

## PERSONNEL COMMISSION AGENDA

September 15, 2009 at 2:30 p.m., Bay Conference Room

### 1.0 CALL TO ORDER

- 1.1 Call to Order
- 1.2 Establishment of Quorum  
Keith Parkhurst, Chairperson; Lawrence Lane, Vice Chairperson; and James Rapoza, Member
- 1.3 Pledge of Allegiance

### 2.0 APPROVAL OF AGENDA/MINUTES

- 2.1 Minutes of August 18, 2009 ACTION
- 2.2 Approval of Agenda ACTION

### 3.0 COMMENTS AND SUGGESTIONS FROM EMPLOYEES OR GUESTS

Public comments will be allowed. The Commission will recognize any member of the audience not on the agenda and wishing to speak on the matter directly related to Personnel Commission business. The Commission may allot time to those wishing to speak, but no action will be taken on matters presented. If appropriate, the Commission may direct that a matter be referred to the Director's office for placement on a future agenda.

### 4.0 PUBLIC HEARING – REAPPOINTMENT OF JOINT APPOINTEE TO THE PERSONNEL COMMISSION, KEITH PARKHURST

- 4.1 Open Public Hearing DISCUSSION/ACTION
- 4.2 Close Public Hearing ACTION

### 5.0 REPORTS

- 5.1 Chairperson or Member's Report
- 5.2 Human Resources Director's Report
- 5.3 Deputy Superintendent's Report

### 6.0 CONSENT AGENDA ACTION

- 6.1 Employees' Appointments, Promotions, Demotions and Transfers
- 6.2 Employees' Leaves of Absences
- 6.3 Employees' Separations from Service
- 6.4 Examinations in Progress and Eligibility Lists Established

*Information concerning the Consent items listed above has been forwarded to each Commission Member prior to this meeting for his/her study. Unless a Commission Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the Consent list, the item(s) will be approved at one time by the Personnel Commission Members.*

### 7.0 CORRESPONDENCE

- 7.1 None

### 8.0 OLD BUSINESS

- 8.1 None

### 9.0 NEW BUSINESS

- 9.1 2008-2009 Personnel Commission's Annual Report INFORMATION/ACTION
- 9.2 New Classification – First Reading: *Management* – Coordinator of Arts in Education INFORMATION/COMMENT
- 9.3 Existing Classification Revision: Web Technician ACTION

### 10.0 SCHEDULE OF UPCOMING EVENTS

- 10.1 October 20, 2009, Regular Meeting of the Personnel Commission, Bay Conference Room, 2:30 p.m., Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, California 95060.

### 11.0 ADJOURNMENT