

PERSONNEL COMMISSION AGENDA

May 17, 2016 at 2 p.m., Board Room

- 1.0 CALL TO ORDER**
 - 1.1 Call to Order
 - 1.2 Establishment of Quorum
Chairperson, James Rapoza and Vice Chairperson, Lawrence Lane
 - 1.3 Pledge of Allegiance
- 2.0 APPROVAL OF AGENDA/MINUTES**
 - 2.1 Minutes of April 19, 2016 Action
 - 2.2 Approval of Agenda Action
- 3.0 COMMENTS AND SUGGESTIONS FROM EMPLOYEES OR GUESTS**
Public comments will be allowed. The Commission will recognize any member of the audience not on the agenda and wishing to speak on the matter directly related to Personnel Commission business. The Commission may allot time to those wishing to speak, but no action will be taken on matters presented. If appropriate, the Commission may direct that a matter be referred to the Director's office for placement on a future agenda.
- 4.0 REPORTS**
 - 4.1 Chairperson or Member's Report
 - 4.2 Human Resources Director's Report
- 5.0 CONSENT AGENDA** Action
 - 5.1 Employees' Appointments, Promotions, Demotions and Transfers
 - 5.2 Employees' Leaves of Absences
 - 5.3 Employees' Separations from Service
 - 5.4 Examinations in Progress and Eligibility Lists Established
Information concerning the Consent items listed above has been forwarded to each Commission Member prior to this meeting for his/her study. Unless a Commission Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the consent list, the item(s) will be approved at one time by the Personnel Commission Members.
 - 5.5 Eligibility Lists Established
- 6.0 CORRESPONDENCE**
 - 6.1 None.
- 7.0 OLD BUSINESS**
 - 7.1 Classification/Reclassification Input Discussion
(Explanation: Provides an opportunity for oral remarks, questions or discussion regarding the preliminary report.)
- 8.0 NEW BUSINESS**
 - 8.1 Existing Classification Revision: Human Resources Assistant Action
 - 8.2 New Classification—First Reading: Management – Director, Student Support Services and Foster Youth Action
- 9.0 SPECIAL BUSINESS** Information
 - 9.1 Closed Session: Interview of Candidate for Personnel Commissioner
 - 9.2 Open Session/Report Out: The Commission will announce actions, if any, taken in closed session.
- 10.0 SCHEDULE OF UPCOMING EVENTS**
 - 10.1 June 21, 2016, Regular Meeting of the Personnel Commission, Board Room, 2 p.m., Santa Cruz County Office of Education, 400 Encinal St., Santa Cruz, CA, 95060.
- 11.0 ADJOURNMENT**