



## PERSONNEL COMMISSION AGENDA

August 15, 2023 at 2 p.m.

Board Conference Room

### **1.0 CALL TO ORDER**

1.1 Call to Order

1.2 Establishment of Quorum

Chairperson, Lawrence Lane; Vice Chairperson, Lynn Miller and Member, James Rapoza

1.3 Pledge of Allegiance

### **2.0 APPROVAL OF AGENDA/MINUTES**

2.1 Minutes of July 18, 2023—Action

2.2 Approval of Agenda—Action

### **3.0 COMMENTS AND SUGGESTIONS FROM EMPLOYEES OR GUESTS**

Public comments will be allowed. The Commission will recognize any member of the audience not on the agenda and wishing to speak on the matter directly related to Personnel Commission business. The Commission may allot time to those wishing to speak, but no action will be taken on matters presented. If appropriate, the Commission may direct that a matter be referred to the Executive Director, Human Resources' office for placement on a future agenda.

### **4.0 REPORTS**

4.1 Chairperson or Member's Report

4.2 Executive Director, Human Resources' Report

### **5.0 CONSENT AGENDA**

5.1 Appointments, Promotions, Demotions/Transfers—Action

5.2 Leaves of Absences—Action

5.3 Separations from Service—Action

5.4 Examinations in Progress—Action

5.5 Eligibility Lists Established—Action

*Information concerning the consent items listed has been forwarded to each Commission Member prior to this meeting for their study. Unless a Commission Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the consent list, the item(s) will be approved at one time by the Personnel Commission Members.*

### **6.0 CORRESPONDENCE**

6.1 Correspondence to Mr. Lawrence Lane from Executive Director of Human Resources, Troy Cope, August 11, 2023

### **7.0 OLD BUSINESS**

7.1 None.

### **8.0 NEW BUSINESS**

8.1 Classification Revision—First Reading—Manager, Fiscal Services—Action

### **9.0 SCHEDULE OF UPCOMING EVENTS**

9.1 September 19, 2023, Regular Meeting of the Personnel Commission at 2 p.m. in the Board Conference Room: 400 Encinal Street, Santa Cruz, CA 95060.

### **10.0 ADJOURNMENT**