



Personnel Commission Meeting March 16, 2021

APPROVED MINUTES

1.0 CALL TO ORDER

1.1 Chairperson Miller called the regular meeting to order at 2:09 p.m. followed by the Pledge of Allegiance. The meeting was conducted on Zoom, a web-based video conferencing site, due to the coronavirus (COVID-19).

1.2 Establishment of Quorum.

Present: Chairperson, Lynn Miller; Vice Chairperson, James Rapoza. and Member, Lawrence Lane

Guests: C.S.E.A President, Rory Bruce; Karina Mendez; Scott Mean-Hill; Xaloc Cabanes; and Rosa Rosas.

2.0 APPROVAL OF MINUTES/AGENDA

2.1 The minutes of the Personnel Commission meeting of February 16, 2021 were approved (Lane/Rapoza).

Ayes: Unanimous

Noes: None

Abstain: None

Absent: None

2.2 To accept the agenda (Rapoza/Lane).

Ayes: Unanimous

Noes: None

Abstain: None

Absent: None

3.0 COMMENTS OR SUGGESTIONS FROM EMPLOYEES OR GUESTS

3.1 C.S.E.A President Bruce discussed the positive feedback received from the participants of this year's Classification/Reclassification Study.

4.0 REPORTS

4.1 Chairperson or Member's Report

4.1.1 The Commissioners discussed the reopening of schools and shared positive stories of students being back in the classrooms as well as their concern for mental health of students due to the stay-at-home orders that were implemented beginning in 2020.

4.2 Senior Human Resources Director's Report

4.2.1 Senior Director Cope provided an update on school closures, reopening, COVID-19 statistics, and the administering of COVID-19 vaccines in partnership with Dignity Health to ensure educators have the opportunity to be vaccinated. He also informed the Commission that along with schools reopening, students will also be able to participate in outdoor sports as Santa Cruz County has dropped to the "Red Tier" of restrictions.

5.0 CONSENT AGENDA

5.1 The consent agenda was approved as submitted (Rapoza/Lane).

Ayes: Unanimous

Noes: None

Abstain: None

Absent: None

6.0 CORRESPONDENCE

6.1 None.

7.0 OLD BUSINESS

7.1 None.

8.0 NEW BUSINESS

8.1 Classification/Reclassification Study Update

Senior Director Cope stated that the study was going great and is still on-track according to the timeline. The Classification/Reclassification Study preliminary report will be presented by Julie High, Ed.D and the Management Classification Study will be presented by an Educational Management Solutions (EMS) representative at the April meeting.

8.2 Review of 2020/2021 Personnel Commission's Budget

The three-year comparative summary of the Personnel Commission's budget was presented and reviewed as requested. The 2021-2022 budget development will be presented for initial review at the April meeting.

9.0 SCHEDULE OF UPCOMING EVENTS

9.1 April 20, 2021, Regular Meeting of the Personnel Commission at 2 p.m. via Zoom video conference. Join through Zoom: <https://zoom.us/j/706384990>; Meeting ID:706384990

10.0 ADJOURNMENT

10.1 The meeting of the Personnel Commission was adjourned at 2:23 p.m.

Distribution:

Personnel Commission

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Attest:

Troy Cope

Senior Director, Human Resources