

## **PERSONNEL COMMISSION AGENDA**

### **July 19, 2016 at 2 p.m., Bay Room**

- 1.0 CALL TO ORDER**
  - 1.1 Call to Order
  - 1.2 Establishment of Quorum  
Chairperson, James Rapoza and Vice Chairperson, Lawrence Lane
  - 1.3 Pledge of Allegiance
- 2.0 APPROVAL OF AGENDA/MINUTES**
  - 2.1 Minutes of June 21, 2016 Action
  - 2.2 Approval of Agenda Action
- 3.0 COMMENTS AND SUGGESTIONS FROM EMPLOYEES OR GUESTS**

Public comments will be allowed. The Commission will recognize any member of the audience not on the agenda and wishing to speak on the matter directly related to Personnel Commission business. The Commission may allot time to those wishing to speak, but no action will be taken on matters presented. If appropriate, the Commission may direct that a matter be referred to the Director's office for placement on a future agenda.
- 4.0 PUBLIC HEARING-APPOINTMENT OF MEMBER TO PERSONNEL COMMISSION**
  - 4.1 Open Public Hearing  
*(Public Comment will be heard and considered in regards to the nominated Appointee to the Santa County Office of Education's Personnel Commission – Lynn Miller)*
  - 4.2 Close Public Hearing
- 5.0 REPORTS**
  - 5.1 Chairperson or Member's Report Action
  - 5.2 Human Resources Director's Report Action
- 6.0 CONSENT AGENDA** Action
  - 6.1 Employees' Appointments, Promotions, Demotions and Transfers
  - 6.2 Employees' Leaves of Absences
  - 6.3 Employees' Separations from Service
  - 6.4 Examinations in Progress and Eligibility Lists Established  
*Information concerning the Consent items listed above has been forwarded to each Commission Member prior to this meeting for his/her study. Unless a Commission Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the consent list, the item(s) will be approved at one time by the Personnel Commission Members.*
  - 6.5 Eligibility Lists Established
- 7.0 CORRESPONDENCE**
  - 7.1 None.
- 8.0 OLD BUSINESS**
  - 8.1 2016 Reclassification Study Action
- 9.0 NEW BUSINESS**
  - 9.1 New Joint Member Appointment to the Personnel Commission – Lynn Miller Action
- 10.0 CLOSED SESSION**
  - 10.1 Evaluation of Personnel: Human Resources Director
- 11.0 OPEN SESSION**
  - 11.1 Report Out: The Commission will report out any actions, if any, taken in closed session.
- 12.0 SCHEDULE OF UPCOMING EVENTS**
  - 12.1 August 16, 2016, Regular Meeting of the Personnel Commission, Bay Room, 2 p.m., Santa Cruz County Office of Education, 400 Encinal St., Santa Cruz, CA.
- 13.0 ADJOURNMENT**