



## **Personnel Commission Meeting February 18, 2020**

### **APPROVED MINUTES**

#### **1.0 CALL TO ORDER**

1.1 Chairperson Lane called the regular meeting to order at 2 p.m. followed by the Pledge of Allegiance.

1.2 Establishment of Quorum.

Present: Chairperson, Lawrence Lane and Vice Chairperson, Lynn Miller and Member, James Rapoza.

Guest: Rory Bruce, C.S.E.A. President.

#### **2.0 APPROVAL OF MINUTES/AGENDA**

2.1 The minutes of the Personnel Commission meeting of January 21, 2020 were approved (Rapoza/Miller).

Ayes: Unanimous

Noes: None

Abstain: None

Absent: None

2.2 To accept the agenda (Miller/Rapoza).

Ayes: Unanimous

Noes: None

Abstain: None

Absent: None

#### **3.0 COMMENTS OR SUGGESTIONS FROM EMPLOYEES OR GUESTS**

3.1 None.

#### **4.0 REPORTS**

4.1 Chairperson or Member's Report

4.1.1 None.

4.2 Senior Human Resources Director's Report

4.2.1 Keenan presented a Workers Compensation Workshop on January 28, 2020 that was well attended.

4.2.2 The Celebration of the Santa Cruz COE's Five-Year Strategic Plan was held January 21 and 28, 2020 in North County and South County.

4.2.3 Human Resources will attend LGBTQ training on March 5, 2020 as part of the Strategic Plan.

#### **5.0 CONSENT AGENDA**

5.1 The consent agenda was approved as submitted (Rapoza/Miller).

Ayes: Unanimous

Noes: None

Abstain: None

Absent: None

## **6.0 CORRESPONDENCE**

6.1 None.

## **7.0 OLD BUSINESS**

7.1 None.

## **8.0 NEW BUSINESS**

8.1 Classification/Reclassification Study Update

No reclassification requests were received this year. The consultant, Julie High, Ed.D. is interviewing employees and supervisors involved in the Classification Study.

8.2 Review of 2019/2020 Personnel Commission Budget

The 2019/2020 Personnel Commission's budget was presented and reviewed. The negative balances were discussed, but overall all expenditures are within the approved budget.

## **9.0 SCHEDULE OF UPCOMING EVENTS**

9.1 March 24, 2020, Regular Meeting of the Personnel Commission at 2 p.m. in the Bay Conference Room at the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA 95060.

Join through Zoom: <https://zoom.us/j/706384990> Meeting ID:706384990

## **10.0 ADJOURNMENT**

10.1 The meeting of the Personnel Commission was adjourned at 2:11 p.m.

Distribution:

Personnel Commission

Dr. Faris Sabbah, Superintendent

SCCOE Board of Education

SCCOE Office Managers

C.S.E.A President

SCCOE Main Office Bulletin Board

Attest:

**Troy Cope**

**Senior Director, Human Resources**