



Personnel Commission Meeting September 15, 2020

APPROVED MINUTES

1.0 CALL TO ORDER

1.1 Chairperson Lane called the regular meeting to order at 2:00 p.m. followed by the Pledge of Allegiance. The meeting was conducted on Zoom, a web-based video conferencing due to the coronavirus (COVID-19).

1.2 Establishment of Quorum.

Present: Chairperson, Lawrence Lane; Vice Chairperson, Lynn Miller; and Member, James Rapoza.

Guests: C.S.E.A President, Rory Bruce; Toni Alldredge; Karina Mendez; Rith Mean-Hill; Scott Mean-Hill; Jaelyn Fruzza; and Michele Rix.

2.0 APPROVAL OF MINUTES/AGENDA

2.1 The minutes of the Personnel Commission meeting of August 18, 2020 were approved (Miller/Rapoza).

Ayes: Unanimous

Noes: None

Abstain: None

Absent: None

2.2 To accept the agenda (Rapoza/Miller).

Ayes: Unanimous

Noes: None

Abstain: None

Absent: None

3.0 COMMENTS OR SUGGESTIONS FROM EMPLOYEES OR GUESTS

3.1 C.S.E.A President Rory Bruce informed the Commission that 15 bargaining unit members were affected by the CZU Fire Complex in Santa Cruz County. Each member received \$150 to help with their relocation. C.S.E.A President Bruce stated that the union has been working with administration in regards to completing a Memorandum of Understanding (MOU) of protocols for all employees to return to work due to the pandemic.

4.0 REPORTS

4.1 Chairperson or Member's Report

4.1.1 None.

4.2 Senior Human Resources Director's Report

4.2.1 Senior Director Cope expressed how proud he was of all those who volunteered to become Disaster Service Workers during the CZU Complex Fires. He mentioned that those affected by the fires were granted five Cabinet approved paid days of leave.

4.2.2 Senior Director Cope provided an update on COVID-19 and on school closures for the new school year. He stated that there were collaborative efforts between unions and administration to create MOUs on all protocols for distance learning, hybrid learning and in-person learning.

5.0 CONSENT AGENDA

- 5.1 The consent agenda was approved as submitted (Miller/Rapoza).
Ayes: Unanimous
Noes: None
Abstain: None
Absent: None

6.0 CORRESPONDENCE

- 6.1 None.

7.0 OLD BUSINESS

- 7.1 Revision of Merit Rule 3.308, Upward Reclassification—Second Reading
When reviewing Merit Rule 3.308, Upward Reclassification, it was realized that it needed to be updated to reflect Education Code 45285.

Motion: To approve the revisions of Merit Rule 3.308, Upward Reclassification as a second reading (Miller/Rapoza).

- Ayes: Unanimous
Noes: None
Abstain: None
Absent: None

8.0 NEW BUSINESS

- 8.1 None.

9.0 CLOSED SESSION

- 9.1 The Commission adjourned into a closed session at 2:15 p.m. to discuss the Classified Evaluation for Senior Director, Human Resources, Classified
9.2 They also discussed the hiring recommendation for the Senior Human Resources Specialist, Confidential position.

10.0 OPEN SESSION

- 10.1 The Commission reconvened at 2:35 p.m. and reported that the Classified Evaluation for Senior Director, Human Resources, Classified was completed.
10.2 The recommended for Karina Mendez as the Senior Human Resources Specialist, Confidential position was approved.

11.0 SCHEDULE OF UPCOMING EVENTS

- 11.1 October 20, 2020, Regular Meeting of the Personnel Commission at 2 p.m. via Zoom videoconference. Join through Zoom: <https://zoom.us/j/706384990>; Meeting ID:706384990

12.0 ADJOURNMENT

12.1 The meeting of the Personnel Commission was adjourned at 2:39 p.m.

Distribution:
Personnel Commission
Dr. Faris Sabbah, Superintendent
SCCOE Board of Education
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C.S.E.A President
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Attest:

Troy Cope
Senior Director, Human Resources