



SANTA CRUZ
COUNTY OFFICE OF
EDUCATION
DR. FARIS SABBABH • SUPERINTENDENT OF SCHOOLS

Santa Cruz County Board of Education • 400 Encinal Street, Santa Cruz, CA 95060 • Tel (831) 466-5900 • www.santacruzcoe.org
Mr. Ed Acosta • Ms. Alyssa Alto • Ms. Rose Filicetti • Ms. Sandra Nichols
Ms. Sue Roth • Mr. Abel Sanchez • Mr. Bruce Van Allen

Santa Cruz County Board of Education
Regular Board Meeting
Thursday, April 20, 2023
4:00pm
Boardroom and/or Zoom

Members of the public may join the meeting either by attending in-person or joining the live video-conference using the following link:

<https://santacruzcoe-org.zoom.us/j/81859513277>

Or join by phone:

Phone Number: +1 (669) 900-6833

Meeting ID: 818 5951 3277

PUBLIC COMMENT:

Any person wishing to make a public comment will have the opportunity to do so either in-person or via videoconference during the meeting for up to three minutes each for any item not listed on the agenda, or for up to three minutes for any item listed on the agenda. To request to speak during public comment or on any item on the agenda, please complete this form: <https://sccoe.link/PublicComment>

To submit a comment to be read aloud on your behalf either listed or not listed on the meeting agenda, please send a comment no longer than 300 words to vvalentin@santacruzcoe.org no later than 2:00 PM on April 20th. Each individual may only make one comment per topic.

Cualquier persona que desee hacer un comentario público tendrá la oportunidad de hacerlo en vivo o por videoconferencia durante la reunión virtual hasta tres minutos cada uno para cualquier tema que no esté incluido en la agenda, y hasta tres minutos para cualquier tema incluido en la agenda. Para solicitar hablar durante los comentarios públicos o sobre cualquier tema de la agenda, complete este formulario: <https://sccoe.link/PublicComment>

Para enviar un comentario para ser leído en voz alta en su nombre, ya sea para un tema en la agenda o no en la agenda, envíe un comentario de no más de 300 palabras a vvalentin@santacruzcoe.org a más tardar a las 2:00 PM del 20 de abril. Cada individuo solo puede hacer un comentario por tema.

AGENDA

1. CALL TO ORDER, ROLL CALL AND ESTABLISHMENT OF QUORUM

Bruce Van Allen (President), Ed Acosta, Alyssa Alto, Rose Filicetti, Sandra Nichols, Sue Roth, Abel Sanchez
Faris Sabbah, Secretary

1.1 Board Member Remote Attendance Approval

In accordance with AB 2449, Trustees may participate in the Board meeting remotely under the following conditions:

- Just Cause, or Emergency Circumstances
- Board Approval

It is required that a Board quorum be present in-person.

Motion &

Roll Call Vote: Bruce Van Allen (President)

2. PLEDGE OF ALLEGIANCE

Superintendent Sabbah (Secretary) will lead the Pledge of Allegiance.

3. APPROVAL OF AGENDA

Agenda deletions and/or changes of sequence will be approved or the agenda will be approved as submitted.

4. CLOSED SESSION

4.1 Closed Session Disclosure

President Van Allen will disclose that the Board will, in closed session, discuss matters relating to a litigation matter against the Santa Cruz County Office of Education as noted in item 4.2. Comments from the public will be taken following closed session.

Presenter(s): Bruce Van Allen (President)

4.2 Closed Session: Litigation Matter

Superintendent Sabbah will share a litigation matter with the County Board of Education.

Presenter(s): Dr. Faris Sabbah, County Superintendent of Schools

5. OPEN SESSION

Open session will begin as soon as matters can be heard.

6. REPORT OUT ON CLOSED SESSION

President Van Allen will report on any reportable action(s) taken by the Board in Closed Session.

7. PUBLIC COMMENT

This is an opportunity for the public to address the Board regarding items not on the agenda. The Board President will recognize any member of the audience not previously placed on the agenda who wishes to speak on a matter directly related to school business. Each speaker, on any specific topic, may speak up to **three (3) minutes** unless otherwise limited or extended by the President. The President may allot time to those wishing to speak but no action will be taken on matters presented (EDC § 35145.5). If appropriate, the President, or any Member of the Board, may direct that a matter be referred to the Superintendent's Office for placement on a future agenda. Please refer to item, *Please Note*, on the last item of this agenda.

8. CONSENT AGENDA

All items appearing on consent agenda are recommended actions which are considered to be routine in nature and will be acted upon as one motion. Specific items may be removed for separate consideration. Item(s) removed will be considered immediately following the consent agenda motion as Deferred Consent Items.

8.0.1 Minutes of the Regular Board Meeting held on March 16, 2023

8.0.2 Routine Budget Revisions

8.0.3 Migrant Head Start Application for Federal Assistance Policy Council/Committee and Board Approval Verification
Council/Committee and Board Approval Verification

8.0.4 Donations

8.1 DEFERRED CONSENT ITEMS (if required)

This item is placed on the agenda to address any items that might be pulled from Agenda Item 8.0 for further discussion/consideration if so determined.

9. CORRESPONDENCE

Official correspondence received by the Board, if any, is included herein. Copies of correspondence received within 72 hours of the meeting will be made available at the meeting location.

10. REPORTS, DISCUSSIONS, AND PRESENTATIONS

10.1 Enrollment Data

According to updated data released April 7 by the California Department of Education, there are about 5.9 million students enrolled in public schools this school year, close to 40,000 fewer students than last year or a 0.7 percent drop. Superintendent Sabbah will be sharing an update on enrollment data for Santa Cruz County.

Presenter(s): Dr. Faris Sabbah, County Superintendent of Schools

11. NEW BUSINESS AND ACTION ITEMS

11.1 Review County Board of Education's Effective Governance Handbook (Draft)

On June 11, 2022, the Board participated in an effective governance workshop conducted by CSBA Consultant, Luan Burman Rivera. A draft handbook was created at the workshop. The Board will review this draft handbook.

Presenter(s): Bruce Van Allen, Chair, Board Governance Handbook Committee

11.2 Approval of Resolution #23-11 Recognizing Jewish American Heritage Month

May is Jewish American Heritage Month, a month that provides an opportunity for all people to appreciate the achievements and contributions of Jewish Americans throughout history. The Santa Cruz COE encourages staff, students, and community members to remember, celebrate, and educate future generations about Jewish Americans and the importance of their role in communities across our Nation. The Board will consider adoption of Resolution #23-11, recognizing the month of May as Jewish American Heritage Month.

Presenter(s): Sandra Nichols, Chair, Community Outreach and Legislation Committee

Motion &

Roll Call Vote: Bruce Van Allen (President)

11.3 Approve Resolution #23-12 Proclaiming May 8-12, 2023 For Flying the Rainbow Flag and Honoring Harvey Milk Day

Harvey Milk Day was established by the California legislature and signed into law by Governor Arnold Schwarzenegger in 2009. Harvey Milk was the first openly gay elected official in the history of California. The Santa Cruz County Office of Education celebrates Harvey Milk Day and invites all educational institutions, organizations, companies and individuals across Santa Cruz to fly the rainbow flag from May 8-12, 2023 in honor of Harvey Milk Day, and encourages teachers to teach lessons about LGBTQ+ history during this week in their classrooms aligned with the State History Framework. The Board will consider adopting Resolution #23-12.

11.4 Adopt Resolution #23-13 In Support of Day of the Teacher

Education Code, Section 372229(a), specifies the Second Wednesday in May as the Day of the Teacher, a day having special significance. All public schools and educational institutions are encouraged to observe those days, and, specifically on the Day of the Teacher, conduct exercises commemorating and directing attention to the teachers and the teaching profession. The Board will be asked to adopt Resolution #23-13.

Presenter(s): Sandra Nichols, Chair, Community Outreach and Legislation Committee
Dr. Faris Sabbah, County Superintendent of Schools

Motion &

Roll Call Vote: Bruce Van Allen (President)

11.5 Adopt Resolution #23-14 In Support of Classified Employees Week

California Senate Bill 1552, passed in 1984, decreed the third full week in May as California School Employees' Week in official recognition of the services and dedication of classified school employees. The Board is asked to adopt Resolution #23-14.

Presenter(s): Sandra Nichols, Chair, Community Outreach and Legislation Committee
Dr. Faris Sabbah, County Superintendent of Schools

Motion &

Roll Call Vote: Bruce Van Allen (President)

11.6 Approval of Resolution #23-15 Recognizing May as Asian American and Pacific Islander Heritage Month

The month of May is recognized as National Asian-American and Pacific Islander Heritage Month to recognize and honor the contributions of Asian Americans and Pacific Islanders in the United States as designated by the United States Congress since 1992. The Santa Cruz County Office of Education renews its commitment to the safety and wellbeing of all ethnic populations including Asian Americans and Pacific Islanders. The Board will consider adoption of Resolution #23-15, recognizing the month of May as Asian American and Pacific Islander Heritage Month.

Presenter(s): Sandra Nichols, Chair, Community Outreach and Legislation Committee

Motion &

Roll Call Vote: Bruce Van Allen (President)

11.7 Approval of Resolution #23-16 Recognizing Mental Health Awareness Month

Each year millions of Americans face the reality of living with a mental illness — a challenge that has been exponentially exacerbated by the isolation and extreme stress many have dealt with in the past year as a result of the pandemic and precautions taken to slow the spread of the virus. The Board will consider adoption of Resolution #23-16, proclaiming the month of May as Mental Health Awareness Month and expressing support of students and staff challenged by mental illness.

Presenter(s): Sandra Nichols, Chair, Community Outreach and Legislation Committee

Motion &

Roll Call Vote: Bruce Van Allen (President)

Presenter(s): Sandra Nichols, Chair, Community Outreach and Legislation Committee

Motion &

Roll Call Vote: Bruce Van Allen (President)

11.8 Approval of Resolution #23-17 Board Compensation For Missed Meetings

Each member of the Santa Cruz County Board of Education may receive the maximum monthly compensation for participation in Board meetings as provided for in Education Code 35120. A member may be compensated for meetings he/she/they missed when the Board, by resolution, finds that he/she/they was performing designated services for the district at the time of the meeting or that he/she/they was absent because of illness, jury duty, or a hardship deemed acceptable by the Board. (Education Code 35120)

The Board will consider adopting Resolution #23-17, to approve full compensation to Trustee Filicetti for missing the March 16, 2023 Board meeting due to an illness.

Presenter(s): Rose Filicetti, County Board Trustee

Motion &

Roll Call Vote: Bruce Van Allen (President)

12. SUPERINTENDENT'S REPORT

Superintendent Sabbah will provide an update on activities and matters of interest.

13. TRUSTEE REPORTS (3 minutes each)

Trustees will report on matters, events and activities as related to Board goals of: Advocating for students, maintaining community relations and promoting student achievement.

14. AD HOC/STANDING COMMITTEE REPORTS/ACTIONS

15. SCHEDULE OF MEETINGS AND UPCOMING EVENTS

Santa Cruz County Board of Education
Regular Meeting
May 18, 2023
4:00 p.m.

Santa Cruz County Board of Education
Special Meeting: Board Self-Evaluation
May 20, 2023
9:00 a.m.

Countywide Black Graduation
May 20, 2023
3:00 p.m.

COE Alternative and Special Education Graduations
May 22 - May 26, 2023

Santa Cruz County Board of Education
Regular Meeting
June 15, 2023
4:00 p.m.

Santa Cruz County Board of Education
Regular Meeting
June 22, 2023
4:00 p.m.

16. ADJOURNMENT

President Van Allen will adjourn the meeting.

PLEASE NOTE:

Public Participation:

All persons are encouraged to attend and, when appropriate, to participate in meetings of the Santa Cruz County Board of Education. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Persons wishing to address the Board are asked to state their name for the record. The president of the Board will establish a time limit of three (3) minutes, unless otherwise stated by the president, for comments from the public. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session. Expulsion appeal hearings are heard in closed session unless a request for hearing in open session is made by the appellant.

Backup Documentation:

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the County Office of Education, located 400 Encinal Street, Santa Cruz, CA 95060, during normal business hours.

Translation Requests:

Spanish language translation is available on an as-needed basis. Please make advance arrangements with Verenise Valentin by telephone at (831) 466-5900 Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva. Por favor haga arreglos por anticipado con Verenise Valentin por teléfono al número (831) 466-5900.

ADA Compliance:

In compliance with Government Code section 54954.2 (a), The Santa Cruz County Office of Education will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Verenise Valentin, Administrative Aide to the Superintendent, 400 Encinal St., Santa Cruz, CA 95060, (831) 466-5900.



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SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM 8.0.1

Board Meeting Date: April 20, 2023

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Action

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Information

TO: Santa Cruz County Board of Education

FROM: Administration Department

SUBJECT: Unapproved March 16, 2023 Board Minutes

BACKGROUND

Minutes from the March 16, 2023 Board Meeting.

FUNDING IMPLICATIONS

None.

RECOMMENDATION

Approve the minutes.



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**Mr. Ed Acosta • Ms. Alyssa Alto • Ms. Rose Filicetti • Ms. Sandra Nichols
Ms. Sue Roth • Mr. Abel Sanchez • Mr. Bruce Van Allen**

**Santa Cruz County Board of Education
Regular Board Meeting
Thursday, March 16, 2023
4:00pm
Boardroom and/or Zoom**

UNAPPROVED MINUTES

1. CALL TO ORDER, ROLL CALL AND ESTABLISHMENT OF QUORUM

Trustees Present:

Bruce Van Allen (President), Alyssa Alto, Sandra Nichols, Sue Roth, Abel Sanchez

Trustees Absent:

Ed Acosta, Rose Filicetti

Staff Present:

Dr. Faris Sabbabh (Secretary), Liann Reyes, Melissa Lopez, Rory Bruce, Verenise Valentin

1.1 Board Member Remote Attendance Approval

No Trustee requested remote attendance approval.

2. PLEDGE OF ALLEGIANCE

Superintendent Sabbabh led the Pledge of Allegiance.

3. APPROVAL OF AGENDA

A motion was made to approve the agenda as presented (Nichols/Sanchez 5-0-0-1).

Ayes: Alto, Nichols, Roth, Sanchez, Van Allen

Nays: None

Abstain: None

Absent: Acosta, Filicetti

4. CLOSED SESSION

4.1 Closed Session Disclosure

President Van Allen disclosed that the Board, in closed session, discussed matters relating to a litigation matter against the Santa Cruz County Office of Education.

4.2 Closed Session: Litigation Matter

Superintendent Sabbabh shared a litigation matter with the County Board of Education.

Trustee Acosta arrived

5. OPEN SESSION

Open session began as soon as matters could be heard.

6. REPORT OUT ON CLOSED SESSION

President Van Allen reported that no action was taken by the Board in Closed Session.

7. PUBLIC COMMENT

No public comment.

8. CONSENT AGENDA

- 8.0.1 Minutes of the Regular Board Meeting held on February 16, 2023
- 8.0.2 Routine Budget Revisions
- 8.0.3 Special Education School Accountability Report Card (SARC)
- 8.0.4 Treasurer's Quarterly Report For the Quarter Ending March 31, 2022
- 8.0.5 Treasurer's Quarterly Report For the Quarter Ending December 31, 2022
- 8.0.6 Donations
- 8.0.7 Surplus Items

A motion was made to approve the consent agenda as presented (Roth/Alto 6-0-0-1).

Ayes:	Acosta, Alto, Nichols, Roth, Sanchez, Van Allen
Nays:	None
Abstain:	None
Absent:	Filicetti

8.1 DEFERRED CONSENT ITEMS (if required)

None.

9. CORRESPONDENCE

The Board received copies of the 2023 Brown Act Handbook from Lozano Smith.

10. REPORTS, DISCUSSIONS, AND PRESENTATIONS

10.1 Labor Negotiations - "Sunshine" the California School Employees Association (CSEA), Chapter #484, Proposed Changes to three Articles within the 2022-2023 Classified Employee Bargaining Unit Agreement to the Santa Cruz County Superintendent of Schools

Rory Bruce, President, CSEA Chapter 484, representing classified staff, proposed changes to the following articles within the 2023-2024 Classified Employee Unit Agreement to the Santa Cruz County Superintendent of Schools: Article 11 regarding Pay and Allowances, Article 12 regarding Health & Welfare Benefits, and Article 21 regarding Professional Growth.

10.2 Labor Negotiations - "Sunshine" with the Santa Cruz County Education Association (SCCEA)

The Santa Cruz County Office of Education sunshined the 2023-2024 Agreement to the Santa Cruz County Education Association.

10.3 Labor Negotiations - “Sunshine” with the Santa Cruz County Education Association (CSEA)

The Santa Cruz County Office of Education sunshined the 2023-2024 Agreement to the California School Employees Association.

10.4 2021-2022 Fiscal Year Annual Audit Report

The Board was presented with the 2021-2022 final, audited, prior year financial statements, which the Santa Cruz County Office of Education is required to file with the California Department of Education and the State Controller’s Office.

10.5 Santa Cruz COE 2022-2023 Second Interim Financial Report

EDC 1240(j) requires that the Superintendent certify the Second Interim Financial Report and present it to the Board in a public meeting for review prior to filing the report with the State Department of Education.

10.6 Review County Board of Education’s Effective Governance Handbook (Draft)

On June 11, 2022, the Board participated in an effective governance workshop conducted by CSBA Consultant, Luan Burman Rivera. A draft handbook was created at the workshop. The Board reviewed this draft handbook.

President Van Allen created an ad hoc committee to add to the handbook draft. Trustee Roth and Trustee Sanchez were appointed to join President Van Allen on this ad hoc committee.

11. NEW BUSINESS AND ACTION ITEMS

11.1 Approve 2023-2024 Santa Cruz COE & Student Programs Calendars

The Board was asked to approve the 2023-2024 Santa Cruz COE and Student Programs calendars.

A motion was made to approve the 2023-2024 Santa Cruz COE and Student Programs Calendar as presented (Nichols/Roth 6-0-0-1).

Ayes:	Acosta, Alto, Nichols, Roth, Sanchez, Van Allen
Nays:	None
Abstain:	None
Absent:	Filicetti

11.2 Approval of Resolution #23-06 Recognizing April as Bilingual/Multilingual Advocacy Month

Forty-two percent of Santa Cruz County's students, TK-12th grade, are multilingual learners: students who are developing proficiency in two or more languages, including students who are learning English as an additional language in school. The Board was asked to adopt Resolution #23-06 recognizes April as National Bilingual/Multilingual Learner Advocacy Month.

A motion was made to adopt Resolution #23-06 recognizes April as National Bilingual/Multilingual Learner Advocacy Month as presented (Roth/Nichols 6-0-0-1).

Ayes: Acosta, Alto, Nichols, Roth, Sanchez, Van Allen
Nays: None
Abstain: None
Absent: Filicetti

11.3 Approval of Resolution #23-07 in Support of Funding for County Office of Education Operated Juvenile Court and Community Schools

The at-risk students served by juvenile court and community schools often face unique barriers to academic achievement and social-emotional well-being. The proposed funding change would bring greater equity to these students by ensuring access to robust services and supports. The Board considered adopting Resolution #23-07.

A motion was made to adopt Resolution #23-07 in Support of Funding for County Office of Education Operated Juvenile Court and Community Schools as presented (Nichols/Sanchez 6-0-0-1).

Ayes: Acosta, Alto, Nichols, Roth, Sanchez, Van Allen
Nays: None
Abstain: None
Absent: Filicetti

11.4 Approval of Resolution #23-08 In Recognition of Environmental Awareness Week

April 19-23, 2023, is National Environmental Education Week - the nation's largest celebration of environmental education. Schools in Santa Cruz County recognize the central importance of environmental education, and seek to provide learning opportunities and avenues for student engagement in environmental concerns. The Board considered adopting Resolution #23-08.

A motion was made to adopt Resolution #23-08 In Recognition of Environmental Awareness Week as presented (Alto/Nichols 6-0-0-1).

Ayes: Acosta, Alto, Nichols, Roth, Sanchez, Van Allen
Nays: None
Abstain: None
Absent: Filicetti

11.5 Approval of Resolution #23-09 In Recognition of National Child Abuse Prevention Month

Each year, millions of reports of child abuse are reported to child protective services in the U.S. Earlier this month, the United Nations called on all governments to prioritize violence prevention as a fundamental part of their COVID-19 response after incidents of domestic violence have significantly increased around the world due to the implementation of global shelter-in-place orders. The Board was asked to adopt Resolution #23-09 in Recognition of National Child Abuse Prevention Month.

A motion was made to adopt Resolution #23-09 in Recognition of National Child Abuse Prevention Month (Sanchez/Roth 6-0-0-1).

Ayes:	Acosta, Alto, Nichols, Roth, Sanchez, Van Allen
Nays:	None
Abstain:	None
Absent:	Filicetti

11.6 Approval of Resolution #23-10 In Recognition of National Arab American Heritage Month

For over a century, Arab Americans have been making valuable contributions to virtually every aspect of American society: in medicine, law, business, education, technology, the arts, government, military service, and community culture. The history of Arab Americans in the US. remains neglected or diminished by misconceptions, bigotry, and anti-Arab hate in the forms of crimes and speech. The Board was asked to adopt Resolution #23-10 in Recognition of National Arab American Heritage Month.

A motion was made to adopt Resolution #23-10 in Recognition of National Arab American Heritage Month (Roth/Alto 6-0-0-1).

Ayes:	Acosta, Alto, Nichols, Roth, Sanchez, Van Allen
Nays:	None
Abstain:	None
Absent:	Filicetti

11.7 FIRST READING: BOARD POLICY

Modified and new policies may be adopted by the County Board of Education following a first and second reading by the Board. The Board may accept the following proposed policy(ies) as submitted and waive a second reading and move to take action, order changes, or order changes and bring back for a final reading:

BP 1250 Visitors/Outsiders

A motion was made to adopt Board Policy 1250 and waive the second reading (Nichols/Acosta 6-0-0-1).

Ayes:	Acosta, Alto, Nichols, Roth, Sanchez, Van Allen
Nays:	None
Abstain:	None
Absent:	Filicetti

12. SUPERINTENDENT'S REPORT

Superintendent Sabbah provided an update on activities and matters of interest.

13. TRUSTEE REPORTS (3 minutes each)

Trustee Van Allen

March 1 - Board Policy Committee Meeting

March 2 - Board Agenda Committee

He also worked on this month's resolution and reviewed the budget.

Trustee Roth:

February 21 - UCSC 39th Annual Martin Luther King, Jr Convocation (Talithia Williams – TED, Nova Wonders, Assoc Dean Research & Experiential Learning & Assoc Prof Mathematics at Harvey Mudd College, STEM & DEI

March 2 - Board Agenda Committee

March 9 - CSBA: Central Coast Advocacy Training with Rachel Wells

March 13 - Board Budget Sub-Committee: Budget Review

March 15 - CSBA Legislative Action Week: Senator John Laird

March 16 - CSBA Legislative Action Week: Assemblywoman Gail Pellerin (Rhiannon Mulligan, Legislative Aide)

Trustee Sanchez:

February 16 - CCBE Executive Committee Meeting

March 10 and 11 - CCBE County Board Governance Workshop

March 14 - CSBA Legislative Action Day - Robert Rivas

Trustee Alto:

March 1 - Board Policy Committee Meeting

She looks forward to working with the Charter Committee next month

Trustee Acosta:

February 25 - Pajaro Valley Unified School District Bilingual Parent Conference

Trustee Nichols:

She worked on this month's resolution.

Trustee Filicetti (Report Sent via Email):

March 1 - Board Policy Committee Meeting

March 1 - Legislative Action Week Briefing & Training

March 9 - Central Coast Advocacy Training

March 13 - Board Budget Committee

March 15 - Asm. Addis prep and LAW meeting, promised a copy of our Resolution

14. AD HOC/STANDING COMMITTEE REPORTS/ACTIONS

No Reports

15. SCHEDULE OF MEETINGS AND UPCOMING EVENTS

Santa Cruz County Board of Education
Regular Meeting
April 20, 2023
4:00 p.m.

16. ADJOURNMENT

President Van Allen adjourned the meeting at 6:20 p.m.



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SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM 8.0.2

Board Meeting Date: April 20, 2023

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Action

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Information

TO: Santa Cruz County Board of Education

FROM: Business Department

SUBJECT: Routine Budget Revisions

BACKGROUND

March Budget Revisions

FUNDING IMPLICATIONS

Included herein.

RECOMMENDATION

Approve the revisions.



MEMO

DATE: April 13, 2023

TO: Santa Cruz County Board of Education
Dr. Faris Sabbah, County Superintendent of Schools

FROM: Liann Reyes, Deputy Superintendent, Business Services
Melissa Lopez, Director of Fiscal Services 

RE: March Budget Revisions

Significant changes to the budget during the month of March, 2023 are as follows:

UNRESTRICTED:

No significant changes to unrestricted revenue or expense were processed and there was no change to the unrestricted fund balance.

RESTRICTED:

Budget revisions processed reflect a decrease in restricted revenues in the amount of \$318,627 and a decrease in expense in the amount of \$17,301. Signification changes are as follows:

- Universal Pre-Kindergarten (UPK) allocation reduction of (\$130,920)
- Tobacco Use Prevention Education (TUPE) allocation reduction of (\$50,633)
 - Outdoor Education reduced revenue projections due to weather and program cancellations (\$223,050)
 - Ed Services – STEAM Expo sponsorships from Synopsys and Society for Science \$27,000; Student Support Services Revised Awards for Teen Peer Court, Central Coast Alliance and Multi-Tiered Systems of Support \$56,000

Budget revisions processed in March 2023 had an overall decrease to the restricted fund balance in the amount of \$301,325.

PACHECO BILL COMPLIANCE:

There were no professional service agreements/contracts in excess of \$25,000 that required a budget revision be processed during March 2023.

Business department staff continue to communicate and work closely with department staff and managers to review revenues, expenditures, and budgets as we continue with the 2022-23 Estimated Actuals and the 2023-24 Budget Development processes.

Should you have any questions, please feel free to contact us.

LR:ml

cc: Rebecca Olker

	2022-23 Adopted Budget			2022-23 Revised Budget as of February 28, 2023			March 2023 Budget Revisions Processed			2022-23 Revised Budget as of March 31, 2023		
	UNRESTRICTED	RESTRICTED	TOTAL FUND	UNRESTRICTED	RESTRICTED	TOTAL FUND	UNRESTRICTED	RESTRICTED	TOTAL FUND	UNRESTRICTED	RESTRICTED	TOTAL FUND
REVENUES												
LCFF Sources	\$ 21,186,880	\$ 7,741,895	\$ 28,928,775	\$ 22,942,943	\$ 7,741,895	\$ 30,684,838	\$ -	\$ -	\$ -	\$ 22,942,943	\$ 7,741,895	\$ 30,684,838
Federal Revenue	\$ 4,500,000	\$ 3,112,195	\$ 7,612,195	\$ 4,500,000	\$ 3,540,192	\$ 8,040,192	\$ -	\$ -	\$ -	\$ 4,500,000	\$ 3,540,192	\$ 8,040,192
Other State Revenue	\$ 287,790	\$ 9,711,496	\$ 9,999,286	\$ 287,790	\$ 10,412,065	\$ 10,699,855	\$ -	\$ (181,554)	\$ (181,554)	\$ 287,790	\$ 10,230,511	\$ 10,518,301
Other Local Revenue	\$ 1,235,404	\$ 9,171,302	\$ 10,406,707	\$ 2,589,553	\$ 10,705,438	\$ 13,294,991	\$ -	\$ (137,073)	\$ (137,073)	\$ 2,589,553	\$ 10,568,365	\$ 13,157,918
TOTAL, REVENUES	\$ 27,210,074	\$ 29,736,889	\$ 56,946,963	\$ 30,320,286	\$ 32,399,589	\$ 62,719,876	\$ -	\$ (318,627)	\$ (318,627)	\$ 30,320,286	\$ 32,080,962	\$ 62,401,249
EXPENDITURES												
Certificated Salaries	\$ 6,835,270	\$ 6,318,104	\$ 13,153,374	\$ 6,843,205	\$ 6,491,048	\$ 13,334,253	\$ -	\$ (2,500)	\$ (2,500)	\$ 6,843,205	\$ 6,488,548	\$ 13,331,753
Classified Salaries	\$ 7,033,835	\$ 8,201,308	\$ 15,235,143	\$ 7,259,603	\$ 7,807,023	\$ 15,066,625	\$ -	\$ (38,835)	\$ (38,835)	\$ 7,259,603	\$ 7,768,187	\$ 15,027,790
Employee Benefits	\$ 7,756,303	\$ 9,253,802	\$ 17,010,105	\$ 7,774,204	\$ 9,324,001	\$ 17,098,205	\$ -	\$ (9,353)	\$ (9,353)	\$ 7,774,204	\$ 9,314,648	\$ 17,088,852
Books and Supplies	\$ 772,388	\$ 1,164,891	\$ 1,937,279	\$ 965,400	\$ 1,945,532	\$ 2,910,932	\$ 2,168	\$ 8,183	\$ 10,351	\$ 967,568	\$ 1,953,715	\$ 2,921,282
Services and Other Operating Expenditures	\$ 4,126,491	\$ 5,456,937	\$ 9,583,429	\$ 3,902,307	\$ 5,697,554	\$ 9,599,861	\$ -	\$ 23,036	\$ 23,036	\$ 3,902,307	\$ 5,720,590	\$ 9,622,897
Capital Outlay	\$ 100,000	\$ 385,120	\$ 485,120	\$ 208,962	\$ 385,120	\$ 594,082	\$ -	\$ -	\$ -	\$ 208,962	\$ 385,120	\$ 594,082
Other Outgo (excluding Transfers of Indirect Costs)	\$ 4,500,000	\$ 624,756	\$ 5,124,756	\$ 4,500,000	\$ 624,756	\$ 5,124,756	\$ -	\$ -	\$ -	\$ 4,500,000	\$ 624,756	\$ 5,124,756
Other Outgo - Transfers of Indirect Costs	\$ (2,132,502)	\$ 1,991,618	\$ (140,884)	\$ (2,185,968)	\$ 2,023,275	\$ (162,693)	\$ (2,168)	\$ 2,168	\$ -	\$ (2,188,136)	\$ 2,025,443	\$ (162,693)
TOTAL EXPENDITURES	\$ 28,991,785	\$ 33,396,537	\$ 62,388,322	\$ 29,267,712	\$ 34,298,309	\$ 63,566,021	\$ -	\$ (17,301)	\$ (17,301)	\$ 29,267,712	\$ 34,281,007	\$ 63,548,719
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES	\$ (1,781,710)	\$ (3,659,648)	\$ (5,441,358)	\$ 1,052,574	\$ (1,898,719)	\$ (846,145)	\$ -	\$ (301,325)	\$ (301,325)	\$ 1,052,574	\$ (2,200,045)	\$ (1,147,471)
OTHER FINANCING SOURCES/USES												
Interfund Transfers												
a) Transfers In	\$ -	\$ -	\$ -	\$ 360,626	\$ -	\$ 360,626	\$ -	\$ -	\$ -	\$ 360,626	\$ -	\$ 360,626
b) Transfers Out	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Sources/Uses				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
a) Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
b) Uses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contributions	\$ (1,245,741)	\$ 1,245,741	\$ (0)	\$ (1,187,972)	\$ 1,187,972	\$ (0)	\$ -	\$ -	\$ -	\$ (1,187,972)	\$ 1,187,972	\$ (0)
TOTAL OTHER FINANCING SOURCES/USES	\$ (1,245,741)	\$ 1,245,741	\$ (0)	\$ (1,327,346)	\$ 1,187,972	\$ (139,374)	\$ -	\$ -	\$ -	\$ (1,327,346)	\$ 1,187,972	\$ (139,374)
NET INCREASE (DECREASE) IN FUND BALANCE	\$ (3,027,451)	\$ (2,413,907)	\$ (5,441,358)	\$ (274,772)	\$ (710,747)	\$ (985,520)	\$ -	\$ (301,325)	\$ (301,325)	\$ (274,772)	\$ (1,012,073)	\$ (1,286,845)
FUND BALANCE, RESERVES												
Beginning Fund Balance												
a) As of July 1 Unaudited	\$ 27,447,824	\$ 4,900,280	\$ 32,348,104	\$ 27,970,162	\$ 5,630,832	\$ 33,600,994	\$ -	\$ -	\$ -	\$ 27,970,162	\$ 5,630,832	\$ 33,600,994
b) Audit Adjustments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
c) As of July 1 Audited	\$ 27,447,824	\$ 4,900,280	\$ 32,348,104	\$ 27,970,162	\$ 5,630,832	\$ 33,600,994	\$ -	\$ -	\$ -	\$ 27,970,162	\$ 5,630,832	\$ 33,600,994
d) Other Restatements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
e) Adjusted Beginning Balance	\$ 27,447,824	\$ 4,900,280	\$ 32,348,104	\$ 27,970,162	\$ 5,630,832	\$ 33,600,994	\$ -	\$ -	\$ -	\$ 27,970,162	\$ 5,630,832	\$ 33,600,994
Ending Balance, June 30	\$ 24,420,372	\$ 2,486,373	\$ 26,906,745	\$ 27,695,390	\$ 4,920,084	\$ 32,615,474	\$ -	\$ (301,325)	\$ (301,325)	\$ 27,695,390	\$ 4,618,759	\$ 32,314,149



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM 8.0.3

Board Meeting Date: April 20, 2023

☒

Action

☐

Information

TO: Santa Cruz County Board of Education

FROM: Business Department

SUBJECT: Migrant Head Start Application for Federal Assistance Policy Council/Committee and Board Approval Verification

BACKGROUND

Migrant Head Start, Santa Cruz through the grantee Central CA Migrant/Seasonal Head Start is submitting an application for COLA and Quality Funds for 2023/2024.

FUNDING IMPLICATIONS

Included herein.

RECOMMENDATION

Approve application.

STANISLAUS COUNTY OFFICE OF EDUCATION
CENTRAL CALIFORNIA MIGRANT HEAD START

Application for Federal Assistance
Policy Council/Committee and Board Approval Verification

Agency Santa Cruz Office of Education

Amount of Request \$ 170,208 (COLA & Quality)

Date of Request March 16, 2023

Period of Request March 1, 2023 to February 29, 2024

Number of Children 170

This application has the approval of the Santa Cruz County Board of Education.

As recorded in their minutes of _____.

(Signed) _____
President Van Allen

(Date) _____

This application has the approval of the Central California Migrant Head Start Parent Policy Council/Committee of

Agency Name.

As recorded in their minutes of _____.

(Signed) _____
(Policy Council/Committee Chairperson)

(Date) _____

Agency Name:

Santa Cruz Office of Education

Program Type:

MHS

(MSHS/MEHS)

Program Instruction Reference #ACF-PI-HS-23-02

Subject: 2023 Head Start Funding Increase



Grantee Instruction:

Cost-Of-Living-Adjustment (COLA) and Quality Improvement (QI) Narrative and Budget Justification

DUE March 31, 2023

INTRODUCTION: Availability of COLA/Quality Improvement funds

This Grantee Instruction provides information and application requirements for COLA and Quality Improvement funds available. The Grantee allocated 9.33% of the FY2022 base level funding for COLA and Quality Improvement. The grantee highly encourages each agency to utilize COLA and Quality funds to permanently increase the Head Start pay scale. At a minimum, each agency must utilize 5.60% funds for COLA increases.

PART I--FY 2023 COLA with Quality

Requirements for Applying for these COLA funds:

Each Agency may apply for a COLA increase of 5.60% of the FY2022 base funding level and Quality funding of 3.73% of the FY2022 base funding level. Agencies must use COLA funds to permanently increase the Head Start pay scale by no less than 5.60% of the FY2022 base funding level.

COLA funds must be used to permanently increase the Head Start pay scale by no less than 5.60%. This includes salaries of current staff and the pay range of unfilled vacancies. Any agency concerned that they cannot increase salary due to wage comparability issues should ensure public school salaries for kindergarten are included in their considerations.

Any agency proposing a COLA percentage less than 5.60% across its pay scale, must justify its rationale in its budget narrative.

Any remaining funds may be applied to fringe benefits costs, or to offset increased operating costs in other areas of the budget. This includes increased costs in rent, utilities, facilities maintenance and insurance, contractual arrangements, vehicle fuel and maintenance, supplies, and equipment.

Narrative (COLA/Quality): *Note: Section 653 of the Head Start Act restricts compensation to a Head Start employee that is higher than the average rate of compensation paid for substantially comparable services in the area where the program is operating.*

SECTION A

If less than 5.60% COLA Justification

If your agency is proposing to utilize COLA funds other than a 5.60% increase across its pay scale, provide justification for the rationale here.

Use N/A if not applicable

N/A

SECTION B

Budget Justification-Applying 5.60% COLA, 3.73% and remaining funds

Utilize the budget narrative template below, edit as needed to explain how the COLA funds will be utilized to permanently increase salaries. Explain the planned use for the balance of the COLA funds to offset higher operating cost as identified in other areas of the budget.

Attach detailed budgets

Budget Justification		5.60% COLA	3.73% Quality
6a	Personnel	\$28,265.	\$18,829.
Funds will be used for an increase of 5.60 percent in salaries, related fringe benefits and to permanently increase the pay scales. After applying funds to staff salaries, and fringe benefits, the remaining balance will be used for program supplies and indirect costs.			
6b	Fringe Benefits	\$24,457.	\$13,676.
Funds are allocated to pay for related fringe benefits: State Teacher Retirement System (STRS), Public Employees Retirement System (PERS), Federal Insurance Contribution Act (FICA), Medicare, Health Insurance, State Unemployment Insurance (SUI), Workers Comp, and other post-employment benefits (OPEB).			
6c	Travel	\$0	\$3,000
Training/ Conferences			
6d	Equipment	\$	N/A
6e	Supplies	\$	\$3,489.
Replace damaged items			
6f	Contracts	\$	N/A
6g	Construction	\$	N/A
No funds are allocated to this budget category.			
6h	Other	\$42,000.	\$23,432.
Funds are allocated to cover increased cost in provider rates, utilities, telephone service, vehicle fuel, vehicle maintenance...			
6j	Indirect Cost	\$8439.	\$5,621.
Funds are allocated to cover indirect costs.			

SECTION C
Non-Federal Share Narrative

Identify each source of non-federal match, including the estimated amount per source and the valuation methodology. Explain how your program determined that proposed non-federal match is allowable per 45 CFR §75.303 and Section 1303.4.

Each source of non-federal share match, the estimated amount per source and the valuation methodology is indicated in the chart below.

Non-Federal Match Sources	Valuation Methodology	Estimated Amount
Parent Volunteer Services	The volunteer rate is \$35.99 x 432 hours= ____The value of the service provided by the volunteers will be measurable and material.	\$15,565



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM 8.0.4

Board Meeting Date: April 20, 2023

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Action

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Information

TO: Santa Cruz County Board of Education

FROM: Business Department

SUBJECT: Donations and Gifts

BACKGROUND

County Board of Education Policy 3280 requires that all gifts and donations received by programs conducted by the County Superintendent of Schools be accepted by the County Board of Education.

FUNDING IMPLICATIONS

Gifts/Donations received will be utilized by the programs to which they are donated.

RECOMMENDATION

Accept gifts and donations as follows:

<u>Program</u>	<u>Donor</u>	<u>Value</u>
STEAM Expo	Lady Leslie Ridley-Tree	\$5,000
Youth for Environmental Action	Companion Bakery	\$80

IN MEMORY OF LESLIE RIDLEY-TREE
1941 PORTOLA DR
SANTA CRUZ, CA, 95062

MARCH 31, 2023

Ms. Liann Reyes,
Deputy Superintendent-Business Services
Santa Cruz County Office of Education
400 Encinal Street
Santa Cruz, California 95060

Dear Santa Cruz County Board of Education:

Lady Leslie Ridley-Tree was a lifelong advocate for arts and education. Early in her career, Ridley-Tree was the director of a community center on New York City's Westside, and is credited with establishing the first Head Start center in the early 1960's. She also set up a program for teens expelled from school. By her 90's she had established more than 120 scholarships at different educational institutions. She felt honored to have the opportunity to provide such support.

On behalf of Lady Leslie Ridley-Tree, I am pleased to provide the Santa Cruz County Office of Education the enclosed donation in the amount of \$5000.00. It is the intent of this donation be used for the STEAM Expo, currently under the direction of Dr. Heather Wygant, Science Coordinator. The funds should be designated as follows: A limit of up to 20% may be used for advertising and promotion. The remaining 80% must be used to provide acknowledgments and rewards for each division including projects presented by elementary (grades TK-3), upper elementary (grades 4-5), junior (6th-8th grade) and senior (9th-12th grade) divisions in multiple areas of study. All STEAM Expo participants from public, private, parochial and home-schools in Santa Cruz County, shall be eligible. These funds are to be distributed for the 2023-2024 school year divided among participants/divisions as the STEAM Expo Coordination team deems fit.

Please track this donation as: The Lady Ridley-Tree STEAM Award

If you have any questions or require further information, please contact
Xaloc Cabanes
(831) 239 -4505
xaloc@aol.com

Kind regards,



Xaloc Cabanes



SANTA CRUZ
COUNTY OFFICE OF
EDUCATION
DR. FARIS SABBABH • SUPERINTENDENT OF SCHOOLS

SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM 9

Board Meeting Date: April 20, 2023

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Action

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Information

TO: Santa Cruz County Board of Education

FROM: Administration Department

SUBJECT: Correspondence

BACKGROUND

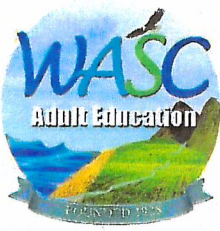
Official correspondence received by the Board, if any, is included herein. Copies of correspondence received within 72 hours of the meeting will be made available at the meeting location.

FUNDING IMPLICATIONS

Included herein, if any

RECOMMENDATION

Receive correspondence.



Watsonville/Aptos/Santa Cruz Adult Education

A Division of the Pajaro Valley Unified School District

Administration

(831) 786-2160

Dr. Nancy A. Bilicich

Director

Eric Saavedra

Assistant Director

Departments

Basic and Secondary

Adult Education

English as a Second

Language

Career and Technical

Education

Adults Training to

Support Child School

Success

Adults with Disabilities

District

Administration

(831) 786-2100

Dr. Michelle Rodriguez

Superintendent

Clint Rucker

Chief Business Officer

Assistant

Superintendents

Kasey Klappenback

Elementary Education

Lisa Aguerria Lewis

Secondary Education

Alison Niizawa

Human Resources

Fully Accredited by



We hope you will join us for the final Community Advisory Council meeting to be held on:
April 19th at 10:30am. The meeting will be held via Google Meet: (See below)

<https://meet.google.com/uso-fdmh-ezj>

Join by phone: (US) +1 801-523-1055 PIN: 411 156 619#

Wednesday, April 19, 2023

10:30a.m. – 12:00 p.m.

The Community Advisory Council is a group of community leaders who have advised the public about adult education programs in Santa Cruz, Aptos and the Pajaro Valley. In part, it is a way to disseminate information about our programs to friends in the community. More importantly, it is a process to elicit advice and direction about our efforts to serve the adult learners of Santa Cruz County.

The agenda for this meeting is below:

- **Eric Saavedra, New Assistant Director**
- **WASC Visit and Results**
- **High School Banner Student**
- **Flooding and Wind Impact**
- **Pre-Apprenticeship Program Update**
- **Student of the Year**
- **Graduation, May 25th, Mello Center, 7:00 P.M**

Your participation is highly valued. We know your time is filled with demands. We hope you can join the future meetings of the 2023-2024 school year to help us build the highest quality adult education programs for the adult learners in our county. The future date of the next meeting is October 18, 2023

Sincerely,

Dr. Nancy A. Bilicich,

Director

Green Valley Center: 294 Green Valley Road, Watsonville, CA 95076 Telephone: (831) 786-2160 Fax: (831) 722-2749

WDC, Watsonville Downtown Center: 320 Rodriguez Street, Watsonville, CA 95076 Telephone: (831) 786-8225 Fax: (831) 786-9420

Santa Cruz Center: 319 La Fonda Avenue, Santa Cruz, CA 95062 Telephone: (831) 429-3966 Fax: (831) 429-3061

Website: www.wascae.edu



SANTA CRUZ
COUNTY OFFICE OF
EDUCATION
DR. FARIS SABBABH • SUPERINTENDENT OF SCHOOLS

SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM 10.1

Board Meeting Date: April 20, 2023

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Action

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Information

TO: Santa Cruz County Board of Education

FROM: Dr. Faris Sabbah, County Superintendent of Schools

SUBJECT: Enrollment Data

BACKGROUND

According to updated data released April 7 by the California Department of Education, there are about 5.9 million students enrolled in public schools this school year, close to 40,000 fewer students than last year or a 0.7 percent drop. Superintendent Sabbah will be sharing an update on enrollment data for Santa Cruz County.

FUNDING IMPLICATIONS

Included herein.

RECOMMENDATION

Receive presentation.



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM 11.1

Board Meeting Date: April 20, 2023

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Action

☐

Information

TO: Santa Cruz County Board of Education

FROM: Bruce Van Allen, Chair, Board Governance Handbook Committee

SUBJECT: Review County Board of Education's Effective Governance Handbook (Draft)

BACKGROUND

On June 11, 2022, the Board participated in an effective governance workshop conducted by CSBA Consultant, Luan Burman Rivera. A draft handbook was created at the workshop.

The ad hoc committee of Trustee Sue Roth, Trustee Abel Sanchez, and President Van Allen met to discuss completion of the Board Handbook. They reviewed the draft handbook and Luan's memo to the Board, as well as the CSBA board member guidelines.

The ad hoc committee's consensus was to:

- Confirm Board attendance at the May 20 Board retreat;
- Propose that Luan facilitate a self-evaluation survey for each Board member to complete before the retreat, to be compiled as part of the materials for the retreat;
- Propose that the retreat include discussion aimed at completing the Board Handbook by addressing Board member commitments and responsibilities, including sections related to orienting new Board members, committee service, and election of officers.

FUNDING IMPLICATIONS

None.

RECOMMENDATION

Attend the May 20 Board retreat, conduct the self-evaluation, and complete the handbook.

June 17, 2022

To:

Members of the Santa Cruz COE Board of Trustees
Dr. Faris Sabbah, Superintendent

From:

Luan Burman Rivera,
Governance Educator/Consultant,
California School Boards Association
760-212-8808 (cell)

Re: Workshop Notes from the June 11, 2022, Effective Governance Workshop

I want to thank you for inviting me to facilitate your workshop on Effective Governance/Board Self-Evaluation. The following pages reflect the work that was accomplished during our session together on June 11, 2022. This memo includes summary notes and highlights from our discussions. The companion document, *Santa Cruz COE Draft Governance Handbook*, documents aspects of the effective governance system and your agreements about norms/meeting guidelines developed at our meeting. Please note that Protocols and additional Norms can and should be developed and added to your handbook at future meetings, as needed.

The workshop conversations were focused on:

- The Board Self-Evaluation

- Beginning the creation of a Governance Handbook, which included a discussion about roles and responsibilities and the creation of meeting guidelines.
- Participating in an activity to identifying Team Members' working styles. The results are listed below.

GOVERNANCE TEAM – DOMINANT WORKING STYLES

The Trustees and the Superintendent participated in an exercise to identify their dominant working styles as members of this governance team. Each person responded to a series of questions. The responses provided information about individual working styles. The listing of an individual in more than one quadrant indicates a close or tied score.

Results:

<i>Analytical</i>	<i>Driver</i>
Sue Roth (11)	Ed Acosta (10)
Abel Sanchez (9)	Alyssa Alto (7)
Rose Filicetti (8)	Rose Filicetti (Self-identified)
Sandra Nichols (12)	Bruce Van Allen (11)
Bruce Van Allen (12)	Sandra Nichols (12)
	Dr. Faris Sabbah (10)
<i>Amiable</i>	<i>Expressive</i>
Ed Acosta (9)	Dr. Faris Sabbah (Self-identified)
Bruce Van Allen (10)	Sandra Nichols (13)
Sandra Nichols (12)	
Sue Roth (11)	

What Each Style Brings to the Board Table...

<i>Analytics</i>	<i>Thoroughness</i>	Attention to detail; Objective; Wealth of data
<i>Drivers</i>	<i>Action</i>	Get it done; Focused; Organized; Keeps Timelines
<i>Amiable</i>	<i>Process</i>	Attention to process; Inclusive; Builds consensus
<i>Expressive</i>	<i>Vision</i>	Sees “big picture,” High creativity; Thinks “outside the box”

BOARD SELF-EVALUATION DISCUSSION

The Board believes that an effective governance team takes the time to evaluate their own performance. To that end and in preparation for this meeting, the Board participated in an electronic self-evaluation (BSE). The Board reviewed the results of their self-evaluation. The report was extremely positive. They noted many areas of strength and then discussed some areas that needed to be addressed in order to enhance the team’s effectiveness. Highlights of this discussion are included below.

We noted that the Board’s Self-Evaluation showed a great many positive areas and agreement among members. The team highlighted the following areas of strength:

Strong Areas:

Item # 1. The Board is focused on achievement for **all** students.

Item # 46. The board is represented at key COE events.

Item # 54. The Board uses cohesive messages to communicate COE priorities, goals, and needs. (Through the Superintendent)

Item # 57 The Board advocates on behalf of students and public education at the local, state and federal levels.

In order to enhance their performance as a Governance Team, the group identified the following areas/topics to address:

Areas that needed to be addressed by the Governance Team are listed below:

Item # 17. Board members usually discuss questions about agenda items with the superintendent prior to the board meeting.

Item # 20. Board members receive adequate information.

Item # 21. All board members receive the same information.

Item # 22. Board members follow agreements about how to request clarifying or additional information about agenda items.

Item # 31. The board effectively manages community input at board meetings.

Item # 46. The board is represented at key events.

Item #56. The board pursues partnerships to support COE efforts.

All of these issues were addressed in unison through discussions and various activities, including the development of the Governance Team's Meeting Guidelines, and a review of two Bylaws, BB 9000, *The Role of the Board* and BB 9200, *Limits of Board Member Authority*. The team also answered and discussed the following three questions:

1. How can the Superintendent support the Board?

2. How can the Board support the Superintendent?
3. How can Board Members support each other?

All of these discussions and activities formed the beginning of a Governance Handbook, which accompanies this memo.

Three other items were mentioned and discussed separately:

Item # 32. The board agrees on the process for identifying officers.

Some members of the team indicated that they were unsure about how this process works. Board Members explained that it is an informal procedure that is not written down anywhere. Typically, the Vice President becomes President, and a new Vice President is elected from the membership. There is an effort to give everyone a turn.

The other two items were discussed together:

Item # 33. The board plans for the development and training of the board.

Item # 34. The board effectively orients new members.

Everyone agreed that having a strong, comprehensive onboarding process for new members is essential to creating and maintaining a strong, effective Governance Team. New Members need to feel welcomed, and they need to learn about the COE and their new role as a Board Member. Suggested practices included:

- Holding a candidate orientation before the election to help Board Candidates learn about the COE and their role.
- Providing each new member with a mentor.

- Having each member of the Governance Team welcome new members by reaching out to them and spending time getting to know them. (Inviting them to coffee, breakfast, lunch, etc.)
- Having an orientation meeting with the Superintendent and perhaps other senior staff and the rest of the Board. This might include a tour of COE campuses and departments.
- Having a CSBA “Good Beginnings” Workshop with the entire team.
- Providing new members with a notebook containing information about the various departments/programs of the COE.

Next Steps:

- I have utilized the notes from our meeting to begin the creation of a Governance Handbook for you. This handbook is not complete. Please take the following steps before adopting it:
 - Develop protocols to add to the handbook. Perhaps developing a protocol on welcoming new Board Members would be a good place to start.
 - Once you adopt BB 9200 and the updated version of BB 9000, replace the CSBA Samples with your own Bylaws.
- Once you have completed the two steps listed above, adopt, and sign your Governance Handbook at a regular Board Meeting.
- Please note, that additional norms and protocols can and should be developed and added to your handbook at future meetings, as needed.

I enjoyed working with all of you and hope the contents of these documents accurately reflect your excellent workshop discussions. Your thoughtful efforts have furthered the lines of communication among team members and enhanced your governance work.

I am looking forward to working with all of you in the future. Please do not hesitate to contact me with any comments or questions regarding the workshop notes, or if I can be of any other assistance.

DRAFT



SANTA CRUZ
COUNTY OFFICE OF
EDUCATION
DR. FARIS SABBABH • SUPERINTENDENT OF SCHOOLS

Santa Cruz County Office of Education Governance Handbook

2023

Board of Trustees

Bruce Van Allen, *President*

Sue Roth, *Vice President*

Ed Acosta, *Trustee*

Alyssa Alto, *Trustee*

Rose Filicetti, *Trustee*

Sandra Nichols, *Trustee*

Abel Sanchez, *Trustee*

Superintendent

Dr. Faris Sabbah

EFFECTIVE GOVERNANCE Unity of Purpose, Roles, Responsibilities, Norms and Protocols
<i>This document reflects the governance team's work on the creation of a framework for effective governance. This process involves ongoing discussions and agreements about unity of purpose, roles, norms, and protocols that enable the governance team to continue to perform its responsibilities in a way that best benefits all students..</i>

On June 11, 2022, Santa Cruz COE Board of Trustees and Superintendent participated in a workshop on Effective Governance with the California School Boards Association. This document reflects the governance team's discussion about developing and sustaining a framework for effective governance and includes highlights of their conversation about unity of purpose, roles, norms, and protocols that enable the governance team to continue to perform its responsibilities in a way that best serves all students.

DRAFT

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UNITY OF PURPOSE

Unity of purpose is the common focus, overarching goals, and the core values, beliefs and principles governing body members share in common about students, the COE and public education

The Board of Education for the Santa Cruz County Office of Education is entrusted by the community to uphold the Constitutions of California and the United States, to protect the public's interest in the schools, and to ensure that a high-quality education is provided to each student. To effectively meet challenges, the Board and Superintendent must function together as a governance leadership team. Agreed upon behaviors or norms, and operating procedures or

DRAFT

protocols, support consistent behavior and actions among team members. The purpose of the Santa Cruz COE governance team agreements is to ensure that a positive and productive working relationship exists among Board Members, the Superintendent, staff, students, and the community. Norms and protocols are developed for and by the members of the governance team and may be modified over time as needed.

Our Vision

We envision a community with engaged learners and leaders who have the social, emotional, academic, and technical skills to thrive in a changing world.

Our Mission

To lead an equitable and innovative learner-centered educational system.

Our Values

Equity – We create or improve programs, practices, and policies to ensure that every learner has opportunities, experiences, and support systems that address their educational goals and needs.

Innovation – We foster communication, collaboration, creativity, and critical thinking to generate new ideas and solutions.

Partnership – We listen to the needs of our learners, families, educators, and the community, and work with our partners to create networks of support and opportunities so all our learners can achieve and thrive.

Excellence – We hold ourselves to high standards of quality and professionalism and aim to exceed the expectations of our learners, community, partners, and staff.

DRAFT

ROLES AND RESPONSIBILITIES

The Role of the Board

School board “trustees” are the representatives of the people, elected to ensure the COE schools educate students in consideration of the interests of the local community. The role of the School Board is to govern the COE.

The Role of the Superintendent

The role of the Superintendent is:

1. To work with the school board to develop an effective governance leadership team.
2. To serve as the chief administrative officer for the COE.

The Role of Board Committees

The Superintendent Can Support the Board by

The Superintendent can support Trustees in fulfilling their responsibilities by:

- Maintaining two-way communication – Board Members/Superintendent
- Encouraging Board Mentoring, especially as a group
- Sending us alerts about news and issues before they become public whenever possible
- Sending us weekly updates
- Sending answers to Board Members’ questions and other information to all.

The Board Can Support the Superintendent by

The Trustees can support the Superintendent in fulfilling his responsibilities by:

- Spreading the idea that our Superintendent can be counted on to figure out a system to solve problems. (Example: COVID)
- Maintaining two-way communication – Board Members/Superintendent
- Developing an organized system to note COE events that are appropriate for Board Member attendance. (Example: Develop a chart/calendar for graduation ceremony sign-ups.)
- Participate as a unit at community events, and discussions and at organization events (CCBE, CSBA).

DRAFT

- Develop an understanding of how we can support or take the lead on an initiative. (Committee participation)
- Communicate concerns – check in if there are questions or concerns.
- Bring questions and concerns directly to the Superintendent first.

Board Members Can Support Each Other by

The Trustees can support each other by:

- Participating in Board development and mentoring
- Creating more opportunities to develop personal/professional relationships
- Teaming-up for advocacy work - developing a system to pair-up Board Members
- Participating in committees/sharing work
- When retiring from the Board, seek out prospective new members.

BB 9000, The Role of the Board

The County Board of Education provides leadership and citizen oversight for educational programs and services operated by the county office of education (COE), including services provided to school districts and the community. The primary objectives of the County Board are to work with the County Superintendent of Schools to establish direction and priorities for the COE and to provide leadership necessary for the success of public education.

In fulfilling its objectives, it is the role of the County Board to:

1. Adopt and update policies for its own governance and for programs under the statutory authority of the County Board
2. Ensure accountability for student learning in schools and programs under the statutory authority of the County Board
3. Fulfill responsibilities related to the local control funding formula (LCFF), including adopting the COE local control and accountability plan or update and the LCFF budget overview for parents/guardians
4. Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state, and federal levels
5. Collaborate with the County Superintendent to ensure implementation of the shared vision, goals, and policies of the COE
6. Collaborate with the County Superintendent to ensure the provision of a safe and appropriate educational environment for all COE students

DRAFT

7. Adopt the annual budget and review interim reports of the County Superintendent
8. Fix the salary of the County Superintendent in accordance with law
9. Adopt rules and regulations governing the administration of the office of the County Superintendent
10. 10. Acquire, lease, lease-purchase, hold, and convey real property for the purpose of housing the offices and the services of the COE
11. Maintain a cooperative and supportive working relationship with local school districts, their school boards, and the community
12. Conduct appeals on the following actions by district governing boards: student expulsions; interdistrict transfer requests; denials, nonrenewals, or revocations of charter school petitions; and other matters when required by law
13. Conduct public hearings when appropriate
14. Consider petitions and provide oversight for charter schools approved by the County Board and fulfill other statutory responsibilities in connection with charter schools

The County Board is authorized to establish, carry on, and finance any program or activity that is not in conflict with, inconsistent with, or preempted by law and does not conflict with the purposes for which the County Board is established. (Education Code 35160-35160.

BOARD BYLAW 9200: LIMITS OF BOARD MEMBER AUTHORITY

The County Board of Education recognizes that it has authority only as unit and that a County Board member has no individual authority. County Board members shall hold the education of students above any partisan principle, group interest, or personal interest.

Unless agreed to by the County Board as a whole, individual members of the County Board shall not exercise any authority with respect to any matter within the jurisdiction of the County Board. In appropriate circumstances individual County Board members may independently submit requests for information to the secretary of the County Board.

Individual County Board members do not have the authority to resolve complaints. Any County Board member approached directly by a person with a complaint should refer the complainant to the County Superintendent or designee so that the problem may receive proper consideration and be handled through the appropriate process. For the purpose of requesting information, County Board members shall also refer County Board-related correspondence to the president and the secretary of the County Board for dissemination to the rest of the County Board or placement on the agenda, as appropriate

DRAFT

A County Board member whose child is attending a school within the jurisdiction of the COE should be aware of his/her role as a County Board member when interacting with COE employees about his/her child. The County Board member should inform the County Superintendent before volunteering in his/ her child's classroom.

POSITIVE GOVERNANCE TEAM CULTURE

Welcoming New Board Members

Meeting Guidelines

- We will keep our focus on the best interest of our students.
- We will listen actively and openly to each other
- We will build upon the ideas of others and look for common ground. We will paraphrase for understanding.
- We will respect differences, show respect, and never dismiss or devalue others.
- We will be supportive rather than judgmental.
- We will come to meetings prepared to work.
- We will ask questions of the Superintendent and staff ahead of meetings. We will avoid surprises/"gotchas."
- Each member of the team will offer their own ideas and take responsibility for the work of the team.
- We will work toward the future – learning from the past.

PROTOCOLS, STRUCTURES, & PROCESSES

Effective governance teams discuss and agree upon the formal structures and processes, or protocols, used by the Board and Superintendent in their functioning as a team. These structures and processes guide the operations of the governance team and determine how they do business. Protocols are the agreements that ensure that all members of the team are operating within their agreed upon roles.

The following protocols were developed at our Governance Workshop:

<u>Topic:</u>	<u>Protocols, Structures, & Processes:</u>
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DRAFT

Selecting of the President/Vice President	<u>Rationale:</u> <u>Therefore,</u>
How to Review Board Packets, Budget Reports, etc	<u>Rationale:</u> <u>Therefore,</u>

GOVERNANCE AGREEMENTS SIGNATURE PAGE

We have reviewed and agreed to follow the aforementioned governance team norms and protocols in order to support a positive and productive working relationship among the Santa Cruz COE Board of Education, Superintendent, staff, students, and the community. We shall review and renew this document annually.

Affirmed on this _____ day of _____, 2022

Ed Acosta, *Trustee*

Alyssa Alto, *Trustee*

Rose Filicetti, *Trustee*

Sandra Nichols, *Trustee*

DRAFT

Sue Roth, *Trustee*

Abel Sanchez, *Trustee*

Bruce Van Allen, *Trustee*

Dr. Faris Sabbah, *Superintendent*

PUBLIC OVERSIGHT OF LOCAL GOVERNMENT IS THE FOUNDATION OF AMERICAN DEMOCRACY.

Nowhere is this more evident than in our public schools, where local boards of education are entrusted by their diverse communities to uphold the Constitution, protect the public interest in schools and ensure that a high quality education is provided to each student. To maximize the public's confidence in local government, our local boards must govern responsibly and effectively.



CSBA

PROFESSIONAL GOVERNANCE STANDARDS

for County Boards

3251 Beacon Boulevard
West Sacramento, CA 95691
800.266.3382 | FAX: 916.371.3407
www.csba.org

06/2019



THE CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA), representing nearly 1,000 local school districts and county boards of education, recognizes there are certain fundamental principles involved in governing responsibly and effectively. These principles — or Professional Governance Standards — reflect consensus among hundreds of board members, superintendents and other educational leaders throughout the state.

These Professional Governance Standards describe the three components vital to effective school governance:

- 1 the attributes of an effective **individual trustee**,
- 2 the attributes of an effective governing **board**, and
- 3 the **specific jobs** the board performs in its governance role.

The intent of these standards is to enhance the public's understanding about the critical responsibilities of local boards and to support boards in their efforts to govern effectively.



1 THE INDIVIDUAL TRUSTEE

In California's public education system, a trustee is a person elected or appointed to serve on a board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

TO BE EFFECTIVE, AN INDIVIDUAL TRUSTEE:

- » Keeps learning and achievement for *all* students as the primary focus.
- » Values, supports and advocates for public education.
- » Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- » Acts with dignity, and understands the implications of demeanor and behavior.
- » Keeps confidential matters confidential.
- » Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- » Understands the distinctions between board, superintendent and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- » Understands that authority rests with the board as a whole and not with individual board members.

2 THE BOARD

County offices of education are governed by a superintendent and board, not by individual board members. While understanding their separate governance roles, the board and superintendent work together as a team. This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

TO OPERATE EFFECTIVELY, THE BOARD MUST HAVE A UNITY OF PURPOSE AND:

- » Keep focused on student learning and achievement, as well as the role of the county office of education in providing services to school districts and the community.
- » Work collaboratively with the county superintendent.
- » Communicate a common vision.
- » Operate openly, with trust and integrity.
- » Govern in a dignified and professional manner, treating everyone with civility and respect.
- » Govern within board-adopted policies and procedures.
- » Take collective responsibility for the board's performance.
- » Periodically evaluate its own effectiveness.
- » Ensure opportunities for the diverse range of views in the community to inform board deliberations.

3 THE COUNTY BOARD'S JOBS

The primary responsibilities of the county board are to work with the superintendent to establish the direction and priorities for the county office of education through its budgetary responsibilities, and to provide leadership to support the success of public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

EFFECTIVE COUNTY BOARDS:

- » Maintain a cooperative and supportive working relationship with local school districts, their school boards and the community.
- » Collaborate with the superintendent so that the shared vision, goals and policies of the county office of education can be implemented.
- » Adopt, evaluate and update policies consistent with law and the county board's vision and goals.
- » Maintain accountability for student learning in schools and programs operated by the county office of education.
- » Adopt the annual budget and review interim reports of the county superintendent of schools.
- » Approve the salary of the county superintendent.
- » Review the real property audit and acquire or dispose of real property as necessary for county office of education schools and programs.
- » Adopt policies to ensure that a safe and appropriate educational environment is provided for all its students.
- » Conduct appeals on student expulsions and inter-district transfers.
- » Conduct public hearings when appropriate.
- » Fulfill statutory responsibilities in connection with charter schools.
- » Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.



SANTA CRUZ
COUNTY OFFICE OF
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DR. FARIS SABBAAH • SUPERINTENDENT OF SCHOOLS

SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM 11.2

Board Meeting Date: April 20, 2023

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Action

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Information

TO: Santa Cruz County Board of Education

FROM: Sandra Nichols, Chair, Community Outreach and Legislation Committee

SUBJECT: Adopt Resolution #23-11 Recognizing Jewish American Heritage Month

BACKGROUND

May is Jewish American Heritage Month, a month that provides an opportunity for all people to appreciate the achievements and contributions of Jewish Americans throughout history. The Santa Cruz COE encourages staff, students, and community members to remember, celebrate, and educate future generations about Jewish Americans and the importance of their role in communities across our Nation. The Board will consider adoption of Resolution #23-11, recognizing the month of May as Jewish American Heritage Month.

FUNDING IMPLICATIONS

None.

RECOMMENDATION

Approve Resolution



RESOLUTION #23-11
IN RECOGNITION OF JEWISH AMERICAN HERITAGE MONTH

WHEREAS, May is Jewish American Heritage Month, a month that provides an opportunity for all people to appreciate the achievements and contributions of Jewish Americans throughout history, and

WHEREAS, in 1980 President Jimmy Carter adopted a proclamation annually recognizing Jewish American Heritage Week, and in April 2006, President George W. Bush adopted a proclamation that May would be recognized as Jewish American Heritage Month; and

WHEREAS, Jewish Americans often face unspeakable discrimination and adversity, yet for hundreds of years they have fought heroically in battle, pursued peace, and always persevered; and

WHEREAS, Jewish Americans have played a significant role in contributing to our Nation, our communities, and our schools in the fields of arts, business, education, entertainment, finance, government, law, medicine, politics, science, military service, and philanthropy; and

WHEREAS, the more than 350-year history has given us names like Albert Einstein and Ruth Bader Ginsberg - both of whom fought through hard times to emerge victorious, Einstein having faced ridicule and bullying growing up with many teachers giving up on him and Ginsburg having faced sexism at her workplace; and

WHEREAS, Jews arrived on American soil back in 1654 in New Amsterdam, searching for better opportunities and lifestyles, and finding in America their new home base where they could openly practice their faith and lead their lives freely without the fear of persecution; and

WHEREAS, Jewish people participated in the Civil Rights Movement by showing up at voter registrations, rallies, sit-ins, and more; and

WHEREAS, in the summer of 1942, the SS Drottningholm departed from Europe carrying hundreds of desperate Jewish refugees, en route to New York City from Sweden, the ship and its passengers were denied entry and turned back; and

Resolution #23-11 In Recognition of Jewish American Heritage Month
Santa Cruz County Board of Education
April 20, 2023

WHEREAS, this month, we not only celebrate their heritage and express our appreciation for those contributions, but reaffirm our commitment to combating racism and discrimination against Jewish Americans; and

WHEREAS, this month the Santa Cruz County Office of Education encourages staff, students, and community members to remember, celebrate, and educate future generations about Jewish Americans and the importance of their role in communities across our Nation.

NOW, THEREFORE BE IT RESOLVED, the Santa Cruz County Board of Education proudly proclaims the month of May as Jewish American Heritage Month.

NOW, THEREFORE, BE IT RESOLVED, that the Santa Cruz County Board of Education and the County Superintendent of Schools hereby recognize and support Jewish American Heritage Month in May by encouraging public officials, educators, librarians, and school communities to observe this month with appropriate programs, ceremonies and activities.

NOW, THEREFORE, BE IT RESOLVED, that the Santa Cruz County Board of Education and the County Superintendent of Schools hereby support school districts in their effort to commemorate Jewish American Heritage Month by providing instructional resources, relevant research, resources and promising practices throughout the year to make a significant impact on the lives and futures of Jewish American students.

PASSED AND ADOPTED by the Santa Cruz County Board of Education, County of Santa Cruz, State of California, this day, the 20th day, of April, 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Bruce Van Allen
Board President

Dr. Faris Sabbah
County Superintendent of Schools
Secretary, Santa Cruz County Board of Education



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SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM 11.3

Board Meeting Date: April 20, 2023

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Action

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Information

TO: Santa Cruz County Board of Education

FROM: Sandra Nichols, Chair, Community Outreach and Legislation Committee

SUBJECT: Adopt Resolution #23-12 Proclaiming May 8-12, 2023 For Flying the Rainbow Flag and Honoring Harvey Milk Day

BACKGROUND

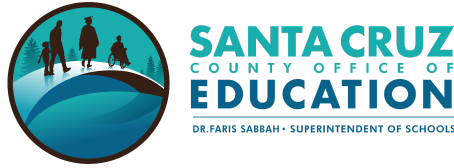
Harvey Milk Day was established by the California legislature and signed into law by Governor Arnold Schwarzenegger in 2009. Harvey Milk was the first openly gay elected official in the history of California. The Santa Cruz County Office of Education celebrates Harvey Milk Day and invites all educational institutions, organizations, companies and individuals across Santa Cruz to fly the rainbow flag from May 8-12, 2023 in honor of Harvey Milk Day, and encourages teachers to teach lessons about LGBTQ+ history during this week in their classrooms aligned with the State History Framework. The Board will consider adopting Resolution #23-12.

FUNDING IMPLICATIONS

None.

RECOMMENDATION

Approve Resolution



Santa Cruz County Board of Education • 400 Encinal Street, Santa Cruz, CA 95060 • Tel (831) 466-5900 • santacruzcoe.org
Mr. Ed Acosta • Ms. Alyssa Alto • Ms. Rose Filicetti • Ms. Sandra Nichols
Ms. Sue Roth • Mr. Abel Sanchez • Mr. Bruce Van Allen

RESOLUTION #23-12
PROCLAIMING MAY 8-12, 2023 FOR FLYING THE RAINBOW FLAG
AND HONORING HARVEY MILK DAY

WHEREAS, Harvey Milk Day was established by the California legislature and signed into law by Governor Arnold Schwarzenegger in 2009; and

WHEREAS, California *Education Code* Section 37222.13 designates May 22 of each year as Harvey Milk Day, a day having special significance and encourages all public schools and educational institutions to conduct exercises remembering the life of Harvey Milk, recognizing his accomplishments, and familiarizing pupils with the contributions he made to this state.

WHEREAS, on July 14, 2011, the Fair, Accurate, Inclusive and Respectful (FAIR) Education Act was passed and signed into law in California and mandates the inclusion of the political, economic, and social contributions of lesbian, gay, bisexual, and transgender people in the social studies and history curricula in California public schools; and

WHEREAS, on July 14, 2016, the California State Board of Education passed a new History Social Science Framework that includes LGBTQ+ American history content to be taught in K-12 classrooms that includes the importance of Harvey Milk; and

WHEREAS, Harvey Milk was the first openly gay elected official in the history of California; and

WHEREAS, LGBTQ+ community members across Santa Cruz County have made significant contributions to our community including Senator John Laird who was the first openly gay elected official in Santa Cruz County, Mayor Jimmy Dutra in Watsonville, Mayor Donna Meyers in Santa Cruz, Cabrillo College Trustees Adam Spickler and Steve Trujillo, and many other public officials across the county; and

WHEREAS, LGBTQ+ individuals and allies across Santa Cruz County continue to make noteworthy and important contributions to American history, culture and society; and

WHEREAS, all students deserve to feel safe and welcome in their schools and to see themselves represented in the curricula; and

WHEREAS, the Santa Cruz County Office of Education supports the rights, freedoms and equality of those who are lesbian, gay, bisexual, transgender, queer, questioning, intersex, pansexual, and asexual (LGBTQ+); and

WHEREAS, the Santa Cruz County Office of Education affirms its role in, and commitment to, continuing the historical process of transforming the educational system to ensure inclusiveness, safety, and a sense of belonging for all LGBTQ+ students, teachers, staff, and their families; and

NOW THEREFORE BE IT RESOLVED that the Santa Cruz County Office of Education celebrates Harvey Milk Day and invites all educational institutions, organizations, companies and individuals across Santa Cruz to fly the rainbow flag from May 8-12, 2023 in honor of Harvey Milk Day, and encourages teachers to teach lessons about LGBTQ+ history during this week in their classrooms aligned with the State History Framework.

PASSED AND ADOPTED by the Santa Cruz County Board of Education, County of Santa Cruz, State of California, this day, the 20th day, of April, 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Bruce Van Allen, President

ATTEST:

Dr. Faris Sabbah
County Superintendent of Schools
Secretary, Santa Cruz County Board of Education



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SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM 11.4

Board Meeting Date: April 20, 2023

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Action



Information

TO: Santa Cruz County Board of Education

FROM: Sandra Nichols, Chair, Community Outreach and Legislation Committee
Dr. Faris Sabbah, County Superintendent of Schools

SUBJECT: Adopt Resolution #23-13 In Support of Day of the Teacher

BACKGROUND

Education Code, Section 372229(a), specifies the Second Wednesday in May as the Day of the Teacher, a day having special significance. All public schools and educational institutions are encouraged to observe those days, and, specifically on the Day of the Teacher, conduct exercises commemorating and directing attention to the teachers and the teaching profession. The Board will be asked to adopt Resolution #23-13.

FUNDING IMPLICATIONS

None.

RECOMMENDATION

Approve Resolution



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Mr. Ed Acosta • Ms. Alyssa Alto • Ms. Rose Filicetti • Ms. Sandra Nichols
Ms. Sue Roth • Mr. Abel Sanchez • Mr. Bruce Van Allen

RESOLUTION #23-13
IN SUPPORT OF DAY OF THE TEACHER

WHEREAS, May 2, 2023 is designated as Day of the Teacher throughout California, the Santa Cruz County Board of Education extends appreciation to teachers and other certificated employees at the County Office of Education as well as throughout the County; and

WHEREAS, because of our outstanding teachers, the County Office of Education is well placed to give every student the opportunity to succeed both in and outside of the classroom; and

WHEREAS, teaching is a profession that requires skill, determination, patience, and energy with teachers fulfilling many roles as motivators and mentors; and

WHEREAS, the Board recognizes that educated community members serve as the foundation of our nation, and that teachers mold the minds and train the workforce of tomorrow; and

WHEREAS, effective teaching grows in value and pays dividends far beyond the classroom and well into the future; and

WHEREAS, our progress as a nation can be no swifter than our progress in education and, without teacher appreciation, there can be no student progress; and

WHEREAS, teaching is a vital element in a child's development with the critical factor being not curriculum nor class size, but the nature of the teaching as it affects learning;

NOW THEREFORE, BE IT RESOLVED, that the Santa Cruz County Board of Education and administrators of the Santa Cruz County Office of Education urge all students, parents, and the community to observe this day by taking time to honor those who give the gift of knowledge through teaching.

PASSED AND ADOPTED by the Board of Education Santa Cruz County on this Day of April 20, 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Resolution #23-13 In Support of Day of the Teacher
Santa Cruz County Board of Education
April 20, 2023

Bruce Van Allen, President

ATTEST:

Dr. Faris Sabbah
County Superintendent of Schools
Secretary, Santa Cruz County Board of Education



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SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM 11.5

Board Meeting Date: April 20, 2023

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Action

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Information

TO: Santa Cruz County Board of Education

FROM: Sandra Nichols, Chair, Community Outreach and Legislation Committee
Dr. Faris Sabbabh, County Superintendent of Schools

SUBJECT: Adopt Resolution #23-14 In Support of Classified Employees Week

BACKGROUND

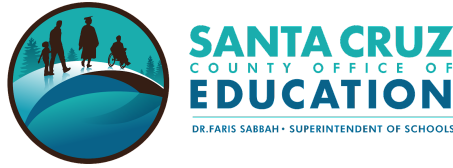
California Senate Bill 1552, passed in 1984, decreed the third full week in May as California School Employees' Week in official recognition of the services and dedication of classified school employees. The Board is asked to adopt Resolution #23-14.

FUNDING IMPLICATIONS

None.

RECOMMENDATION

Approve Resolution



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Mr. Ed Acosta • Ms. Rose Filicetti • Ms. Sandra Nichols • Ms. Sue Roth •
Mr. Abel Sanchez • Mr. Bruce Van Allen • Ms. Alyssa Wall

**RESOLUTION #23-14
IN SUPPORT OF CLASSIFIED EMPLOYEES WEEK**

WHEREAS, the week of May 21 through May 27, 2023, is designated as Classified School Employees Week throughout California; and

WHEREAS, the Santa Cruz County Board of Education celebrates the many contributions of those employees who work at the County Office of Education and school districts throughout Santa Cruz County; and

WHEREAS, classified employees provide a vital link in the education of a students and make a difference in our schools and communities; and

WHEREAS, the many contributions of those classified employees who work at the Santa Cruz County Office of Education, schools and districts support and enhance the educational process by assisting teachers, transporting students, preparing meals, maintaining buildings and grounds, and performing all technical, business, clerical and administrative- secretarial functions; and

WHEREAS, without these services, the quality of the educational process would be greatly diminished; and

WHEREAS, classified school employees employed by the Santa Cruz County Office of Education, as well as schools and districts countywide, strive for excellence in all areas relating to the educational community;

NOW THEREFORE, BE IT RESOLVED, that recognition is deserved year-round and the Santa Cruz County Board and Office of Education extend sincere appreciation and commendation to the classified school employees of the County Office of Education and encourage acknowledgment of those employees, hereby proclaiming the week of May 21 through May 27, 2023, as Classified School Employees Week.

PASSED AND ADOPTED by the Board of Education Santa Cruz County on this Day of April 20, 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Resolution #23-14 In Support of Classified Employees Week
Santa Cruz County Board of Education
April 20, 2023

Bruce Van Allen, President

ATTEST:

Dr. Faris Sabbah
County Superintendent of Schools
Secretary, Santa Cruz County Board of Education



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM 11.6

Board Meeting Date: April 20, 2023

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Action

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Information

TO: Santa Cruz County Board of Education

FROM: Sandra Nichols, Chair, Community Outreach and Legislation Committee
Dr. Faris Sabbah, County Superintendent of Schools

SUBJECT: Adopt Resolution #23-15 Recognizing May as Asian American and Pacific Islander Heritage Month

BACKGROUND

The month of May is recognized as National Asian-American and Pacific Islander Heritage Month to recognize and honor the contributions of Asian Americans and Pacific Islanders in the United States as designated by the United States Congress since 1992. The Santa Cruz County Office of Education renews its commitment to the safety and wellbeing of all ethnic populations including Asian Americans and Pacific Islanders. The Board will consider adoption of Resolution #23-15, recognizing the month of May as Asian American and Pacific Islander Heritage Month.

FUNDING IMPLICATIONS

None.

RECOMMENDATION

Approve Resolution



RESOLUTION #23-15
IN RECOGNITION OF ASIAN AMERICAN AND PACIFIC ISLANDER
HERITAGE MONTH

WHEREAS, the month of May is recognized as National Asian-American and Pacific Islander Heritage Month to recognize and honor the contributions of Asian Americans and Pacific Islanders in the United States as designated by the United States Congress since 1992; and

WHEREAS, National Asian-American and Pacific Islander Heritage Month is celebrated in May to commemorate the immigration of the first Japanese immigrants to the United States on May 7, 1843, as well as the completion of the transcontinental railroad on May 10, 1869, where Chinese immigrants played a key role in laying track and completing the historic project; and

WHEREAS, California is home to large populations of Asian Americans and Pacific Islanders (AAPI), people who have enriched the state in countless and invaluable ways, including in culture, science, academia, business, politics, and community life; and

WHEREAS, people of AAPI ancestry have suffered intense discrimination since California's earliest days of colonization, including, but not limited to, the inhumane policies and treatment toward Chinese immigrants in the gold mining era, the Chinese Exclusion Act, the persecution of Filipino American workers, the illegal internment of Japanese American Citizens during World War II, prejudice and discrimination against Vietnamese immigrants, and the rise in violence against South Asians after the September 11, 2001, terrorist attacks; and

WHEREAS, Santa Cruz county not only shares the national and state responsibility to overcome our history of hatred and violence toward AAPI persons and communities, but also must acknowledge and overcome the legacy of the county's own history, including its central roles in the anti-Chinese movement and local persecution of Filipino workers exemplified in the 1930 Watsonville Filipino riots; and

WHEREAS, according to the California Department of Education, students of Asian, Filipino and Asian Pacific Islander heritage comprise approximately one out of every eight California students attending K-12 public schools; and

WHEREAS, in many California school districts, Asian American and Pacific Islander students are expressing fear of violence and harassment when returning to in-person instruction as the COVID-19 pandemic eases; and

WHEREAS, schools not only have an obligation to prepare students academically but also must provide the foundation for global citizenship as well as participation in civic responsibility; and

WHEREAS, schools must provide inclusive curriculum that highlights Asian Americans and Pacific Islanders and other underrepresented communities' histories to help students value themselves and others; and

WHEREAS, schools must help dispel the "model minority" myth, a stereotype that the Asian Americans and Pacific Islanders communities are a monolithic group with uniform endowments and achievements, a way of thinking that erases the economic, academic, and social struggles of diverse communities and can add to the burden and social and emotional toll that Asian Americans and Pacific Islanders students often bear; and

WHEREAS, our values of inclusiveness, humanity and respect demand that we support our students and staff of Asian ancestry and the larger Asian Americans and Pacific Islanders community in this moment of national strife and at all times; and

WHEREAS, public institutions, including in education, must acknowledge their own roles in reinforcing anti-AAPI violence and discrimination, and must affirmatively counter the influence of white supremacy and racism in curricula, hiring, and allocation of resources; and

WHEREAS, public institutions, including in education, must strive to eliminate institutional racism in education, employment, and leadership;

NOW, THEREFORE BE IT RESOLVED, that the Santa Cruz County Board of Education hereby condemns hatred, xenophobia, harassment, and violence towards people of Asian Americans and Pacific Islanders ancestry; and

BE IT FURTHER RESOLVED, that the Santa Cruz County Board of Education commits to creating a supportive, inclusive culture that fully embraces students and staff of Asian Americans and Pacific Islanders descent.

THEREFORE, BE IT RESOLVED that the County Board of Education and County Superintendent of Schools recognizes the month of May as National Asian Pacific American Heritage Month.

Resolution #23-15 In Recognition of Asian American and Pacific Islander Heritage Month
Santa Cruz County Board of Education
April 20, 2023

PASSED AND ADOPTED by the Trustees of the Santa Cruz County Board of Education on the 20th day of April, 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Bruce Van Allen, President

ATTEST:

Dr. Faris Sabbah
County Superintendent of Schools
Secretary, Santa Cruz County Board of Education



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM 11.7

Board Meeting Date: April 20, 2023

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Action

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Information

TO: Santa Cruz County Board of Education

FROM: Sandra Nichols, Chair, Community Outreach and Legislation Committee

SUBJECT: Adopt Resolution #23-16 Recognizing Mental Health Awareness Month

BACKGROUND

Each year millions of Americans face the reality of living with a mental illness — a challenge that has been exponentially exacerbated by the isolation and extreme stress many have dealt with in the past year as a result of the pandemic and precautions taken to slow the spread of the virus. The Board will consider adoption of Resolution #23-16, proclaiming the month of May as Mental Health Awareness Month and expressing support of students and staff challenged by mental illness.

FUNDING IMPLICATIONS

None.

RECOMMENDATION

Approve Resolution



RESOLUTION #23-16
IN RECOGNITION OF MENTAL HEALTH AWARENESS MONTH

WHEREAS, families have been deeply affected by the pandemic, and children are likely facing increased stress due to the changes, fear and uncertainty caused by illness, isolation, impending homelessness, and job and healthcare loss at rates never before seen; and

WHEREAS, children have been found to be at a higher risk of abuse or witnessing domestic abuse at this time of long-term school closures; and

WHEREAS, children and families are dealing with the long overdue societal reckoning with police violence against African Americans, a spike in anti-Asian hate crimes and significantly higher-than-average death rates linked to COVID-19 among Latino communities; and

WHEREAS, the Centers for Disease Control and Prevention reports that more than 20 percent of youth have a diagnosed mental health disorder in the United States; and

WHEREAS, the average age of early signs of mental illness is 14, when most students are entering high school; and

WHEREAS, an estimated 60 percent of students with emotional, behavioral and mental health disorders do not graduate from high school, according to the U.S. Department of Education; and

WHEREAS, National Survey of Drug Use and Health data shows mental health diagnoses, suicide rates, non-suicidal self-injury such as cutting, and emergency room visits for students experiencing mental health issues are all on the rise; and

WHEREAS, the CDC has declared suicide is the second leading cause of death among youth ages 15 to 19 years old; and

WHEREAS, the number of children ages 6-12 who visited children's hospitals for suicidal thoughts or self harm has more than doubled since 2016, according to the Children's Hospital Association; and

WHEREAS, researchers from the University of Montreal found that students with untreated mental illness are more likely to be chronically absent, more disruptive in class, have lower academic achievement and ultimately drop out; and

WHEREAS, the University of Maryland’s Center for School Mental Health (CSMH) has found that educating staff, students and parents in the signs and symptoms of mental illness is key to both early intervention and dismantling the stigma surrounding mental health; and

WHEREAS, the CSMH reports that students are more likely to follow through with mental health services in school settings, and bringing mental health services onto campus enables easier communication among providers, parents and teachers; and

WHEREAS, schools that implement comprehensive mental health systems see improved academic performance, fewer special education placements, decreased disciplinary actions and higher graduation rates; and

WHEREAS, spreading awareness of the importance of mental health can help people realize the many ways in which mental illness impacts them and those around them, and can provide the opportunity to learn about available services.

NOW, THEREFORE BE IT RESOLVED, the Santa Cruz County Board of Education proudly proclaims the month of May as Mental Health Awareness Month, in recognition of any student or Santa Cruz County Office of Education staff member challenged by mental illness. The Santa Cruz County Office of Education stands ready to support you.

PASSED AND ADOPTED by the Santa Cruz County Board of Education, County of Santa Cruz, State of California, this day, the 20th day, of April, 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Bruce Van Allen
Board President

Dr. Faris Sabbah
County Superintendent of Schools
Secretary, Santa Cruz County Board of Education



SANTA CRUZ COUNTY BOARD OF EDUCATION

AGENDA ITEM 11.8

Board Meeting Date: April 20, 2023

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Action

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Information

TO: Santa Cruz County Board of Education

FROM: Sandra Nichols, Chair, Community Outreach and Legislation Committee

SUBJECT: Adopt Resolution #23-17 Board Compensation For Missed Meetings

BACKGROUND

Each member of the Santa Cruz County Board of Education may receive the maximum monthly compensation for participation in Board meetings as provided for in Education Code 35120. A member may be compensated for meetings he/she/they missed when the Board, by resolution, finds that he/she/they was performing designated services for the district at the time of the meeting or that he/she/they was absent because of illness, jury duty, or a hardship deemed acceptable by the Board. (Education Code 35120)

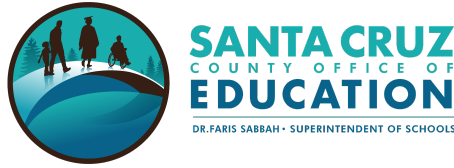
The Board will consider adopting Resolution #23-17, to approve full compensation to Trustee Filicetti for missing the March 16, 2023 Board meeting due to an illness.

FUNDING IMPLICATIONS

None.

RECOMMENDATION

Approve Resolution



Santa Cruz County Board of Education • 400 Encinal Street, Santa Cruz, CA 95060 • Tel (831) 466-5900 • santacruzcoe.org
Mr. Ed Acosta • Ms. Alyssa Alto • Ms. Rose Filicetti • Ms. Sandra Nichols
Ms. Sue Roth • Mr. Abel Sanchez • Mr. Bruce Van Allen

RESOLUTION #23-17
BOARD COMPENSATION FOR MISSED MEETINGS

WHEREAS, the Santa Cruz County Board of Education appreciates the services provided by members of the Board and provides compensation for meeting attendance in accordance with Education Code 35120 and Board Bylaw 9250; and

WHEREAS, Education Code 35120 provides that the monthly compensation provided to Board members shall be commensurate with the percentage of meetings attended during the month unless otherwise authorized by Board resolution; and

WHEREAS, Education Code 35120 specifies limited circumstances under which the Board is authorized to compensate a Board member for meetings they missed; and

WHEREAS, the Board finds that Rose Filicetti did not attend the Board meeting on March 16, 2023 for the following reason:

- ☐ Performance of other designated duties for the district during the time of the meeting
- ☒ **Illness or jury duty**
- ☐ Hardship deemed acceptable by the Board

NOW THEREFORE BE IT RESOLVED that the Santa Cruz County Board of Education approves full compensation of the Board member for the month of March.

PASSED AND ADOPTED by the Santa Cruz County Board of Education, County of Santa Cruz, State of California, this day, the 20th day, of April, 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Bruce Van Allen, President

Dr. Faris Sabbah, Secretary
County Superintendent of Schools