

APPROVED MINUTES

Personnel Commission Meeting
March 18, 2014

1.0 CALL TO ORDER

- 1.1 Chairperson Lane called the regular meeting to order at 2 p.m. followed by the pledge of allegiance.
- 1.2 Establishment of Quorum.
Present: Chairperson, Lawrence Lane; Vice Chairperson, Keith Parkhurst; Member, James Rapoza.

Guests: Deputy Superintendent, Bryan Wall; C.S.E.A. Co-President, Heather Hutchison and Classification/Reclassification Consultant, Ken Thomas.

2.0 APPROVAL OF MINUTES/AGENDA

- 2.1 The minutes of the Personnel Commission meeting of February 18, 2014 were approved (Parkhurst/Rapoza).
Ayes: Unanimous Noes: None
Abstain: Lane Absent: None
- 2.3 To accept the agenda (Rapoza/Parkhurst).
Ayes: Unanimous Noes: None
Abstain: None Absent: None

3.0 COMMENTS OR SUGGESTIONS FROM EMPLOYEES OR GUESTS

- 3.1 C.S.E.A. Co-President, Heather Hutchison reported that C.S.E.A., Chapter 484 and the County Superintendent of Schools “sunshined” their 2014/2015 negotiations proposals at the Board meeting on February 20, 2014. She stated that she anticipates that negotiations will go smoothly.

4.0 PUBLIC HEARING—2014/2015 BUDGET

- 4.1 Open Public Hearing
(The 2014/2015 Personnel Commission Budget was presented for public hearing)
At 2:04 p.m., the Personnel Commission’s 2014/2015 Budget was presented for public comments. No questions or comments were made.
- 4.2 Close Public Hearing
At 2:04 p.m., the Public Hearing on the 2014/2015 Personnel Commission’s budget was closed.

5.0 REPORTS

- 5.1 Chairperson or Member’s Report
5.1.1 Nothing was reported.
- 5.2 Deputy Superintendent’s Report
5.2.1 Deputy Superintendent Wall stated that the County Superintendent of Schools and C.S.E.A., Chapter 484 “sunshined” the same items, except one.

6.0 CONSENT AGENDA

6.1 The consent agenda was approved as submitted (Parkhurst/Rapoza).

Ayes: Unanimous Noes: None
Abstain: None Absent: None

7.0 CORRESPONDENCE

7.1 None.

8.0 OLD BUSINESS

8.1 Classification/Reclassification Status Update

Ken Thomas, Consultant, reported that six reclassification requests were received by the deadline date and the following four classifications under the Maintenance Family are being studied: Maintenance Specialist, Central Supply Coordinator, Maintenance Custodian and Utility Worker. Mr. Thomas met with the classified employees and their managers from February 18, 2014 through February 28, 2014. All the interviews were completed by February 28, 2014. Then, on March 12, 2014, Mr. Thomas met with the Employee Classification/Reclassification Committee. An updated time line was reviewed.

8.2 Recruitment of Director, Human Resources

Deputy Superintendent Bryan Wall reported that all time lines were being met.

9.0 NEW BUSINESS

9.1 Adoption: 2014/2015 Personnel Commission Budget

Following discussion, the Commission requested that the proposed 2014/2015 Personnel Commission's budget be brought back to next month's meeting for approval.

10.0 SCHEDULE OF UPCOMING EVENTS

10.1 April 22, 2014 Regular Meeting of the Personnel Commission, Bay Conference Room, 2 p.m., Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA 95060.

11.0 ADJOURNMENT

11.1 The meeting of the Personnel Commission was adjourned at 2:26 p.m.

Distribution: Personnel Commissioners
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Toni Alldredge

Attest: Toni Alldredge, Human Resources Analyst