

APPROVED MINUTES

Personnel Commission Meeting
July 21, 2015

1.0 CALL TO ORDER

1.1 Chairperson Lane called the regular meeting to order at 2 p.m. followed by the Pledge of Allegiance.

1.2 Establishment of Quorum.

Present: Chairperson, Lawrence Lane and Member, James Rapoza.

Absent: Vice Chairperson, Bryan Wall.

Guests: C.S.E.A. President, Heather Hutchison and Scott Mean-Hill.

2.0 APPROVAL OF MINUTES/AGENDA

2.1 The minutes of the Personnel Commission meeting of June 16, 2015 were approved.

Ayes: Rapoza/Lane Noes: None

Abstain: None Absent: Wall

2.2 To accept the agenda (Rapoza/Lane).

Ayes: Rapoza/Lane Noes: None

Abstain: None Absent: Wall

3.0 COMMENTS OR SUGGESTIONS FROM EMPLOYEES OR GUESTS

3.1 C.S.E.A. President Hutchison informed the Commission that C.S.E.A. is continuing forward with negotiations. Scott Mean-Hill will be attending C.S.E.A.'s State Conference in Las Vegas at the end of July 2015.

4.0 REPORTS

4.1 Chairperson or Member's Report

4.1.1 Commissioner Lane stated that he was unable to attend last month's meeting due to eye surgery.

4.2 Human Resources Director's Report

4.2.1 Director Cope reported that Abel Vargas, Human Resources Assistant II resigned. Human Resources will be recruiting to fill the open position.

4.2.2 The Santa Cruz County Office of Education will hold their Management's Retreat on August 18, 2015.

4.2.3 The Santa Cruz County Office of Education's Orientation Day will be held on August 24, 2015. The Commissioners were invited to attend.

4.2.4 An all COE staff survey will be sent to all employees. Director Cope stated that he will speak to the results of the survey at a future meeting.

4.2.5 Director Cope said that he researched "y-rating" and at the June 15, 2014 Personnel Commission meeting, the Commission voted to remove the following language: A permanent employee who is demoted as a result of layoff, exercising of bumping rights, or reclassification will be "y-rated." Discussion followed.

4.0 REPORTS (continued)

4.2 Human Resources Director's Report (continued)

4.2.6 Employment of PERS Retirees

At the April 21, 2015 Personnel Commission meeting, C.S.E.A. President Hutchison asked the Commission to review Merit Rule 5.307, Employment of CalPERS Retirees/Compensation. The Commission asked Director Cope to bring back this item for discussion. Director Cope reported that he reviewed compensation and that according to Merit Rule 5.307.B.1, retired employees appointed to positions in their last permanent classification shall be placed on the step of the salary schedule closest to their last rate of pay.

5.0 CONSENT AGENDA

5.1 The consent agenda was approved as submitted.

Ayes:	Rapoza/Lane	Noes:	None
Abstain:	None	Absent:	Wall

6.0 CORRESPONDENCE

6.1 None.

7.0 OLD BUSINESS

7.1 None.

8.0 NEW BUSINESS

8.1 None.

9.0 CLOSED SESSION

9.1 With Commissioner Wall being absent, the Commission decided to evaluate the Human Resources Director at their next regularly scheduled Personnel Commission meeting.

10.0 SCHEDULE OF UPCOMING EVENTS

10.1 The August meeting was canceled due to insufficient evidence of agenda items. The next Regular Meeting of the Personnel Commission is on September 15, 2015 at 2 p.m., Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA 95060.

11.0 ADJOURNMENT

11.1 The meeting of the Personnel Commission was adjourned at 2:29 p.m.

Distribution: Personnel Commissioners
Michael C. Watkins, Superintendent
SCCOE Board of Education
SCCOE Office Managers
C.S.E.A. President
SCCOE Main Office Bulletin Board

Attest: **Troy Cope**
Troy Cope, Human Resources Director