



## Personnel Commission Meeting August 17, 2021

### APPROVED MINUTES

#### 1.0 CALL TO ORDER

1.1 Chairperson Miller called the regular meeting to order at 2:00 p.m. followed by the Pledge of Allegiance. The meeting was conducted on Zoom, a web-based video conferencing site, due to the coronavirus (COVID-19).

1.2 Establishment of Quorum.

Present: Chairperson, Lynn Miller; Vice Chairperson, James Rapoza. and Member, Lawrence Lane

Guests: C.S.E.A President, Rory Bruce; Karina Mendez and Scott Mean-Hill.

#### 2.0 APPROVAL OF MINUTES/AGENDA

2.1 The minutes of the Personnel Commission meeting of July 20, 2021 were approved (Rapoza/Lane).

Ayes: Unanimous

Noes: None

Abstain: None

Absent: None

2.2 To accept the agenda (Lane/Rapoza).

Ayes: Unanimous

Noes: None

Abstain: None

Absent: None

#### 3.0 COMMENTS OR SUGGESTIONS FROM EMPLOYEES OR GUESTS

3.1 C.S.E.A President Bruce acknowledged that Classified staff are glad to be back in school and grateful for the support to keep everyone safe.

#### 4.0 REPORTS

4.1 Chairperson or Member's Report

4.1.1 Commissioner Miller congratulated staff for all their dedication in reopening schools successfully.

4.2 Executive Director, Human Resources' Report

4.2.1 Executive Director Cope invited the commissioners to save the date for the 2021 annual SPCA/NC Conference in Lafayette, California on October 18, 2021.

4.2.2 Executive Director Cope provided an update on the beginning of the school year, stating that Orientation Day was on August 9th and everyone was able to welcome students for in-person instructions. He stated that the staff are saving the day by keeping students safe, comfortable, and happy.

4.2.3 Executive Director Cope explained current COVID-19 testing and protocols for indirect exposures.

### **5.0 CONSENT AGENDA**

5.1 The consent agenda was approved as submitted (Lane/Rapoza).

Ayes: Unanimous

Noes: None

Abstain: None

Absent: None

### **6.0 CORRESPONDENCE**

6.1 Letters were sent to Commissioner Miller and Superintendent of Schools Sabbah notifying them of the term expiration of the joint appointee commissioner.

### **7.0 OLD BUSINESS**

7.1 None.

### **8.0 NEW BUSINESS**

8.1 Term Expiration of Commissioner—Joint Appointee—Information

In accordance with Section Education Code 45245, the appointment of Commissioner Lynn Miller will expire on December 1, 2021. Commissioner Miller is the appointee of the two sitting Commissioners. Both Commissioners agreed to reappoint Commissioner Miller. Commissioner Miller accepted the appointment to another three years term.

### **9.0 SCHEDULE OF UPCOMING EVENTS**

9.1 September 21, 2021, Regular Meeting of the Personnel Commission at 2:00 p.m. via Zoom video conference. Join through Zoom: <https://zoom.us/j/706384990>; Meeting ID:706384990

### **10.0 ADJOURNMENT**

10.1 The meeting of the Personnel Commission was adjourned at 2:13 p.m.

Distribution:  
Personnel Commission  
Dr. Faris Sabbah, Superintendent  
SCCOE Board of Education  
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C.S.E.A President  
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Attest:

**Troy Cope**  
Executive Director, Human Resources