National SD), 2022  
Eleanor Evans (Oceanside USD), 2022  
Humberto Gurmilan (San Ysidro SD), 2022  
Andrew Hayes (Lakeside Union SD), 2021  
Beth Hergesheimer (San Dieguito Union HSD), 2021  
Claudine Jones (Carlsbad USD), 2022  
Christi Knight (Escondido Union HSD), 2021  
Michael McQuary (San Diego USD) ◇, 2022  
Tamara Otero (Cajon Valley Union SD), 2022  
Darshana Patel (Poway USD) ◇, 2021  
Dawn Perfect (Ramona USD), 2021  
Barbara Ryan (Santee SD), 2021  
Elva Salinas (Grossmont Union HSD), 2022  
Nicholas Segura (Sweetwater Union HSD) ◇, 2022  
Arturo Solis (Sweetwater Union HSD) ◇, 2021  
Marla Strich (Encinitas Union ESD), 2022  
Cipriano Vargas, (Vista USD), 2022  
Sharon Whitehurst-Payne (San Diego USD) ◇, 2021  
Vacant, 2021

**Region 17 County**

Guadalupe Gonzalez (San Diego COE), 2021

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**REGION 18 – 21 Delegates (16 elected/5 appointed) ◇**

Director: Wendy Jonathan (Desert Sands USD)

**Subregion 18-A (Riverside)**

Angelov Farooq (Riverside USD) ◇, 2022  
Robert Garcia (Jurupa USD), 2021  
Madonna Gerrell (Palm Springs USD), 2021  
Virniecia Green-Jordan (Perris ESD), 2022  
Tom Hunt (Riverside USD) ◇, 2021  
Cleveland Johnson (Moreno Valley USD) ◇, 2021  
Marla Kirkland (Val Verde USD), 2022  
Elizabeth Marroquin (Corona-Norco USD) ◇, 2022  
David Nelissen (Perris Union HSD), 2022  
Gerard Reller (Romoland ESD), 2021  
Kristi Rutz-Robbins (Temecula Valley USD), 2021  
Victor Scavarda (Hemet USD), 2022  
Susan Scott (Lake Elsinore USD), 2022  
Kris Thomasian (Murrieta Valley USD), 2021  
Lizeth Vega (Alvord USD), 2022  
Mary Ybarra (Corona-Norco USD) ◇, 2021  
Vacant, 2021

**Subregion 18-B (Imperial)**

Michael Castillo (Calexico USD), 2021  
Diahna Garcia-Ruiz (Central Union HSD), 2022  
Gil Rebollar (Brawley ESD), 2021

**Region 18 County**

Victor Jaime (Imperial COE), 2022

**Director-at-Large, County**

Bruce Dennis (Riverside COE)

**Delegate-at-Large**

Jesus Holguin (Moreno Valley USD)

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**REGION 20 – 12 Delegates (11 elected/1 appointed) ◇**

Director: Albert Gonzalez (Santa Clara USD)

**County: Santa Clara**

Melissa Baten Caswell (Palo Alto USD), 2022  
Teresa Castellanos (San Jose USD) ◇, 2021  
Lorena Chavez (East Side Union HSD), 2022  
Danielle Cohen (Campbell Union SD), 2021  
Bonnie Mace (Evergreen ESD), 2021  
Jodi Muirhead (Santa Clara USD), 2022  
Reid Myers (Sunnyvale SD), 2021  
Mary Patterson (Morgan Hill USD), 2022  
Andres Quintero (Alum Rock Union ESD), 2021  
George Sanchez (Franklin-McKinley ESD), 2021  
Fiona Walter (Mountain View Los Altos HSD), 2021

**Region 20 County**

Rosemary Kamei (Santa Clara COE), 2022

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**REGION 21 – 7 Delegates (7 appointed) ◇**

Director: Scott Schmerelson (Los Angeles USD)

**County: Los Angeles**

Mónica Garcia (Los Angeles USD) ◇, 2021  
Jackie Goldberg (Los Angeles USD) ◇, 2022  
Kelly Gonez (Los Angeles USD) ◇, 2022  
George McKenna (Los Angeles USD) ◇, 2022  
Nick Melvoin (Los Angeles USD) ◇, 2022  
Richard Vladovic (Los Angeles USD) ◇, 2022

**Region 21 County**

Monte Perez (Los Angeles COE), ◇2022

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**REGION 22 – 6 Delegates (6 elected)**

Director: Nancy Smith (Palmdale SD)

**Los Angeles County: North Los Angeles**

Steven DeMarzio (Westside Union ESD), 2022  
Keith Giles (Lancaster ESD), 2022  
Cherise Moore (William S. Hart Union HSD), 2021  
Steven Sturgeon (William S. Hart Union HSD), 2021  
Sharon Vega (Palmdale ESD), 2021  
Vacant, 2022

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**REGION 23 – 12 Delegates (11 elected/1 Appointed) ◇**

Director: Helen Hall (Walnut Valley USD)

**Los Angeles County: San Gabriel Valley & East Los Angeles****Subregion 23-A**

Suzie Abajian (South Pasadena USD), 2021  
Jennifer Freemon (Glendale USD), 2021  
Gregory Krikorian (Glendale USD), 2022  
Gary Scott (San Gabriel USD), 2022

**Subregion 23-B**

Adam Carranza (Mountain View ESD), 2021  
David Diaz (El Monte Union HSD), 2021  
Elizabeth Rivas (El Monte City SD), 2022

**Subregion 23-C**

Cory Ellenson (Glendora USD), 2022  
Steven Llanusa (Claremont USD), 2022  
Christina Lucero (Baldwin Park USD), 2021  
Eileen Miranda Jimenez (West Covina USD), 2021  
Roberta Perlman (Pomona USD) ◇, 2021

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**REGION 24 – 14 Delegates (12 elected/2 Appointed) ◇**

Director: Donald E. LaPlante (Downey USD)

**Los Angeles County: Southwest Crescent**

Darryl Adams (Norwalk-La Mirada USD), 2021  
Micah Ali (Compton USD), 2021  
Leighton Anderson (Whittier Union HSD), 2022  
Jan Baird (South Whittier ESD), 2021  
Maggie Bove-LaMonica (Hermosa Beach City ESD), 2022  
Diana Craighead (Long Beach) ◇, 2022  
Jeremy Gerson (Torrance USD), 2022  
Megan Kerr (Long Beach USD) ◇, 2021  
Karen Morrison (Norwalk-La Mirada USD), 2022  
Harunobu Nishii (ABC USD), 2021  
Ann Phillips (Lawndale ESD), 2022  
Dora Sandoval (Little Lake City ESD), 2021  
Jesse Urquidi (Norwalk-LaMirada USD), 2022  
Satra Zurita (Compton USD), 2021

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Alhambra USD . . . . .	23 A	Ballard SD . . . . .	11 A	Blochman Union ESD . . . . .	11 A
Alisal Union SD . . . . .	09 B	Ballico-Cressey ESD . . . . .	08 D	Blue Lake Union ESD . . . . .	01 A
Allensworth ESD . . . . .	12 A	Bangor Union ESD . . . . .	04 B	Bogus ESD . . . . .	02 A
Alpaugh USD . . . . .	12 A	Banning USD . . . . .	18 A	Bolinas-Stinson Union SD . . . . .	03 D
Alpine County & USD . . . . .	06 C	Banta ESD . . . . .	08 A	Bonita USD . . . . .	23 C
Alpine Union SD . . . . .	17	Barstow USD . . . . .	16 B	Bonny Doon Union ESD . . . . .	09 A
Alta Loma ESD . . . . .	16 B	Bass Lake Joint Union ESD . . . . .	10 A	Bonsall USD . . . . .	17
Alta Vista ESD . . . . .	12 A	Bassett USD . . . . .	23 C	Borrego Springs USD . . . . .	17
Alta-Dutch Flat Union ESD . . . . .	04 D	Bayshore ESD . . . . .	05 B	Bradley Union ESD . . . . .	09 B
Alum Rock Union ESD . . . . .	20	Bear Valley USD . . . . .	16 B	Brawley ESD . . . . .	18 B
Alview-Dairyland Union ESD . . . . .	10 A	Beardsley ESD . . . . .	12 B	Brawley Union HSD . . . . .	18 B
Alvina Elementary Charter SD . . . . .	10 B	Beaumont USD . . . . .	18 A	Brea-Olinda USD . . . . .	15
Alvord USD . . . . .	18 A	Bella Vista ESD . . . . .	02 B	Brentwood Union SD . . . . .	07 A
Amador County & USD . . . . .	08 B	Bellevue ESD . . . . .	08 B	Bret Harte Union HSD . . . . .	08 B
Anaheim ESD . . . . .	15	Bellevue Union SD . . . . .	03 A	Bridgeville ESD . . . . .	01 A
Anaheim Union HSD . . . . .	15	Bellflower USD . . . . .	24	Briggs ESD . . . . .	11 B
Anderson Union HSD . . . . .	02 B	Belmont-Redwood Shores ESD . . . . .	05 B	Brisbane ESD . . . . .	05 B
Anderson Valley USD . . . . .	01 B	Belridge ESD . . . . .	12 B	Brittan ESD . . . . .	04 C
Antelope SD . . . . .	04 A	Benicia USD . . . . .	03 C	Browns ESD . . . . .	04 C
Antelope Valley Union HSD . . . . .	22	Bennett Valley Union SD . . . . .	03 A	Buckeye Union ESD . . . . .	06 C
Antioch USD . . . . .	07 A	Berkeley USD . . . . .	07 B	Buellton Union ESD . . . . .	11 A
Apple Valley USD . . . . .	16 B	Berryessa Union SD . . . . .	20	Buena Park ESD . . . . .	15
Arcadia USD . . . . .	23 A	Beverly Hills USD . . . . .	24	Buena Vista ESD . . . . .	12 A
Arcata ESD . . . . .	01 A	Big Creek ESD . . . . .	10 B	Burbank USD . . . . .	23 A
Arcohe Union ESD . . . . .	06 B	Big Lagoon Union ESD . . . . .	01 A	Burlingame ESD . . . . .	05 B
Armona Union ESD . . . . .	10 C	Big Oak Flat-Groveland USD . . . . .	08 B	Burnt Ranch ESD . . . . .	02 A
Aromas-San Juan USD . . . . .	09 A	Big Pine USD . . . . .	16 A	Burrel Union ESD . . . . .	10 B

Burton ESD . . . . .	12	A	Central Union HSD . . . . .	18	B	Colusa USD . . . . .	04	C
Butte COE . . . . .	04	B	Central USD . . . . .	10	B	Compton USD . . . . .	24	
Butte Valley USD . . . . .	02	A	Centralia ESD . . . . .	15		Conejo Valley USD . . . . .	11	B
Butteville Union ESD . . . . .	02	A	Ceres USD . . . . .	08	C	Contra Costa COE . . . . .	07	A
Buttonwillow Union ESD . . . . .	12	B	Chaffey Joint Union HSD . . . . .	16	B	Corcoran Joint USD . . . . .	10	C
Byron Union ESD . . . . .	07	A	Charter Oak USD . . . . .	23	C	Corning Union ESD . . . . .	04	A
Cabrillo USD . . . . .	05	B	Chatom Union SD . . . . .	08	C	Corning Union HSD . . . . .	04	A
Cajon Valley Union SD . . . . .	17		Chawanakee USD . . . . .	10	A	Coronado USD . . . . .	17	
Calaveras COE . . . . .	08	B	Chicago Park ESD . . . . .	04	D	Corona-Norco USD . . . . .	18	A
Calaveras USD . . . . .	08	B	Chico USD . . . . .	04	B	Cotati-Rohnert Park USD . . . . .	03	A
Calexico USD . . . . .	18	B	Chino Valley USD . . . . .	16	B	Cottonwood Union SD . . . . .	02	B
Caliente Union ESD . . . . .	12	B	Chowchilla ESD . . . . .	10	A	Covina-Valley USD . . . . .	23	C
Calipatria USD . . . . .	18	B	Chowchilla Union HSD . . . . .	10	A	Cucamonga SD . . . . .	16	B
Calistoga Joint USD . . . . .	03	B	Chualar Union SD . . . . .	09	B	Cuddeback Union ESD . . . . .	01	A
Cambrian SD . . . . .	20		Chula Vista ESD . . . . .	17		Culver City USD . . . . .	24	
Camino Union ESD . . . . .	06	C	Cienega Union ESD . . . . .	09	A	Cupertino Union SD . . . . .	20	
Campbell Union HSD . . . . .	20		Cinnabar ESD . . . . .	03	A	Curtis Creek ESD . . . . .	08	B
Campbell Union SD . . . . .	20		Claremont USD . . . . .	23	C	Cutler-Orosi Joint USD . . . . .	12	A
Camptonville Union ESD . . . . .	04	C	Clay Joint ESD . . . . .	10	B	Cutten ESD . . . . .	01	A
Canyon ESD . . . . .	07	A	Clear Creek ESD . . . . .	04	D	Cuyama Joint USD . . . . .	11	A
Capay Joint Union ESD . . . . .	04	A	Cloverdale USD . . . . .	03	A	Cypress ESD . . . . .	15	
Capistrano USD . . . . .	15		Clovis USD . . . . .	10	B	Davis Joint USD . . . . .	06	A
Cardiff ESD . . . . .	17		Coachella Valley USD . . . . .	18	A	Death Valley USD . . . . .	16	A
Carlsbad USD . . . . .	17		Coalinga-Huron USD . . . . .	10	B	Dehesa SD . . . . .	17	
Carmel USD . . . . .	09	B	Coast USD . . . . .	09	C	Del Mar Union SD . . . . .	17	
Carpinteria USD . . . . .	11	A	Coastline ROP . . . . .	15		Del Norte County & USD . . . . .	01	A
Caruthers USD . . . . .	10	B	Coffee Creek ESD . . . . .	02	A	Delano Joint Union HSD . . . . .	12	B
Cascade Union ESD . . . . .	02	B	Cold Spring ESD . . . . .	11	A	Delano Union ESD . . . . .	12	B
Castaic Union SD . . . . .	22		Colfax ESD . . . . .	04	D	Delhi USD . . . . .	08	D
Castle Rock Union ESD . . . . .	02	B	College ESD . . . . .	11	A	Delphic ESD . . . . .	02	A
Castro Valley USD . . . . .	07	B	Colton Joint USD . . . . .	16	B	Denair USD . . . . .	08	C
Cayucos ESD . . . . .	09	C	Colton-Redlands-Yucaipa ROP . . . . .	16	B	Desert Center USD . . . . .	18	A
Center USD . . . . .	06	B	Columbia ESD . . . . .	02	B	Desert Sands USD . . . . .	18	A
Centinela Valley Union HSD . . . . .	24		Columbia Union SD . . . . .	08	B	Di Giorgio ESD . . . . .	12	B
Central ESD . . . . .	16	B	Columbine ESD . . . . .	12	A	Dinuba USD . . . . .	12	A
Central Union ESD . . . . .	10	C	Colusa COE . . . . .	04	C	Dixie ESD . . . . .	03	D

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Dixon USD . . . . .	03	C	Encinitas Union ESD . . . . .	17	Franklin ESD . . . . .	04	C
Dos Palos Oro Loma Joint USD . . . . .	08	D	Enterprise ESD . . . . .	02	Franklin-McKinley ESD . . . . .	20	
Douglas City ESD . . . . .	02	A	Escalon USD . . . . .	08	Fremont Union HSD . . . . .	20	
Downey USD . . . . .	24		Escondido Union HSD . . . . .	17	Fremont USD . . . . .	07	B
Dry Creek Joint ESD . . . . .	04	D	Escondido Union SD . . . . .	17	French Gulch-Whiskeytown ESD . . . . .	02	B
Duarte USD . . . . .	23	A	Esparto USD . . . . .	06	Freshwater ESD . . . . .	01	A
Dublin USD . . . . .	07	B	Etiwanda ESD . . . . .	16	Fresno COE . . . . .	10	B
Ducor Union ESD . . . . .	12	A	Eureka City Schools . . . . .	01	Fresno USD . . . . .	10	B
Dunham ESD . . . . .	03	A	Eureka Union SD . . . . .	04	Fruitvale ESD . . . . .	12	B
Dunsmuir ESD . . . . .	02	A	Evergreen ESD . . . . .	20	Fullerton Joint Union HSD . . . . .	15	
Dunsmuir Joint Union HSD . . . . .	02	A	Evergreen Union ESD . . . . .	04	Fullerton SD . . . . .	15	
Durham USD . . . . .	04	B	Exeter USD . . . . .	12	Galt Joint Union ESD . . . . .	06	B
Earlimart ESD . . . . .	12	A	Fairfax ESD . . . . .	12	Galt Joint Union HSD . . . . .	06	B
East Nicolaus Joint Union HSD . . . . .	04	C	Fairfield-Suisun USD . . . . .	03	Garden Grove USD . . . . .	15	
East San Gabriel Valley ROP . . . . .	21		Fall River Joint USD . . . . .	02	Garfield ESD . . . . .	01	A
East Side Union HSD . . . . .	20		Fallbrook Union ESD . . . . .	17	Garvey ESD . . . . .	23	A
East Whittier City ESD . . . . .	24		Fallbrook Union HSD . . . . .	17	Gateway USD . . . . .	02	B
Eastern Sierra USD . . . . .	06	C	Farmersville USD . . . . .	12	Gazelle Union ESD . . . . .	02	A
Eastside Union SD . . . . .	22		Feather Falls Union ESD . . . . .	04	General Shafter ESD . . . . .	12	B
Eden Area ROP . . . . .	07	B	Ferndale USD . . . . .	01	Gerber Union ESD . . . . .	04	A
Edison ESD . . . . .	12	B	Fieldbrook ESD . . . . .	01	Geyserville USD . . . . .	03	A
El Centro ESD . . . . .	18	B	Fillmore USD . . . . .	11	Gilroy USD . . . . .	20	
El Dorado COE . . . . .	06	C	Firebaugh-Las Deltas USD . . . . .	10	Glendale USD . . . . .	23	A
El Dorado Union HSD . . . . .	06	C	Flournoy Union ESD . . . . .	04	Glendora USD . . . . .	23	C
El Monte City SD . . . . .	23	B	Folsom-Cordova USD . . . . .	06	Glenn COE . . . . .	04	A
El Monte Union HSD . . . . .	23	B	Fontana USD . . . . .	16	Gold Oak Union SD . . . . .	06	C
El Nido ESD . . . . .	08	D	Foresthill Union ESD . . . . .	04	Gold Trail Union SD . . . . .	06	C
El Rancho USD . . . . .	24		Forestville Union ESD . . . . .	03	Golden Feather Union SD . . . . .	04	B
El Segundo USD . . . . .	24		Forks of Salmon ESD . . . . .	02	Golden Plains USD . . . . .	10	B
El Tejon USD . . . . .	12	B	Fort Bragg USD . . . . .	01	Golden Valley USD . . . . .	10	A
Elk Grove USD . . . . .	06	B	Fort Ross ESD . . . . .	03	Goleta Union ESD . . . . .	11	A
Elk Hills ESD . . . . .	12	B	Fort Sage USD . . . . .	02	Gonzales USD . . . . .	09	B
Elkins ESD . . . . .	04	A	Fortuna ESD . . . . .	01	Gorman Joint SD . . . . .	22	
Elverta Joint ESD . . . . .	06	B	Fortuna Union HSD . . . . .	01	Grant ESD . . . . .	02	B
Emery USD . . . . .	07	B	Fountain Valley ESD . . . . .	15	Grass Valley ESD . . . . .	04	D
Empire Union SD . . . . .	08	C	Fowler USD . . . . .	10	Gratton ESD . . . . .	08	C

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Gravenstein Union ESD . . . . .	03	A	Hornbrook ESD . . . . .	02	A	Kashia ESD . . . . .	03	A
Graves ESD . . . . .	09	B	Hot Springs ESD . . . . .	12	A	Kelseyville USD . . . . .	01	B
Green Point ESD . . . . .	01	A	Howell Mountain ESD . . . . .	03	B	Kentfield ESD . . . . .	03	D
Greenfield Union ESD . . . . .	12	B	Hueneme ESD . . . . .	11	B	Kenwood SD . . . . .	03	A
Greenfield Union SD . . . . .	09	B	Hughes-Elizabeth Lakes Union SD . . . . .	22		Keppel Union ESD . . . . .	22	
Grenada ESD . . . . .	02	A	Hughson USD . . . . .	08	C	Kerman USD . . . . .	10	B
Gridley USD . . . . .	04	B	Humboldt COE . . . . .	01	A	Kern COE . . . . .	12	B
Grossmont Union HSD . . . . .	17		Huntington Beach City ESD . . . . .	15		Kern HSD . . . . .	12	B
Guadalupe Union ESD . . . . .	11	A	Huntington Beach Union HSD . . . . .	15		Kernville Union ESD . . . . .	12	B
Guerneville ESD . . . . .	03	A	Hydesville ESD . . . . .	01	A	Keyes Union ESD . . . . .	08	C
Gustine USD . . . . .	08	D	Igo-Ono-Platina Union ESD . . . . .	02	B	King City Union SD . . . . .	09	B
Hacienda La Puente USD . . . . .	23	B	Imperial COE . . . . .	18	B	Kings Canyon Joint USD . . . . .	10	B
Hamilton USD . . . . .	04	A	Imperial USD . . . . .	18	B	Kings COE . . . . .	10	C
Hanford ESD . . . . .	10	C	Imperial Valley ROP . . . . .	18	B	Kings River Union ESD . . . . .	12	A
Hanford Joint Union HSD . . . . .	10	C	Indian Diggings ESD . . . . .	06	C	Kings River-Hardwick Union ESD . . . . .	10	C
Happy Camp Union ESD . . . . .	02	A	Indian Springs ESD . . . . .	02	B	Kingsburg Elementary Charter SD . . . . .	10	B
Happy Valley ESD . . . . .	09	A	Inglewood USD . . . . .	24		Kingsburg Joint Union HSD . . . . .	10	B
Happy Valley Union ESD . . . . .	02	B	Inyo COE . . . . .	16	A	Kirkwood ESD . . . . .	04	A
Harmony Union ESD . . . . .	03	A	Irvine USD . . . . .	15		Kit Carson Union ESD . . . . .	10	C
Hart-Ransom Union ESD . . . . .	08	C	Island Union ESD . . . . .	10	C	Klamath River Union ESD . . . . .	02	A
Hawthorne SD . . . . .	24		Jacoby Creek ESD . . . . .	01	A	Klamath-Trinity Joint USD . . . . .	01	A
Hayward USD . . . . .	07	B	Jamestown ESD . . . . .	08	B	Kneeland ESD . . . . .	01	A
Healdsburg USD . . . . .	03	A	Jamul-Dulzura Union ESD . . . . .	17		Knights Ferry ESD . . . . .	08	C
Heber ESD . . . . .	18	B	Janesville Union ESD . . . . .	02	C	Knightsen ESD . . . . .	07	A
Helendale SD . . . . .	16	B	Jefferson ESD . . . . .	05	B	Konocti USD . . . . .	01	B
Hemet USD . . . . .	18	A	Jefferson ESD . . . . .	09	A	La Canada USD . . . . .	23	A
Hermosa Beach City ESD . . . . .	24		Jefferson ESD . . . . .	08	A	La Habra City ESD . . . . .	15	
Hesperia USD . . . . .	16	B	Jefferson Union HSD . . . . .	05	B	La Honda-Pescadero USD . . . . .	05	B
Hickman Charter SD . . . . .	08	C	John Swett USD . . . . .	07	A	La Mesa-Spring Valley SD . . . . .	17	
Hillsborough City SD . . . . .	05	B	Johnstonville ESD . . . . .	02	C	La Puente Valley ROP . . . . .	21	
Hilmar USD . . . . .	08	D	Julian Union ESD . . . . .	17		Lafayette ESD . . . . .	07	A
Hollister ESD . . . . .	09	A	Julian Union HSD . . . . .	17		Laguna Beach USD . . . . .	15	
Holtville USD . . . . .	18	B	Junction City ESD . . . . .	02	A	Laguna Joint ESD . . . . .	03	D
Hope ESD . . . . .	12	A	Junction ESD . . . . .	02	A	Lagunita ESD . . . . .	09	B
Hope ESD . . . . .	11	A	Junction ESD . . . . .	02	B	Lagunitas ESD . . . . .	03	D
Horicon ESD . . . . .	03	A	Jurupa USD . . . . .	18	A	Lake COE . . . . .	01	B

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Lake Elsinore USD . . . . .	18	A	Linns Valley-Poso Flat Union ESD . . . . .	12	B	Manchester Union ESD . . . . .	01	B
Lake ESD . . . . .	04	A	Little Lake City ESD . . . . .	24		Manhattan Beach USD . . . . .	24	
Lake Tahoe USD . . . . .	06	C	Little Shasta ESD . . . . .	02	A	Manteca USD . . . . .	08	A
Lakeport USD . . . . .	01	B	Live Oak ESD . . . . .	09	A	Manzanita ESD . . . . .	04	B
Lakeside Joint SD . . . . .	20		Live Oak USD . . . . .	04	C	Maple Creek ESD . . . . .	01	A
Lakeside Union ESD . . . . .	10	C	Livermore Valley Joint USD . . . . .	07	B	Maple ESD . . . . .	12	B
Lakeside Union ESD . . . . .	12	B	Livingston Union SD . . . . .	08	D	Marcum-Illinois Union ESD . . . . .	04	C
Lakeside Union SD . . . . .	17		Lodi USD . . . . .	08	A	Maricopa USD . . . . .	12	B
Lammersville Joint USD . . . . .	08	A	Loleta Union ESD . . . . .	01	A	Marin COE . . . . .	03	D
Lamont ESD . . . . .	12	B	Loma Prieta Joint Union ESD . . . . .	20		Mariposa County & USD . . . . .	10	A
Lancaster ESD . . . . .	22		Lompoc USD . . . . .	11	A	Mark Twain Union ESD . . . . .	08	B
Larkspur-Corte Madera SD . . . . .	03	D	Lone Pine USD . . . . .	16	A	Mark West Union SD . . . . .	03	A
Las Lomitas ESD . . . . .	05	B	Long Beach USD . . . . .	24		Martinez USD . . . . .	07	A
Las Virgenes USD . . . . .	11	B	Loomis Union ESD . . . . .	04	D	Marysville Joint USD . . . . .	04	C
Lassen COE . . . . .	02	C	Los Alamitos USD . . . . .	15		Mattole USD . . . . .	01	A
Lassen Union HSD . . . . .	02	C	Los Altos ESD . . . . .	20		Maxwell USD . . . . .	04	C
Lassen View Union ESD . . . . .	04	A	Los Angeles COE . . . . .	21		McCabe Union ESD . . . . .	18	B
Laton USD . . . . .	10	B	Los Angeles USD . . . . .	21		McCloud Union ESD . . . . .	02	A
Latrobe SD . . . . .	06	C	Los Banos USD . . . . .	08	D	McFarland USD . . . . .	12	B
Lawndale ESD . . . . .	24		Los Gatos Union ESD . . . . .	20		McKinleyville Union ESD . . . . .	01	A
Laytonville USD . . . . .	01	B	Los Gatos-Saratoga Jt. Un. HSD . . . . .	20		McKittrick ESD . . . . .	12	B
Le Grand Union ESD . . . . .	08	D	Los Molinos USD . . . . .	04	A	McSwain Union ESD . . . . .	08	D
Le Grand Union HSD . . . . .	08	D	Los Nietos SD . . . . .	24		Meadows Union ESD . . . . .	18	B
Leggett Valley USD . . . . .	01	B	Los Olivos ESD . . . . .	11	A	Mendocino COE . . . . .	01	B
Lemon Grove SD . . . . .	17		Lost Hills Union ESD . . . . .	12	B	Mendocino USD . . . . .	01	B
Lemoore Union ESD . . . . .	10	C	Lowell Joint ESD . . . . .	15		Mendota USD . . . . .	10	B
Lemoore Union HSD . . . . .	10	C	Lucerne ESD . . . . .	01	B	Menifee Union ESD . . . . .	18	A
Lennox SD . . . . .	24		Lucerne Valley USD . . . . .	16	B	Menlo Park City ESD . . . . .	05	B
Lewiston ESD . . . . .	02	A	Lucia Mar USD . . . . .	09	C	Merced City ESD . . . . .	08	D
Liberty ESD . . . . .	03	A	Luther Burbank SD . . . . .	20		Merced COE . . . . .	08	D
Liberty ESD . . . . .	12	A	Lynwood USD . . . . .	24		Merced River Union ESD . . . . .	08	D
Liberty Union HSD . . . . .	07	A	Madera COE . . . . .	10	A	Merced Union HSD . . . . .	08	D
Lincoln ESD . . . . .	03	D	Madera USD . . . . .	10	A	Meridian ESD . . . . .	04	C
Lincoln USD . . . . .	08	A	Magnolia ESD . . . . .	15		Mesa Union ESD . . . . .	11	B
Linden USD . . . . .	08	A	Magnolia Union ESD . . . . .	18	B	Metropolitan Education District . . . . .	20	
Lindsay USD . . . . .	12	A	Mammoth USD . . . . .	06	C	Middletown USD . . . . .	01	B

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Midway ESD . . . . .	12	B	Mountain View Whisman SD . . . . .	20	Nuvview Union SD . . . . .	18	A	
Mill Valley ESD . . . . .	03	D	Mountain View-Los Altos Union HSD . . . . .	20	Oak Grove ESD . . . . .	20		
Millbrae ESD . . . . .	05	B	Mt. Baldy Joint ESD . . . . .	16	B	Oak Grove Union SD . . . . .	03	A
Millville ESD . . . . .	02	B	Mt. Diablo USD . . . . .	07	A	Oak Park USD . . . . .	11	B
Milpitas USD . . . . .	20		Mt. Pleasant SD . . . . .	20		Oak Run ESD . . . . .	02	B
Mission Union ESD . . . . .	09	B	Mt. Shasta Union SD . . . . .	02	A	Oak Valley Union ESD . . . . .	12	A
Mission Valley ROP . . . . .	07	B	Mulberry ESD . . . . .	18	B	Oak View Union ESD . . . . .	08	A
Modesto City Schools . . . . .	08	C	Mupu ESD . . . . .	11	B	Oakdale Joint USD . . . . .	08	C
Modoc COE . . . . .	02	A	Muroc Joint USD . . . . .	12	B	Oakland USD . . . . .	07	B
Modoc Joint USD . . . . .	02	A	Murrieta Valley USD . . . . .	18	A	Oakley Union ESD . . . . .	07	A
Mojave USD . . . . .	12	B	Napa COE . . . . .	03	B	Ocean View SD . . . . .	15	
Mono COE . . . . .	06	C	Napa Valley USD . . . . .	03	B	Ocean View SD . . . . .	11	B
Monroe ESD . . . . .	10	B	National SD . . . . .	17		Oceanside USD . . . . .	17	
Monrovia USD . . . . .	23	A	Natomas USD . . . . .	06	B	Ojai USD . . . . .	11	B
Monson-Sultana Joint Union ESD . . . . .	12	A	Needles USD . . . . .	16	B	Old Adobe Union SD . . . . .	03	A
Montague ESD . . . . .	02	A	Nevada City SD . . . . .	04	D	Ontario-Montclair SD . . . . .	16	B
Monte Rio Union ESD . . . . .	03	A	Nevada COE . . . . .	04	D	Orange Center SD . . . . .	10	B
Montebello USD . . . . .	23	B	Nevada Joint Union HSD . . . . .	04	D	Orange COE . . . . .	15	
Montecito Union ESD . . . . .	11	A	New Haven USD . . . . .	07	B	Orange USD . . . . .	15	
Monterey COE . . . . .	09	B	New Hope ESD . . . . .	08	A	Orchard ESD . . . . .	20	
Monterey Peninsula USD . . . . .	09	B	New Jerusalem ESD . . . . .	08	A	Orcutt Union ESD . . . . .	11	A
Montgomery ESD . . . . .	03	A	Newark USD . . . . .	07	B	Orick ESD . . . . .	01	A
Moorpark USD . . . . .	11	B	Newcastle ESD . . . . .	04	D	Orinda Union ESD . . . . .	07	A
Moraga ESD . . . . .	07	A	Newhall SD . . . . .	22		Orland USD . . . . .	04	A
Moreland SD . . . . .	20		Newman-Crows Landing USD . . . . .	08	C	Oro Grande ESD . . . . .	16	B
Moreno Valley USD . . . . .	18	A	Newport-Mesa USD . . . . .	15		Oroville City ESD . . . . .	04	B
Morgan Hill USD . . . . .	20		Nicasio SD . . . . .	03	D	Oroville Union HSD . . . . .	04	B
Morongo USD . . . . .	16	B	Norris SD . . . . .	12	B	Outside Creek ESD . . . . .	12	A
Mother Lode Union ESD . . . . .	06	C	North County Joint Union ESD . . . . .	09	A	Owens Valley USD . . . . .	16	A
Mountain Empire USD . . . . .	17		North Cow Creek ESD . . . . .	02	B	Oxnard SD . . . . .	11	B
Mountain ESD . . . . .	09	A	North Monterey County USD . . . . .	09	B	Oxnard Union HSD . . . . .	11	B
Mountain House ESD . . . . .	07	B	North Orange County ROP . . . . .	15		Pacheco Union ESD . . . . .	02	B
Mountain Union ESD . . . . .	02	B	Northern Humboldt Union HSD . . . . .	01	A	Pacific ESD . . . . .	09	A
Mountain Valley USD . . . . .	02	A	Norwalk-La Mirada USD . . . . .	24		Pacific Grove USD . . . . .	09	B
Mountain View ESD . . . . .	16	B	Novato USD . . . . .	03	D	Pacific Union ESD . . . . .	01	A
Mountain View ESD . . . . .	23	B	Nuestro ESD . . . . .	04	C	Pacific Union ESD . . . . .	10	B

## Alphabetical Index of School Districts and Corresponding CSBA Region Number

Pacifica SD . . . . .	05	B	Placerville Union ESD . . . . .	06	C	Reef-Sunset USD . . . . .	10	C
Pajaro Valley USD . . . . .	09	A	Plainsburg Union ESD . . . . .	08	D	Rescue Union ESD . . . . .	06	C
Palermo Union ESD . . . . .	04	B	Planada ESD . . . . .	08	D	Rialto USD . . . . .	16	B
Palm Springs USD . . . . .	18	A	Plaza ESD . . . . .	04	A	Richfield ESD . . . . .	04	A
Palmdale ESD . . . . .	22		Pleasant Grove Joint Union ESD . . . . .	04	C	Richgrove ESD . . . . .	12	A
Palo Alto USD . . . . .	20		Pleasant Ridge Union ESD . . . . .	04	D	Richland SD . . . . .	12	B
Palo Verde Union ESD . . . . .	12	A	Pleasant Valley Joint Union ESD . . . . .	09	C	Richmond ESD . . . . .	02	C
Palo Verde USD . . . . .	18	A	Pleasant Valley SD . . . . .	11	B	Rim of the World USD . . . . .	16	B
Palos Verdes Peninsula USD . . . . .	24		Pleasant View ESD . . . . .	12	A	Rincon Valley Union ESD . . . . .	03	A
Panama-Buena Vista Union SD . . . . .	12	B	Pleasanton USD . . . . .	07	B	Rio Bravo-Greeley Union ESD . . . . .	12	B
Panoche ESD . . . . .	09	A	Plumas County & USD . . . . .	02	C	Rio Dell ESD . . . . .	01	A
Paradise ESD . . . . .	08	C	Plumas Lake ESD . . . . .	04	C	Rio ESD . . . . .	11	B
Paradise USD . . . . .	04	B	Point Arena Schools . . . . .	01	B	Ripon USD . . . . .	08	A
Paramount USD . . . . .	24		Pollock Pines ESD . . . . .	06	C	River Delta USD . . . . .	06	B
Parlier USD . . . . .	10	B	Pomona USD . . . . .	23	C	Riverbank USD . . . . .	08	C
Pasadena USD . . . . .	23	A	Pond Union ESD . . . . .	12	B	Riverdale Joint USD . . . . .	10	B
Paso Robles Joint USD . . . . .	09	C	Pope Valley Union SD . . . . .	03	B	Riverside COE . . . . .	18	A
Patterson Joint USD . . . . .	08	C	Porterville USD . . . . .	12	A	Riverside USD . . . . .	18	A
Peninsula Union ESD . . . . .	01	A	Portola Valley ESD . . . . .	05	B	Roberts Ferry Union ESD . . . . .	08	C
Penn Valley Union ESD . . . . .	04	D	Potter Valley Community USD . . . . .	01	B	Robla ESD . . . . .	06	B
Perris ESD . . . . .	18	A	Poway USD . . . . .	17		Rockford ESD . . . . .	12	A
Perris Union HSD . . . . .	18	A	Princeton Joint USD . . . . .	04	A	Rocklin USD . . . . .	04	D
Petaluma City ESD & Joint Union HSD . . . . .	03	A	Raisin City ESD . . . . .	10	B	Romoland ESD . . . . .	18	A
Piedmont City USD . . . . .	07	B	Ramona USD . . . . .	17		Rosedale Union ESD . . . . .	12	B
Pierce Joint USD . . . . .	04	C	Rancho Santa Fe ESD . . . . .	17		Roseland SD . . . . .	03	A
Pine Ridge ESD . . . . .	10	B	Ravendale-Termo ESD . . . . .	02	C	Rosemead ESD . . . . .	23	B
Piner-Olivet Union ESD . . . . .	03	A	Ravenswood City ESD . . . . .	05	B	Roseville City SD . . . . .	04	D
Pioneer Union ESD . . . . .	04	B	Raymond-Knowles Union ESD . . . . .	10	A	Roseville Joint Union HSD . . . . .	04	D
Pioneer Union ESD . . . . .	06	C	Red Bluff Joint Union HSD . . . . .	04	A	Ross ESD . . . . .	03	D
Pioneer Union ESD . . . . .	10	C	Red Bluff Union ESD . . . . .	04	A	Ross Valley SD . . . . .	03	D
Pittsburg USD . . . . .	07	A	Redding ESD . . . . .	02	B	Round Valley Joint ESD . . . . .	16	A
Pixley Union ESD . . . . .	12	A	Redlands USD . . . . .	16	B	Round Valley USD . . . . .	01	B
Placentia-Yorba Linda USD . . . . .	15		Redondo Beach USD . . . . .	24		Rowland USD . . . . .	23	B
Placer COE . . . . .	04	D	Redwood City ESD . . . . .	05	B	Sacramento City USD . . . . .	06	B
Placer Hills Union ESD . . . . .	04	D	Reed Union ESD . . . . .	03	D	Sacramento COE . . . . .	06	B
Placer Union HSD . . . . .	04	D	Reeds Creek ESD . . . . .	04	A	Saddleback Valley USD . . . . .	15	

## Alphabetical Index of School Districts and Corresponding CSBA Region Number

Salida Union SD . . . . .	08	C	San Ysidro ESD . . . . .	17	Shasta Union ESD . . . . .	02	B
Salinas City ESD . . . . .	09	B	Sanger USD . . . . .	10	Shasta Union HSD . . . . .	02	B
Salinas Union HSD . . . . .	09	B	Santa Ana USD . . . . .	15	Shiloh ESD . . . . .	08	C
San Antonio Union ESD . . . . .	09	B	Santa Barbara COE . . . . .	11	Shoreline USD . . . . .	03	D
San Ardo Union ESD . . . . .	09	B	Santa Barbara USD . . . . .	11	Sierra County/Sierra-Plumas Jt. USD . .	04	D
San Benito COE . . . . .	09	A	Santa Clara COE . . . . .	20	Sierra Sands USD . . . . .	12	B
San Benito HSD . . . . .	09	A	Santa Clara ESD . . . . .	11	Sierra USD . . . . .	10	B
San Bernardino City USD . . . . .	16	B	Santa Clara USD . . . . .	20	Silver Fork ESD . . . . .	06	C
San Bernardino COE . . . . .	16	B	Santa Cruz City Schools . . . . .	09	Silver Valley USD . . . . .	16	B
San Bruno Park ESD . . . . .	05	B	Santa Cruz COE . . . . .	09	Simi Valley USD . . . . .	11	B
San Carlos ESD . . . . .	05	B	Santa Maria Joint Union HSD . . . . .	11	Siskiyou COE . . . . .	02	A
San Diego COE . . . . .	17		Santa Maria-Bonita SD . . . . .	11	Siskiyou Union HSD . . . . .	02	A
San Diego USD . . . . .	17		Santa Monica-Malibu USD . . . . .	24	Snelling-Merced Falls Union ESD . . . . .	08	D
San Dieguito Union HSD . . . . .	17		Santa Paula USD . . . . .	11	Snowline Joint USD . . . . .	16	B
San Francisco County & USD . . . . .	05	A	Santa Rita Union ESD . . . . .	09	Solana Beach ESD . . . . .	17	
San Gabriel USD . . . . .	23	A	Santa Rosa City Schools . . . . .	03	Solano COE . . . . .	03	C
San Jacinto USD . . . . .	18	A	Santa Ynez Valley Union HSD . . . . .	11	Soledad USD . . . . .	09	B
San Joaquin COE . . . . .	08	A	Santee SD . . . . .	17	Solvang ESD . . . . .	11	A
San Jose USD . . . . .	20		Saratoga Union ESD . . . . .	20	Somis Union ESD . . . . .	11	B
San Juan USD . . . . .	06	B	Saucelito ESD . . . . .	12	Sonoma COE . . . . .	03	A
San Leandro USD . . . . .	07	B	Saugus Union SD . . . . .	22	Sonoma Valley USD . . . . .	03	A
San Lorenzo USD . . . . .	07	B	Sausalito Marin City SD . . . . .	03	Sonora SD . . . . .	08	B
San Lorenzo Valley USD . . . . .	09	A	Savanna ESD . . . . .	15	Sonora Union HSD . . . . .	08	B
San Lucas Union ESD . . . . .	09	B	Scotia Union ESD . . . . .	01	Soquel Union ESD . . . . .	09	A
San Luis Coastal USD . . . . .	09	C	Scott Valley USD . . . . .	02	Soulsbyville ESD . . . . .	08	B
San Luis Obispo COE . . . . .	09	C	Scotts Valley USD . . . . .	09	South Bay Union ESD . . . . .	01	A
San Marcos USD . . . . .	17		Sebastopol Union ESD . . . . .	03	South Bay Union SD . . . . .	17	
San Marino USD . . . . .	23	A	Seeley Union ESD . . . . .	18	South Fork Union SD . . . . .	12	B
San Mateo COE . . . . .	05	B	Seiad ESD . . . . .	02	South Monterey County Joint Union USD	09	B
San Mateo Union HSD . . . . .	05	B	Selma USD . . . . .	10	South Pasadena USD . . . . .	23	A
San Mateo-Foster City SD . . . . .	05	B	Semitropic ESD . . . . .	12	South San Francisco USD . . . . .	05	B
San Miguel Joint Union ESD . . . . .	09	C	Sequoia Union ESD . . . . .	12	South Whittier ESD . . . . .	24	
San Pasqual Union SD . . . . .	17		Sequoia Union HSD . . . . .	05	Southeast ROP . . . . .	21	
San Pasqual Valley USD . . . . .	18	B	Shaffer Union SD . . . . .	02	Southern California ROC . . . . .	21	
San Rafael City Schools . . . . .	03	D	Shandon Joint USD . . . . .	09	Southern Humboldt Joint USD . . . . .	01	A
San Ramon Valley USD . . . . .	07	A	Shasta COE . . . . .	02	Southern Kern USD . . . . .	12	B

## Alphabetical Index of School Districts and Corresponding CSBA Region Number

Southern Trinity Joint USD . . . . .	02	A	Thermalito Union SD . . . . .	04	B	Vallecito Union ESD . . . . .	08	B
Southside ESD . . . . .	09	A	Three Rivers Union ESD . . . . .	12	A	Vallecitos SD . . . . .	17	
Spencer Valley ESD . . . . .	17		Tipton ESD . . . . .	12	A	Vallejo City USD . . . . .	03	C
Spreckels Union SD . . . . .	09	B	Torrance USD . . . . .	24		Valley Center-Pauma USD . . . . .	17	
Springville Union ESD . . . . .	12	A	Tracy Joint USD . . . . .	08	A	Valley Home Joint ESD . . . . .	08	C
St. Helena USD . . . . .	03	B	Traver Joint ESD . . . . .	12	A	Valley ROP . . . . .	10	B
Standard ESD . . . . .	12	B	Travis USD . . . . .	03	C	Ventura COE . . . . .	11	B
Stanislaus COE . . . . .	08	C	Tres Pinos Union ESD . . . . .	09	A	Ventura USD . . . . .	11	B
Stanislaus Union ESD . . . . .	08	C	Tri-Cities ROP . . . . .	21		Victor ESD . . . . .	16	B
Stockton USD . . . . .	08	A	Trinidad Union ESD . . . . .	01	A	Victor Valley Union HSD . . . . .	16	B
Stone Corral ESD . . . . .	12	A	Trinity Alps USD . . . . .	02	A	Vineland ESD . . . . .	12	B
Stony Creek Joint USD . . . . .	04	A	Trinity Center ESD . . . . .	02	A	Visalia USD . . . . .	12	A
Strathmore Union ESD . . . . .	12	A	Trinity COE . . . . .	02	A	Vista Del Mar Union SD . . . . .	11	A
Sulphur Springs Union SD . . . . .	22		Tri-Valley ROP . . . . .	07	B	Vista USD . . . . .	17	
Summerville ESD . . . . .	08	B	Trona Joint USD . . . . .	16	B	Walnut Creek ESD . . . . .	07	A
Summerville Union HSD . . . . .	08	B	Tulare City SD . . . . .	12	A	Walnut Valley USD . . . . .	23	B
Sundale Union ESD . . . . .	12	A	Tulare COE . . . . .	12	A	Warner USD . . . . .	17	
Sunnyside Union ESD . . . . .	12	A	Tulare Joint Union HSD . . . . .	12	A	Wasco Union ESD . . . . .	12	B
Sunnyvale SD . . . . .	20		Tulelake Basin Joint USD . . . . .	02	A	Wasco Union HSD . . . . .	12	B
Sunol Glen USD . . . . .	07	B	Tuolumne COE . . . . .	08	B	Washington Colony ESD . . . . .	10	B
Surprise Valley Joint USD . . . . .	02	A	Turlock USD . . . . .	08	C	Washington Union ESD . . . . .	09	B
Susanville SD . . . . .	02	C	Tustin USD . . . . .	15		Washington USD . . . . .	10	B
Sutter COE . . . . .	04	C	Twain Harte SD . . . . .	08	B	Washington USD . . . . .	06	A
Sutter Union HSD . . . . .	04	C	Twin Hills Union ESD . . . . .	03	A	Waterford USD . . . . .	08	C
Sweetwater Union HSD . . . . .	17		Twin Ridges ESD . . . . .	04	D	Waugh ESD . . . . .	03	A
Sylvan Union ESD . . . . .	08	C	Twin Rivers USD . . . . .	06	B	Waukena Joint Union ESD . . . . .	12	A
Taft City SD . . . . .	12	B	Two Rock Union SD . . . . .	03	A	Weaver Union SD . . . . .	08	D
Taft Union HSD . . . . .	12	B	Ukiah USD . . . . .	01	B	Weed Union ESD . . . . .	02	A
Tahoe-Truckee USD . . . . .	04	D	Union ESD . . . . .	20		West Contra Costa USD . . . . .	07	A
Tamalpais Union HSD . . . . .	03	D	Union Hill ESD . . . . .	04	D	West Covina USD . . . . .	23	C
Tehachapi USD . . . . .	12	B	Union Joint ESD . . . . .	03	D	West Park ESD . . . . .	10	B
Tehama COE . . . . .	04	A	Upland USD . . . . .	16	B	West Side Union ESD . . . . .	03	A
Temecula Valley USD . . . . .	18	A	Upper Lake USD . . . . .	01	B	West Sonoma County Union HSD . . . . .	03	A
Temple City USD . . . . .	23	A	Vacaville USD . . . . .	03	C	Western Placer USD . . . . .	04	D
Templeton USD . . . . .	09	C	Val Verde USD . . . . .	18	A	Westminster SD . . . . .	15	
Terra Bella Union ESD . . . . .	12	A	Valle Lindo ESD . . . . .	23	B	Westmorland Union ESD . . . . .	18	B

## Alphabetical Index of School Districts and Corresponding CSBA Region Number

Westside ESD . . . . .	10	B
Westside Union ESD . . . . .	22	
Westwood USD . . . . .	02	C
Wheatland ESD . . . . .	04	C
Wheatland Union HSD . . . . .	04	C
Whitmore Union ESD . . . . .	02	B
Whittier City ESD . . . . .	24	
Whittier Union HSD . . . . .	24	
William S. Hart Union HSD . . . . .	22	
Williams USD . . . . .	04	C
Willits USD . . . . .	01	B
Willow Creek ESD . . . . .	02	A
Willow Grove Union ESD . . . . .	09	A
Willows USD . . . . .	04	A
Wilmar Union ESD . . . . .	03	A
Wilsona SD . . . . .	22	
Windsor USD . . . . .	03	A
Winship-Robbins ESD . . . . .	04	C
Winters Joint USD . . . . .	06	A
Winton SD . . . . .	08	D
Wiseburn USD . . . . .	24	
Woodlake USD . . . . .	12	A
Woodland Joint USD . . . . .	06	A
Woodside ESD . . . . .	05	B
Woodville ESD . . . . .	12	A
Wright ESD . . . . .	03	A
Yolo COE . . . . .	06	A
Yosemite USD . . . . .	10	A
Yreka Union ESD . . . . .	02	A
Yreka Union HSD . . . . .	02	A
Yuba City USD . . . . .	04	C
Yuba COE . . . . .	04	C
Yucaipa-Calimesa Joint USD . . . . .	16	B



**SANTA CRUZ COUNTY BOARD OF EDUCATION**

**AGENDA ITEM**

**Board Meeting Date:** Nov. 19, 2020       **Action**       **Information**

**TO:** Santa Cruz County Board of Education  
**FROM:** Dr. Faris Sabbah, County Superintendent of Schools  
**SUBJECT:** Appointment of Diane Munoz to the Community Advisory Committee (CAC)

**BACKGROUND**

It is requested that the Board appoint Diane Munoz as a CAC voting member. The voting members of the Community Advisory Committee shall be appointed by, and responsible to, the Governing Board of each participating district or county office, or any combination thereof, participating in the Local Plan. Appointment will be in accordance with a locally determined selection procedure. Such procedure shall provide that terms of appointment are for at least two years and are annually staggered to ensure that no more than one half of the membership serves the first year of the term in any one year (Ed. Code § 56191).

Diane Munoz I was born and lives in Watsonville, CA and attended local elementary schools, WHS, Cabrillo, & UCSC. She has been employed by the SCCOE - Child Development Program Dept. for 20 years in the following roles: The Childhood Advisory Council Community Organizer for 13 years and the Child Development Resource Center Coordinator for 7 years. Diane was a preschool teacher and Executive Director of three local preschool programs in the county. She also served as coordinator of the countywide state funded **Inclusive Early Education Expansion Program**: supporting early educators, administrators and countywide leaders to expand services for children with disabilities and challenging behaviors. Diane is currently coordinating the **Quality California Counts - Workforce Development Pathway Grant** for programs serving children 3-5 years of age and serves as a member of the Santa Cruz County COVID-19 Economic Recovery Council representing the child care industry. Additionally, Diane was appointed by Supervisor Caput to serve as a First 5 Commissioner representing District 4 and is a Trustee of the Watsonville City Public Library. Finally, Diane is President of the Watsonville YWCA.

Santa Cruz County Board of Education  
CAC Appointment of Diane Munoz  
November 19 2020.

**SUPERINTENDENT'S RECOMMENDATION:**

Approve the appointment of Diane Munoz to the Community Advisory Committee.

**FISCAL IMPLICATIONS:**

None.



**SANTA CRUZ COUNTY BOARD OF EDUCATION**

**AGENDA ITEM**

**Board Meeting Date:** Nov. 19, 2020       **Action**       **Information**

**TO:** Santa Cruz County Board of Education  
**FROM:** Dr. Faris Sabbah, County Superintendent of Schools  
**SUBJECT:** Appointment of Valerie Szeto to the Community Advisory Committee (CAC)

**BACKGROUND**

It is requested that the Board appoint Valerie Szeto as a CAC voting member. The voting members of the Community Advisory Committee shall be appointed by, and responsible to, the Governing Board of each participating district or county office, or any combination thereof, participating in the Local Plan. Appointment will be in accordance with a locally determined selection procedure. Such procedure shall provide that terms of appointment are for at least two years and are annually staggered to ensure that no more than one half of the membership serves the first year of the term in any one year (Ed. Code § 56191).

Valerie Szeto was born and raised in Santa Cruz and have been a part of this community her entire life. She met her husband, Chris, nearly ten years ago while he was finishing his PhD in biomolecular engineering in computer science. He was in the U.S. fulfilling his Fulbright scholarship coming all the way from New Zealand. They knew we wanted to have a big family and we started our journey through the foster-to-adopt path. They had our first daughter Sienna for nine months through her infancy but her journey took her elsewhere as a pair of grandparents came forward who wanted to adopt her. Though this was gut-wrenching, they knew she would be loved by them. During this time Valerie became pregnant and started down the journey of having biological children. Their family quickly grew and within three and half years we had three children. Their children are the most important things to them, and like any parents, they want them to receive everything they need, especially academically. Valerie’s son Alfred is amazingly brilliant and his potential is great. Alfred attends Chrysalis and had only just begun when the pandemic started. He has grown and overcome so many obstacles and Valerie has nothing but pride for the things he has accomplished in so short a time. However, the work

is just beginning and Valerie feels compelled to explore all academic solutions and want to help him as much as possible to reach his goals. Valerie respectfully asks the Board to accept her nomination so that she may support her son in any way she can.

**SUPERINTENDENT’S RECOMMENDATION:**

Approve the appointment of Valerie Szeto to the Community Advisory Committee.

**FISCAL IMPLICATIONS:**

None.



**SANTA CRUZ COUNTY BOARD OF EDUCATION**

**AGENDA ITEM**

**Board Meeting Date:** Nov. 19, 2020

**Action**

**Information**

**TO:** Santa Cruz County Board of Education

**FROM:** Board Policy Committee

**SUBJECT:** First Reading: Board Policies

**BACKGROUND**

Modified and new policies may be adopted by the County Board of Education following a first and second reading by the Board. The Board may accept the following proposed policy(ies) as submitted and waive a second reading and move to take action, order changes, or order changes and bring back for a final reading:

- BP 5020 Parent Rights and Responsibilities
- BP 5030 Student Wellness
- BP 5111 Admission
- BP 5113 Absences and Excuses
- BP 5113.1 Chronic Absence and Truancy
- BP 5121 Grades/Evaluation of Student Achievement
- BP 5123 Promotion, Acceleration, and Retention
- BP 5125 Student Records
- BP 5125.1 Release of Directory Information and Exhibit
- BP 5126 Awards for Achievement
- BP 5131.2 Bullying
- BP 5131.6 Alcohol and Other Drugs
- BP 5131.62 Tobacco
- BP 5131.7 Weapons and Dangerous Instruments
- BP 5132 Dress and Grooming
- BP 5144.4 Required Parental Attendance
- BP 5145.11 Questioning and Apprehension by Law Enforcement
- BP 5145.12 Search and Seizure

Santa Cruz County Board of Education

Board Policies: First Reading

November 19 2020

- BP 5145.13 Response to Immigration Enforcement
- BP 5145.2 Freedom of Speech and Expression
- BP 5145.3 Nondiscrimination and Harassment
- BP 5145.7 Sexual Harassment
- BP 5146 Married, Pregnant, and Parenting Students

Regulation  
approved:  
**Students**

**SANTA CRUZ COUNTY OFFICE OF EDUCATION**  
Santa Cruz, California  
BP 5020

## **PARENT RIGHTS AND RESPONSIBILITIES**

The Santa Cruz County Board of Education recognizes that parents/guardians of district students have certain rights as well as responsibilities related to the education of their children.

The Board believes that the education of the district's students is a shared responsibility. The Superintendent or designee shall work with parents/guardians, including parents/guardians of English learners, to determine appropriate roles and responsibilities of parents/guardians, school staff and students for continuing the intellectual, physical, emotional and social development and well-being of students at each school site, including the means by which the schools and parents/guardians can help students achieve academic and other standards of the school.

Within this framework, the school's primary responsibility shall be to provide a high-quality curriculum and instructional program in a supportive and effective learning environment that enables all students to meet the academic expectations of the school.

Parents/guardians shall have the opportunity to work with schools in a mutually supportive and respectful partnership and to help their children succeed in school. (Education Code 51100)

*(cf. 5022 - Student and Family Privacy Rights)*  
*(cf. 6020 - Parent Involvement)*

The Superintendent or designee shall ensure that district staff understand the rights of parents/guardians afforded by law and Board policy and follow acceptable practices that respect those rights.

*(cf. 4131 - Staff Development)*  
*(cf. 4231 - Staff Development)*  
*(cf. 4331 - Staff Development)*

The Superintendent or designee shall ensure that parents/guardians receive notification regarding their rights in accordance with law.

*(cf. 5145.6 - Parental Notifications)*

The Superintendent or designee shall take all reasonable steps to ensure that all parents/guardians who speak a language other than English are properly notified in English, and in their home language of the rights and opportunities available to them pursuant to Education Code 48985. (Education Code 51101.1)

*Legal Reference: (see next page)*

**PARENT RIGHTS AND RESPONSIBILITIES (continued)**

*Legal Reference:*

EDUCATION CODE

33126 School accountability report card

35291 Disciplinary rules

48070.5 Promotion and retention of students

48985 Notice to parent in language other than English

49091.10-49091.19 Parental review of curriculum and instruction

49602 Confidentiality of pupil information

51100-51102 Parent/guardian rights

51513 Personal beliefs

60510 Disposal of surplus instructional materials

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

1232h Protection of pupil rights

*Management Resources:*

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Regulation  
approved:  
**Students**

**SANTA CRUZ COUNTY OFFICE OF EDUCATION**  
Santa Cruz, California  
BP 5030

## **STUDENT WELLNESS**

The Santa Cruz County Board of Education recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity for district students. The Superintendent or designee shall coordinate and align district efforts to support student wellness through health education, physical education and activity, health services, nutrition services, psychological and counseling services, and a safe and healthy school environment. In addition, the Superintendent or designee shall develop strategies for promoting staff wellness and for involving parents/guardians and the community in reinforcing students' understanding and appreciation of the importance of a healthy lifestyle.

*(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)*

*(cf. 3513.3 - Tobacco-Free Schools)*

*(cf. 3514 - Environmental Safety)*

*(cf. 5131.6 - Alcohol and Other Drugs)*

*(cf. 5131.61 - Drug Testing)*

*(cf. 5131.62 - Tobacco)*

*(cf. 5131.63 - Steroids)*

*(cf. 5141 - Health Care and Emergencies)*

*(cf. 5141.22 - Infectious Diseases)*

*(cf. 5141.3 - Health Examinations)*

*(cf. 5141.31 - Immunizations)*

*(cf. 5141.32 - Health Screening for School Entry)*

*(cf. 5141.6 - School Health Services)*

*(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Education)*

*(cf. 6164.2 - Guidance/Counseling Services)*

### **School Wellness Council**

The Superintendent or designee shall encourage parents/guardians, students, food service employees, physical education teachers, school health professionals, Board members, school administrators, and members of the public to participate in the development, implementation, and periodic review and update of the district's student wellness policy. (42 USC 1758b; 7 CFR 210.31)

### **Goals for Nutrition, Physical Activity, and Other Wellness Activities**

The Board shall adopt specific goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness. In developing such goals, the Board shall review and consider evidence-based strategies and techniques. (42 USC 1758b; 7 CFR 210.30)

*(cf. 0000 - Vision)*  
*(cf. 0200 - Goals for the School District)*

BP 5030

## **STUDENT WELLNESS (continued)**

The district's nutrition education and physical education programs shall be based on research, shall be consistent with the expectations established in the state's curriculum frameworks and content standards, and shall be designed to build the skills and knowledge that all students need to maintain a healthy lifestyle.

*(cf. 6011 - Academic Standards)*  
*(cf. 6142.7 - Physical Education and Activity)*  
*(cf. 6142.8 - Comprehensive Health Education)*  
*(cf. 6143 - Courses of Study)*

The nutrition education program shall include, but is not limited to, information about the benefits of healthy eating for learning, disease prevention, weight management, and oral health. Nutrition education shall be provided as part of the health education program and, as appropriate, shall be integrated into other academic subjects in the regular educational program, before- and after-school programs, summer learning programs, and school garden programs.

*(cf. 5148.2 - Before/After School Programs)*  
*(cf. 6177 - Summer Learning Programs)*

All students shall be provided opportunities to be physically active on a regular basis. Opportunities for moderate to vigorous physical activity shall be provided through physical education and recess and may also be provided through school athletic programs, extracurricular programs, before- and after-school programs, summer learning programs, programs encouraging students to walk or bicycle to and from school, in-class physical activity breaks, and other structured and unstructured activities.

*(cf. 5142.2 - Safe Routes to School Program)*  
*(cf. 6145 - Extracurricular and Cocurricular Activities)*  
*(cf. 6145.2 - Athletic Competition)*

The Board may enter into a joint use agreement or memorandum of understanding to make district facilities or grounds available for recreational or sports activities outside the school day and/or to use community facilities to expand students' access to opportunity for physical activity.

*(cf. 1330.1 - Joint Use Agreements)*

Professional development may be regularly offered to the nutrition program director, managers, and staff, as well as health education teachers, physical education teachers, coaches, activity supervisors, and other staff as appropriate to enhance their knowledge and skills related to student health and wellness.

*(cf. 4131 - Staff Development)*

*(cf. 4231 - Staff Development)*

*(cf. 4331 - Staff Development)*

BP 5030(c)

## **STUDENT WELLNESS (continued)**

In order to ensure that students have access to comprehensive health services, the district may provide access to health services at or near district schools and/or may provide referrals to community resources.

The Board recognizes that a safe, positive school environment is also conducive to students' physical and mental health and thus prohibits bullying and harassment of all students, including bullying on the basis of weight or health condition.

*(cf. 5131.2 - Bullying)*

*(cf. 5145.3 - Nondiscrimination/Harassment)*

The Superintendent or designee shall encourage staff to serve as positive role models for healthy eating and physical fitness. He/she shall promote work-site wellness programs and may provide opportunities for regular physical activity among employees.

### **Nutrition Guidelines for All Foods Available at School**

For all foods and beverages available on each campus during the school day, the district shall adopt nutrition guidelines which are consistent with 42 USC 1758, 1766, 1773, and 1779 and federal regulations and which support the objectives of promoting student health and reducing childhood obesity. (42 USC 1758b)

In order to maximize the district's ability to provide nutritious meals and snacks, all district schools shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs and after-school snack programs, to the extent possible. When approved by the California Department of Education, the district may sponsor a summer meal program.

*(cf. 3550 - Food Service/Child Nutrition Program)*

*(cf. 3552 - Summer Meal Program)*

*(cf. 3553 - Free and Reduced Price Meals)*

*(cf. 5141.27 - Food Allergies/Special Dietary Needs)*

*(cf. 5148 - Child Care and Development)*

*(cf. 5148.3 - Preschool/Early Childhood Education)*

The Superintendent or designee shall provide access to free, potable water in the food service area during meal times in accordance with Education Code 38086 and 42 USC 1758, and shall encourage students' consumption of water by educating them about the health benefits of water and by serving water in an appealing manner.

BP 5030

### **STUDENT WELLNESS (continued)**

The Board believes that all foods and beverages sold to students at district schools, including those available outside the district's reimbursable food services program, should support the health curriculum and promote optimal health. Nutrition standards adopted by the district for foods and beverages provided through student stores, vending machines, or other venues shall meet or exceed state and federal nutrition standards.

*(cf. 3312 - Contracts)*

*(cf. 3554 - Other Food Sales)*

The Superintendent or designee shall encourage school organizations to use healthy food items or non-food items for fundraising purposes.

He/she also shall encourage school staff to avoid the use of non-nutritious foods as a reward for students' academic performance, accomplishments, or classroom behavior.

School staff shall encourage parents/guardians or other volunteers to support the district's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties. Class parties or celebrations shall be held after the lunch period when possible.

To reinforce the district's nutrition education program, the Board prohibits the marketing and advertising of foods and beverages that do not meet nutrition standards for the sale of foods and beverages on campus during the school day. (Education Code 49431.9; 7 CFR 210.31)

*(cf. 1325 - Advertising and Promotion)*

### **Program Implementation and Evaluation**

The Superintendent designates the individual(s) identified below as the individual(s) responsible for ensuring that each school site complies with the district's wellness policy. (42 USC 1758b; 7

CFR 210.30)

Senior Director, ALT ED  
(831) 466-5600

*(cf. 0500 - Accountability)*

*(cf. 3555 - Nutrition Program Compliance)*

The Superintendent or designee shall assess the implementation and effectiveness of this policy at least once every three years. (42 USC 1758b; 7 CFR 210.30)

BP 5030

## **STUDENT WELLNESS (continued)**

The assessment shall include the extent to which district schools are in compliance with this policy, the extent to which this policy compares to model wellness policies available from the U.S. Department of Agriculture, and a description of the progress made in attaining the goals of the wellness policy. (42 USC 1758b)

The Superintendent or designee shall invite feedback on district and school wellness activities from food service personnel, school administrators, the wellness council, parents/guardians, students, teachers, before- and after-school program staff, and/or other appropriate persons.

In addition, the Superintendent or designee shall prepare and maintain the proper documentation and records needed for the administrative review of the district's wellness policy conducted by the California Department of Education (CDE) every three years.

The assessment results of both the district and state evaluations shall be submitted to the Board for the purposes of evaluating policy and practice, recognizing accomplishments, and making policy adjustments as needed to focus district resources and efforts on actions that are most likely to make a positive impact on student health and achievement.

### **Notifications**

The Superintendent or designee shall inform the public about the content and implementation of the district's wellness policy and shall make the policy, and any updates to the policy, available the public on an annual basis. He/she shall also inform the public of the district's progress towards meeting the goals of the wellness policy, including the availability of the triennial district assessment. (Education Code 49432; 42 USC 1758b; 7 CFR 210.30)

*(cf. 5145.6 - Parental Notifications)*

## Records

The Superintendent or designee shall retain records that document compliance with 7 CFR 210.31, including, but not limited to, the written student wellness policy, documentation of the triennial assessment of the wellness policy for each school site, and documentation demonstrating compliance with the community involvement requirements, including requirements to make the policy and assessment results available to the public. (7 CFR 210.31)

*Legal Reference: (see next page)*

BP 5030

## STUDENT WELLNESS (continued)

*Legal Reference:*

EDUCATION CODE

33350-33354 CDE responsibilities re: physical education  
38086 Free fresh drinking water  
49430-49434 Pupil Nutrition, Health, and Achievement Act of 2001  
49490-49494 School breakfast and lunch programs  
49500-49505 School meals  
49510-49520 Nutrition  
49530-49536 Child Nutrition Act  
49540-49546 Child care food program  
49547-49548.3 Comprehensive nutrition services  
49550-49562 Meals for needy students  
49565-49565.8 California Fresh Start pilot program  
49570 National School Lunch Act  
51210 Course of study, grades 1-6  
51210.1-51210.2 Physical education, grades 1-6  
51210.4 Nutrition education  
51220 Course of study, grades 7-12  
51222 Physical education  
51223 Physical education, elementary schools  
51795-51798 School instructional gardens  
51880-51921 Comprehensive health education  
CODE OF REGULATIONS, TITLE 5  
15500-15501 Food sales by student organizations  
15510 Mandatory meals for needy students  
15530-15535 Nutrition education  
15550-15565 School lunch and breakfast programs  
UNITED STATES CODE, TITLE 42  
1751-1769j National School Lunch Program, especially:  
1758b Local wellness policy

1771-1793 *Child Nutrition Act, especially:*  
1773 *School Breakfast Program*  
1779 *Rules and regulations, Child Nutrition Act*  
CODE OF FEDERAL REGULATIONS, TITLE 7  
210.1-210.33 *National School Lunch Program, especially:*  
210.31 *Wellness policy*  
220.1-220.22 *National School Breakfast Program*  
COURT DECISIONS  
Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

*Management Resources: (see next page)*

BP 5030

## **STUDENT WELLNESS (continued)**

*Management Resources:*

CSBA PUBLICATIONS

Integrating Physical Activity into the School Day, Governance Brief, April 2016  
Increasing Access to Drinking Water in Schools, Policy Brief, April 2013  
Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies, rev. 2012  
Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. April 2012  
Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. 2012  
Physical Activity and Physical Education in California Schools, Research Brief, April 2010  
Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009  
Safe Routes to School: Program and Policy Strategies for School Districts, Policy Brief, 2009  
Physical Education and California Schools, Policy Brief, rev. October 2007  
School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Physical Education Framework for California Public Schools, Kindergarten Through Grade Twelve, 2009  
Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

CALIFORNIA PROJECT LEAN PUBLICATIONS

Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006

CENTER FOR COLLABORATIVE SOLUTIONS

Changing Lives, Saving Lives: A Step-by-Step Guide to Developing Exemplary Practices in Healthy Eating, Physical Activity and Food Security in Afterschool Programs, January 2015

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide, rev. 2012

FEDERAL REGISTER

Rules and Regulations, July 29, 2016, Vol. 81, Number 146, pages 50151-50170

NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION PUBLICATIONS

Fit, Healthy and Ready to Learn, rev. 2012

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

Dietary Guidelines for Americans, 201

WEB SITES

CSBA: <http://www.csba.org>

Action for Healthy Kids: <http://www.actionforhealthykids.org>

Alliance for a Healthier Generation: <http://www.healthiergeneration.org>

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California Department of Public Health: <http://www.cdph.ca.gov>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Project LEAN (Leaders Encouraging Activity and Nutrition):

<http://www.californiaprojectlean.org>

California School Nutrition Association: <http://www.calsna.org>

Center for Collaborative Solutions: <http://www.ccscenter.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Dairy Council of California: <http://www.dairycouncilofca.org>

National Alliance for Nutrition and Activity: <http://www.cspinet.org/nutritionpolicy/nana.html>

National Association of State Boards of Education: <http://www.nasbe.org>

School Nutrition Association: <http://www.schoolnutrition.org>

Society for Nutrition Education: <http://www.sne.org>

U.S. Department of Agriculture, Food Nutrition Service, wellness policy:

<http://www.fns.usda.gov/tn/Healthy/wellnesspolicy.html>

U.S. Department of Agriculture, Healthy Meals Resource System: <http://healthymeals.fns.usda.gov>

Policy  
adopted:  
**Students**

**SANTA CRUZ COUNTY OFFICE OF EDUCATION**  
Santa Cruz, California  
BP 5111

## **ADMISSION**

The Santa Cruz County Board of Education encourages the enrollment and appropriate placement of all school-aged children in school.

All appropriate staff shall receive training on district admission policies and procedures, including information regarding the types of documentation that can and cannot be requested.

The district's enrollment application shall include information about the health care options and enrollment assistance available to families within the district. The district shall not discriminate against any child for not having health care coverage and shall not use any information relating to a child's health care coverage or his/her interest in learning about health care coverage in any manner that would harm the child or his/her family. (Education Code 49452.9)

### **Verification of Admission Eligibility**

Before enrolling any child in a district school, the Superintendent or designee shall verify the child's age, residency, immunization, and other applicable eligibility criteria specified in law, the accompanying administrative regulation, or other applicable Board policy or administrative regulation.

*(cf. 5111.1 - District Residency)*

*(cf. 5125 - Student Records)*

*(cf. 5141.3 - Health Examinations)*

*(cf. 5141.31 - Immunizations)*

*(cf. 5141.32 - Health Screening for School Entry)*

The district shall not inquire into or request documentation of a student's social security number or the last four digits of the social security number or the citizenship or immigration status of the student or his/her family members. (Education Code 234.7, 49076.7)

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 5145.13 - Response to Immigration Enforcement)*

*(cf. 5145.3 - Nondiscrimination/Harassment)*

However, such information may be collected when required by state or federal law or to comply with requirements for special state or federal programs. In any such situation, the information shall be collected separately from the school enrollment process and the Superintendent or designee shall explain the limited purpose for which the information is collected. Enrollment in a district school shall not be denied on the basis of any such information of the student or his/her

parents/guardians obtained by the district, or the student's or parent/guardian's refusal to provide such information to the district.

BP 5111

## **ADMISSION (continued)**

### *Legal Reference:*

#### EDUCATION CODE

234.7 Student protections relating to immigration and citizenship status  
46300 Computation of average daily attendance, inclusion of kindergarten and transitional kindergarten  
46600 Agreements for admission of students desiring interdistrict attendance  
48000 Minimum age of admission (kindergarten)  
48002 Evidence of minimum age required to enter kindergarten or first grade  
48010 Minimum age of admission (first grade)  
48011 Admission from kindergarten or other school; minimum age  
48050-48053 Nonresidents  
48200 Children between ages of 6 and 18 years (compulsory full-time education)  
48350-48361 Open Enrollment Act  
48645.5 Enrollment of former juvenile court school students  
48850-48859 Educational placement of homeless and foster youth  
49076 Access to records by persons without written consent or under judicial order  
49076.7 Student records; data privacy; social security numbers  
49408 Information of use in emergencies  
49452.9 Health care coverage options and enrollment assistance  
49700-49703 Education of children of military families

#### HEALTH AND SAFETY CODE

120325-120380 Education and child care facility immunization requirements  
121475-121520 Tuberculosis tests for students

#### CODE OF REGULATIONS, TITLE 5

200 Promotion from kindergarten to first grade  
201 Admission to high school

#### CODE OF REGULATIONS, TITLE 17

6000-6075 School attendance immunization requirements

#### UNITED STATES CODE, TITLE 5

552a Note Refusal to disclose social security number

#### UNITED STATES CODE, TITLE 42

11431-11435 McKinney-Vento Homeless Assistance Act

#### COURT DECISIONS

*Plyler v. Doe*, 457 U.S. 202 (1982)

*Management Resources: (see next page)*

**ADMISSION** (continued)

*Management Resources:*

CSBA PUBLICATIONS

Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

U.S. DEPARTMENT OF JUSTICE CIVIL RIGHTS DIVISION AND U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS JOINT PUBLICATIONS

Dear Colleague Letter: School Enrollment Procedures, May 8, 2014

Fact Sheet: Information on the Rights of All Children to Enroll in School, May 8, 2014

Information on the Rights of All Children to Enroll in School: Questions and Answers for States, School Districts and Parents, May 8, 2014

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Health Care Coverage and Enrollment Assistance:

<http://www.cde.ca.gov/ls/he/hc>

California Office of the Attorney General: <http://oag.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/about/offices/list/ocr>

U.S. Department of Justice: <https://www.justice.gov>

Policy  
adopted:  
**Students**

**SANTA CRUZ COUNTY OFFICE OF EDUCATION**  
Santa Cruz, California  
BP 5113

## **ABSENCES AND EXCUSES**

The Santa Cruz County Board of Education believes that regular attendance plays an important role in student achievement. The Board shall work with parents/guardians and students to ensure their compliance with all state attendance laws and may use appropriate legal means to correct problems of chronic absence or truancy.

*(cf. 5112.1 - Exemptions from Attendance)*  
*(cf. 5112.2 - Exclusions from Attendance)*  
*(cf. 5113.1 - Chronic Absence and Truancy)*  
*(cf. 5121 - Grades/Evaluation of Student Achievement)*  
*(cf. 6154 - Homework/Makeup Work)*

Absence from school shall be excused only for health reasons, family emergencies, and justifiable personal reasons, as permitted by law, Board policy, and administrative regulation. (Education Code 48205)

Student absence for religious instruction or participation in religious exercises away from school property may be considered excused subject to law and administrative regulation. (Education Code 46014)

Inasmuch as school attendance and class participation are integral to students' learning experiences, parents/guardians and students shall be encouraged to schedule medical and other appointments during non-school hours.

Students shall not be absent from school without their parents/guardians' knowledge or consent, except in cases of medical emergency or, as authorized pursuant to Education Code 46010.1, for a confidential medical appointment.

The Board shall, by resolution entered into its minutes, approve reasonable methods that may be used to verify student absences due to illness or quarantine. (5 CCR 421)

**ABSENCES AND EXCUSES (continued)***Legal Reference:*EDUCATION CODE*1740 Employment of personnel to supervise attendance (county superintendent)**37201 School month**37223 Weekend classes**41601 Reports of average daily attendance**42238-42250.1 Apportionments**46000 Records (attendance)**46010-46014 Absences**46100-46119 Attendance in kindergarten and elementary schools**46140-46147 Attendance in junior high and high schools**48200-48208 Children ages 6-18 (compulsory full-time attendance)**48210-48216 Exclusions from attendance**48225.5 Work permit; excused absence; entertainment or allied industries**48240-48246 Supervisors of attendance**48260-48273 Truants**48292 Filing complaint against parent**48320-48324 School attendance review boards**48340-48341 Improvement of student attendance**48980 Parental notifications**49067 Unexcused absences as cause of failing grade**49701 Provisions of the interstate compact on educational opportunities for military children*ELECTIONS CODE*12302 Student participation on precinct boards*FAMILY CODE*6920-6929 Consent by minor for medical treatment*VEHICLE CODE*13202.7 Driving privileges; minors; suspension or delay for habitual truancy*WELFARE AND INSTITUTIONS CODE*601-601.4 Habitually truant minors**11253.5 Compulsory school attendance*CODE OF REGULATIONS, TITLE 5*306 Explanation of absence**420-421 Record of verification of absence due to illness and other causes*ATTORNEY GENERAL OPINIONS*87 Ops. Cal. Atty. Gen. 168 (2004)**66 Ops. Cal. Atty. Gen. 244 (1983)*COURT DECISIONS*American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307**Management Resources:*CSBA PUBLICATIONS*Improving Student Achievement by Addressing Chronic Absence, Policy Brief, December 2010*WEB SITES*CSBA: <http://www.csba.org>*

Regulation  
approved:  
**Students**

**SANTA CRUZ COUNTY OFFICE OF EDUCATION**  
Santa Cruz, California  
BP 5113.1

## **CHRONIC ABSENCE AND TRUANCY**

The Santa Cruz County Board of Education believes that absenteeism, whatever the cause, may be an early warning sign of poor academic achievement and may put students at risk of dropping out of school. The Board desires to ensure that all students attend school in accordance with the state's compulsory education law and take full advantage of educational opportunities provided by the district.

*(cf. 5113 - Absences and Excuses)*  
*(cf. 5113.11 - Attendance Supervision)*

The Superintendent or designee shall establish a system to accurately track student attendance in order to identify individual students who are chronic absentees and truants, as defined in law and administrative regulation, and to identify patterns of absence throughout the district. He/she shall provide the Board with data on school attendance, chronic absence, and truancy rates districtwide, for each school, and disaggregated for each numerically significant student subgroup as defined in Education Code 52052. Such data shall be used in the development of annual goals and specific actions for student attendance and engagement to be included in the district's local control and accountability plan and other applicable school and district plans.

*(cf. 0400 - Comprehensive Plans)*  
*(cf. 0420 - School Plans/Site Councils)*  
*(cf. 0450 - Comprehensive Safety Plan)*  
*(cf. 0460 - Local Control and Accountability Plan)*  
*(cf. 0500 - Accountability)*

The Superintendent or designee shall develop strategies that focus on prevention of attendance problems, which may include, but are not limited to, efforts to provide a safe and positive school environment, relevant and engaging learning experiences, school activities that help develop students' feelings of connectedness with the school, school-based health services, and incentives and rewards to recognize students who achieve excellent attendance or demonstrate significant improvement in attendance. The Superintendent or designee also shall develop strategies that enable early outreach to students as soon as they show signs of poor attendance.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*  
*(cf. 5126 - Awards for Achievement)*  
*(cf. 5131 - Conduct)*  
*(cf. 5131.2 - Bullying)*  
*(cf. 5137 - Positive School Climate)*  
*(cf. 5141.6 - School Health Services)*  
*(cf. 5145.3 - Nondiscrimination/Harassment)*

The Superintendent or designee shall consult with students, parents/guardians, school staff, and community agencies, as appropriate, to identify factors contributing to chronic absence and truancy.

BP 5113.1

## **CHRONIC ABSENCE AND TRUANCY (continued)**

Interventions for students with serious attendance problems shall be designed to meet the specific needs of the student and may include, but are not limited to, health care referrals, transportation assistance, counseling for mental or emotional difficulties, academic supports, efforts to address school or community safety concerns, discussions with the student and parent/guardian about their attitudes regarding schooling, or other strategies to remove identified barriers to school attendance. The Superintendent or designee may collaborate with child welfare services, law enforcement, courts, public health care agencies, other government agencies, and/or medical, mental health, and oral health care providers to make alternative educational programs and support services available for students and families.

*(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)*

*(cf. 5030 - Student Wellness)*

*(cf. 5146 - Married/Pregnant/Parenting Students)*

*(cf. 5147 - Dropout Prevention)*

*(cf. 6158 - Independent Study)*

*(cf. 6164.2 - Guidance/Counseling Services)*

*(cf. 6164.5 - Student Success Teams)*

*(cf. 6173 - Education for Homeless Children)*

*(cf. 6173.1 - Education for Foster Youth)*

*(cf. 6173.2 - Education of Children of Military Families)*

*(cf. 6175 - Migrant Education Program)*

*(cf. 6179 - Supplemental Instruction)*

*(cf. 6181 - Alternative Schools/Programs of Choice)*

*(cf. 6183 - Home and Hospital Instruction)*

*(cf. 6184 - Continuation Education)*

*(cf. 6185 - Community Day School)*

Students who are identified as truant shall be subject to the interventions specified in law and administrative regulation.

*(cf. 5113.12 - District School Attendance Review Board)*

A student's truancy, tardiness, or other absence from school shall not be the basis for his/her suspension or expulsion. Alternative strategies and positive reinforcement for attendance shall be used whenever possible.

*(cf. 5144 - Discipline)*

*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

The Superintendent or designee shall periodically report to the Board regarding the district's progress in improving student attendance rates for all students and for each numerically

significant student population. Such information shall be used to evaluate the effectiveness of strategies implemented to reduce chronic absence and truancy and to make changes as needed. As appropriate, the Superintendent or designee shall engage school staff in program evaluation and improvement and in the determination of how to best allocate available community resources.

*Legal Reference: (see next page)*

BP 5113.1

## **CHRONIC ABSENCE AND TRUANCY (continued)**

*Legal Reference:*

EDUCATION CODE

1740-1742 *Employment of personnel to supervise attendance (county superintendent)*

37223 *Weekend classes*

46000 *Records (attendance)*

46010-46014 *Absences*

46110-46119 *Attendance in kindergarten and elementary schools*

46140-46147 *Attendance in junior high and high schools*

48200-48208 *Children ages 6-18 (compulsory full-time attendance)*

48225.5 *Work permits, entertainment and allied industries*

48240-48246 *Supervisors of attendance*

48260-48273 *Truants*

48290-48297 *Failure to comply; complaints against parents*

48320-48325 *School attendance review boards*

48340-48341 *Improvement of student attendance*

48400-48403 *Compulsory continuation education*

48900 *Suspension and expulsion*

49067 *Unexcused absences as cause of failing grade*

52052 *Accountability; numerically significant student subgroups*

60901 *Chronic absence*

GOVERNMENT CODE

54950-54963 *The Ralph M. Brown Act*

PENAL CODE

270.1 *Chronic truancy; parent/guardian misdemeanor*

272 *Parent/guardian duty to supervise and control minor child; criminal liability for truancy*

830.1 *Peace officers*

VEHICLE CODE

13202.7 *Driving privileges; minors; suspension or delay for habitual truancy*

WELFARE AND INSTITUTIONS CODE

256-258 *Juvenile hearing officer*

601-601.4 *Habitually truant minors*

11253.5 *Compulsory school attendance*

CODE OF REGULATIONS, TITLE 5

306 *Explanation of absence*

420-421 *Record of verification of absence due to illness and other causes*

COURT DECISIONS

*L.A. v. Superior Court of San Diego County, (2012) 209 Cal.App.4th 976*

*Management Resources: (see next page)*

*Management Resources:*

CSBA PUBLICATIONS

Attendance Awareness Month, Fact Sheet, September 2014

ATTENDANCE WORKS PUBLICATIONS

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The Power of Positive Connections: Reducing Chronic Absence Through PEOPLE: Priority Early Outreach for Positive Linkages and Engagement, 2014

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

School Attendance Review Board Handbook: A Road Map for Improved School Attendance and Behavior, 2015

School Attendance Improvement Handbook, 2000

WEB SITES

CSBA: <http://www.csba.org>

Attendance Works: <http://www.attendanceworks.org>

California Association of Supervisors of Child Welfare and Attendance: <http://www.cascwa.org>

California Department of Education: <http://www.cde.ca.gov>

California Healthy Kids Survey: <http://chks.wested.org>

California School Climate, Health, and Learning Survey System: <http://www.cal-schls.wested.org>

Policy  
adopted:  
**Students**

**SANTA CRUZ COUNTY OFFICE OF EDUCATION**  
Santa Cruz, California  
BP 5121

## **GRADES/EVALUATION OF STUDENT ACHIEVEMENT**

The Santa Cruz County Board of Education believes that grades serve a valuable instructional purpose by helping students and parents/guardians understand performance expectations and identifying the student's areas of strength and those areas needing improvement. Parents/guardians and students have the right to receive course grades that represent an accurate evaluation of the student's academic performance.

*(cf. 5020 - Parent Rights and Responsibilities)*  
*(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)*

Teachers shall inform students and parents/guardians how academic performance will be evaluated in the classroom.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

At all grade levels, report cards may include reports of student progress on specific academic standards applicable to the course and grade level.

*Legal Reference: (see next page)*

Legal Reference:

EDUCATION CODE

48070 Promotion and retention

48205 Excused absences

48800-48802 Enrollment of gifted students in community college

48904-48904.3 Withholding grades, diplomas, or transcripts

49066 Grades; finalization; physical education class

49067 Mandated regulations regarding student's achievement

49069.5 Students in foster care, grades and credits

51242 Exemption from physical education based on participation in interscholastic athletics

69432.9 Cal Grant program; notification of grade point average

76000-76002 Enrollment in community college

CODE OF REGULATIONS, TITLE 5

10060 Criteria for reporting physical education achievement, high schools

30008 Definition of high school grade point average for student aid eligibility

UNITED STATES CODE, TITLE 20

1232g Family Education Rights and Privacy Act (FERPA)

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy Act

COURT DECISIONS

Owasso Independent School District v. Falvo, (2002) 534 U.S. 426

Las Virgenes Educators Association v. Las Virgenes Unified School District, (2001) 86 Cal.App.4th 1

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Johnson v. Santa Monica-Malibu Unified School District Board of Education, (1986) 179 Cal.App.3d 593

Management Resources:

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Research-Supported Strategies to Improve the Accuracy and Fairness of Grades, Governance Brief, July 2016

U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS CORRESPONDENCE

Report Cards and Transcripts for Students with Disabilities, October 17, 2008

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Student Aid Commission: <http://www.csac.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

Regulation  
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**Students**

**SANTA CRUZ COUNTY OFFICE OF EDUCATION**  
Santa Cruz, California  
BP 5123

## **PROMOTION/ACCELERATION/RETENTION**

The Santa Cruz County Board of Education expects students to progress through each grade level within one school year. Toward this end, instruction shall be designed to accommodate the variety of ways that students learn and provide strategies for addressing academic deficiencies as needed.

Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards of expected student achievement.

*(cf. 6011 - Academic Standards)*  
*(cf. 6146.1 - High School Graduation Requirements)*  
*(cf. 6146.5 - Elementary/Middle School Graduation Requirements)*  
*(cf. 6170.1 - Transitional Kindergarten)*

When high academic achievement is evident, the teacher may recommend a student for acceleration to a higher grade level. The student's maturity level shall be taken into consideration in making a determination to accelerate a student.

Teachers shall identify students who should be retained or who are at risk of being retained at their current grade level as early as possible in the school year and as early in their school careers as practicable. Such students shall be identified at the following grade levels: (Education Code 48070.5)

1. Between grades 2 and 3
2. Between grades 3 and 4
3. Between grades 4 and 5
4. Between the end of the intermediate grades and the beginning of the middle school grades
5. Between the end of the middle school grades and the beginning of the high school grades

Students shall be identified for retention on the basis of failure to meet minimum levels of proficiency, as indicated by grades and the following additional indicators of academic achievement:

Teacher and benchmark assessments

*(cf. 5121 - Grades/Evaluation of Student Achievement)*

BP 5123

## **PROMOTION/ACCELERATION/RETENTION (continued)**

Students between grades 2 and 3 and grades 3 and 4 shall be identified primarily on the basis of their level of proficiency in reading. Proficiency in reading, English language arts, and mathematics shall be the basis for identifying students between grades 4 and 5, between intermediate and middle school grades, and between middle school grades and high school grades. (Education Code 48070.5)

*(cf. 6142.91 - Reading/Language Arts Instruction)*

*(cf. 6142.92 - Mathematics Instruction)*

If a student does not have a single regular classroom teacher, the Superintendent or designee shall specify the teacher(s) responsible for the decision to promote or retain the student. (Education Code 48070.5)

The teacher's decision to promote or retain a student may be appealed in accordance with AR 5123 - Promotion/Acceleration/Retention.

When any student in grades 2-9 is recommended for retention or is identified as being at risk for retention, the Superintendent or designee shall offer an appropriate program of remedial instruction to assist the student in meeting grade-level expectations. (Education Code 48070.5)

*(cf. 6176 - Weekend/Saturday Classes)*

*(cf. 6177 - Summer Learning Programs)*

*(cf. 6179 - Supplemental Instruction)*

*Legal Reference: (see next page)*

**PROMOTION/ACCELERATION/RETENTION (continued)**

*Legal Reference:*

EDUCATION CODE

46300 *Method of computing average daily attendance*

48010 *Admittance to first grade*

48011 *Promotion/retention following one year of kindergarten*

48070-48070.5 *Promotion and retention*

56345 *Elements of individualized education program*

60640-60649 *California Assessment of Student Performance and Progress*

CODE OF REGULATIONS, TITLE 5

200-202 *Admission and exclusion of students*

*Management Resources:*

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

*FAQs Promotion, Retention, and Grading (students with disabilities)*

*FAQs Pupil Promotion and Retention*

*Kindergarten Continuance Form*

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

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**Students**

**SANTA CRUZ COUNTY OFFICE OF EDUCATION**  
Santa Cruz, California  
BP 5125

## **STUDENT RECORDS**

The Santa Cruz County Board of Education recognizes the importance of keeping accurate, comprehensive student records as required by law. The Superintendent or designee shall establish administrative regulations governing the identification, collection, retention, and security of student records. These regulations shall ensure the rights of authorized persons to have timely access to student records while maintaining the confidentiality of student records consistent with state and federal law.

*(cf. 3580 - District Records)*  
*(cf. 4040 - Employee Use of Technology)*  
*(cf. 5125.1 - Release of Directory Information)*  
*(cf. 5125.3 - Challenging Student Records)*

The Superintendent or designee shall designate a certificated employee to serve as custodian of records with responsibility for student records at the district level. At each school, the principal or a certificated employee shall be designated as custodian of records for students enrolled at that school. The custodian of records shall be responsible for implementing Board policy and administrative regulation regarding student records. (5 CCR 431)

All appropriate personnel shall receive training regarding district policies and procedures for gathering and handling sensitive student information.

*(cf. 4131 - Staff Development)*  
*(cf. 4231 - Staff Development)*  
*(cf. 4331 - Staff Development)*

The district shall not collect or solicit social security numbers or the last four digits of social security numbers of students or their parents/guardians, unless otherwise required to do so by state or federal law. (Education Code 49076.7)

No information or documents regarding the citizenship or immigration status of students or their family members shall be collected, except as required by state or federal law or as required to administer a state or federally supported educational program. The Superintendent or designee shall not disclose student records to a person, agency, or organization for immigration enforcement purposes without parental consent, a court order, or a judicial subpoena. If a district employee receives such a request, he/she shall immediately report the request to the Superintendent. The Superintendent shall report the request to the Board in a timely manner that ensures the confidentiality and privacy of any potentially identifying information. (Education Code 234.7)

*(cf. 5145.13 - Response to Immigration Enforcement)*

The Superintendent or designee shall not compile a list, registry, or database based on students' national origin, ethnicity, or religious belief, practice, or affiliation, nor shall he/she disclose student information to federal government authorities for the purpose of compiling such a list, registry, or database for purposes of immigration enforcement. Such information may only be compiled or exchanged with other local, state, or federal agencies if the information is aggregated and is not personally identifiable. (Government Code 8310.3)

BP 5125

## **STUDENT RECORDS** (continued)

### **Student Records from Social Media**

The Superintendent or designee may gather and maintain information from the social media of any district student, provided that the district first notifies students and parents/guardians about the proposed program, offers an opportunity for public comment at a regularly scheduled Board meeting, and gathers only information that directly pertains to school safety or student safety. (Education Code 49073.6)

*(cf. 0450 - Comprehensive Safety Plan)*

*(cf. 5131.2 - Bullying)*

*(cf. 5145.6 - Parental Notifications)*

*(cf. 9322 - Agenda/Meeting Materials)*

*(cf. 9323 - Meeting Conduct)*

### **Contract for Digital Storage, Management, and Retrieval of Student Records**

The Superintendent or designee may enter into a contract with a third party for the digital storage, management, and retrieval of student records and/or to authorize a third party provider of digital software to access, store, and use student records, provided that the contract meets the requirements of Education Code 49073.1 and other applicable state and federal laws.

*(cf. 3312 - Contracts)*

*Legal Reference: (see next page)*

**STUDENT RECORDS (continued)***Legal Reference:*EDUCATION CODE*234.7 Student protections relating to immigration and citizenship status**17604 Contracts**48201 Student records for transfer students who have been suspended/expelled**48853.5 Foster youth; placement, immunizations**48902 Notification of law enforcement of specified violations**48904-48904.3 Withholding grades, diplomas, or transcripts**48918 Rules governing expulsion procedures**48980 Parental notifications**48985 Notices in parent/guardian's primary language**49060-49079 Student records**49091.14 Parental review of curriculum**51747 Independent study**56041.5 Rights of students with disabilities**56050 Surrogate parents**56055 Foster parents**69432.9 Cal Grant program; notification of grade point average*BUSINESS AND PROFESSIONS CODE*22580-22582 Digital privacy**22584-22585 Student Online Personal Information Protection Act**22586-22587 Early Learning Personal Information Protection Act*CODE OF CIVIL PROCEDURE*1985.3 Subpoena duces tecum*FAMILY CODE*3025 Access to records by noncustodial parents**6552 Caregiver's authorization affidavit*GOVERNMENT CODE*6252-6260 Inspection of public records*HEALTH AND SAFETY CODE*120440 Immunizations; disclosure of information*PENAL CODE*245 Assault with deadly weapon*WELFARE AND INSTITUTIONS CODE*681 Truancy petitions**701 Juvenile court law**16010 Health and education records of a minor*CODE OF REGULATIONS, TITLE 5*430-438 Individual student records**16020-16027 Destruction of records of school districts**Legal Reference continued: (see next page)*

**STUDENT RECORDS (continued)***Legal Reference: (continued)*UNITED STATES CODE, TITLE 20*1232g Family Educational Rights and Privacy Act**1232h Protection of Pupil Rights Amendment*UNITED STATES CODE, TITLE 26*152 Definition of dependent child*UNITED STATES CODE, TITLE 42*11434a McKinney-Vento Homeless Assistance Act; definitions*CODE OF FEDERAL REGULATIONS, TITLE 16*Part 312 Children's Online Privacy Protection Rule*CODE OF FEDERAL REGULATIONS, TITLE 34*99.1-99.67 Family Educational Rights and Privacy**300.501 Opportunity to examine records for parents of student with disability**Management Resources:*CSBA PUBLICATIONS*Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017*CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS*Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018*FEDERAL REGISTER*Final Rule and Analysis of Comments and Changes, Family Educational Rights and Privacy, December 9, 2008, Vol. 73, No. 237, pages 74806-74855*NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS*Data in the Cloud: A Legal and Policy Guide for School Boards on Student Data Privacy in the Cloud Computing Era, April 2014*U.S. DEPARTMENT OF EDUCATION PUBLICATIONS*IDEA and FERPA Confidentiality Provisions, 2014**Joint Guidance on the Application of the Family Educational Rights and Privacy Act (FERPA) and the Health Insurance Portability and Accountability Act of 1996 (HIPAA) to Student Health Records, 2008**Balancing Student Privacy and School Safety: A Guide to the Family Educational Rights and Privacy Act for Elementary and Secondary Schools, October 2007*WEB SITESCSBA: <http://www.csba.org>California Department of Education: <http://www.cde.ca.gov>National School Boards Association: <http://www.nsba.org>U.S. Department of Education, Family Policy Compliance, <http://www.ed.gov/policy/gen/guid/fpco>

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**Students**

**SANTA CRUZ COUNTY OFFICE OF EDUCATION**  
Santa Cruz, California  
BP 5125.1

## **RELEASE OF DIRECTORY INFORMATION**

The Santa Cruz County Board of Education recognizes the importance of maintaining the confidentiality of directory information and therefore authorizes the release of such information only in accordance with law, Board policy, and administrative regulation.

The Superintendent or designee may release student directory information to representatives of the news media or nonprofit organizations in accordance with Board policy and administrative regulation.

*(cf. 1112 - Media Relations)*

The Superintendent or designee may limit or deny the release of specific categories of directory information to any public or private nonprofit organization based on his/her determination of the best interests of district students. (Education Code 49073)

Colleges and prospective employers, including military recruiters, shall have access to directory information. Military recruiters shall have access to a student's name, address, and telephone number, unless the parent/guardian has specified that the information not be released in accordance with law and administrative regulation. (20 USC 7908; 10 USC 503; Education Code 49603)

*Legal Reference: (see next page)*

**RELEASE OF DIRECTORY INFORMATION (continued)**

*Legal Reference:*

EDUCATION CODE

234.7 *Student protections relating to immigration and citizenship status*

49061 *Definitions*

49063 *Notification of parents of their rights*

49073 *Release of directory information*

49073.5 *Directory information; military representatives; telephone numbers*

49603 *Public high schools; military recruiting*

UNITED STATES CODE, TITLE 10

503 *Military recruiter access to directory information*

UNITED STATES CODE, TITLE 20

1232g *Family Educational Rights and Privacy Act*

7908 *Armed forces recruiter access to students and student recruiting information*

UNITED STATES CODE, TITLE 42

11434a *McKinney-Vento Homeless Assistance Act; definitions*

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 *Family Educational Rights and Privacy*

*Management Resources:*

CALIFORNIA ATTORNEY GENERAL'S OFFICE PUBLICATIONS

*Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018*

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

*Access to High School Students and Information on Students by Military Recruiters, 2002*

WEB SITES

*California Attorney General's Office: <http://oag.ca.gov>*

*U.S. Department of Education, Family Policy Compliance Office:*

*<http://www.ed.gov/policy/gen/guid/fpc/index.html>*

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**Students**

**SANTA CRUZ COUNTY OFFICE OF EDUCATION**  
Santa Cruz, California  
BP 5126

## **AWARDS FOR ACHIEVEMENT**

The Santa Cruz County Board of Education encourages excellence as a goal for all students and wishes to publicly recognize students for exemplary achievement in academic, athletic, extracurricular, or community service activities.

*(cf. 5121 - Grades/Evaluation of Student Achievement)*  
*(cf. 5127 - Graduation Ceremonies and Activities)*  
*(cf. 6142.4 - Service Learning/Community Service Classes)*

### **District/School Awards**

Student awards may include verbal recognition, a letter, a certificate, a Board resolution, public ceremony, trophy, gift, plaque, or cash gift.

The Superintendent or designee may develop criteria for the selection of student award recipients.

### **Golden State Seal Merit Diploma**

At graduation from high school, special recognition may be awarded to those students whose academic achievements in core curriculum areas have been outstanding.

The Superintendent or designee may identify high school students who have demonstrated mastery of the high school curriculum qualifying them for the Golden State Seal Merit Diploma. (Education Code 51454)

*(cf. 6162.51 - State Academic Achievement Tests)*

### **Biliteracy Award**

The district may present the State Seal of Biliteracy to each graduating high school student who has attained a high level of proficiency in speaking, reading, and writing in one or more languages in addition to English. (Education Code 51460-51464)

*(cf. 6142.2 - World/Foreign Language Instruction)*  
*(cf. 6174 - Education for English Learners)*

In order to affirm the value of bilingualism and encourage students' enrollment in world language programs, the Superintendent or designee may present awards at appropriate grade levels to recognize the pursuit and/or attainment of grade-level proficiency in one or more languages in addition to English.

**AWARDS FOR ACHIEVEMENT** (continued)

**Scholarship and Loan Fund**

The Board may establish and maintain a scholarship and loan fund which may be used to provide interest-free loans for educational advancement, scholarship, or grants-in-aid to bona fide organizations, students, or graduates of district schools. (Education Code 35310, 35315)

*(cf. 1260 - Educational Foundation)*  
*(cf. 3290 - Gifts, Grants and Bequests)*

The district's scholarship and loan fund shall be administered by a district committee composed of Board members, the Superintendent, and such other community, staff, administrative, and/or student representatives as determined by the Board. (Education Code 35310)

The Board shall select its own representatives to the committee. Staff, community, and/or student representatives shall be selected by the Superintendent. Members of this committee shall serve two-year terms.

*(cf. 1220 - Citizen Advisory Committees)*  
*(cf. 9140 - Board Representatives)*

The committee may accept gifts, donations, and bequests made for the purposes of the fund and may prescribe conditions or restrictions on these gifts and bequests. If the donor imposes any conditions, the committee shall review the conditions and make a recommendation to the Board as to the compatibility of such conditions with the intent and purpose of the fund. The Board may prohibit the committee from accepting any donation under conditions it finds incompatible with the fund's intents and purposes. (Education Code 35313)

The Superintendent or designee shall report to the Board at least annually regarding the status and activity of the fund. (Education Code 35319)

*Legal Reference: (see next page)*

## **AWARDS FOR ACHIEVEMENT (continued)**

*Legal Reference:*

EDUCATION CODE

220 Nondiscrimination

35160 Authority of governing boards

35310-35319 Scholarship and loan funds

44015 Awards to employees and students

51243-51245 Credit for private school foreign language instruction

51450-51455 Golden State Seal Merit Diploma

51460-51464 State Seal of Biliteracy

52164.1 Assessment of English language skills of English learners

CODE OF REGULATIONS, TITLE 5

876 Golden State Seal Merit Diploma

1632 Credit for private school foreign language instruction

11510-11516 Assessment of English language development

*Management Resources:*

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Californians Together: <http://www.californianstogether.org>

## **BULLYING**

The County Board of Education recognizes the harmful effects of bullying on student well-being, student learning, and school attendance and desires to provide a safe school environment that protects students from physical and emotional harm. No individual or group shall, through physical, written, verbal, visual, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel, or retaliate against them for filing a complaint or participating in the complaint resolution process.

*(cf. 5145.3 - Nondiscrimination/Harassment)*

*(cf. 5145.7 - Sexual Harassment)*

### **Examples of Prohibited Conduct**

*Bullying* is an aggressive behavior that involves a real or perceived imbalance of power between individuals with the intent to cause emotional or physical harm. Bullying can be physical, verbal, or social/relational, involves repetition or potential repetition of a deliberate act, and includes, but is not limited to, any act described in Education Code 48900(r).

*Cyberbullying* includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images. Cyberbullying also includes breaking into another person's electronic account or assuming that person's online identity in order to damage that person's reputation.

Examples of the types of prohibited conduct that may constitute bullying include, but are not limited to:

1. Physical bullying that inflicts harm upon a person's body or possessions, such as hitting, kicking, pinching, spitting, tripping, pushing, taking or breaking someone's possessions, or making cruel or rude hand gestures
2. Verbal bullying that includes saying or writing hurtful things, such as teasing, name-calling, inappropriate sexual comments, taunting, or threats to cause harm
3. Social/relational bullying that harms a person's reputation or relationships, such as leaving a person out of an activity on purpose, influencing others not to be friends with someone, spreading rumors, or embarrassing someone in public
4. Sending demeaning or hateful text messages or emails, sending rumors by email or by posting on social networking sites, or posting embarrassing photos, videos, web site, or fake profil

**BULLYING** (continued)**Measures to Prevent Bullying**

The County Board encourages the involvement of students, parents/guardians, staff, social services, mental health services, law enforcement, courts, and other agencies and community organizations in the development and implementation of effective strategies to promote safety in schools and the community.

The County Board incorporates any strategies developed by the County Superintendent of Schools implementing this policy, which may include, but are not limited to:

1. Ensuring that each school establishes clear rules for student conduct and implements strategies to promote a positive, collaborative school climate
2. Providing to students, through student handbooks and other age-appropriate means, information about county office of education (COE) and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for engaging in bullying
3. Encouraging students to notify school staff when they are being bullied or when they suspect that another student is being bullied, and providing means by which students may report threats or incidents confidentially and anonymously
4. Conducting an assessment of bullying incidents at each school and, if necessary, increasing supervision and security in areas where bullying most often occurs, such as playgrounds, hallways, restrooms, and cafeterias
5. Annually notifying COE employees that, pursuant to Education Code 234.1, any school staff who witnesses an act of bullying against a student has a responsibility to immediately intervene to stop the incident when it is safe to do so
6. Providing professional development to all school staff who have regular interaction with students, including information regarding staff's obligation to prevent discrimination, harassment, intimidation, and bullying of students and annually making available the California Department of Education's online training module on the dynamics of bullying and cyberbullying pursuant to Education Code 32283.5
7. Providing students with instruction, as appropriate, that promotes social-emotional learning, effective communication skills, conflict resolution skills, and appropriate online behavior and teaches students about the negative impact of bullying, discrimination,

intimidation, and harassment based on actual or perceived immigration status, religious beliefs and customs, or any other individual bias or prejudice

BP 5131.2

## **BULLYING** (continued)

Preventive strategies may be incorporated into schools' comprehensive safety plans and, to the extent possible, into the local control and accountability plan and other applicable COE and school plans.

*(cf. 0460 - Local Control and Accountability Plan)*

### **Complaints**

Any complaint of bullying shall be submitted to and investigated by the individual(s), position(s), or unit(s) designated by the County Superintendent and, if determined to be discriminatory, shall be resolved in accordance with law and BP 1312.3 - Uniform Complaint Procedures. If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

*(cf. 1312.3 - Uniform Complaint Procedures)*

### **Discipline/Corrective Actions**

A victim of bullying, witness, perpetrator, or other student affected by an act of bullying may be referred to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice program as appropriate. (Education Code 48900.9)

In addition, corrective actions for a student who commits an act of bullying may include behavioral intervention and education and, if the behavior is severe or pervasive, may include notification of the student's parent/guardian, suspension or expulsion, and/or referral to law enforcement.

*Legal Reference: (see next page)*

## **BULLYING (continued)**

*Legal Reference:*

EDUCATION CODE

200-262.4 *Prohibition of discrimination*  
32282 *Comprehensive safety plan*  
32283.5 *Bullying; online training*  
48900-48925 *Suspension or expulsion*  
48985 *Translation of notices*  
52066-52069 *Local control and accountability plan*

PENAL CODE

422.55 *Definition of hate crime*  
647 *Use of camera or other instrument to invade person's privacy; misdemeanor*  
647.7 *Use of camera or other instrument to invade person's privacy; punishment*  
653.2 *Electronic communication devices, threats to safety*

CODE OF REGULATIONS, TITLE 5

4600-4670 *Uniform complaint procedures*

UNITED STATES CODE, TITLE 47

254 *Universal service discounts (e-rate)*

CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 *Nondiscrimination on basis of disability; complaints*

CODE OF FEDERAL REGULATIONS, TITLE 34

104.7 *Designation of responsible employee for Section 504*  
106.8 *Designation of responsible employee for Title IX*  
110.25 *Notification of nondiscrimination on the basis of age*

COURT DECISIONS

*Wynar v. Douglas County School District*, (2013) 728 F.3d 1062  
*J.C. v. Beverly Hills Unified School District*, (2010) 711 F.Supp.2d 1094  
*Lavine v. Blaine School District*, (2002) 279 F.3d 719

*Management Resources: (see next page)*

**BULLYING (continued)***Management Resources:*CSBA PUBLICATIONS

Final Guidance: AB 1266, Transgender and Gender Nonconforming Students, Privacy, Programs, Activities & Facilities, Legal Guidance, March 2014

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Addressing the Conditions of Children: Focus on Bullying, Governance Brief, December 2012

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

Cyberbullying: Policy Considerations for Boards, Policy Brief, rev. July 2010

Building Healthy Communities: A School Leaders Guide to Collaboration and Community Engagement, 2009

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONSBullying Module

California's Social and Emotional Learning: Guiding Principles, 2018

Social and Emotional Learning in California: A Guide to Resources, 2018

Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008

Bullying at School, 2003

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter: Responding to Bullying of Students with Disabilities, October 2014

Guidance to America's Schools: Bullying of Students with Disabilities, October 2014

Dear Colleague Letter: Guidance on Schools' Obligations to Protect Students from Student-on-Student Harassment on the Basis of Sex; Race, Color and National Origin; and Disability, October 26, 2010

Dear Colleague Letter: Harassment and Bullying, October 2010

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/l/s/ss>

California Office of the Attorney General: <http://oag.ca.gov>

Center on Great Teachers and Leaders: <https://gtlcenter.org>

Collaborative for Academic Social and Emotional Learning: <https://casel.org>

Common Sense Media: <http://www.commonsensemedia.org>

National School Safety Center: <http://www.schoolsafety.us>

Partnership for Children and Youth: <https://www.partnerforchildren.org>

U.S. Department of Education: <http://www.ed.gov>

Regulation  
approved:  
Students  
ALCOHOL AND OTHER DRUGS

**SANTA CRUZ COUNTY OFFICE OF EDUCATION**  
Santa Cruz, California  
BP 5131.6

The Santa Cruz County Board of Education believes that the use of alcohol or other drugs adversely affects a student's ability to achieve academic success, is physically and emotionally harmful, and has serious social and legal consequences. The Superintendent or designee shall develop comprehensive programs and activities to foster safe, healthy, and drug-free environments that support academic achievement.

(cf. 0450 - Comprehensive Safety Plan)  
(cf. 4020 - Drug and Alcohol-Free Workplace)  
(cf. 5137 - Positive School Climate)

The district's alcohol and drug prevention and intervention programs shall be coordinated with other school and community-based services and programs and shall promote the involvement of parents/guardians. The Superintendent or designee may collaborate with the county office of education, community-based organizations, health providers, law enforcement agencies, local child welfare agencies, postsecondary institutions, businesses, and other public and private entities in program planning, implementation, and evaluation.

(cf. 1220 - Citizen Advisory Committees)  
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)  
(cf. 6020 - Parent Involvement)

Prevention and intervention programs and activities may include, but are not limited to: (20 USC 7118)

1. Evidence-based drug and violence prevention activities and programs that educate students against the use of alcohol, tobacco, cannabis, smokeless tobacco products, and electronic cigarettes

(cf. 5131.62 - Tobacco)

2. Professional development and training for school staff, specialized instructional support personnel, and interested community members on drug prevention, education, early identification, intervention mentoring, recovery support services, and, where appropriate, rehabilitation referral

(cf. 4131 - Staff Development)  
(cf. 4231 - Staff Development)  
(cf. 4331 - Staff Development)

3.School-based mental health services, including early identification of drug use and referrals to counseling services, and/or partnerships with public or private health care entities that have qualified mental and behavioral health professionals

(cf. 5141.6 - School Health Services)

BP 5131.6

#### ALCOHOL AND OTHER DRUGS (continued)

4.Programs and activities that provide mentoring and school counseling to all students, including students who are at risk of drug use and abuse

##### Instruction

The district shall provide science-based preventative instruction which has been proven effective in helping students avoid the use of alcohol and other drugs.

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6143 - Courses of Study)

All instruction and related materials shall consistently state that unlawful use of alcohol or other drugs is prohibited. Instruction shall not include any message on responsible use of drugs or alcohol when such use is illegal. (Health and Safety Code 11999.2)

The district shall offer staff development activities for staff who implement the comprehensive drug and alcohol prevention and intervention program.

##### Intervention, Referral, and Student Assistance Programs

The Superintendent or designee shall inform school staff, students, and parents/guardians about early warning signs which may indicate alcohol and other drug use and about appropriate agencies offering intervention programs, counseling, referral, and other student assistance programs.

The Board strongly encourages any student who is using alcohol or drugs to discuss the matter with his/her parent/guardian or with any staff member. Students who disclose their use of alcohol or other drugs when seeking help from an intervention or recovery program shall not be disciplined for such use.

(cf. 5141.52 - Suicide Prevention)

## Enforcement/Discipline

Students shall not possess, use, or sell alcohol or other drugs and related paraphernalia on school grounds or at school-sponsored activities.

- (cf. 3513.3 - Tobacco-Free Schools)
- (cf. 3513.4 - Drug and Alcohol Free Schools)
- (cf. 5131 - Conduct)
- (cf. 5131.61 - Drug Testing)
- (cf. 5131.63 - Steroids)
- (cf. 5145.11 - Questioning and Apprehension by Law Enforcement)
- (cf. 5145.12 - Search and Seizure)

BP 5131.6

## ALCOHOL AND OTHER DRUGS (continued)

The Superintendent or designee shall clearly communicate to all students, staff, and parents/guardians the district's policies, regulations, and school rules related to the use of alcohol and other drugs.

Any student found by the Board to be selling a controlled substance listed in Health and Safety Code 11053-11058 shall be expelled in accordance with BP/AR 5144.1 - Suspension and Expulsion/Due Process. A student found to have committed another drug or alcohol offense, including possession or intoxication, shall be referred to appropriate behavioral interventions or student assistance programs, and may be subject to discipline on a case-by-case basis.

- (cf. 5144 - Discipline)
- (cf. 5144.1 - Suspension and Expulsion/Due Process)
- (cf. 6145 - Extracurricular and Cocurricular Activities)

## Program Evaluation

The Board and Superintendent shall agree upon performance measures that will be used to monitor and determine the effectiveness of district programs in reducing drug and alcohol use. The Superintendent or designee shall periodically report to the Board on the effectiveness of district activities in achieving identified objectives and outcomes. (20 USC 7116)

- (cf. 0500 - Accountability)

Legal Reference:  
EDUCATION CODE

44049 Known or suspected alcohol or drug abuse by student  
44645 In-service training anabolic steroids  
48900 Suspension or expulsion (grounds)  
48900.5 Suspension, limitation on imposition; exception  
48901 Smoking or use of tobacco prohibited  
48901.5 Prohibition of electronic signaling devices  
48902 Notification of law enforcement authorities; civil or criminal immunity  
48909 Narcotics or other hallucinogenic drugs  
48915 Expulsion; particular circumstances  
49602 Confidentiality of pupil information  
51202 Instruction in personal and public health and safety

Legal Reference continued: (see next page)

BP 5131.6(d)

#### ALCOHOL AND OTHER DRUGS (continued)

Legal Reference: (continued)

EDUCATION CODE (continued)

51203 Instruction on alcohol, narcotics and restricted dangerous drugs

51210 Areas of study

51220 Areas of study, grades 7 to 12

51260-51269 Drug education

60041 Instructional materials

60110-60115 Instructional materials on alcohol and drug education

BUSINESS AND PROFESSIONS CODE

25608 Alcohol on school property; use in connection with instruction

HEALTH AND SAFETY CODE

11032 Narcotics, restricted dangerous drugs and marijuana

11053-11058 Standards and schedules

11353.6 Juvenile Drug Trafficking and Schoolyard Act

11357 Unauthorized possession of marijuana; possession in school or on school grounds

11361.5 Destruction of arrest or conviction records

11372.7 Drug program fund; uses

11802 Joint school-community alcohol abuse primary education and prevention program

11999-11999.3 Alcohol and drug program funding; no unlawful use

124175-124200 Adolescent family life program

PENAL CODE

13860-13864 Suppression of drug abuse in schools

VEHICLE CODE

13202.5 Drug and alcohol related offenses by person under age of 21, but aged 13 or over;

WELFARE AND INSTITUTIONS CODE

828 Disclosure of information re minors

828.1 Disclosure of criminal records; protection of vulnerable staff & students

UNITED STATES CODE, TITLE 20

5812 National education goals

7101-7122 Student Support and Academic Enrichment Grants

Management Resources:

WEB SITES

California Department of Education, Alcohol, Tobacco and Other Drug Prevention:

<http://www.cde.ca.gov/ls/he/at>

California Healthy Kids: <http://www.californiahealthykids.org>

Office of Safe and Healthy Students: <https://www2.ed.gov/about/offices/list/oese/oshs>

Regulation  
approved:  
**Students**  
**TOBACCO**

**SANTA CRUZ COUNTY OFFICE OF EDUCATION**  
Santa Cruz, California  
BP 5131.62

The Santa Cruz County Board of Education recognizes the serious health risks presented by tobacco use and desires to ensure that, through adoption of consistent policies, district students are made aware of those risks and, to the extent possible, protected from them. The Superintendent or designee shall establish a coordinated school health system which includes a comprehensive behavioral health education component that teaches students the knowledge, skills, and attitudes they need in order to lead healthy lives and avoid high-risk behaviors, such as tobacco use.

*(cf. 5141.23 - Asthma Management)*

The Superintendent or designee shall provide prevention, intervention, and cessation education, information, activities, and/or referrals to district students and shall ensure consistent enforcement of district policies prohibiting student possession and use of tobacco products.

**Prohibition Against Tobacco Use**

Students shall not possess, smoke, or use tobacco or any product containing tobacco or nicotine while on campus, while attending school-sponsored activities, or while under the supervision and control of district employees. (Education Code 48900, 48901)

*(cf. 3513.3 - Tobacco-Free Schools)*

*(cf. 5131 - Conduct)*

*(cf. 5144 - Discipline)*

*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

*(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*

*Smoking* means inhaling, exhaling, burning, or carrying of any lighted or heated cigar, cigarette, pipe, tobacco, or plant product intended for inhalation, whether natural or synthetic, in any manner or form, and includes the use of an electronic smoking device that creates aerosol or vapor or of any oral smoking device for the purpose of circumventing the prohibition of smoking. (Business and Professions Code 22950.5; Education Code 48901)

*Tobacco products* include: (Business and Professions Code 22950.5; Education Code 48901)

1. A product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, or snuff
2. An electronic device that delivers nicotine or other vaporized liquids to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, pipe, or hookah

3. Any component, part, or accessory of a tobacco product, whether or not sold separately

BP 5131.62

## **TOBACCO (continued)**

These prohibitions do not apply to a student's possession or use of his/her own prescription products. However, student possession or use of prescription products in school shall be subject to the district's policy and regulation for addressing the administration of medications on campus. (Education Code 48900)

*(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)*

### **Prevention Instruction**

The district shall provide developmentally appropriate tobacco-use prevention instruction for students at selected grade levels from K-12 pursuant to Education Code 51202. Such instruction shall be aligned with state content standards and the state curriculum framework for health education and with any requirements of state and/or federal grant programs in which the district participates.

*(cf. 6142.8 - Comprehensive Health Education)*  
*(cf. 6143 - Courses of Study)*

### **Intervention/Cessation Services**

The district may provide or refer students to counseling, intensive education, and other intervention services to assist in the cessation of tobacco use. Such intervention services shall be provided as an alternative to suspension for tobacco possession.

*(cf. 5141.6 - School Health Services)*  
*(cf. 5146 - Married/Pregnant/Parenting Students)*  
*(cf. 6164.2 - Guidance/Counseling Services)*

### **Program Planning**

The district's tobacco-use prevention and intervention program shall be based on an assessment of tobacco-use problems in district schools and the community, an examination of existing services and activities in the community, and a determination of high-risk student populations that are most in need of district services.

The Superintendent or designee shall coordinate with the local health department and county office of education in program planning and implementation. He/she may establish an advisory council including students, parents/guardians, district staff, representatives of the local health

department and community organizations, law enforcement professionals, and/or others with demonstrated expertise in tobacco prevention and cessation.

*(cf. 1220 - Citizen Advisory Councils)*

*(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)*

BP 5131.62

## **TOBACCO (continued)**

The Superintendent or designee also shall coordinate the district's tobacco-use prevention and intervention program with other district efforts to reduce students' use of illegal substances and to promote student wellness.

*(cf. 5030 - Student Wellness)*

*(cf. 5131.6 - Alcohol and Other Drugs)*

*(cf. 5131.63 - Steroids)*

The Superintendent or designee shall select tobacco-use prevention programs based on the model program designs identified by the California Department of Education (CDE) and may adapt the model to meet district needs. (Health and Safety Code 104420)

The Superintendent or designee shall not accept for distribution any materials or advertisements that promote the use or sale of tobacco products. He/she also shall not accept tobacco-use prevention or intervention funds or materials from the tobacco industry or from any entity which is known to have received funding from the tobacco industry.

*(cf. 1325 - Advertising and Promotion)*

*(cf. 3290 - Gifts, Grants and Bequests)*

*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*

## **Program Evaluation**

To evaluate the effectiveness of the district's program and ensure accountability, the Superintendent or designee shall biennially administer the California Healthy Kids Survey or other appropriate student survey at selected grade levels in order to assess student attitudes toward tobacco and student use of tobacco. He/she also shall annually report to the Board, and to the CDE if required, the data specified in Health and Safety Code 104450.

*(cf. 0500 - Accountability)*

*(cf. 5022 - Student and Family Privacy Rights)*

*(cf. 6162.8 - Research)*

The results of program evaluations shall be used to refine program goals and objectives and make changes as needed to strengthen program implementation.

Legal Reference: (see next page)

BP 5131.62

## TOBACCO (continued)

Legal Reference:

EDUCATION CODE

8900 Suspension or expulsion (grounds)

48900.5 Suspension, limitation on imposition; exception

48901 Smoking or use of tobacco prohibited

51202 Instruction in personal and public health and safety

60041 Instructional materials, portrayal of effects of tobacco use

BUSINESS AND PROFESSIONS CODE

22950.5 Stop Tobacco Access to Kids Enforcement Act; definitions

HEALTH AND SAFETY CODE

104350-104495 Tobacco-use prevention education

104559 Tobacco use prohibition

119405 Unlawful to sell or furnish electronic cigarettes to minors

PENAL CODE

308 Minimum age for tobacco possession

CODE OF REGULATIONS, TITLE 17

6800 Definition, health assessment

6844-6847 Child Health and Disability Prevention program; health assessments

UNITED STATES CODE, TITLE 20

7111-7122 Student Support and Academic Enrichment Grants

CODE OF FEDERAL REGULATIONS, TITLE 21

1140.1-1140.34 Unlawful sale of cigarettes and smokeless tobacco to minors

ATTORNEY GENERAL OPINIONS

88 *Ops. Cal. Atty. Gen.* 8 (2005)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

TUPE Acceptance of Funds Guidance

Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008

Health Framework for California Public Schools: Kindergarten Through Grade Twelve, 2003

Getting Results: Part II California Action Guide to Tobacco Use Prevention Education, 2000

WEST ED PUBLICATIONS

Guidebook for the California Healthy Kids Survey

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Tobacco-Use Prevention Education:

<http://www.cde.ca.gov/ls/he/at/tupe.asp>

California Department of Public Health, Tobacco Control: <http://www.cdph.ca.gov/programs/tobacco>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Healthy Kids Survey: <http://www.wested.org/hks>

Centers for Disease Control and Prevention, Smoking and Tobacco Use: <http://www.cdc.gov/tobacco>

U.S. Surgeon General: <http://www.surgeongeneral.gov>

Regulation  
approved:  
**Students**

**SANTA CRUZ COUNTY OFFICE OF EDUCATION**  
Santa Cruz, California  
BP 5131.7

## **WEAPONS AND DANGEROUS INSTRUMENTS**

The Santa Cruz County Board of Education recognizes that students and staff have the right to a safe and secure campus free from physical and psychological harm and desires to protect them from the dangers presented by firearms and other weapons.

*(cf. 0450 - Comprehensive Safety Plan)*  
*(cf. 3515.3 - District Police/Security Department)*  
*(cf. 5116.1 - Intradistrict Open Enrollment)*  
*(cf. 5131 - Conduct)*  
*(cf. 5138 - Conflict Resolution/Peer Mediation)*

### **Possession of Weapons**

The Board prohibits any student from possessing weapons, imitation firearms, or other dangerous instruments, as defined in law and administrative regulation, in school buildings, on school grounds or buses, at school-related or school-sponsored activities away from school, or while going to or coming from school.

Under the power granted to the Board to protect the safety of students, staff, and others on district property and to maintain order and discipline in the schools, any school employee is authorized to confiscate any prohibited weapon, imitation firearm, or dangerous instrument from any student on school grounds.

*(cf. 4158/4258/4358 - Employee Security)*

Unless he/she has obtained prior written permission as specified below, a student possessing or threatening others with any weapon, dangerous instrument, or imitation firearm shall be subject to suspension and/or expulsion in accordance with law, Board policy, and administrative regulations.

*(cf. 5144 - Discipline)*  
*(cf. 5144.1 - Suspension and Expulsion/Due Process)*  
*(cf. 5144.2 - Suspension and Expulsion/Due Process (Individuals with Disabilities))*

The principal or designee shall notify law enforcement authorities when any student possesses a firearm, explosive, or other prohibited weapon or dangerous instrument without permission, sells or furnishes a firearm, or commits any act of assault with a firearm or other weapon. (Education Code 48902; Penal Code 245, 626.9, 626.10; 20 USC 7961)

*(cf. 3515.2 - Disruptions)*

### **Advance Permission for Possession of a Weapon for Educational Purposes**

The parent/guardian of a student who desires to possess a firearm, imitation firearm, or other prohibited weapon on school grounds for an educational purpose shall, at least five school days in advance of the planned possession, submit a written request to the principal which

BP 5131.7

## **WEAPONS AND DANGEROUS INSTRUMENTS (continued)**

explains the planned use of the weapon and the duration. The student shall also submit a written explanation from the staff person responsible for the school-sponsored activity or class.

The principal may grant permission for such possession when he/she determines that it is necessary for a school-sponsored activity or class or as part of the educational program. Factors that shall be considered include, but are not limited to, the planned use of the weapon, the duration and location of the planned use, whether an audience is expected, and any perceived adverse effects to the safety and well-being of students or staff. If the principal grants such permission, he/she shall provide the student and staff person with a written explanation regarding any limitations and the permissible duration of the student's possession.

When the principal or designee grants permission, he/she shall take all necessary precautions to ensure the safety of all persons on school grounds, including, but not limited to, inspecting a firearm to verify that no live ammunition is present. Any weapon allowed shall be stored in a locked vehicle or in an appropriate, locked container before and after its authorized use.

A student granted permission to possess a weapon may be suspended and/or expelled if he/she possesses or uses the weapon inappropriately.

### **Possession of Pepper Spray**

To prevent potential misuse that may harm students or staff, students are prohibited from carrying tear gas or tear gas weapons such as pepper spray on campus or at school activities.

### **Reporting of Dangerous Objects**

The Board encourages students to promptly report the presence of weapons, injurious objects, or other suspicious activity to school authorities. The identity of a student who reports such activity shall remain confidential to the extent permitted by law.

*(cf. 5125 - Student Records)*

The Superintendent or designee shall develop strategies designed to facilitate student reporting of the presence of injurious objects on school grounds, such as tip hotlines, electronic transmissions, or other methods that preserve the student's anonymity. Incident reports and records shall not identify the student who reported the possession. The Superintendent or

designee also shall inform staff, students, and parents/guardians that students who report the presence of injurious objects on school campuses are to be protected and their identity shielded.

*Legal Reference: (see next page)*

BP 5131.7

## **WEAPONS AND DANGEROUS INSTRUMENTS (continued)**

*Legal Reference:*

EDUCATION CODE

35291 Santa Cruz County Board of Education to prescribe rules for discipline of the schools

48900 Grounds for suspension/expulsion

48902 Notification of law enforcement authorities

48915 Required recommendation for expulsions

48916 Readmission

49330-49335 Injurious objects

PENAL CODE

245 Assault with deadly weapon

417.4 Imitation firearm; drawing or exhibiting

626.9 Gun-Free School Zone Act of 1995

626.10 Dirks, daggers, knives, razor or stun gun; bringing or possessing in school

653k Switchblade knife

16100-17350 Definitions

22810-23025 Tear gas weapon (pepper spray)

25200-25225 Firearms, access to children

30310 Prohibition against ammunition on school grounds

UNITED STATES CODE, TITLE 20

6301-7941 No Child Left Behind Act, especially:

7961 Gun-Free Schools Act

*Management Resources:*

CSBA PUBLICATIONS

*Safe Schools: Strategies for Governing Boards to Ensure Student Success, Third Edition, October 2011*

CALIFORNIA DEPARTMENT OF EDUCATION COMMUNICATIONS

0401.01 Protecting Student Identification in Reporting Injurious Objects

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

*Guidance Concerning State and Local Responsibilities Under the Gun-Free Schools Act, January 2004*

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Safe Schools: <http://www.cde.ca.gov/lss>

National Alliance for Safe Schools: <http://www.safeschools.org>

National School Safety Center: <http://www.schoolsafety.us>

U.S. Department of Education, Office of Safe and Drug Free Schools:

<http://www.ed.gov/about/offices/list/osdfs>

Policy  
adopted:  
**Students**

CSBA MANUAL MAINTENANCE SERVICE  
October 2019  
BP 5132(a)

## **DRESS AND GROOMING**

The Santa Cruz County Board of Education believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to wear clothing that is suitable for the school activities in which they participate. Students shall not wear clothing that presents a health or safety hazard or causes a substantial disruption to the educational program.

*(cf. 4119.22/4219.22/4319.22 - Dress and Grooming)*

District and school rules pertaining to student attire shall be included in student handbooks, may be posted in school offices and classrooms, and may be periodically reviewed with all students as necessary.

Students shall not be prohibited from dressing in a manner consistent with their gender identity or gender expression or with their religious or cultural observance.

*(cf. 5145.3 - Nondiscrimination/Harassment)*  
*(cf. 5145.7 - Sexual Harassment)*

In addition, the dress code shall not discriminate against students based on hair texture and protective hairstyles, including, but not limited to, braids, locks, and twists. (Education Code 212.1)

BP 5132

## **DRESS AND GROOMING (continued)**

The principal or designee is authorized to enforce this policy and shall inform any student who does not reasonably conform to the dress code. The dress code shall not be enforced in a manner that discriminates against a particular viewpoint or results in a disproportionate application of the dress code based on students' gender, sexual orientation, race, ethnicity, household income, or body type or size.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*  
*(cf. 0415 - Equity)*  
*(cf. 5145.2 - Freedom of Speech/Expression)*

School administrators, teachers, and other staff shall be notified of appropriate and equitable enforcement of the dress code.

*(cf. 4131 - Staff Development)*

*(cf. 4231 - Staff Development)*

*(cf. 4331 - Staff Development)*

When practical, students shall not be directed to correct a dress code violation during instructional time or in front of other students.

Repeated violations or refusal to comply with the district's dress code may result in disciplinary action.

*(cf. 5144 - Discipline)*

### **Gang-Related Apparel**

The principal, staff, and parents/guardians at a school may establish a reasonable dress code that prohibits students from wearing gang-related apparel when there is evidence of a gang presence that disrupts or threatens to disrupt the school's activities. Such a proposed dress code shall be presented to the Board, which shall approve the plan upon determining that it is necessary to protect the health and safety of the school environment. The dress code policy may be included in the school's comprehensive safety plan. (Education Code 35183)

*(cf. 0450 - Comprehensive Safety Plan)*

*(cf. 5136 - Gangs)*

When determining specific items of clothing that may be defined as gang apparel, the school shall ensure that the determination is free from bias based on race, ethnicity, national origin, immigration status, or other protected characteristics.

### **Uniforms**

The Board may approve a school-initiated dress code requiring students at the school to wear a school uniform whenever the Board determines that such a dress code will promote student achievement, a positive school climate, and/or student safety.

The Superintendent or designee shall establish procedures whereby parents/guardians may choose to have their children exempted from the school uniform policy. Students shall not be penalized academically, otherwise discriminated against, or denied attendance to school if their parents/guardians so decide. (Education Code 35183)

The Superintendent or designee shall ensure that resources are identified to assist economically disadvantaged students in obtaining uniforms. (Education Code 35183)

*Legal Reference: (see next page)*

**DRESS AND GROOMING (continued)**

*Legal Reference:*

EDUCATION CODE

212.1 *Nondiscrimination based on race or ethnicity*

220 *Nondiscrimination*

32281 *School safety plans*

35183 *School dress codes; uniforms*

35183.5 *Sun-protective clothing*

48907 *Student exercise of free expression*

49066 *Grades; effect of physical education class apparel*

COURT DECISIONS

*Jacobs v. Clark County School District* (2008) 26 F. 3d 419

*Harper v. Poway Unified School District* (2006) 445 App. 3d 166

*Marvin H. Jeglin et al v. San Jacinto Unified School District et al* (C.D. Cal. 1993)  
827 F.Supp. 1459

*Arcadia Unified School District v. California Department of Education* (1992) 2 Cal. 4th 251

*Hazelwood School District v. Kuhlmeier* (1988) 108 S. Ct. 562

*Hartzell v. Connell* (1984) 35 Cal. 3d 899

*Tinker v. Des Moines Independent Community School District* (1969) 393 U.S. 503

Regulation  
approved:  
**Students**

**SANTA CRUZ COUNTY OFFICE OF EDUCATION**  
Santa Cruz, California  
BP 5144.1

## **SUSPENSION AND EXPULSION/DUE PROCESS**

The Santa Cruz County Board of Education desires to provide district students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development. The Board shall develop rules and regulations setting the standards of behavior expected of district students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion.

*(cf. 5131 - Conduct)*  
*(cf. 5131.1 - Bus Conduct)*  
*(cf. 5131.2 - Bullying)*

The grounds for suspension and expulsion and the procedures for considering, recommending, and/or implementing suspension and expulsion shall be only those specified in law, in this policy, and in the accompanying administrative regulation.

Except when otherwise permitted by law, a student may be suspended or expelled only when the behavior is related to a school activity or school attendance occurring within any district school or another school district, regardless of when it occurs, including, but not limited to, the following: (Education Code 48900(s))

1. While on school grounds
2. While going to or coming from school
3. During the lunch period, whether on or off the school campus

*(cf. 5112.5 - Open/Closed Campus)*

4. During, going to, or coming from a school-sponsored activity

District staff shall enforce the rules concerning suspension and expulsion of students fairly, consistently, equally, and in accordance with the district's nondiscrimination policies.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

## **Appropriate Use of Suspension Authority**

Except when a student's act violates Education Code 48900(a)-(e), as listed in items #1-5 under "Grounds for Suspension and Expulsion: Grades K-12" of the accompanying administrative regulation, or when the student's presence causes a danger to others, suspension shall be used only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5, 48900.6)

*(cf. 5138 - Conflict Resolution/Peer Mediation)*

*(cf. 5144 - Discipline)*

*(cf. 6142.4 - Service Learning/Community Service Classes)*

*(cf. 6164.2 - Guidance/Counseling Services)*

*(cf. 6164.5 - Student Success Teams)*

A student's parents/guardians shall be notified as soon as possible when there is an escalating pattern of misbehavior that could lead to on-campus or off-campus suspension.

No student may be suspended for disruption or willful defiance, except by a teacher pursuant to Education Code 48910. (Education Code 48900)

Students shall not be suspended or expelled for truancy, tardiness, or absenteeism from assigned school activities.

*(cf. 5113 - Absences and Excuses)*

*(cf. 5113.1 - Chronic Absence and Truancy)*

## **Authority to Expel**

A student may be expelled only by the Board. (Education Code 48918(j))

As required by law, the Superintendent or principal shall recommend expulsion and the Board shall expel any student found to have committed any of the following "mandatory recommendation and mandatory expulsion" acts at school or at a school activity off school grounds: (Education Code 48915)

1. Possessing a firearm which is not an imitation firearm, as verified by a certificated employee, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence

*(cf. 5131.7 - Weapons and Dangerous Instruments)*

2. Selling or otherwise furnishing a firearm
3. Brandishing a knife at another person
4. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058

5. Committing or attempting to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committing a sexual battery as defined in Penal Code 243.4
6. Possessing an explosive as defined in 18 USC 921

For all other violations listed in the accompanying administrative regulation, the Superintendent or principal shall have the discretion to recommend expulsion of a student. If expulsion is recommended, the Board shall order the student expelled only if it makes a finding of either or both of the following: (Education Code 48915(b) and (e))

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct
2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

A vote to expel a student shall be taken in an open session of a Board meeting.

The Board may vote to suspend the enforcement of the expulsion order pursuant to the requirements of law and the accompanying administrative regulation. (Education Code 48917)

No student shall be expelled for disruption or willful defiance. (Education Code 48900)

### **Due Process**

The Board shall provide for the fair and equitable treatment of students facing suspension and/or expulsion by affording them their due process rights under the law. The Superintendent or designee shall comply with procedures for notices, hearings, and appeals as specified in law and administrative regulation. (Education Code 48911, 48915, 48915.5, 48918)

*(cf. 5119 - Students Expelled from Other Districts)*

*(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*

### **Maintenance and Monitoring of Outcome Data**

The Superintendent or designee shall maintain outcome data related to student suspensions and expulsions in accordance with Education Code 48900.8 and 48916.1, including, but not limited to, the number of students recommended for expulsion, the grounds for each recommended expulsion, the actions taken by the Board, the types of referral made after each expulsion, and the disposition of the students after the expulsion period. For any expulsion that involves the possession of a firearm, such data shall include the name of the school and the type of firearm involved, as required pursuant to 20 USC 7961. Suspension and expulsion data shall be reported to the Board annually and to the California Department of Education when so required.

**SUSPENSION AND EXPULSION/DUE PROCESS** (continued)

In presenting the report to the Board, the Superintendent or designee shall disaggregate data on suspensions and expulsions by school and by numerically significant student subgroups, including, but not limited to, ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students. Based on the data, the Board shall address any identified disparities in the imposition of student discipline and shall determine whether and how the district is meeting its goals for improving school climate as specified in its local control and accountability plan.

*(cf. 0460 - Local Control and Accountability Plan)*

*Legal Reference:*EDUCATION CODE

212.5 Sexual harassment

233 Hate violence

1981-1981.5 Enrollment of students in community school

8239.1 Prohibition against expulsion of preschool student

17292.5 Program for expelled students

32261 Interagency School Safety Demonstration Act of 1985

35145 Open board meetings

35146 Closed sessions (regarding suspensions)

35291 Rules (for government and discipline of schools)

35291.5 Rules and procedures on school discipline

48645.5 Readmission; contact with juvenile justice system

48660-48666 Community day schools

48853.5 Foster youth

48900-48927 Suspension and expulsion

48950 Speech and other communication

48980 Parental notifications

49073-49079 Privacy of student records

52052 Numerically significant student subgroups

52060-52077 Local control and accountability plan

64000-64001 Consolidated application

*Legal Reference continued: (see next page)*

**SUSPENSION AND EXPULSION/DUE PROCESS (continued)**

*Legal Reference: (continued)*

CIVIL CODE

47 Privileged communication

48.8 Defamation liability

CODE OF CIVIL PROCEDURE

1985-1997 Subpoenas; means of production

GOVERNMENT CODE

11455.20 Contempt

54950-54963 Ralph M. Brown Act

HEALTH AND SAFETY CODE

11014.5 Drug paraphernalia

11053-11058 Standards and schedules

LABOR CODE

230.7 Employee time off to appear in school on behalf of a child

PENAL CODE

31 Principal of a crime, defined

240 Assault defined

241.2 Assault fines

242 Battery defined

243.2 Battery on school property

243.4 Sexual battery

245 Assault with deadly weapon

245.6 Hazing

261 Rape defined

266c Unlawful sexual intercourse

286 Sodomy defined

288 Lewd or lascivious acts with child under age 14

288a Oral copulation

289 Penetration of genital or anal openings

417.27 Laser pointers

422.55 Hate crime defined

422.6 Interference with exercise of civil rights

422.7 Aggravating factors for punishment

422.75 Enhanced penalties for hate crimes

626.2 Entry upon campus after written notice of suspension or dismissal without permission

626.9 Gun-Free School Zone Act of 1995

626.10 Dirks, daggers, knives, razors, or stun guns

868.5 Supporting person; attendance during testimony of witness

*Legal Reference continued: (see next page)*

**SUSPENSION AND EXPULSION/DUE PROCESS (continued)**

*Legal Reference: (continued)*

WELFARE AND INSTITUTIONS CODE

729.6 *Counseling*

UNITED STATES CODE, TITLE 18

921 *Definitions, firearm*

UNITED STATES CODE, TITLE 20

1415(K) *Placement in alternative educational setting*

7961 *Gun-free schools*

UNITED STATES CODE, TITLE 42

11432-11435 *Education of homeless children and youths*

COURT DECISIONS

*T.H. v. San Diego Unified School District* (2004) 122 Cal. App. 4th 1267

*Woodbury v. Dempsey* (2003) 108 Cal. App. 4th 421

*Board of Education of Sacramento City Unified School District v. Sacramento County Board of Education*

*and Kenneth H.* (2001) 85 Cal.App.4th 1321

*Fremont Union High School District v. Santa Clara County Board* (1991) 235 Cal. App. 3d 118

*Garcia v. Los Angeles Board of Education* (1991) 123 Cal. App. 3d 807

*John A. v. San Bernardino School District* (1982) 33 Cal. 3d 301

ATTORNEY GENERAL OPINIONS

84 *Ops.Cal.Atty.Gen.* 146 (2001)

80 *Ops.Cal.Atty.Gen.* 348 (1997)

80 *Ops.Cal.Atty.Gen.* 91 (1997)

80 *Ops.Cal.Atty.Gen.* 85 (1997)

*Management Resources:*

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

*Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, January 2014*

WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office: <http://www.oag.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr/docs/crdc-2012-data-summary.pdf>

U.S. Department of Education, Office of Safe and Healthy Students:

<http://www2.ed.gov/about/offices/list/oese/oshs>

Policy  
adopted:  
**Students**

**SANTA CRUZ COUNTY OFFICE OF EDUCATION**  
Santa Cruz, California  
BP 5144.4

## **REQUIRED PARENTAL ATTENDANCE**

The Santa Cruz County Board of Education is committed to providing a safe school environment and setting expectations for appropriate student conduct. The Superintendent or designee may involve parents/guardians in student discipline as necessary to improve a student's behavior and encourage personal responsibility.

*(cf. 5131 - Conduct)*

*(cf. 5131.1 - Bus Conduct)*

*(cf. 5131.2 - Bullying)*

*(cf. 5144 - Discipline)*

*(cf. 6020 - Parent Involvement)*

When removing a student from class pursuant to Education Code 48910 for committing an act of obscenity, habitual profanity or vulgarity, disruption of school activities, or willful defiance, the teacher of the class may require any parent/guardian who lives with the student to accompany the student for a portion of a school day in the class from which the student has been removed. (Education Code 48900.1)

*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

*(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*

Any teacher requiring parental attendance pursuant to this policy shall apply the policy uniformly to all students within the classroom. (Education Code 48900.1)

District and school-site rules for student discipline shall include procedures for implementing parental attendance requirements. (Education Code 48900.1)

*Legal Reference: (see next page)*

## REQUIRED PARENTAL ATTENDANCE (continued)

### *Legal Reference:*

#### EDUCATION CODE

35291 *Rules (for government and discipline of schools)*

35291.5 *Rules and procedures on school discipline*

48900-48927 *Suspension and expulsion, especially:*

48900 *Grounds for suspension and expulsion*

48900.1 *Required parental attendance*

48910 *Suspension by teacher*

### *Management Resources:*

#### CSBA PUBLICATIONS

*Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011*

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

*Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, January 2014*

#### WEB SITES

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California Attorney General's Office: <http://www.oag.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr/docs/crdc-2012-data-summary.pdf>

U.S. Department of Education, Office of Safe and Healthy Students:

<https://www2.ed.gov/about/offices/list/oese/osh>

Regulation  
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**Students**

**SANTA CRUZ COUNTY OFFICE OF EDUCATION**  
Santa Cruz, California  
BP 5145.11

## **QUESTIONING AND APPREHENSION BY LAW ENFORCEMENT**

The Santa Cruz County Board of Education believes that the safety of district students and staff is essential to achieving the goal of student learning. In accordance with standards specified in law, law enforcement officers may interview and question students on school premises and may remove them when appropriate.

*(cf. 0450 - Comprehensive Safety Plan)*

*(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)*

*(cf. 3515.3 - District Police/Security Department)*

*(cf. 4158/4258/4358 - Employee Security)*

*(cf. 5141.4 - Child Abuse Prevention and Reporting)*

*(cf. 5145.12 - Search and Seizure)*

The Superintendent or designee shall collaborate with local law enforcement agencies to establish procedures which enable law enforcement officers to carry out their duties on school campus, including, when necessary, the questioning and/or apprehension of students.

When any law enforcement officer requests an interview with a student, the principal or designee shall request the officer's identity, his/her official capacity, and the legal authority under which the interview is to be conducted. The principal or designee shall maintain a record of all documentation relative to law enforcement interviews of students.

The principal or designee shall accommodate the interview in a way that causes the least possible disruption for the student and school and provides the student appropriate privacy.

At the law enforcement officer's discretion and with the student's approval, the principal or designee may be present during the interview.

Except in cases of child abuse or neglect, the principal or designee shall attempt to notify the student's parent/guardian as soon as practicable after the law enforcement officer has interviewed the student on school premises.

If a minor student is removed from school into the custody of law enforcement, the principal or designee shall immediately notify the parent/guardian or responsible relative regarding the student's release and the place to which he/she is reportedly being taken, except when the minor has been taken into custody as a victim of suspected child abuse. (Education Code 48906)

### **Subpoenas**

Although subpoenas may legally be served at school on students age 12 or older, the Board believes that serving officials should be strongly urged to serve subpoenas at the home of the student whenever possible. When served at school, the principal or designee shall take

reasonable steps to protect the student's privacy rights and to minimize loss of class time for the student.

*Legal Reference:*

EDUCATION CODE

44807 *Duty concerning conduct of pupils*

48264 *Arrest of truants*

48265 *Delivery of truant*

48902 *Notice to law enforcement authorities*

48906 *Release of minor pupil to peace officers; notice to parent, guardian*

48909 *Narcotics and other hallucinogenic drugs (re arrest)*

CODE OF CIVIL PROCEDURE

416.60 *Service of summons or complaint to a minor*

PENAL CODE

830-832.17 *Peace officers*

1328 *Service of subpoena*

WELFARE AND INSTITUTIONS CODE

627 *Custody of minor*

CODE OF REGULATIONS, TITLE 5

303 *Duty to remain at school*

COURT DECISIONS

*Camreta v. Greene*, (2011) 131 S.Ct. 2020

*People v. Lessie*, (2010) 47 Cal. 4th 1152

*In re William V.*, (2003) 111 Cal.App.4th 1464

ATTORNEY GENERAL OPINIONS

54 *Ops.Cal.Atty.Gen.* 96 (1971)

34 *Ops.Cal.Atty.Gen.* 93 (1959)

*Management Resources:*

WEB SITES

*California Department of Justice, Office of the Attorney General:* <http://oag.ca.gov>

Policy  
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**Students**

**SANTA CRUZ COUNTY OFFICE OF EDUCATION**  
Santa Cruz, California  
BP 5145.12

## **SEARCH AND SEIZURE**

The Santa Cruz County Board of Education is fully committed to promoting a safe learning environment and, to the extent possible, eliminating the possession and use of weapons, illegal drugs, and other controlled substances by students on school premises and at school activities. As necessary to protect the health and welfare of students and staff, school officials may search students, their property, and/or district property under their control and may seize illegal, unsafe, or otherwise prohibited items.

*(cf. 0450 - Comprehensive Safety Plan)*  
*(cf. 3515 - Campus Security)*  
*(cf. 3515.3 - District Police/Security Department)*  
*(cf. 5131 - Conduct)*  
*(cf. 5131.7 - Weapons and Dangerous Instruments)*  
*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

The Board urges that employees exercise discretion and good judgment. When conducting a search or seizure, employees shall act in accordance with law, Board policy, and administrative regulation.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*  
*(cf. 1312.1 - Complaints Concerning District Employees)*  
*(cf. 5145.3 - Nondiscrimination/Harassment)*

The Superintendent or designee shall ensure that staff who conduct student searches receive training regarding the requirements of the district's policy and administrative regulation and other legal issues, as appropriate.

*(cf. 4131 - Staff Development)*  
*(cf. 4231 - Staff Development)*  
*(cf. 4331 - Staff Development)*

### **Individual Searches**

School officials may search any individual student, his/her property, or district property under his/her control when there is a reasonable suspicion that the search will uncover evidence that he/she is violating the law, Board policy, administrative regulation, or other rules of the district or the school. Reasonable suspicion shall be based on specific and objective facts that the search will produce evidence related to the alleged violation. The types of student property that may be searched by school officials include, but are not limited to, lockers, desks, purses, backpacks, student vehicles parked on district property, cellular phones, or other electronic communication devices.

**SEARCH AND SEIZURE** (continued)

Any search of a student, his/her property, or district property under his/her control shall be limited in scope and designed to produce evidence related to the alleged violation. Factors to be considered by school officials when determining the scope of the search shall include the danger to the health or safety of students or staff, such as the possession of weapons, drugs, or other dangerous instruments, and whether the item(s) to be searched by school officials are reasonably related to the contraband to be found. In addition, school officials shall consider the intrusiveness of the search in light of the student's age, gender, and the nature of the alleged violation.

Employees shall not conduct strip searches or body cavity searches of any student. (Education Code 49050)

Searches of individual students shall be conducted in the presence of at least two district employees.

The principal or designee shall notify the parent/guardian of a student subjected to an individualized search as soon as possible after the search.

*(cf. 5145.11 - Questioning and Apprehension by Law Enforcement)*

**Use of Metal Detectors**

The Board believes that the presence of weapons in the schools threatens the district's ability to provide the safe and orderly learning environment to which district students and staff are entitled. The Board also believes that metal detector searches offer a reasonable means to keep weapons out of the schools and mitigate the fears of students and staff.

The Superintendent or designee shall use metal detectors at district schools as necessary to help provide a safe learning environment. He/she shall establish a plan to ensure that metal detector searches are conducted in a uniform and consistent manner.

*Legal Reference: (see next page)*

## SEARCH AND SEIZURE (continued)

### *Legal Reference:*

#### EDUCATION CODE

32280-32289 School safety plans  
35160 Authority of governing boards  
35160.1 Broad authority of school districts  
48900-48927 Suspension and expulsion  
49050-49051 Searches by school employees  
49330-49334 Injurious objects

#### PENAL CODE

626.9 Firearms  
626.10 Dirks, daggers, knives or razor

#### CALIFORNIA CONSTITUTION

Article I, Section 28(c) Right to Safe Schools

#### COURT DECISIONS

*Redding v. Safford Unified School District*, 557 U.S. 364 (2009)  
*B.C. v. Plumas*, (9th Cir. 1999) 192 F.3d 1260  
*Jennings v. Joshua Independent School District*, (5th Cir. 1989) 877 F.2d 313  
*O'Connor v. Ortega*, (1987) 480 U.S. 709  
*New Jersey v. T.L.O.*, (1985) 469 U.S. 325  
*Horton v. Goose Creek Independent School District*, (5th Cir. 1982) 690 F.2d 470  
*Zamora v. Pomeroy*, (10th Cir. 1981) 639 F.2d 662

#### ATTORNEY GENERAL OPINIONS

83 *Ops.Cal.Atty.Gen.* 257 (2001)  
75 *Ops.Cal.Atty.Gen.* 155 (1992)

### *Management Resources:*

#### NATIONAL INSTITUTE OF JUSTICE PUBLICATIONS

*The Appropriate and Effective Use of Security Technologies in U.S. Schools: A Guide for Schools and Law Enforcement Agencies*, 1999

#### WEB SITES

CSBA: <http://www.csba.org>  
California Attorney General's Office: <http://caag.state.ca.us>  
California Department of Education, Safe Schools: <http://www.cde.ca.gov/lc/ss>  
National Institute of Justice: <http://www.ojp.usdoj.gov/nij>

Policy  
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**Students**

**SANTA CRUZ COUNTY OFFICE OF EDUCATION**  
Santa Cruz, California  
BP 5145.13

## **RESPONSE TO IMMIGRATION ENFORCEMENT**

The Santa Cruz County Board of Education is committed to the success of all students and believes that every school site should be a safe and welcoming place for all students and their families irrespective of their citizenship or immigration status.

District staff shall not solicit or collect information or documents regarding the citizenship or immigration status of students or their family members or provide assistance with immigration enforcement at district schools, except as may be required by state and federal law. (Education Code 234.7)

*(cf. 5111 - Admission)*  
*(cf. 5111.1 - District Residency)*

No student shall be denied equal rights and opportunities nor be subjected to unlawful discrimination, harassment, intimidation, or bullying in the district's programs and activities on the basis of his/her immigration status. (Education Code 200, 220, 234.1)

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*  
*(cf. 5131.2 - Bullying)*  
*(cf. 5145.3 - Nondiscrimination/Harassment)*  
*(cf. 5145.9 - Hate-Motivated Behavior)*

The Superintendent or designee shall notify parents/guardians regarding their children's right to a free public education regardless of immigration status or religious beliefs and their rights related to immigration enforcement. (Education Code 234.7)

*(cf. 5145.6 - Parental Notifications)*

Consistent with requirements of the California Office of the Attorney General, the Superintendent or designee shall develop procedures for addressing any requests by a law enforcement officer for access to district records, school sites, or students for the purpose of immigration enforcement.

*(cf. 1340 - Access to District Records)*  
*(cf. 3580 - District Records)*  
*(cf. 5125 - Student Records)*  
*(cf. 5125.1 - Release of Directory Information)*

Teachers, school administrators, and other school staff shall receive training regarding immigration issues, including information on responding to a request from an immigration officer to visit a school site or to have access to a student.

(cf. 4131 - Staff Development)  
(cf. 4231 - Staff Development)  
(cf. 4331 - Staff Development)

BP 5145.13(b)

## RESPONSE TO IMMIGRATION ENFORCEMENT (continued)

The Superintendent or designee shall report to the Board in a timely manner any requests for information or access to a school site by an officer or employee of a law enforcement agency for the purpose of enforcing the immigration laws. Such notification shall be provided in a manner that ensures the confidentiality and privacy of any potentially identifying information. (Education Code 234.7)

### *Legal Reference:*

#### EDUCATION CODE

200 Educational equity

220 Prohibition of discrimination

234.1 Safe Place to Learn Act

234.7 Student protections relating to immigration and citizenship status

48204.4 Evidence of residency for school enrollment

48980 Parental notifications

48985 Notices to parents in language other than English

#### GOVERNMENT CODE

8310.3 California Religious Freedom Act

#### PENAL CODE

422.55 Definition of hate crime

627.1-627.6 Access to school premises, outsiders

#### UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

#### COURT DECISIONS

*Plyler v. Doe*, 457 U.S. 202 (1982)

### *Management Resources:*

#### CSBA PUBLICATIONS

*Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status*,  
February 2017

#### CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

*Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues*, April 2018

#### WEB SITES

CSBA: <http://www.csba.org>

California Office of the Attorney General: <http://oag.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

California Department of Justice: <http://www.justice.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

*U.S. Immigration and Customs Enforcement: <https://www.ice.gov>*

*U.S. Immigration and Customs Enforcement, Online Detainee Locator System: <https://locator.ice.gov/odls>*

Exhibit  
version:  
**Students**

**SANTA CRUZ COUNTY OFFICE OF EDUCATION**  
Santa Cruz, California  
BP 5145.7

## **SEXUAL HARASSMENT**

The County Board of Education is committed to maintaining a safe school environment that is free from harassment and discrimination. Sexual harassment targeted at any student in a county office of education (COE) educational program, school, or school-sponsored or school-related activity is prohibited. The County Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The County Board strongly encourages students who feel that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who have experienced an off-campus sexual harassment incident that involved anyone with whom they may continue to have contact on campus, to immediately contact their teacher, the principal or program administrator, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the County Superintendent of Schools or the COE's designated compliance officer so that steps may be taken to investigate and address the allegation in accordance with law and related County Superintendent regulation.

*(cf. 0410 - Nondiscrimination in County Office Programs and Activities)*  
*(cf. 5145.3 - Nondiscrimination/Harassment)*

### **Complaint Process and Disciplinary Actions**

Sexual harassment complaints by and against students shall be investigated and resolved in accordance with law and COE uniform complaint procedures. All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action. (5 CCR 4964)

*(cf. 1312.3 - Uniform Complaint Procedures)*

Upon investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this County Board policy shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion.

### **Notifications**

A copy of the COE's sexual harassment policy and regulation shall:

1. Be included in the notifications that are sent to parents/guardians at the beginning of each school year (Education Code 48980; 5 CCR 4917)

2. Be displayed in a prominent location in the main administrative building or other area where notices of COE rules, regulations, procedures, and standards of conduct are posted (Education Code 231.5)

BP 5145.7

### **SEXUAL HARASSMENT (continued)**

3. Be posted on COE and program/school web sites and, when available, on COE-supported social media
4. Be provided as part of any orientation program conducted for new students at the beginning of each quarter, semester, or summer session (Education Code 231.5)
5. Appear in any publication that sets forth the program/school's or COE's comprehensive rules, regulations, procedures, and standards of conduct (Education Code 231.5)
7. Be provided to the County Superintendent for distribution to employees and employee organizations

#### *Legal Reference:*

##### EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex

1040 Duties and responsibilities; county boards of education

1042 County boards; authority

35160 Authority of county boards

35160.1 Authority of county boards; legislative intent

48900 Grounds for suspension or expulsion

48900.2 Additional grounds for suspension or expulsion; sexual harassment

48904 Liability of parent/guardian for willful student misconduct

48915 Grounds for expulsion

48980 Notice at beginning of term

##### CIVIL CODE

51.9 Liability for sexual harassment; business, service and professional relationships

1714.1 Liability of parents/guardians for willful misconduct of minor

##### GOVERNMENT CODE

12950.1 Sexual harassment training

##### CODE OF REGULATIONS, TITLE 5

4600-4670 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

##### UNITED STATES CODE, TITLE 20

1221 Application of laws

1232g Family Educational Rights and Privacy Act

1681-1688 Title IX, discrimination

Legal Reference continued: (see next page)

BP 5145.7

## SEXUAL HARASSMENT (continued)

Legal Reference: (continued)

UNITED STATES CODE, TITLE 42

1983 Civil action for deprivation of rights

2000d-2000d-7 Title VI, Civil Rights Act of 1964

2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

106.1-106.71 Nondiscrimination on the basis of sex in education programs

106.8 Designation of responsible employee for Title IX

COURT DECISIONS

Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567

Flores v. Morgan Hill Unified School District, (2003, 9th Cir.) 324 F.3d 1130

Reese v. Jefferson School District, (2001, 9th Cir.) 208 F.3d 736

Davis v. Monroe County Board of Education, (1999) 526 U.S. 629

Gebser v. Lago Vista Independent School District, (1998) 524 U.S. 274

Oona by Kate S. v. McCaffrey, (1998, 9th Cir.) 143 F.3d 473

Doe v. Petaluma City School District, (1995, 9th Cir.) 54 F.3d 1447

Management Resources:

CSBA PUBLICATIONS

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Q&A on Campus Sexual Misconduct, September 2017

Examples of Policies and Emerging Practices for Supporting Transgender Students, May 2016

Dear Colleague Letter: Title IX Coordinators, April 2015

Sexual Harassment: It's Not Academic, September 2008

Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

Regulation  
approved:  
**Students**

**SANTA CRUZ COUNTY OFFICE OF EDUCATION**  
Santa Cruz, California  
BP 5146

## **MARRIED/PREGNANT/PARENTING STUDENTS**

The Santa Cruz County Board of Education recognizes that responsibilities related to marriage, pregnancy, or parenting and related responsibilities may disrupt a student's education and increase the chance of a student dropping out of school. The Board therefore desires to support married, pregnant, and parenting students to continue their education, attain strong academic and parenting skills, and promote the healthy development of their children.

*(cf. 5113.1 - Chronic Absence and Truancy)*  
*(cf. 5147 - Dropout Prevention)*  
*(cf. 6011 - Academic Standards)*  
*(cf. 6164.5 - Student Success Teams)*

The district shall not exclude or deny any student from any educational program or activity, including any class or extracurricular activity, solely on the basis of the student's pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery. In addition, the district shall not adopt any rule concerning a student's actual or potential parental, family, or marital status that treats students differently on the basis of sex. (Education Code 221.51, 230; 5 CCR 4950; 34 CFR 106.40)

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

The Superintendent or designee shall annually notify parents/guardians at the beginning of the school year of the rights and options available to pregnant and parenting students under the law. In addition, pregnant and parenting students shall be notified of the rights and options available to them under the law through annual school year welcome packets and through independent study packets. (Education Code 222.5, 48980)

*(cf. 5145.6 - Parental Notifications)*

For school-related purposes, a student under the age of 18 years who enters into a valid marriage shall have all the rights and privileges of students who are 18 years old, even if the marriage has been dissolved. (Family Code 7002)

### **Education and Support Services for Pregnant and Parenting Students**

Pregnant and parenting students shall retain the right to participate in the regular education program or an alternative education program. The classroom setting shall be the preferred instructional strategy unless an alternative is necessary to meet the needs of the student and/or the student's child.

*(cf. 6158 - Independent Study)*  
*(cf. 6181 - Alternative Schools/Programs of Choice)*

*(cf. 6184 - Continuation Education)*

*(cf. 6200 - Adult Education)*

Any alternative education program, activity, or course that is offered separately to pregnant or parenting students, including any class or extracurricular activity, shall be equal to that offered to other district students. A student's participation in such programs shall be voluntary. (Education Code 221.51; 5 CCR 4950)

If required for students with any other temporary disabling condition, the Superintendent or designee may require a student, based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery, to obtain certification from a physician or nurse practitioner indicating that the student is physically and emotionally able to continue participation in the regular education program or activity. (Education Code 221.51; 5 CCR 4950; 34 CFR 106.40)

*(cf. 6142.7 - Physical Education and Activity)*

*(cf. 6145 - Extracurricular and Cocurricular Activities)*

*(cf. 6183 - Home and Hospital Instruction)*

To the extent feasible, the district shall provide educational and related support services, either directly or in collaboration with community agencies and organizations, to meet the needs of pregnant and parenting students and their children. Such services may include, but are not limited to:

1. Child care and development services for the children of parenting students on or near school site(s) during the school day and during school-sponsored activities

*(cf. 5148 - Child Care and Development)*

2. Parenting education and life skills instruction

3. Special school nutrition supplements for pregnant and lactating students pursuant to Education Code 49553, 42 USC 1786, and 7 CFR 246.1-246.28

*(cf. 3550 - Food Service/Child Nutrition Program)*

*(cf. 5030 - Student Wellness)*

4. Health care services, including prenatal care

*(cf. 5141.6 - School Health Services)*

5. Tobacco, alcohol, and/or drug prevention and intervention services

*(cf. 5131.6 - Alcohol and Other Drugs)*

*(cf. 5131.62 - Tobacco)*

## **MARRIED/PREGNANT/PARENTING STUDENTS (continued)**

### 6. Academic and personal counseling

*(cf. 6164.2 - Guidance/Counseling Services)*

### 7. Supplemental instruction to assist students in achieving grade-level academic standards and progressing toward graduation

*(cf. 6179 - Supplemental Instruction)*

As appropriate, teachers, administrators, and/or other personnel who work with pregnant and parenting students shall receive related professional development.

*(cf. 4131 - Staff Development)*

*(cf. 4231 - Staff Development)*

*(cf. 4331 - Staff Development)*

## **Absences**

Pregnant or parenting students may be excused for absences for medical appointments and other purposes specified in BP/AR 5113 - Absences and Excuses.

A student shall be excused for absences to care for a sick child for whom the student is the custodial parent. A note from a physician shall not be required for such an absence. (Education Code 48205)

*(cf. 5113 - Absences and Excuses)*

## **Parental Leave**

A pregnant or parenting student shall be entitled to eight weeks of parental leave in order to protect the health of the student who gives or expects to give birth and the infant, and to allow the pregnant or parenting student to care for and bond with the infant. Such leave may be taken before the birth of the student's infant if there is a medical necessity and after childbirth during the school year in which the birth takes place, inclusive of any mandatory summer instruction. The Superintendent or designee may grant parental leave beyond eight weeks if deemed medically necessary by the student's physician. (Education Code 46015; 34 CFR 106.40)

The student, if age 18 years or older, or the student's parent/guardian shall notify the school of the student's intent to take parental leave. No student shall be required to take all or part of the parental leave. (Education Code 46015)

**MARRIED/PREGNANT/PARENTING STUDENTS** (continued)

When a student takes parental leave, the attendance supervisor shall ensure that absences from the regular school program are excused until the student is able to return to the regular school program or an alternative education program. A pregnant or parenting student shall not be required to complete academic work or other school requirements during the period of the parental leave. (Education Code 46015)

*(cf. 5113.11 - Attendance Supervision)*

Following the leave, a pregnant or parenting student may elect to return to the school and the course of study in which the student was enrolled before taking parental leave or to an alternative education option provided by the district. Upon return to school, a pregnant or parenting student shall have opportunities to make up work missed during the leave, including, but not limited to, makeup work plans and re-enrollment in courses. (Education Code 46015)

When necessary to complete high school graduation requirements, the student may remain enrolled in school for a fifth year of instruction, unless the Superintendent or designee makes a finding that the student is reasonably able to complete district graduation requirements in time to graduate by the end of the fourth year of high school. (Education Code 46015)

*(cf. 6146.1 - High School Graduation Requirements)*

*(cf. 6146.11 - Alternative Credits Toward Graduation)*

*(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)*

**Accommodations**

When necessary, the district shall provide accommodations to enable a pregnant or parenting student to access the educational program.

A pregnant student shall have access to any services available to other students with temporary disabilities or medical conditions. (34 CFR 106.40)

The school shall provide reasonable accommodations to any lactating student to express breast milk, breastfeed an infant child, or address other needs related to breastfeeding. A student shall not incur an academic penalty for using any of these reasonable accommodations, and shall be provided the opportunity to make up any work missed due to such use. Reasonable accommodations include, but are not limited to: (Education Code 222)

1. Access to a private and secure room, other than a restroom, to express breast milk or breastfeed an infant child

2. Permission to bring onto a school campus a breast pump and any other equipment used to express breast milk

BP 5146

### **MARRIED/PREGNANT/PARENTING STUDENTS (continued)**

3. Access to a power source for a breast pump or any other equipment used to express breast milk
4. Access to a place to store expressed breast milk safely
5. A reasonable amount of time to accommodate the student's need to express breast milk or breastfeed an infant child

### **Complaints**

Any complaint alleging discrimination on the basis of pregnancy or marital or parental status, district noncompliance with the requirements of Education Code 46015, or district noncompliance with the requirement to provide reasonable accommodations for lactating students shall be addressed through the district's uniform complaint procedures in accordance with 5 CCR 4600-4670 and BP/AR 1312.3 - Uniform Complaint Procedures. A complainant who is not satisfied with the district's decision may appeal the decision to the California Department of Education (CDE). If the district or CDE finds merit in an appeal, the district shall provide a remedy to the affected student. (Education Code 222, 46015; 5 CCR 4600- 4670)

*(cf. 1312.3 - Uniform Complaint Procedures)*

#### *Legal Reference:*

##### EDUCATION CODE

221.51 Nondiscrimination; married, pregnant, and parenting students

222 Reasonable accommodations; lactating students

222.5 Pregnant and parenting students, notification of rights

230 Sex discrimination

8200-8498 Child Care and Development Services Act

46015 Parental leave

48205 Excused absences

48206.3 Temporary disability, definition

48220 Compulsory education requirement

48410 Persons exempted from continuation classes

48980 Parental notifications

49553 Nutrition supplements for pregnant/lactating students

51220.5 Parenting skills and education

51745 Independent study

52610.5 Enrollment of pregnant and parenting students in adult education

Legal Reference: (continued)

CIVIL CODE

51 *Unruh Civil Rights Act*

FAMILY CODE

7002 *Description of emancipated minor*

HEALTH AND SAFETY CODE

104460 *Tobacco prevention services for pregnant and parenting students*

CODE OF REGULATIONS, TITLE 5

4600-4670 *Uniform complaint procedures*

4950 *Nondiscrimination, marital and parental status*

CODE OF REGULATIONS, TITLE 22

101151-101239.2 *General licensing requirements for child care centers*

101351-101439.1 *Infant care centers*

UNITED STATES CODE, TITLE 20

1681-1688 *Title IX, Education Act Amendments*

UNITED STATES CODE, TITLE 42

1786 *Special supplemental nutrition program for women, infants, and children*

CODE OF FEDERAL REGULATIONS, TITLE 7

246.1-246.28 *Special supplemental nutrition program for women, infants, and children*

CODE OF FEDERAL REGULATIONS, TITLE 34

106.40 *Marital or parental status*

ATTORNEY GENERAL OPINIONS

87 *Ops.Cal.Atty.Gen. 168 (2004)*

COURT DECISIONS

*American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307*

Management Resources:

CALIFORNIA WOMEN'S LAW CENTER PUBLICATIONS

*Pregnant Students and Confidential Medical Services, 2013*

*Educational Rights of Pregnant and Parenting Teens: Title IX and California State Law Requirements, 2012*

*The Civil Rights of Pregnant and Parenting Teens in California Schools, 2002*

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

*Supporting the Academic Success of Pregnant and Parenting Students under Title IX of the Education Amendments of 1972, rev. June 2013*

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

California Women's Law Center: <http://www.cwlc.org>

U.S. Department of Agriculture, Women, Infants, and Children Program: <http://www.fns.usda.gov/wic>

U.S. Department of Education: <http://www.ed.gov>