

APPROVED MINUTES

Personnel Commission Meeting
August 16, 2016

1.0 CALL TO ORDER

1.1 Chairperson Rapoza called the regular meeting to order at 2 p.m. followed by the Pledge of Allegiance.

1.2 Establishment of Quorum.

Present: Vice Chairperson, Lawrence Lane.

Absent: Member, Lyn Miller.

Guest: C.S.E.A. President, Heather Hutchison.

2.0 APPROVAL OF MINUTES/AGENDA

2.1 The minutes of the Personnel Commission meeting of July 19, 2016 were approved.

Ayes: Lane/Rapoza Noes: None

Abstain: None Absent: Miller

2.2 To accept the agenda.

Ayes: Lane/Rapoza Noes: None

Abstain: None Absent: Miller

3.0 COMMENTS OR SUGGESTIONS FROM EMPLOYEES OR GUESTS

3.1 Heather Hutchison commented that she was looking forward to the new school year.

4.0 REPORTS

4.1 Chairperson or Member's Report

4.1.1 None.

4.2 Human Resources Director's Report

4.2.1 Director Cope announced that the Administrative Kick Off is scheduled on August 8, 2016.

4.2.2 The 2016/2017 Santa Cruz Office of Education's Managers' Retreat will be held on August 19, 2016.

4.2.3 The Santa Cruz County Office of Education's Orientation Day will be held on August 22, 2016. Personnel Commissioners were invited to attend.

5.0 CONSENT AGENDA

5.1 The consent agenda was approved as submitted.

Ayes: Lane/Rapoza Noes: None

Abstain: None Absent: Miller

6.0 CORRESPONDENCE

6.1 None.

7.0 OLD BUSINESS

7.1 None.

8.0 NEW BUSINESS

8.1 Term Expiration of Commissioner—C.S.E.A.'s Appointee
In accordance with Section Education Code 45247, the appointment of Commissioner Rapoza will expire on December 1, 2016. Commissioner Rapoza is the appointee of the Classified School Employees' Association, Chapter 484. The Classified School Employees' Association, Chapter 484 has been notified.

9.0 SCHEDULE OF UPCOMING EVENTS

9.1 September 20, 2016 Regular Meeting of the Personnel Commission, 2 p.m., Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA 95060.

10.0 ADJOURNMENT

10.1 The meeting of the Personnel Commission was adjourned at 2:09 p.m.

Distribution: Personnel Commission
Michael C. Watkins, Superintendent
SCCOE Board of Education
SCCOE Office Managers
C.S.E.A. President
SCCOE Main Office Bulletin Board

Attest: **Troy Cope**
Troy Cope, Human Resources Director