



Personnel Commission Meeting December 13, 2022

APPROVED MINUTES

1.0 CALL TO ORDER

- 1.1 Chairperson Rapoza called the regular meeting to order at 1:30 p.m. followed by the Pledge of Allegiance.
- 1.2 Establishment of Quorum.
Present: Chairperson, James Rapoza and Member, Lynn Miller
Absent: Vice Chairperson, Lawrence Lane

Guests: Director of Alternative Education Jen Izant Gonzales; Scott Mean-Hill, and Karina Mendez.

2.0 APPROVAL OF MINUTES/AGENDA

- 2.1 The minutes of the Personnel Commission meeting of November 15, 2022 were approved (Miller/Rapoza).
Ayes: Miller, Rapoza
Noes: None
Abstain: None
Absent: Lane
- 2.2 To accept the agenda (Miller/Rapoza).
Ayes: Miller, Rapoza
Noes: None
Abstain: None
Absent: Lane

3.0 COMMENTS OR SUGGESTIONS FROM EMPLOYEES OR GUESTS

- 3.1 Scott Mean-Hill thanked Director Izant Gonzales for participating in the meeting and also thanked the Commissioners for the treats given to the Human Resources Department.

4.0 REPORTS

- 4.1 Chairperson or Member's Report
 - 4.1.1 None
- 4.2 Executive Director, Human Resources' Report
 - 4.2.1 Scott Mean-Hill gave the Executive Director's report in Troy Cope's absence. He stated that the Title IX training hosted by School and College Legal Services was held via Zoom on December 7, 2022. This is a training recommended every 2 years and is a day long training. The COE and many districts participated this year.
 - 4.2.2 There was a National Equity Project conference that many of our administrators participated in. This was a two day training held via Zoom in early December.

5.0 CONSENT AGENDA

5.1 The consent agenda (5.1-5.5) was approved as submitted (Miller/Rapoza).

Ayes: Miller, Rapoza

Noes: None

Abstain: None

Absent: Lane

6.0 CORRESPONDENCE

6.1 None.

7.0 OLD BUSINESS

7.1 None.

8.0 NEW BUSINESS

8.1 Annual Reorganization of the Personnel Commission—Action

In accordance with Merit Rule 2.104, the Commission is to elect officers for the coming year.

Motion: To approve the reorganization of the Personnel Commission with Commissioner Lane as Chairperson, Commissioner Miller as Vice Chairperson and Commissioner Rapoza as Member for 2023 (Miller/Rapoza).

Ayes: Miller, Rapoza

Noes: None

Abstain: None

Absent: Lane

8.2 2023 Personnel Commission Meeting Schedule—Action

In accordance with Merit Rule 2.201, the Commission shall set their regular meeting date and time for the upcoming year.

<u>Date</u>	<u>Time</u>	<u>Room</u>
January 17, 2023	2:00 p.m.	Bay Room
February 21, 2023	2:00 p.m.	Board Room
March 21, 2023	2:00 p.m.	Board Room
April 18, 2023	2:00 p.m.	Board Room
May 16, 2023	2:00 p.m.	Board Room
June 20, 2023	2:00 p.m.	Board Room
July 18, 2023	2:00 p.m.	Board Room
August 15, 2023	2:00 p.m.	Board Room
September 19, 2023	2:00 p.m.	Board Room
October 17, 2023	2:00 p.m.	Board Room
November 14, 2023*	1:30 p.m.	Board Room
December 12, 2023*	2:00 p.m.	Board Room

** Meeting scheduled on the second Tuesday of the month due to holidays*

Motion: To approve the 2023 Personnel Commission Meeting Schedule as listed above (Miller/Rapoza).

Ayes: Miller, Rapoza

Noes: None

Abstain: None

Absent: Lane

9.0 SCHEDULE OF UPCOMING EVENTS

- 9.1 January 17, 2023, Regular Meeting of the Personnel Commission at 2 p.m. in the Bay Conference Room, 400 Encinal Street, Santa Cruz, CA 95060.

10.0 ADJOURNMENT

- 10.1 The meeting of the Personnel Commission was adjourned at 1:36 p.m.

Distribution:

Personnel Commission
Dr. Faris Sabbah, Superintendent
SCCOE Board of Education
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Attest:

Troy Cope
Executive Director, Human Resources