

PERSONNEL COMMISSION AGENDA
December 14, 2010 at 2:30 p.m., Bay Conference Room

1.0 CALL TO ORDER

- 1.1 Call to Order
- 1.2 Establishment of Quorum
James Rapoza, Chairperson; Lawrence Lane, Vice Chairperson; and Keith Parkhurst, Member
- 1.3 Pledge of Allegiance

2.0 APPROVAL OF AGENDA/MINUTES

- 2.1 Minutes of November 9, 2010 ACTION
- 2.2 Approval of Agenda ACTION

3.0 COMMENTS AND SUGGESTIONS FROM EMPLOYEES OR GUESTS

Public comments will be allowed. The Commission will recognize any member of the audience not on the agenda and wishing to speak on the matter directly related to Personnel Commission business. The Commission may allot time to those wishing to speak, but no action will be taken on matters presented. If appropriate, the Commission may direct that a matter be referred to the Director's office for placement on a future agenda.

4.0 REPORTS

- 4.1 Chairperson or Member's Report
- 4.2 Human Resources Director's Report
- 4.3 Deputy Superintendent's Report

5.0 CONSENT AGENDA

ACTION

- 5.1 Employees' Appointments, Promotions, Demotions and Transfers
- 5.2 Employees' Leaves of Absences
- 5.3 Employees' Separations from Service
- 5.4 Examinations in Progress and Eligibility Lists Established
Information concerning the Consent items listed above has been forwarded to each Commission Member prior to this meeting for his/her study. Unless a Commission Member or member of the audience has a question about a particular item(s) and asks that it be withdrawn from the Consent list, the item(s) will be approved at one time by the Personnel Commission Members.

6.0 CORRESPONDENCE

- 6.1 None

7.0 OLD BUSINESS

- 7.1 Reclassification Study ACTION

8.0 NEW BUSINESS

- 8.1 Annual Organization of the Personnel Commission ACTION
- 8.2 Schedule of the Regular Personnel Commission Meetings for 2011 ACTION
- 8.3 Existing Classification Revisions: Systems Support Liaison ACTION
- 8.4 Existing Classification Revisions: Document Production Operator ACTION

9.0 SCHEDULE OF UPCOMING EVENTS

- 9.1 January 18, 2011, Regular Meeting of the Personnel Commission, Bay Conference Room, 2:30 p.m., Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, California 95060.

10.0 ADJOURNMENT