



Personnel Commission Meeting September 17, 2024

APPROVED MINUTES

1.0 CALL TO ORDER

- 1.1 Chairperson Miller called the regular meeting to order at 2:00 p.m. followed by the Pledge of Allegiance.
- 1.2 Establishment of Quorum.
Present: Chairperson, Lynn Miller, Vice Chairperson, James Rapoza and Member, Lawrence Lane

Guests: Chief HR Officer, Troy Cope; Scott Mean-Hill, and Karina Mendez

2.0 APPROVAL OF MINUTES/AGENDA

- 2.1 The minutes of the Personnel Commission meeting of August 20, 2024 were approved (Lane/Rapoza).
Ayes: Unanimous
Noes: None
Abstain: None
Absent: None
- 2.2 To accept the agenda as submitted (Lane/Rapoza).
Ayes: Unanimous
Noes: None
Abstain: None
Absent: None

3.0 COMMENTS OR SUGGESTIONS FROM EMPLOYEES OR GUESTS

- 3.1 None.

4.0 REPORTS

- 4.1 Chairperson or Member's Report
 - 4.1.1 Commissioner Miller reported that he completed the Title IX Keenan Trainings. The Title IX web page, regulations, policy compliances and legislation were discussed.
- 4.2 Chief Human Resources Officer's Report
 - 4.2.1 Chief HR Officer Cope discussed the Superintendent's Student Trustee Academy for students to become prepared to be a trustee on a Board. As part of the Educator Pathway, the same type of academy will be made for students that are interested in becoming paraprofessionals known as the Aspiring Educator Academy. They will learn how to become Instructional Aides, defining what Special Education and IEPs are, learn about behavior support, assisted communication skills, resume building, etc. The hope is to have Aspiring Educator Academy attendees be more interested in becoming educators and to have future staff demographics more closely match our student communities. This academy is proposed to roll out this upcoming summer.

5.0 CONSENT AGENDA

5.1 The consent agenda (5.1-5.5) was approved as submitted (Rapoza/Lane).

Ayes: Unanimous

Noes: None

Abstain: None

Absent: None

6.0 CORRESPONDENCE

6.1 None.

7.0 OLD BUSINESS

7.1 None.

8.0 NEW BUSINESS

8.1 None.

9.0 CLOSED SESSION

9.1 The Commission adjourned into a closed session at 2:08 p.m. to discuss the Classified Evaluation for the Chief Human Resources Officer.

10.0 OPEN SESSION

10.1 The Commission reconvened at 2:48 p.m. and reported that the Classified Evaluation for the Chief Human Resources Officer will be completed next month.

11.0 SCHEDULE OF UPCOMING EVENTS

11.1 September 17, 2024, Regular Meeting of the Personnel Commission at 2:00 p.m. in the **Bay** Conference Room: 400 Encinal Street, Santa Cruz, CA 95060.

12.0 ADJOURNMENT

12.1 The meeting of the Personnel Commission was adjourned at 2:49 p.m.

Attest:

Troy Cope

Chief Human Resources Officer

Distribution:

Personnel Commission

Dr. Faris Sabbah, Superintendent of Schools

SCCOE Board of Education

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