



Personnel Commission Meeting March 24, 2020

APPROVED MINUTES

1.0 CALL TO ORDER

1.1 Chairperson Lane called the regular meeting to order at 2:01 p.m. followed by the Pledge of Allegiance.

1.2 Establishment of Quorum.

Present: Chairperson, Lawrence Lane and Vice Chairperson, Lynn Miller and Member, James Rapoza.

Guest: Rory Bruce, C.S.E.A. President and Julie High, Ed.D.

2.0 APPROVAL OF MINUTES/AGENDA

2.1 The minutes of the Personnel Commission meeting of February 18, 2020 were approved (Rapoza/Miller).

Ayes: Unanimous

Noes: None

Abstain: None

Absent: None

2.2 To accept the agenda (Rapoza/Miller).

Ayes: Unanimous

Noes: None

Abstain: None

Absent: None

3.0 COMMENTS OR SUGGESTIONS FROM EMPLOYEES OR GUESTS

3.1 None.

4.0 REPORTS

4.1 Chairperson or Member's Report

4.1.1 Chairperson Lane commented on an article that included Superintendent Sabbah in regards to COVID-19.

4.2 Senior Human Resources Director's Report

4.2.1 Social Distancing and Distance Learning practices have been put in place due to COVID-19.

4.2.2 Karina Mendez attended the CSPCA Conference from February 20 through February 22, 2020.

4.2.3 Toni Alldredge, Scott Mean-Hill and Karina Mendez attended an HR legal update in Monterey on February 26, 2020.

4.2.4 The Teacher Recruitment Fair on March 4, 2020 was successful.

4.2.5 Until the shelter-in-place is lifted, it was agreed that all recruitments will be announced to employees via email.

5.0 CONSENT AGENDA

5.1 The consent agenda was approved as submitted (Rapoza/Miller).

Ayes: Unanimous

Noes: None
Abstain: None
Absent: None

6.0 CORRESPONDENCE

6.1 None.

7.0 OLD BUSINESS

7.1 Classification/Reclassification Study Update

Consultant, Julie High, Ed.D. has completed all interviews and has almost finished the report. Senior Human Resources Director, Troy Cope, mentioned that the Employee Committee met.

8.0 NEW BUSINESS

8.1 Review of 2019/2020 Personnel Commission Budget

The 2019/2020 Personnel Commission's budget was presented and reviewed. Member Rapoza asked for previous budgets for comparison.

9.0 SCHEDULE OF UPCOMING EVENTS

9.1 April 21, 2020, Regular Meeting of the Personnel Commission at 2 p.m. in the Bay Conference Room at the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA 95060. Join through Zoom: <https://zoom.us/j/706384990>; Meeting ID:706384990

10.0 ADJOURNMENT

10.1 The meeting of the Personnel Commission was adjourned at 2:26 p.m.

Distribution:
Personnel Commission
Dr. Faris Sabbah, Superintendent
SCCOE Board of Education
SCCOE Office Managers
C.S.E.A President
SCCOE Main Office Bulletin Board

Attest:

Troy Cope
Senior Director, Human Resources