

APPROVED MINUTES

Personnel Commission Meeting
April 21, 2015**1.0 CALL TO ORDER**

1.1 Chairperson Lane called the regular meeting to order at 2 p.m. followed by the Pledge of Allegiance.

1.2 Establishment of Quorum.

Present: Chairperson, Lawrence Lane; Vice Chairperson, Bryan Wall; and Member, James Rapoza. Director Cope was present via Teleconference.

Guests: C.S.E.A. President, Heather Hutchison and C.S.E.A. Representative, Scott Mean-Hill.

2.0 APPROVAL OF MINUTES/AGENDA

2.1 The minutes of the Personnel Commission meeting of March 17, 2015 were approved.

Ayes: Rapoza/Lane Noes: None

Abstain: Wall Absent: None

2.2 To accept the agenda.

Ayes: Wall/Rapoza Noes: None

Abstain: None Absent: None

3.0 COMMENTS OR SUGGESTIONS FROM EMPLOYEES OR GUESTS

3.1 C.S.E.A. President Hutchison asked the Commission to review Merit Rule 5.307, Employment of CalPERS Retirees/compensation. Discussion followed. The Commission felt that with pension reform, Merit Rule 5.307 needed to be reviewed and revised to include any new regulations. The Commission asked Director Cope to bring this item back to the Commission as an agenda item.

3.2 C.S.E.A. President Hutchison announced that they will be celebrating classified employees on May 6, 2015 at Tony and Alba's Pizza and Pasta, Santa Cruz.

4.0 REPORTS

4.1 Chairperson or Member's Report

4.1.1 None.

4.2 Human Resources Director's Report

4.2.1 As a part of staff development, a first aid/CPR training interest survey was sent to employees.

4.2.2 Managers' professional development survey was also sent.

4.2.3 On May 27, 2015, the Santa Cruz COE will celebrate classified and certificated employees at Harvey West Park, Santa Cruz from 2 to 5 p.m. Commissioners were invited to attend.

4.2.4 Director Cope announced that he will be attending PASSCo, May 7-8, 2015.

5.0 CONSENT AGENDA

- 5.1 The consent agenda was approved as submitted (Rapoza/Wall).
Ayes: Unanimous Noes: None
Abstain: None Absent: None

6.0 CORRESPONDENCE

- 6.1 None.

7.0 OLD BUSINESS

- 7.1 Classification/Reclassification Study Update
Director Cope provided the Commission with an updated classification/reclassification status report. Two reclassification requests were received by the February 2nd deadline date. Mr. Thomas was selected to conduct the 2015 classification/reclassification study. Director Cope reported that Mr. Thomas was in the process of completing his interviews with employees and their supervisors. Consultant Thomas will present a preliminary report, with recommendations, to Cabinet on May 5, 2015.
- 7.2 Adoption of 2015/2016 Personnel Commission Budget
The 2015/2016 Personnel Commission Budget was presented for public comment and discussion at the Personnel Commission meeting on March 17, 2015. Director Cope will forward the approved budget to Superintendent Watkins.

Motion: Move to accept 2015/2016 Personnel Commission budget as presented in the amount of \$243,759 (Rapoza/Wall).

Ayes: Unanimous Noes: None
Abstain: None Absent: None

8.0 NEW BUSINESS

- 8.1 None.

9.0 SCHEDULE OF UPCOMING EVENTS

- 9.1 May 19, 2015 Regular Meeting of the Personnel Commission, 2 p.m., Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA 95060.

10.0 ADJOURNMENT

- 10.1 The meeting of the Personnel Commission was adjourned at 2:24 p.m.

Distribution: Personnel Commissioners
Michael C. Watkins, Superintendent
SCCOE Board of Education
SCCOE Office Managers
C.S.E.A. President
SCCOE Main Office Bulletin Board

Troy Cope

Attest: Troy Cope, Human Resources Director