



## PERSONNEL COMMISSION AGENDA

December 12, 2023 at 2 p.m.

Board Conference Room

### 1.0 CALL TO ORDER

- 1.1 Call to Order
- 1.2 Establishment of Quorum  
Chairperson, Lawrence Lane; Vice Chairperson, Lynn Miller and Member, James Rapoza
- 1.3 Pledge of Allegiance

### 2.0 APPROVAL OF AGENDA/MINUTES

- 2.1 Minutes of November 14, 2023—Action
- 2.2 Approval of Agenda—Action

### 3.0 COMMENTS AND SUGGESTIONS FROM EMPLOYEES OR GUESTS

Public comments will be allowed. The Commission will recognize any member of the audience not on the agenda and wishing to speak on the matter directly related to Personnel Commission business. The Commission may allot time to those wishing to speak, but no action will be taken on matters presented. If appropriate, the Commission may direct that a matter be referred to the Executive Director, Human Resources' office for placement on a future agenda.

### 4.0 REPORTS

- 4.1 Chairperson or Member's Report
- 4.2 Executive Director, Human Resources' Report

### 5.0 CONSENT AGENDA

- 5.1 Appointments, Promotions, Demotions/Transfers—Action
- 5.2 Leaves of Absences—Action
- 5.3 Separations from Service—Action
- 5.4 Examinations in Progress—Action
- 5.5 Eligibility Lists Established—Action

*Information concerning the consent items listed has been forwarded to each Commission Member prior to this meeting for their study. Unless a Commission Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the consent list, the item(s) will be approved at one time by the Personnel Commission Members.*

### 6.0 CORRESPONDENCE

- 6.1 None.

### 7.0 OLD BUSINESS

- 7.1 New Classification—Second Reading—Director, Data, Analytics and Development—Action
- 7.2 New Classification—Second Reading—Data Engineer—Information
- 7.3 New Classification—Second Reading—Software Engineer—Information
- 7.4 New Classification—Second Reading—Student Data Coordinator (CALPADS and SIS)—Information

### 8.0 NEW BUSINESS

- 8.1 Annual Reorganization of the Personnel Commission—Action
- 8.2 2024 Personnel Commission Meeting Schedule—Action

### 9.0 SCHEDULE OF UPCOMING EVENTS

- 9.1 January 16, 2024, Regular Meeting of the Personnel Commission at 2 p.m. in the Board Conference Room: 400 Encinal Street, Santa Cruz, CA 95060.

### 10.0 ADJOURNMENT