



**PERSONNEL COMMISSION AGENDA
SPECIAL MEETING
February 28, 2011 at 2:30 p.m.
*Superintendent's Conference Room***

1.0 CALL TO ORDER

1.1 Call to Order

1.2 Establishment of Quorum

Lawrence Lane, Chairperson; Keith Parkhurst, Vice Chairperson; and James Rapoza, Member

1.3 Pledge of Allegiance

2.0 COMMENTS AND SUGGESTIONS FROM EMPLOYEES OR GUESTS

Public comments will be allowed. The Commission will recognize any member of the audience not on the agenda and wishing to speak on the matter directly related to Personnel Commission business. The Commission may allot time to those wishing to speak, but no action will be taken on matters presented. If appropriate, the Commission may direct that a matter be referred to the Director's office for placement on a future agenda.

3.0 OLD BUSINESS

3.1 Personnel Commission Preliminary Budget, 2011-2012

INFORMATIONAL

3.2 Classification of New Job Description: Human Resources/
Credential Technician—Final Reading and Salary Placement

ACTION

4.0 SCHEDULE OF UPCOMING EVENTS

4.1 March 15, 2011, Regular Meeting of the Personnel Commission, Bay Conference Room, 2:30 p.m., Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, California 95060.

5.0 ADJOURNMENT