



## PERSONNEL COMMISSION AGENDA

September 16, 2025 at 2 p.m.

Board Conference Room

### 1.0 CALL TO ORDER

- 1.1 Call to Order
- 1.2 Establishment of Quorum  
Chairperson, James Rapoza and Member, Lynn Miller
- 1.3 Pledge of Allegiance

### 2.0 APPROVAL OF AGENDA/MINUTES

- 2.1 Minutes of July 15, 2025—Action
- 2.2 Approval of Agenda—Action

### 3.0 COMMENTS AND SUGGESTIONS FROM EMPLOYEES OR GUESTS

Public comments will be allowed. The Commission will recognize any member of the audience not on the agenda and wishing to speak on the matter directly related to Personnel Commission business. The Commission may allot time to those wishing to speak, but no action will be taken on matters presented. If appropriate, the Commission may direct that a matter be referred to the Chief Human Resources Officer's office for placement on a future agenda.

### 4.0 REPORTS

- 4.1 Chairperson or Member's Report
- 4.2 Chief Human Resources Officer's Report

### 5.0 CONSENT AGENDA

- 5.1 Appointments, Promotions, Demotions/Transfers—Action
- 5.2 Leaves of Absences—Action
- 5.3 Separations from Service—Action
- 5.4 Examinations in Progress—Action
- 5.5 Eligibility Lists Established—Action

*Information concerning the consent items listed has been forwarded to each Commission Member prior to this meeting for their study. Unless a Commission Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the consent list, the item(s) will be approved at one time by the Personnel Commission Members.*

### 6.0 CORRESPONDENCE

- 6.1 None.

### 7.0 OLD BUSINESS

- 7.1 None.

### 8.0 NEW BUSINESS

- 8.1 Classification Title Change and Revision—Community Organizer, Early Childhood—First Reading—Action
- 8.2 Classification Title Change and Revision—Project Coordinator, Early Childhood—First Reading—Action
- 8.3 Classification Title Change and Revision—Project Specialist, Early Childhood—First Reading—Action
- 8.4 Classification Title Change and Revision—Resource and Referral Technician I, Early Childhood—First Reading—Action
- 8.5 Classification Title Change and Revision—Resource and Referral Technician II, Early Childhood—First Reading—Action
- 8.6 C.S.E.A., Chapter 484's Appointee to the Personnel Commission—Information

### 9.0 CLOSED SESSION

- 9.1 Evaluation of Personnel: Chief Human Resources Officer *pursuant to Brown Act Government Code Section 54957 (b)*

### 10.0 OPEN SESSION

- 10.1 Report Out: The Commission will report out any actions, if any, taken in closed session

### 11.0 SCHEDULE OF UPCOMING EVENTS

- 11.1 October 21, 2025, Regular Meeting of the Personnel Commission at 2 p.m. in the Board Conference Room: 400 Encinal Street, Santa Cruz, CA 95060.

### 12.0 ADJOURNMENT