



Administrative Regulation

AR 4112.1

Personnel

July 6, 2021

CONTRACTS

When initially employed, certificated employees shall receive a written statement of their employment status and salary. In the case of temporary employees, this statement shall clearly indicate the temporary nature of the employment and the length of time for which the person is being employed. (Education Code 44916)

Reemployment Notices

By May 15 of each year, each classroom teacher shall notify the Santa Cruz County Superintendent of Schools or designee of his/her intent to return to a teaching position for the next school year. (Education Code 44832)

An employee on leave of absence shall notify the Santa Cruz County Office of Education (Santa Cruz COE) of his/her intent to remain in service the following year in accordance with law, Santa Cruz COE policy and administrative regulation.

Legal Reference:

EDUCATION CODE

44832 Teachers; notice of intent to return

Failure to provide notice or to report to work

Notice of employment (to county superintendent)

44916 Time of classification; statement of employment status

44929.20 Continuing contract-districts w/less than 250 ADA

44955 Reduction in number of employees