



PERSONNEL COMMISSION AGENDA

January 17, 2012 at 2p.m., Bay Conference Room

1.0 CALL TO ORDER

1.1 Call to Order

1.2 Establishment of Quorum

Chairperson, Lawrence Lane; Vice Chairperson, Keith Parkhurst; and Member, James Rapoza

1.3 Pledge of Allegiance

2.0 APPROVAL OF AGENDA/MINUTES

2.1 Minutes of November 15, 2011

Action

2.2 Approval of Agenda

Action

3.0 COMMENTS AND SUGGESTIONS FROM EMPLOYEES OR GUESTS

Public comments will be allowed. The Commission will recognize any member of the audience not on the agenda and wishing to speak on the matter directly related to Personnel Commission business. The Commission may allot time to those wishing to speak, but no action will be taken on matters presented. If appropriate, the Commission may direct that a matter be referred to the Director's office for placement on a future agenda.

4.0 REPORTS

4.1 Chairperson or Member's Report

4.2 Human Resources Director's Report

4.3 Deputy Superintendent's Report

5.0 CONSENT AGENDA

Action

5.1 Employees' Appointments, Promotions, Demotions and Transfers

5.2 Employees' Leaves of Absences

5.3 Employees' Separations from Service

5.4 Examinations in Progress and Eligibility Lists Established

Information concerning the Consent items listed above was forwarded to each Commission Member prior to this meeting for his/her study. Unless a Commission Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the Consent list, the item(s) will be approved at one time by the Personnel Commission Members.

6.0 CORRESPONDENCE

6.1 Budget Submittal for 2012/2013, January 11, 2012

7.0 OLD BUSINESS

7.1 None

8.0 NEW BUSINESS

8.1 Annual Organization of the Personnel Commission

Action

8.2 Schedule of the Regular Personnel Commission Meetings for 2012

Action

9.0 SCHEDULE OF UPCOMING EVENTS

9.1 February 21, 2012, Regular Meeting of the Personnel Commission, Bay Conference Room, Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, California 95060. The meeting time will be determined at the Personnel Commission meeting.

10.0 ADJOURNMENT