

PERSONNEL COMMISSION AGENDA

February 21, 2017 at 2 p.m., Bay Conference Room

- 1.0 CALL TO ORDER**
 - 1.1 Call to Order
 - 1.2 Establishment of Quorum
Chairperson, Lawrence Lane; Vice Chairperson, Lynn Miller and Member, James Rapoza.
 - 1.3 Pledge of Allegiance
- 2.0 APPROVAL OF AGENDA/MINUTES**
 - 2.1 Minutes of January 17, 2017 Action
 - 2.2 Approval of Agenda Action
- 3.0 COMMENTS AND SUGGESTIONS FROM EMPLOYEES OR GUESTS**

Public comments will be allowed. The Commission will recognize any member of the audience not on the agenda and wishing to speak on the matter directly related to Personnel Commission business. The Commission may allot time to those wishing to speak, but no action will be taken on matters presented. If appropriate, the Commission may direct that a matter be referred to the Human Resources Director's office for placement on a future agenda.
- 4.0 REPORTS**
 - 4.1 Chairperson or Member's Report
 - 4.2 Human Resources Director's Report
- 5.0 CONSENT AGENDA** Action
 - 5.1 Employees' Appointments, Promotions, Demotions and Transfers
 - 5.2 Employees' Leaves of Absences
 - 5.3 Employees' Separations from Service
 - 5.4 Examinations in Progress and Eligibility Lists Established
Information concerning the Consent items listed above has been forwarded to each Commission Member prior to this meeting for his/her study. Unless a Commission Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the consent list, the item(s) will be approved at one time by the Personnel Commission Members.
 - 5.5 Eligibility Lists Established
- 6.0 CORRESPONDENCE**
 - 6.1 None
- 7.0 OLD BUSINESS**
 - 7.1 None
- 8.0 NEW BUSINESS**
 - 8.1 Classification/Reclassification Study Update Information
 - 8.2 Review of 2016/2017 Personnel Commission Budget Information
 - 8.3 Existing Classification Revision: Administrative Assistant to the Superintendent Action
- 9.0 SCHEDULE OF UPCOMING EVENTS**
 - 9.1 March 21, 2017, Regular Meeting of the Personnel Commission, Bay Conference Room at 2 p.m., Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA, 95060.
- 10.0 ADJOURNMENT**