



APPROVED MINUTES

Personnel Commission Meeting
January 18, 2011

1.0 CALL TO ORDER

1.1 Chairperson Lane called the regular meeting to order at 2:30 p.m. followed by the pledge of allegiance.

1.2 Establishment of Quorum.

Present: Chairperson, Lawrence Lane; Vice Chairperson, Keith Parkhurst; Member, James Rapoza; Human Resources Director, Megan Booth; and Human Resources Analyst, Toni Alldredge.

Guests: Bryan Wall, Deputy Superintendent; Mary Hart, Associate Superintendent of Business (CBO); and Heather Hutchison, C.S.E.A. Co-President.

2.0 APPROVAL OF MINUTES/AGENDA

2.1 The minutes of the Personnel Commission meeting of December 14, 2011 were approved as amended. The December 14, 2010 Personnel Commission meeting was called to order at 2:31 p.m. Governor elect, Jerry Brown's California budget meeting was held at UCLA (Rapoza/Parkhurst).

Ayes: Unanimous Noes: None

Abstain: None Absent: None

2.2 To accept the agenda as submitted (Parkhurst/Rapoza).

Ayes: Unanimous Noes: None

Abstain: None Absent: None

3.0 COMMENTS OR SUGGESTIONS FROM EMPLOYEES OR GUESTS

3.1 Heather Hutchison stated that C.S.E.A. held their installation of new Executive Board members at the Crow's Nest.

4.0 REPORTS

4.1 Chairperson or Member's Report

4.1.1 None.

4.2 Human Resources Director's Report

4.2.1 Director Booth reported that the recruitment for Pacific Elementary Superintendent/Principal will open on February 21, 2011.

4.2.2 Toni Alldredge served as a panel member at Pajaro Valley U.S.D. on January 11, 2011.

4.2.3 Director Booth announced that she will be attending the ACSA Negotiations Symposium, January 19-21, 2011 in Universal City.

4.0 REPORTS, continued

- 4.2 Human Resources Director's Report, continued
 - 4.2.4 Director Booth announced that she will be attending the PASSCo meeting on February 3-4, 2011 in Sacramento.
 - 4.2.5 The 2011 CSPCA Conference will be held in Sacramento from February 25-27, 2011.
- 4.3 Deputy Superintendent's Report
 - 4.3.1 Deputy Superintendent Wall reported that since he is unable to attend the PASSCo meetings due to another obligation, he asked Director Booth to attend on his behalf.

5.0 CONSENT AGENDA

- 5.1 The consent agenda was approved as submitted (Parkhurst/Rapoza).

Ayes:	Unanimous	Noes:	None
Abstain:	None	Absent:	None

6.0 CORRESPONDENCE

- 6.1 2011/2012 Budget Preparation, January 11, 2011 from Mary Hart, Associate Superintendent, Business Services.
- 6.2 Administrative Aide to the Superintendent, January 12, 2011 from Deputy Superintendent Wall.

7.0 OLD BUSINESS

- 7.1 None.

8.0 NEW BUSINESS

- 8.1 Schedule of Regular Meetings for 2011
The schedule of regular meeting for the 2011 Personnel Commission meetings was presented. The February meeting was moved from February 15, 2011 to February 8, 2011 (Parkhurst/Rapoza).

Ayes:	Unanimous	Noes:	None
Abstain:	None	Absent:	None

9.0 **SCHEDULE OF UPCOMING EVENTS**

9.1 The regular Personnel Commission meeting is scheduled for February 8, 2011 at 2:30 p.m., Bay Conference Room, Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, California 95060.

10.0 **ADJOURNMENT**

10.1 The meeting of the Personnel Commission was adjourned at 2:51 p.m.

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Megan Booth

Attest: Megan Booth, Human Resources Director