

SPECIAL EDUCATION COORDINATING AGENCY

May 19, 2022
10:00am-12:00pm

LOCATION

Board Room
Santa Cruz County Office of Education
400 Encinal Street
Santa Cruz, CA 95060

AGENDA

1.0 Call to Order

2.0 Roll Call

Bonny Doon
DELTA Charter
Live Oak Elementary School District
Happy Valley Elementary School District
Mountain Elementary
Pacific Elementary School District
Pacific Collegiate
San Lorenzo Valley Unified School District
Santa Cruz City School Districts
Santa Cruz County Office of Education
Scotts Valley Unified School District
Soquel Union Elementary

3.0 Approval of Agenda

4.0 Public Comment for Closed Session Item Only

5.0 Closed Session

a. Personnel, SELPA Director Evaluation

Ed Code Section 54957

6.0 Report out on action taken in Closed Session

7.0 Public Comment for Open Session

All persons are encouraged to attend and, when appropriate, to participate in meetings of the NSCC SELPA Special Education Coordinating Agency. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Persons wishing to address the Board are asked to state their name for the record. The president of the SECA Board will establish a time limit of three (3) minutes, unless otherwise stated by the chairperson, for comments from the public. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be

considered in closed session. Expulsion appeal hearings are heard in closed session unless a request for hearing in open session is made by the appellant.

8.0 [Approval of March 24, 2022 Minutes](#) pg. 5

9.0 Reports

a. Sr. SELPA Director pg. 12
Presenter: Jessica Little

b. SEC Directors pg. 21
Presenter: Deven Stark

c. Operations Council pg. 22
Presenter: Jessica Little

Contingency Plan - In the event that the Governor's adopted 2022-2023 budget includes changes for Mental Health funds to be distributed directly to LEAs rather than the SELPA Administrative Unit, then the SECA Board agrees to:

- *Maintain the current AB602 Allocation Plan, keeping a \$450,000 residential pool for the 2022-2023 school year*
- *Revisit AB602 Allocation Plan in the 2022-2023 school year*

10.0 Items scheduled for Presentation and Discussion

a. 2021-2022 2nd Interim NSCC SELPA Maintenance of Effort pg. 26
Presenter: Rebecca Olker

The federal Individuals with Disabilities Education Act (IDEA) places maintenance of effort (MOE) requirements on the use of IDEA Part B funds. Information regarding monitoring these requirements will be presented.

b. 2020-2021 Fiscal Year Annual Audit Report pg. 32
Presenter: Rebecca Olker

11.0 Items scheduled for Public Hearing

a. Annual Budget Plan pg. 38

The Annual Budget Plan of a local plan must identify projected revenues and expenditures as allowed by IDEA for the provision of specially designed instruction and related services to students with disabilities. The responsible local agency, or administrative unit, is the legal entity that receives the funds and is responsible for seeing that every eligible child receives appropriate services as determined by Individualized Education Plan teams. Projected revenue and expenditures must be identified at the SELPA level and for each participating LEA using CDE-approved templates.

[Link to 2022-23 Annual Service Plan Unsigned Draft](#)

- b. Annual Service Plan** **pg. 38**
The Annual Service Plan, must identify a full continuum of service options provided within the SELPA at the time of submission, assuring access to appropriate instruction and services for all students with disabilities from birth to 22 years of age, including children with low-incidence disabilities.

[Link to 2022-23 Annual Service Plan Unsigned Draft](#)

- c. 2022-2023 Budget of the North Santa Cruz County SELPA** **pg. 40**
Presenter: Rebecca Olker
Required in Education Code (EC) Section 42103, this public hearing allows for public comment prior to Board approval of the 2021-2022 budget. The business department is requesting Board Approval of the 2021-2022 Estimated Actuals and the 2022-2023 Proposed SELPA Operating Budget

12.0 Action Items

- a. Approval of Annual Budget Plan** **pg. 94**
Presenter: Jessica Little
The Annual Budget Plan of a local plan must identify projected revenues and expenditures as allowed by IDEA for the provision of specially designed instruction and related services to students with disabilities. The responsible local agency, or administrative unit is the legal entity that receives the funds and is responsible for seeing that every eligible child receives appropriate services as determined by Individualized Education Plan teams. Projected revenue and expenditures must be identified at the SELPA level and for each participating LEA using CDE-approved templates. In addition, approving this item will confirm approval and signature for Certification 5.

- b. Approval of Annual Service Plan** **pg. 123**
Presenter: Jessica Little
The Annual Service Plan, must identify a full continuum of service options provided within the SELPA at the time of submission, assuring access to appropriate instruction and services for all students with disabilities from birth to 22 years of age, including children with low-incidence disabilities. In addition, approving this item will confirm approval and signature for Certification 5.

- c. Approval of 2022-2023 Budget of the North Santa Cruz County SELPA.** **pg. 181**
Presenter: Rebecca Olker
Required in Education Code (EC) Section 42103. The business department is requesting Board Approval of the 2021-2022 Estimated Actuals and the 2022-2023 Proposed SELPA Operating Budget

- d. [Approve Updated 2022-2023 SECA Meeting Dates](#)** **pg. 235**
Presenter: Jessica Little

- e. Contingency Plan for Mental Health Dollars** **pg. 237**
Presenter: Jessica Little
Contingency Plan - In the event that the Governor's adopted 2022-2023 budget includes changes for Mental Health funds to be distributed directly to LEAs rather than the SELPA Administrative Unit, then the SECA Board agrees to:

- *Maintain the current AB602 Allocation Plan, keeping a \$450,000 residential pool for the 2022-2023 school year*
- *Revisit AB602 Allocation Plan in the 2022-2023 school year*

13.0 Consent Agenda

- a. **Approval of 2021-22 Warrants: March 1, 2022 - May 1, 2022** pg. 240
- b. **Approval of 2022-2023 Memorandum of Understanding between Encompass Community Services Head Start and NSCC SELPA** pg. 242
- c. **Approval of SCCOE and NSCC SELPA Administrative Unit Agreement 2022-2023** pg. 254
- d. **Resolution Authorizing 21/22 Year-End Transfers** pg. 260

14.0 Future Agenda Item(s)

15.0 Adjournment

Next SECA meeting September 22, 2022

Public Participation:

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Backup Documentation:

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the County Office of Education, located 400 Encinal Street, Santa Cruz, CA 95060, during normal business hours.