



Personnel Commission Meeting August 18, 2020

APPROVED MINUTES

1.0 CALL TO ORDER

1.1 Chairperson Lane called the regular meeting to order at 2:01 p.m. followed by the Pledge of Allegiance. The meeting was conducted on Zoom, a web-based video conferencing due to the coronavirus (COVID-19).

1.2 Establishment of Quorum.

Present: Chairperson, Lawrence Lane; Vice Chairperson, Lynn Miller; and Member, James Rapoza.

Guest: Karina Mendez.

2.0 APPROVAL OF MINUTES/AGENDA

2.1 The minutes of the Personnel Commission meeting of July 21, 2020 were approved (Miller/Rapoza).

Ayes: Unanimous

Noes: None

Abstain: None

Absent: None

2.2 To accept the agenda (Rapoza/Miller).

Ayes: Unanimous

Noes: None

Abstain: None

Absent: None

3.0 COMMENTS OR SUGGESTIONS FROM EMPLOYEES OR GUESTS

3.1 None.

4.0 REPORTS

4.1 Chairperson or Member's Report

4.1.1 The Commissioners thanked staff in the education field as they maneuver distance learning and zoom meetings for student education.

4.2 Senior Human Resources Director's Report

4.2.1 Senior Director Cope provided an update on COVID-19 and on school closures for the new school year. The Santa Cruz COE staff have submitted many tech tickets to get the help they need to prepare for the year. Santa Cruz County is off the monitoring list and must remain off for the next 14 days to be allowed to go into hybrid learning.

5.0 CONSENT AGENDA

- 5.1 The consent agenda was approved as submitted (Miller/Rapoza).
Ayes: Unanimous
Noes: None
Abstain: None
Absent: None

6.0 CORRESPONDENCE

- 6.1 Correspondence to Mr. Lawrence Lane from Senior Director Cope, August 12, 2020
Chairperson Lawrence Lane's term will expire December 2020. He agreed to serve another term. The appointment will go the Santa Cruz COE's Board of Education for final nomination.

7.0 OLD BUSINESS

- 7.1 None.

8.0 NEW BUSINESS

- 8.1 Revision of Merit Rule 3.308, Upward Reclassification—First Reading
When reviewing Merit Rule 3.308, Upward Reclassification, it was realized that it needed to be updated to reflect Education Code 45285.

Motion: To approve the revisions of Merit Rule 3.308, Upward Reclassification as a first reading (Miller/Rapoza).

Ayes: Unanimous
Noes: None
Abstain: None
Absent: None

9.0 SCHEDULE OF UPCOMING EVENTS

- 9.1 September 15, 2020, Regular Meeting of the Personnel Commission at 2 p.m. via Zoom videoconference. Join through Zoom: <https://zoom.us/j/706384990>; Meeting ID:706384990

10.0 ADJOURNMENT

- 10.1 The meeting of the Personnel Commission was adjourned at 2:13 p.m.

Distribution:
Personnel Commission
Dr. Faris Sabbah, Superintendent
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Attest:

Troy Cope
Senior Director, Human Resources