

## PERSONNEL COMMISSION AGENDA

### June 25, 2019 at 2 p.m., Technology Conference Room

#### 1.0 CALL TO ORDER

- 1.1 Call to Order
- 1.2 Establishment of Quorum  
Chairperson, James Rapoza; Vice Chairperson, Lawrence Lane and Member, Lynn Miller
- 1.3 Pledge of Allegiance

#### 2.0 APPROVAL OF AGENDA/MINUTES

- 2.1 Minutes of May 21, 2019—Action
- 2.2 Approval of Agenda—Action

#### 3.0 COMMENTS AND SUGGESTIONS FROM EMPLOYEES OR GUESTS

Public comments will be allowed. The Commission will recognize any member of the audience not on the agenda and wishing to speak on the matter directly related to Personnel Commission business. The Commission may allot time to those wishing to speak, but no action will be taken on matters presented. If appropriate, the Commission may direct that a matter be referred to the Senior Director, Human Resources' office for placement on a future agenda.

#### 4.0 REPORTS

- 4.1 Chairperson or Member's Report
- 4.2 Senior Director, Human Resources' Report

#### 5.0 CONSENT AGENDA

- 5.1 Appointments, Promotions, Demotions/Transfers—Action
- 5.2 Leaves of Absences—Action
- 5.3 Separations from Service—Action
- 5.4 Examinations in Progress and Eligibility Lists Established—Action

*Information concerning the Consent items listed has been forwarded to each Commission Member prior to this meeting for his/her study. Unless a Commission Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the consent list, the item(s) will be approved at one time by the Personnel Commission Members.*

#### 6.0 CORRESPONDENCE

- 6.1 Correspondence to Personnel Commissioners from Rory Bruce, C.S.E.A. President

#### 7.0 OLD BUSINESS

- 7.1 New Classification—Second Reading—Action  
Senior Account Specialist, Benefits
- 7.2 New Classification—Second Reading—Action  
Senior Account Specialist, Revenue and Apportionment
- 7.3 New Classification—Second Reading—Action  
Senior Account Specialist, Retirement Reporting
- 7.4 2019 Classification/Reclassification Study—Action

#### 8.0 NEW BUSINESS

- 8.1 Classification of Incumbents—Action
- 8.2 New Classification—First Reading—Action  
Student Leadership and Engagement Coordinator

#### 9.0 SCHEDULE OF UPCOMING EVENTS

- 9.1 July 16, 2019, Regular Meeting of the Personnel Commission at 2 p.m., Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA 95060.

#### 10.0 ADJOURNMENT