

SPECIAL EDUCATION COORDINATING AGENCY

May 19, 2022
10:00am-12:00pm

LOCATION

Board Room
Santa Cruz County Office of Education
400 Encinal Street
Santa Cruz, CA 95060

Approved Minutes

AGENDA

1.0 Call to Order

10:05am

2.0 Roll Call

Bonny Doon X
DELTA Charter A
Live Oak Elementary School District A
Happy Valley Elementary School District X
Mountain Elementary X
Pacific Elementary School District X
Pacific Collegiate X
San Lorenzo Valley Unified School District X
Santa Cruz City School Districts X
Santa Cruz County Office of Education A
Scotts Valley Unified School District X
Soquel Union Elementary X

3.0 Approval of Agenda

M/S/C Heffner/Turbull

9-0

3-Absent

4.0 Public Comment for Closed Session Item Only

5.0 Closed Session

a. Personnel, SELPA Director Evaluation

Ed Code Section 54957

6.0 Report out on action taken in Closed Session

7.0 Public Comment for Open Session

All persons are encouraged to attend and, when appropriate, to participate in meetings of the NSCC SELPA Special Education Coordinating Agency. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Persons wishing to address the Board are asked to state their name for the record. The

president of the SECA Board will establish a time limit of three (3) minutes, unless otherwise stated by the chairperson, for comments from the public. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session. Expulsion appeal hearings are heard in closed session unless a request for hearing in open session is made by the appellant.

8.0 [Approval of March 24, 2022 Minutes](#)

pg. 5

9.0 Reports

a. Sr. SELPA Director

pg. 12

Presenter: Jessica Little

Ms. Little reviewed her report that was included in the packet. Information shared included updates on compliance, disproportionality, annual performance targets, local plan update, annual assurance and support plan, West Ed update, CAC, CALPADS, federal grants, Governor's Budget, independent study changes, CAFSE Advocacy, Private proportionate shares, MOE workgroup, learning loss, state budget process.

Ms Munro offered to host a TCI training for all LEAs interested. They do LCI trainings already and other LEAs would simply just join.

b. SEC Directors

pg. 21

Presenter: Deven Stark

Ms Stark talked about SEC March 23rd. CALPADS trends and errors were talked about. Peppertine mediation training. About 10 people have done this already. Communications training has been talked about. SAIL program; no changes expected for next year. Changes to COE regional programs. A second autism preschool classroom will be added.

John will create a listserv for providers in the Fall

c. Operations Council

pg. 22

Presenter: Jessica Little

Contingency Plan - In the event that the Governor's adopted 2022-2023 budget includes changes for Mental Health funds to be distributed directly to LEAs rather than the SELPA Administrative Unit, then the SECA Board agrees to:

- *Maintain the current AB602 Allocation Plan, keeping a \$450,000 residential pool for the 2022-2023 school year*
- *Revisit AB602 Allocation Plan in the 2022-2023 school year*

Mental health funds were discussed. The 2022-23 Operations Council calendar was set.

10.0 Items scheduled for Presentation and Discussion

a. 2021-2022 2nd Interim NSCC SELPA Maintenance of Effort

pg. 26

Presenter: Rebecca Olker

The federal Individuals with Disabilities Education Act (IDEA) places maintenance of effort (MOE) requirements on the use of IDEA Part B funds. Information regarding monitoring these requirements will be presented.

Report shows that every district has passed at least one level.

b. 2020-2021 Fiscal Year Annual Audit Report **pg. 32**

Presenter: Rebecca Olker

Audit did not show anything out of the ordinary. Unmodified report did not show any material weaknesses.

11.0 Items scheduled for Public Hearing

a. Annual Budget Plan **pg. 38**

The Annual Budget Plan of a local plan must identify projected revenues and expenditures as allowed by IDEA for the provision of specially designed instruction and related services to students with disabilities. The responsible local agency, or administrative unit, is the legal entity that receives the funds and is responsible for seeing that every eligible child receives appropriate services as determined by Individualized Education Plan teams. Projected revenue and expenditures must be identified at the SELPA level and for each participating LEA using CDE-approved templates.

[Link to 2022-23 Annual Service Plan Unsigned Draft](#)

Opened at 11:10am. No questions asked.

b. Annual Service Plan **pg. 38**

The Annual Service Plan, must identify a full continuum of service options provided within the SELPA at the time of submission, assuring access to appropriate instruction and services for all students with disabilities from birth to 22 years of age, including children with low-incidence disabilities.

[Link to 2022-23 Annual Service Plan Unsigned Draft](#)

No questions asked.

c. 2022-2023 Budget of the North Santa Cruz County SELPA **pg. 40**

Presenter: Rebecca Olker

Required in Education Code (EC) Section 42103, this public hearing allows for public comment prior to Board approval of the 2021-2022 budget. The business department is requesting Board Approval of the 2021-2022 Estimated Actuals and the 2022-2023 Proposed SELPA Operating Budget.

Ms Olker talked about the 2022-2023 Budget. Interest rate was adjusted. Travel was decreased. Low incidence equipment was increased. Other slight adjustments were made. Overall change is a decrease of 57k. Ending fund balance is projected to be 241k.

Closed at 11:18am

12.0 Action Items

a. Approval of Annual Budget Plan **pg. 94**

Presenter: Jessica Little

The Annual Budget Plan of a local plan must identify projected revenues and expenditures as allowed by IDEA for the provision of specially designed instruction and related services to students with disabilities. The responsible local agency, or administrative unit is the legal entity that receives the funds and is responsible for seeing that every eligible child receives appropriate services as determined by Individualized Education Plan teams. Projected revenue and expenditures must be identified at the SELPA level and for each participating LEA using CDE-approved templates. In addition, approving this item will confirm approval and signature for Certification 5.

M/S/C Krause/Munro

9-0

3-Absent

b. Approval of Annual Service Plan

pg. 123

Presenter: Jessica Little

The Annual Service Plan, must identify a full continuum of service options provided within the SELPA at the time of submission, assuring access to appropriate instruction and services for all students with disabilities from birth to 22 years of age, including children with low-incidence disabilities. In addition, approving this item will confirm approval and signature for Certification 5.

M/S/C Munro/Heffner

9-0

3-Absent

c. Approval of 2022-2023 Budget of the North Santa Cruz County SELPA.

pg. 181

Presenter: Rebecca Olker

Required in Education Code (EC) Section 42103. The business department is requesting Board Approval of the 2021-2022 Estimated Actuals and the 2022-2023 Proposed SELPA Operating Budget

M/S/C Stewart/Tresham

9-0

3-Absent

d. Approve Updated 2022-2023 SECA Meeting Dates

pg. 235

Presenter: Jessica Little

M/S/C Tresham/Reitano

9-0

3-Absent

e. Contingency Plan for Mental Health Dollars

pg. 237

Presenter: Jessica Little

Contingency Plan - In the event that the Governor's adopted 2022-2023 budget includes changes for Mental Health funds to be distributed directly to LEAs rather than the SELPA Administrative Unit, then the SECA Board agrees to:

- *Maintain the current AB602 Allocation Plan, keeping a \$450,000 residential pool for the 2022-2023 school year*
- *Revisit AB602 Allocation Plan in the 2022-2023 school year*

M/S/C Munro/Krause

9-0

3-Absent

13.0 Consent Agenda

M/S/C Heffner/Turbull

9-0

3-Absent

- a. **Approval of 2021-22 Warrants: March 1, 2022 - May 1, 2022** pg. 240

- b. **Approval of 2022-2023 Memorandum of Understanding between Encompass Community Services Head Start and NSCC SELPA** pg. 242

- c. **Approval of SCCOE and NSCC SELPA Administrative Unit Agreement 2022-2023** pg. 254

- d. **Resolution Authorizing 21/22 Year-End Transfers** pg. 260

14.0 Future Agenda Item(s)

None

15.0 Adjournment

Next SECA meeting September 22, 2022

M/S/C Heffner/Turbull

9-0

3-Absent

Adjourned: 11:22am

Public Participation:

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Backup Documentation:

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the County Office of Education, located 400 Encinal Street, Santa Cruz, CA 95060, during normal business hours.