



Personnel Commission Meeting November 12, 2019

APPROVED MINUTES

1.0 CALL TO ORDER

- 1.1 Chairperson Rapoza called the regular meeting to order at 1:30 p.m. followed by the Pledge of Allegiance.
- 1.2 Establishment of Quorum.
Present: Chairperson, James Rapoza and Vice Chairperson, Lawrence Lane and Member, Lynn Miller

2.0 APPROVAL OF MINUTES/AGENDA

- 2.1 The minutes of the Personnel Commission meeting of October 15, 2019 were approved (Lane/Miller).
Ayes: Unanimous
Noes: None
Abstain: None
Absent: None
- 2.2 To accept the agenda (Miller/Lane).
Ayes: Unanimous
Noes: None
Abstain: None
Absent: None

3.0 COMMENTS OR SUGGESTIONS FROM EMPLOYEES OR GUESTS

- 3.1 None.

4.0 REPORTS

- 4.1 Chairperson or Member's Report
 - 4.1.1 None.
- 4.2 Senior Human Resources Director's Report
 - 4.2.1 Senior Director Cope informed the Commission that Scott Mean-Hill, Christine Caldwell-Holden, and Mariel Washburn would be attending the Annual Credential Counselor and Analyst of California Conference, November 5-8, 2019 in Sacramento.

5.0 CONSENT AGENDA

5.1 The consent agenda was approved as submitted (Miller/Lane).

Ayes: Unanimous

Noes: None

Abstain: None

Absent: None

6.0 CORRESPONDENCE

6.1 The 2020 Reclassification Study correspondence was sent to all classified employees and their managers on November 1, 2019.

6.2 The 2020 Classification Memorandum was sent to employees and their managers whose classification will be reviewed and studied this year.

7.0 OLD BUSINESS

7.1 None

8.0 NEW BUSINESS

8.1 None.

9.0 CLOSED SESSION

9.1 Evaluation of Personnel: Senior Director, Human Resources Classified
The Commission adjourned into closed session at 1:34 p.m.

10.0 OPEN SESSION

10.1 The Commission reconvened at 1:51 p.m.

11.0 SCHEDULE OF UPCOMING EVENTS

11.1 December 10, 2019 Regular Meeting of the Personnel Commission at 2 p.m. in the Bay Conference Room at the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA 95060.

12.0 ADJOURNMENT

12.1 The meeting of the Personnel Commission was adjourned at 1:52 p.m.

Distribution:
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Attest:

Troy Cope
Senior Director, Human Resources